



IGT UNC 21-11 Modification Workstream Meeting

Draft Minutes

Thursday 11th November 2021 via Teleconference

Attendee	Initial	Organisation	Notes
Anne Jackson	AJ	Gemserv	Chair
Kundai Matiringe	KM	BUUK	
Heather Ward	HW	Energy Assets	
Michelle King	MK	Energy Assets	
Clare Manning	CM	E.ON	
Cher Harris	CH	Indigo Pipelines	Part Meeting
Claire Roberts	CR	Scottish Power	
Dave Addison	DA	Xoserve	Part Meeting
Sandra Fawzy	SF	Gemserv	Code Administrator
Talia Addy	TA	Gemserv	Code Administrator

1. Welcome and Apologies for Absence

The Chair welcomed attendees to the meeting and accepted apologies received from Jenny Rawlinson (BUUK) and Chris Barker (BUUK). All attendees confirmed permission for the meeting to be recorded.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items, which there were none.

3. Approval of the Previous Minutes 21-10

SF presented the Workgroup with suggested amendments received prior to the meeting for the 21-10 Workstream Meeting Minutes, which were all approved by the Workgroup. There were no further comments to add to the Minutes and they were approved as a true and accurate record of the meeting.

4. Outstanding Actions

SF informed the Workgroup that there was one outstanding action WS 21-10/01 recorded in the previous meeting. SF notified the Workgroup that both RFIs for Shippers and IGTs in line with Modification IGT132VV had been updated, both RFIs have been circulated to industry and that the deadline for responses was Monday 22nd November 2021. AJ reminded Workgroup parties of the importance of the RFIs and encouraged them to respond.

Review Groups

5. [RG005 – IGT UNC Review of Impacts resulting from the Faster Switching Programme arrangements](#)

The Chair notified the Workgroup that the legal drafting for the IGT UNC was not yet complete and that the September 2020 drafting had been applied to the current version of the IGT UNC. These changes amend some definitions, address the initiation of a switch by Suppliers and not by Shippers and address the governance for the UK Link system and its relationship with the Central Switching Service (CSS).

The Chair informed the Workgroup that there has been a previous conversation between the Chair and DA, they have identified one area that they think will be unique to the IGT UNC and that is new connections and initial registration of a supply point. For the UNC initial registration of a supply point is generally by the Shipper but for the IGT UNC this is generally by the IGTs. The CSS acknowledges that on some occasions the IGTs and other transporters will have a requirement to register sites for Suppliers or Shippers and the governance of this is where the focus should be.

The Chair thanked DA for attending and informed the Workgroup that DA has completed a lot of work on the Faster Switching Programme. DA took the Workgroup through the [Xoserve - Ofgem Faster Switching Programme SCR](#) PowerPoint and the following areas were discussed and points made:

- The PowerPoint is from February 2021 and it highlights the changes identified as at March 2020 for the implementation of REC v3, which will go live with the Central Switching System (CSS) in Summer 2022. The PowerPoint is focussed on the changes between the March 2020 version and the March 2021 version;
- The Chair clarified to the Workgroup that the March 2020 version of the UNC drafting is what the IGT UNC Faster Switching drafting (September 2020) is based on and that the Code Administrator (CA) for IGT UNC is currently bringing this version up to the March 2021 version;
- Ofgem Significant Code Review (SCR) aligns in relation to REC v3;
- Registration governance will move from the UNC and the IGT UNC to REC. Rather than it being led by Shippers it will be led by Suppliers – there are some exclusions but none of the sites in the IGT UNC have been identified as excluded;
- Meter reading requirements under REC, IGT UNC and UNC may not be the same;

Please see the [Xoserve - Ofgem Faster Switching Programme SCR](#) PowerPoint link for all the comments.

DA encouraged Workgroup parties to consider exceptions and the circumstances where Shippers or IGTs will need to access data that is not in their portfolio such as. a Shipper taking over a site. HW highlighted the issue of requiring access to data not in their portfolio in the case of duplicate MPRNs.

