



IGT UNC 21-12 Modification Workstream Meeting

Draft Minutes

Thursday 9th December 2021 via Teleconference

Attendee	Initial	Organisation	Notes
Anne Jackson	AJ	Gemserv	Chair
Kundai Matiringe	KM	BUUK	
Chris Barker	CB	BUUK	IGT132VV Only
Heather Ward	HW	Energy Assets	
Michelle King	MK	Energy Assets	
Michael Lain	ML	E.ON	IGT132VV Only
Cher Harris	CH	Indigo Pipelines	
Claire Roberts	CR	Scottish Power	
Talia Addy	TA	Gemserv	Code Administrator
Sandra Fawzy	SF	Gemserv	Code Administrator

1. Welcome and Apologies for Absence

The Chair welcomed attendees to the meeting and accepted apologies received from Jenny Rawlinson (BUUK), Clare Manning (E.ON) and Dave Addison (Xoserve). All attendees confirmed permission for the meeting to be recorded.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items. HW requested that the *Retail Energy Code's (REC) Requirement for gas Meter Asset Managers (MAM)s to provide copies of RGMA data* be added under AOB and CH asked to add an item on the *IGT RGMA (Review of Gas Metering Arrangements) documentation*, both of which the Chair accepted.

3. Approval of the Previous Minutes 21-11

SF informed the Workgroup that no comments had been received for the 21-11 Modification Workstream draft meeting minutes prior to the meeting, nor the accompanying *Xoserve – Ofgem Faster Switching Programme SCR (REC v3) Update* document. The Workgroup had no comments to add and both the minutes and accompanying document were approved as a true and accurate record of the meeting.

Outstanding Actions

SF informed the Workgroup that there were no outstanding actions from the previous Workgroup meeting.

Modification Work Groups

4. [IGT132VV – Introduction of IGT Code Credit Rules](#)

The Chair notified the Workgroup that the Request for Information (RFI) for IGT132VV which was finalised in the October 2021 Workstream meeting, was circulated to industry for a four-week period. Six responses were received, of which three were from a Shipper and three were from an IGT.

SF took the Workgroup through the redacted answers. The Workgroup analysed the answers and grouped them in line with the questions submitted by Ofgem in its send back letter. It was agreed that the CA should draft a supplementary document to sit alongside the Workgroup Report and should contain colour coded responses and observations drawn from the RFI responses.

It was agreed by the Workgroup that the Workgroup Report, along with the supplementary document, should be brought back to the January 2022 Workgroup meeting for comments from both Shippers and IGTs.

The Chair informed the Workgroup that the unredacted responses will be sent to Ofgem so that Ofgem will have a full picture of the answers.

The Workgroup agreed that the redacted RFI responses could be published on the IGT UNC website.

5. [IGT158 – Transition to the Central Switching Service and the Retail Energy Code v3.0](#)

The Chair notified the Workgroup that IGT158 had been raised by Energy Assets Pipelines. The Chair added that Dave Addison (Xoserve) had assisted with the Modification proposal as Xoserve are the lead for the equivalent UNC Modification [UNC 0784 - Transition to the Central Switching Service and the Retail Energy Code v3.0](#).

HW (the Proposer) took the Workgroup through the Modification, advising that it detailed the transitional arrangements required to the IGT UNC in order to implement the Central Switching Service (CSS) and transition to the REC v3. This Modification will assist the technical transition of mastering data items (including the Registration) from IGT UNC to REC and as it is transitional, it is being considered under the Self-Governance rules.

The Proposer noted that there would be minimal impact on the industry and consumers and that this Modification is not seeking to implement the enduring changes necessary to the IGT UNC for REC v3. These changes will be introduced by a separate Modification under Ofgem's Significant Code Review (SCR). The Proposer noted that there are not many differences between the UNC and IGT UNC Modifications. However there are differences around the process of allocating Suppliers to new developments (New Connections process) which is not covered in the UNC.

The Chair noted that [RG005 – IGT UNC Review of Impacts Resulting from the Faster Switching Programme Arrangements](#) is connected to this Modification in that there are system changes that effect the business rules and these are not conclusive as of yet.

JL notified the Workgroup that the next UNC Distribution Workgroup meeting will be on 13th December 2021, and they will forward the minutes to the IGT UNC mailbox and the Chair once published. JL agreed to notify the Chair as to whether there are any additional impacts due to New Connections and how they are going to be managed.

The Workgroup agreed that the Modification potentially has a positive impact on Relevant Objective C (Efficient discharge of the Licensee's obligation), as there is a Licence obligation to comply with the REC. A potential positive impact on Objective F (Promotion of efficiency in the implementation and administration of the code) was also identified as there are complicated interrelations between the UNC and REC.

The Workgroup put together a list of questions for the Chair to take back to Dave Addison (Xoserve) as follows:

- Can new Connected System Exit Points (CSEPs) be registered?
- What is the process for registering a CSEP now?
- How will new IGT MPRNs be added to UK Link and registered?
- How will Shippers and Suppliers be 'elected' (allocated by the IGT)?
- How will forced registrations work if the Supplier does not register the elected MPRN?

WS 21-12/01: JL to forward the 13th December 2021 UNC Distribution Workgroup meeting Minutes to IGT UNC mailbox and the Chair.

WS 21-12/02: JL to notify the Chair whether there are any additional impacts due to the IGT New Connections process and how they are going to be managed.

WS 21-12/03: AJ to submit agreed set of questions to Dave Addison (Xoserve).

