

IGT UNC 22-08 Modification Workstream Meeting

Draft Minutes

Thursday 11th August 2022 via Teleconference

Attendee	Initial	Organisation	Notes
Anne Jackson	AJ	Gemserv	Chair
Kundai Matiringe	KM	BUUK	
Oorlagh Chapman	OC	Centrica	Proposer (IGT159), present for items 1-5 only
Heather Ward	HW	Energy Assets	
Michelle Brown	MB	Energy Assets	
Cher Harris	CH	Indigo Pipelines	
Claire Roberts	CR	Scottish Power	Present for items 1-5 only
Ellie Rogers	ER	Xoserve	Present for item 1-5 only
David Addison	DA	Xoserve	Present for item 9 only
Sandra Fawzy	SF	Gemserv	Code Administrator

1. Welcome and Apologies for Absence

The Chair welcomed attendees to the meeting and accepted apologies received from Lee Greenwood (British Gas), Clare Manning (E.ON) and Talia Lattimore (Gemserv).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items, which there were none.

3. Approval of the Previous Minutes 22-07

The Code Administrator (CA) informed the Workgroup that no comments were received for the draft 22-07 Modification Workstream meeting minutes prior to the meeting. The Workgroup had no comments to add to the minutes at the meeting and they were approved as a true and accurate record of the meeting.

4. Outstanding Actions

The CA informed the Workgroup that there were two outstanding actions:

22-07/01 ER is to progress with the drafting of the ROM and the impact assessment should be completed by the August Workgroup. See item 5. It was agreed that this action would be considered closed.

22-07/02 IGTs and Shippers to look at their licence and to see if there are any implications with regards to Modification UNC0813 - Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers. ER notified the Workgroup that National Grid raised two Modifications last year to implement a virtual Last Resort User so they could make new arrangements with an interim Shipper, to supply gas. [UNC0813](#) aims to extend availability of 'Virtual Last Resort User' and 'Contingent Procurement of Supplier Demand' provisions (currently only available as a consequence of User Termination) to instances where (in exceptional circumstances) National Grid NTS issues a User Premises Termination Notice. The availability of these two mechanisms in such an event will facilitate the maintenance, ongoing integrity and continued effective operation of the commercial Energy Balancing and Transportation arrangements in the immediate/short term until an alternative User Registration is in place for the relevant Supply Meter Points. The Workgroup agreed that there was no direct impact on IGTs or the IGT UNC. It was agreed that this action would be considered closed.

5. [IGT159 - Amendments to the Must Read Process](#)

The Chair reminded the Workgroup that IGT159 had been discussed in detail in the last few Workgroup meetings and that at this meeting they would be reviewing the:

- Rough Order of Magnitude (ROM);
- Workgroup Report; and
- Legal text.

ROM

The Chair notified the Workgroup that it was the first [ROM](#) that has been request by the IGT UNC.

The purpose of the ROM is to:

- give a high level indicative assessment of the impact of the Potential Service Change on the CDSP Service Description and on UK Link;
- obtain the CDSP's opinion as to whether the Potential Service Change would have an Adverse Impact on any CDSP Customer; and
- obtain the CDSP's approximate estimate of costs.

ER took the Workgroup through ROM and the following points were highlighted:

- An enhancement will be required to the UK Link system to enable the upload of the Must Reads manually;
- A framework needs to be created to differentiate between the Supplier of Last Resort (SoLR) sites and to exclude them from the Must Read process;
- A Performance Assurance Committee (PAC) update report will be required to provide the number of sites removed from the process and how long it takes for the issue to be resolved;

- Enhancements will be required to the Contact Management Service (CMS) system to support the communication, identification, and exclusion of known meter issues;
- the CMS Rebuild Project is in progress, if changes to the IGT Must Read process are requested ahead of the CMS Rebuild delivery, changes in existing CMS will be required which will subsequently need to be reflected in new CMS;
- The impacts to Shipper and IGT systems are expected to be minimal, and the change will reduce the number of Must Read contacts generated as well as enhancing communications to exclude sites with known metering issues; and
- The impacts to CMS and UK Link are low.