The Chair informed the Workgroup that the relevant presentations will be published alongside the IGT UNC legal text when it has been amended. It is planned that the IGT UNC legal text drafting will be reviewed at the December 2021 Workgroup and then taken to the December 2021 Panel meeting, before being passed onto Ofgem post that meeting in December.

HW informed the Workgroup that Energy Assets will be the sponsor for the transitional IGT UNC Modification.

Standing Items

6. Cross-Code Modification Implications Tracker

The Chair took the Workgroup through the Cross-Code Modification Implication Tracker Watch List. *UNC 0784 Transition to the Central Switching Service and the Retail Energy Code v3.0* has been added and an IGT UNC equivalent Modification will be required as gas switching lead transitions from UK Link to the CSS, as covered in detail under agenda item 5.

The Chair notified the Workgroup that *UNC 0777 Removal of Obstacles to Market Withdrawal* has been withdrawn. *UNC 0734 Reporting Valid Confirmed Theft of Gas into Central Systems* will report to Panel next month. The legal drafting has not verified yet and it is likely that an equivalent IGT UNC Modification will need to be raised.

UNC 0769 Adding Local Authorities as a new User type to the Data Permissions Matrix and *UNC 0664VVS Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 (adopted)* have both been implemented. The effective date for UNC 0664VVS has yet to be announced.

UNC 0760 Introducing the concept of derogation for Net Zero innovation into Uniform Network Code (UNC) is awaiting an Ofgem decision as is the IGT UNC equivalent modification.

The Chair notified the Workgroup that Review *0749R Increased DM SOQ Flexibility* was closed in the October 2021.

7. IGT UNC Known Issues Register

The Chair informed the Workgroup that the *Metering arrangements within the IGT UNC* was acknowledged, at the last Workgroup meeting, to be a potential risk and that remains on the list.

The Chair informed the Workgroup that *UNC 0674 Performance Assurance Techniques and Controls* is going to be varied, however the variation has not been published. There is going to be a UNC Workgroup meeting on 29th November 2021 where the variations are expected to be made available. Once these variations have been published the IGT UNC equivalent Modification *IGT138 Performance Assurance Techniques and Controls* will be returned to the IGT UNC Workgroup where the impact of those variations will be considered. It is therefore likely that IGT138 will be reviewed at

the December 2021 Workgroup. It is unlikely that the Workgroup report will go to the IGT UNC December Panel meeting and therefore it will be one month behind UNC 0674.

The Chair indicated that Bob Fletcher (Joint Office) had provided some information regarding the LDZ Ancillary Agreement, so this would be reviewed to consider how the points reflect onto the code.

AOB

8. Must Read process

CR gave a summary of the issue to Workgroup parties that were not at the October Panel meeting. Scottish Power have been reviewing the Must Reads process with Xoserve, as a part of the Customer Management System (CMS) re-build. Scottish Power have concerns about the Xoserve Must Reads Process. As a result of the implementation UNC 0692 and automatic updates to meter read frequency, it is anticipated there will be an increase in the volume of sites that will enter the Must Read process. CR believes that the changes might increase the Must Reads pot for IGTs similarly.

The large Distribution Networks (DNs) took the decision not to visit these sites as part of XRN5036, IGTs were not included in the discussion as part of this Change Proposal. At present Product Class (PC) 4 sites fall into the Must Read process after 24 months and post implementation of the Modification this could be up to 3 times a year for IGT sites. Discussions are ongoing with Xoserve to have a review of the Must Read process. IGT representatives welcomed a joint Workgroup which should be getting underway. CH confirmed that they have not yet received a joint Workgroup invite.

CR informed the Workgroup that the process may be paused as an interim solution.

XRN 5142 was released in the first week of November 2021.

There will be an Xoserve release in January 2022, February 2022 and March 2022 which is a cloud release.

There was no other business.

The next Workgroup meeting is scheduled for Thursday 9th December 2021.

Annex A – Action Log

Action reference	Action Description	Owner	Status
WS 21-10/01	AJ/SF to update both RFIs for Shippers and IGTs for IGT132VV, to circulate them to Industry for a 4 week period and to return to the December 2021 Workstream meeting for analysis of the responses	CA	Closed