Review Groups

6. [RG005 – IGT UNC Review of Impacts resulting from the Faster Switching Programme arrangements](#)

The Chair notified the Workgroup that the legal drafting for the IGT UNC, which is still in draft form, had been published on the IGT UNC website and a copy was sent to the attendees for review ahead of the Workgroup meeting. The changes amend some definitions, address the initiation of a switch by Suppliers and not by Shippers and address the governance for the UK Link system and its relationship with the CSS.

The Chair notified the Workgroup of an issue with regards to the drafting. UNC Modifications, which were anticipated to be implemented and added to Code at a certain point, had been incorporated within the UNC Faster Switching Drafting completed in March 2021. However, the implementation of some of these Modifications had been delayed but the UNC drafting has not been updated to reflect

this. This has impacted work on the IGT UNC drafting as the review of the UNC drafting now requires some circumnavigating.

The Chair notified the Workgroup that there are delivery timetables that need to be clarified with Ofgem, various Code Administrators and Xoserve which have not yet been disclosed. There has been an indication that the SCR Modification may be raised in January 2022 and Ofgem have also hinted that Panel decisions might be returned by March 2022. It was acknowledged that there are challenges with the timetable and an additional Workstream meeting may be required but that will not be clear until Ofgem's timetable has been disclosed. HW suggested considering a two-week consultation period if times are constrained and the Chair informed the Workgroup that such a decision would sit with the Panel.

The Chair encouraged Workgroup attendees attend the UNC Distribution meeting on Monday 13th December to influence the transition business rules and to read the IGT UNC legal drafting and communicate any issues before the next Workstream meeting.

Standing Items

7. Cross-Code Modification Implications Tracker

The Chair took the Workgroup through the Cross-Code Modification Implication Tracker Watch List. The Chair notified the Workgroup that [UNC 0754 Investigate Advanced Analytic Options to improve NDM Demand Modelling](#), is a new Workgroup that is to look at UIG and the improvement of UIG volatility by machine learning. The Proposer notes that any Code changes are likely to impact Section H, which the IGT does reference at specific clausal levels. The Workgroup has been extended for a further year. If there are recommendations out of the Workgroup regarding actions that should be taken at a supply point level, this will have implications on the IGT UNC.

The Chair notified the Workgroup that [UNC 0734 Reporting Valid Confirmed Theft of Gas into Central Systems](#) Modification has been amended and the Workgroup report has been completed. The Modification will be going to the December UNC Panel, after a month's extension. The UNC legal drafting has been requested and the impact of which will need to be considered by the IGT UNC. To ensure IGT sites are treated in the same way as UNC sites, an IGT UNC Modification will be required.

[UNC 0784 Transition to the Central Switching Service and the Retail Energy Code v3.0](#) is the equivalent Modification to IGT158 which was discussed under agenda item 6.

[UNC 0674 Performance Assurance Techniques and Controls](#) variations are due to be discussed at a UNC Workgroup meeting on 20th December 2021 and will inform the drafting for IGT UNC equivalent Modification [IGT138 – Performance Assurance Techniques and Controls](#). It is expected that IGT138 will be on the January 2022 Workgroup agenda.

8. IGT UNC Known Issues Register

The workgroup reviewed some UNC legal text which referenced the Local Distribution Zone (LDZ) “Ancillary Agreement”, a defined term highlighted under Open Issue 6. It was agreed that incorporating a legal definition for Local Distribution Zone (LDZ) “Ancillary Agreement”. A draft will be provided to the Workgroup at its next meeting.

WS 21-12/04 CA to propose a legal definition to the Workgroup for LDZ “Ancillary Agreement” and for it to be provided to the Workgroup at its next meeting.

AOB

9. AOB

Retail Energy Code (REC) – Requirement for gas MAMs to provide copies of RGMA

HW notified the Workgroup that all gas MAMs have been requested by the REC Performance Assurance Board (PAB) to send copies of their RGMA data flows to REC for the period 1st September 2021 to 1st November 2021 inclusive and that the submission was required by the 1st January 2022. HW wanted to make all IGT's aware of the requirement as it was felt that the requirement had not been widely publicised.

HW wondered whether the data could be provided to REC in bulk rather than an individual flow level, as they cannot upload individual files. The Workgroup agreed that REC need to define the transfer mechanism.

IGT RGMA reference documents

CH informed the meeting that the IGT's had updated the RGMA IGT Reference Material and that once signed off at the Independent Networks Association (INA) by the iGT's that they planned to bring it to a Workgroup meeting.

Asset Transfer

The Chair indicated that the twice yearly transfer of assets between IGTs Fulcrum and ESP had taken place at the beginning of December and to their knowledge it had been without issue. The MPRN allocations have been updated and are available on the IGT UNC website.

There was no other business.

The next Workgroup meeting is scheduled for Thursday 13th January 2022.

Annex A – Action Log

Action reference	Action Description	Owner	Status
WS 21-12/01	JL to forward the 13th December 2021 UNC Distribution Workgroup meeting Minutes to IGT UNC mailbox and the Chair.	JL	New
WS 21-12/02	JL to notify the Chair whether there are any additional impacts due to the IGT New Connections process and how they are going to be managed.	JL	New
WS 21-12/03	AJ to submit agreed set of questions to Dave Addison (Xoserve).	AJ	New
WS 21-12/04	CA to propose a legal definition to the Workgroup for LDZ “Ancillary Agreement” and for it to be provided to the Workgroup at its next meeting.	Code Administrator	New