There were 2 options in the ROM with regards to the costs. ER took the Workgroup through Options 1 and 2 and reminded the Workgroup that these were high level estimations.

Option 1

This option will implement the change in UK Link with the CMS element delivered as part of / following the CMS Rebuild (both elements delivered at the same time).

The solution is anticipated to cost at least £15,000, but probably not more than £50,000. The actual cost will depend on the timing of the Modification being implemented against the CMS Rebuild work starting.

The Workgroup considered the monetary saving made by the system change, which will reduce costs as there are less wasted visits (approximately £40 a visit), the Workgroup considered using a rough estimation that 400-1000 visits would save £50,000.

Option 2

Option 2 is to implement the change in UK Link and in current CMS (subsequent delivery within the new CMS will be required).

The solution is anticipated to cost at least £30,000 but probably not more than £70,000. Option 2 relates to delivering the IGT159 logic ahead of the CMS Rebuild project and therefore involves making changes in the existing (will be legacy) CMS system.

ER notified the Workgroup that as the CMS Rebuild project is in progress, they do not recommend making changes to the current CMS system. The current system will be replaced by that delivered as part of the CMS Rebuild.

Ongoing costs

ER informed the Workgroup that (based on the high-level impact assessment only) they are not anticipating any ongoing costs for either Option 1 or 2. However, this will need to be revisited as part of the low-level design and confirmation on ongoing costs confirmed under the Data Services Contract (DSC) Change Proposal process.

ER also noted that the timing of the Modification being implemented could impact costs, but this must be assessed as part of the DSC change process.

Implementation

ER notified the Workgroup that the date of implementation varies for option 1 and option 2.

For option 1 implementation will be part of the change in UK Link with the CMS element delivered as part of the CMS Rebuild. The high-level estimate to develop and deliver this change is approximately 18 weeks and includes 3 weeks of post implementation support. ER reminded the Workgroup that the CMS Rebuild project team are not working towards a strict implementation timeline. The indicative timescales are based on a high-level view of the business rules and it is subject to change.

For option 2 implementation it will affect the UK Link and the current CMS Rebuild project. The high-level estimate to develop and deliver this change is approximately 20 weeks and includes 3 weeks of Post Implementation Support. ER notified the Workgroup that option 2 implementation includes current CMS only and additional time will be required to develop the CMS Rebuild Project at a later date.

ER reiterated that Xoserve do not recommend the implementation of option 2, they are not recommending making changes to existing CMS system as this will be replaced as part of CMS rebuild.

Release

ER notified the Workgroup, subject to the Modification being approved that there are two release options:

- Option 1 is an ad-hoc release which is expected to be sometime between quarter 3 and quarter 4 of 2023; and
- Option 2 is a for the Modification to be released in a major release which is scheduled to be in June 2023.

It was noted that for scheduled releases (option 2) there is long lead time and notification to industry would need to be published in December 2022.

The Workgroup considered the Proposers views and both implementation options. The Workgroup preferred option 1 which is dependent on the success of the CMS delivery. The estimated delivery date for option 1 is expected to be June-September 2023. Option 2 should be considered if option 1 is going to be delayed for a considerable period. The Workgroup would like for the Modification to be implemented in 2023 if not sooner.

Impact of Service Line

ER notified the Workgroup that DSC service Lines already exist for Must Reads and that Xoserve do not anticipate any changes in line with this Modification, but this will be assessed during the detailed design period.

Final decision

The Workgroup acknowledged that the ROM provides a high level estimate in all the areas discussed

and that it is for the Workgroup to consider these areas and make recommendations based on this information to Panel. The final decision on which option to take forward will be drawn out in more detail by the DSC Management Committee.

Workgroup Report

Governance

The Workgroup agreed with the previous Workgroup comments that IGT159 should be an Authority decision Modification for the reasons given by the Proposer and the Panel.

Solution

The Workgroup considered the previous Workgroup comments. It was identified that a supply meter could have an active DCC flag but not be recorded as a smart meter and for this reason it was agreed that these meters should also be excluded from the Must-Read requirements.

The Workgroup had a discussion regarding defined terms. The Workgroup wanted to describe the exclusions and agreed that the system solution would define what that meant in terms of systems.

The Workgroup considered the comments made in the previous Workgroup meetings and it was agreed that the implementation of UNC0674 and IGT138V will allow PAC to see any information they reasonably need to consider any performance issues and it was agreed that the information regarding sites that are paused from the Must Read process should be provided to PAC for visibility and their consideration.

Consumer impacts

The Workgroup considered the comments made by the Workgroup at the previous Workgroup meetings and concluded that they had no further impacts to add and that those identified were appropriate.

Cross Code Impacts

The Workgroup considered previously expressed views and it was agreed that this Modification would add efficiency within the IGT UNC as it would mirror what is currently in code in the UNC, with regards to reads being obtained within 25 Supply Point System Business Days (SPSBDs). This would allow for Shippers to enter more timely/usable reads into Settlement.

Environmental impacts

The Workgroup considered that there would be less vehicle emissions as there would be a reduction in unnecessary site visits.

Relevant Objectives

The Workgroup considered the views of the Proposer and agreed with these views. No more comments were made.

Implementation

The Workgroup considered the Proposers views and the recommendations made in the ROM. The Workgroup considered both options set out in the ROM as well as implementation

The Workgroup preferred option 1, which is dependent on the success of the CMS delivery. The estimated delivery date for option 1 is expected to be June-September 2023. The Workgroup believe that option 2 should be considered if option 1 is going to be delayed for a considerable period. The Workgroup would like for IGT159 to be implemented in 2023 if not sooner.

Legal Drafting

The Chair took the Workgroup through the legal drafting noting that the IGT UNC points into the UNC. There was a discussion about the rules matching the legal text and the following points were agreed:

- **5.10.3** - this section as it has been replaced in the UNC
- **11.3** - an active DCC flag is only applicable to smart meters therefore 11.3 b) should be removed as it is covered under 11.3 a)
- **11.3 b)** – to be edited to read “A supply meter has an indicator from the DCC showing that it is capable to be read remotely”
- **11.3 a)** - to be edited to read “A Smart Meter that is capable of being read remotely”
- **11.4** – “for a period of 4 months” to be removed, in order to marry with the business rules.

The Workgroup assessed the legal text and agreed that the text delivers the intent of the solution.

6. Cross-Code Modification Implications Tracker

The Chair took the Workgroup through the Cross-Code Modification Tracker and the following Modifications were highlighted:

- [UNC0813 - Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers](#) This Modification is likely to be relevant to and include IGT sites within a Shippers’ portfolio, however the solution will be effected through the UNC and an IGT UNC Modification is unlikely.
- [UNC0811S - Shipper Agreed Read \(SAR\) exceptions process](#) Any solution identified in the UNC that processes at Supply Point level will likely require a Modification in the IGT UNC to effect the solution within the IGT UNC similarly.
- [UNC0809S - Distribution of Last Resort Supplier Payment \(LRSP\) claims to include IGT sites](#) This solution will be in the UNC but there will be an impact to the IGT sites in a Shipper's portfolio. The need for a Modification in the IGT UNC connected to this Modification is unlikely.

The Chair notified the Workgroup that Gazprom Energy has changed its name to SEFE Energy and that where Gazprom were the proposer of any Modification this had been updated.

The Chair took the Workgroup through the IGT UNC equivalent Modifications in the tracker:

- Ofgem decided on 29th July 2022 that both [UNC0674V - Performance Assurance Techniques and Controls](#) and the IGT UNC equivalent Modification [IGT138V – Performance Assurance Techniques and Controls](#) should be implemented on 1st November 2022.
- Ofgem published the Authority decisions to approve [UNC0800 - Introducing the concept of a derogation framework into Uniform Network Code \(UNC\) \(Authority Direction\)](#) on 30th May 2022 and to the IGT UNC equivalent [Modification IGT160 – Introducing the concept of a derogation into the IGT UNC for innovation projects](#) on 5th July 2022.
- The Chair highlighted that a review group [UNC0812R - Review of Alternatives to “Must Read” Arrangements](#) has been set up to review the options should a Shipper breach its meter reading obligations and investigate alternatives to the current Must Read service provided by transporters.

There was a discussion regarding the Authority decision date for [IGT132VV – Introduction of IGT Code Credit Rules](#). The Chair notified the Workgroup that this was raised in the July Panel meeting and that the latest indication from Ofgem is to be confirmed (there was an earlier indication that it would be in 2022, but this has been removed). BUUK have not been contacted directly from Ofgem and a formal request to the Authority for a more accurate date has been made by the Panel.

7. [IGT UNC Known Issues Register](#)

The Chair notified the Workgroup that PAC reports required under IGT159 have been added to the known issues register, following the previous Workgroup meeting. If the report design has been stipulated in the Code, there is a risk that the report as specified may not always be fit for purpose.

AOB

8. **IGT UNC Face-to-Face meetings**

The Chair notified the Workgroup that the Panel discussed holding a face-to-face Workgroup and/or Panel meetings and that no dates have been set. However, the Panel agreed that a meeting with a weighty agenda (i.e. consisting of a full day) should be chosen.

It was recognised that any face-to-face meetings arranged would need to be hybrid so attendees could still dial in via teleconference. The Panel concluded that a face-to-face meeting should take place and that the CA will notify the Panel/Workgroup of a possible suitable agenda before agreeing a meeting date.

9. **Gas Enquiry System (GES) issues update**

The Chair notified the Workgroup that at the July Panel meeting it was recognised that the Central Switching Service (CSS) and Retail Energy Code Version 3 (REC 3.0) were both implemented on 18th July without any issues raised. Some Panel attendees highlighted that the Gas Enquiry System (GES) migration in July 2022 had a few transition issues, some of those were due to the transition and some predated the implementation of the CSS. It was agreed at the Panel meeting that this matter would be brought to today's Workgroup meeting so that Xoserve could give an update on the status of GES.

DA explained to the Workgroup that there were GES issues recognised by Xoserve and the following points were made:

- There were a significant number of tickets raised by some organisations;
- Issues ranged from opening firewalls, general interface and listing issues;
- Most of the tickets raised have been remedied;
- There are still ongoing issues for smaller organisations;
- Xoserve is reaching out to individual organisations to enquire if there are any ongoing issues post the tickets being remedied. There has been a poor response to those requests which indicates that further help is not needed;
- Systems being taken down usually takes place at 1am, when there are low levels of use and 10 days' notice is given;
- There are discussions with RECCo to have a regular schedule to take down the system for maintenance that will be at 1am so that there is not a 10 day waiting period after issues are raised;
- There are a few outstanding tickets but not many; and
- Xoserve has noted lessons learnt, they have also experienced a good response to their resolving process.

DA point the Workgroup to [online guidance created by Xoserve](#) to help resolves any issues. There are also drop-in sessions being provided but they are company specific.

DA explained that there were also access issues connected to the Master Admin User (MAU), roles and users, which predated the implementation of the CSS, but they are now fixed.

DA shared a Release Note for Updates that can be found [here](#).

10. Heather Ward's last Workgroup meeting

HW notified the Workgroup that she is leaving her current role and that this would be her final IGT UNC Workgroup meeting and that MB will be taking over her role. The Chair and the Workgroup thanked her for all her contributions in these meeting and wished her luck in her new pursuits.

HW will attend the August Panel meeting.

The next Workgroup meeting is scheduled for Thursday 8th September 2022.

Annex A – Action Log

Action reference	Action Description	Owner	Status
WS 22-07/01	ER is to progress with the drafting of the ROM and the impact assessment should be completed by the August Workgroup.	ER	Closed
WS 22-07/02	IGTs and Shippers to look at their licence and to see if there are any implications with regards to Modification UNC0813 - Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers.	IGTs and Shippers	Closed

DRAFT