

IGT UNC Modification Panel Meeting

Draft Minutes

Friday 26th November 2021

Via teleconference

Attendee	Initials	Organisation	Representing	Notes
Rachel Clarke	RC	Gemserv	Code Administrator	Chair
Jenny Rawlinson	JR	BUUK	Pipeline Operators	
Cher Harris	CH	Indigo Pipelines	Pipeline Operators	
Heather Ward	HW	Energy Assets Pipelines	Pipeline Operators	
Claire Roberts	CR	Scottish Power	Pipeline User	
Jennifer Semple	JS	Ofgem	Authority	
Sandra Fawzy	SF	Gemserv	Code Administrator	

1. Welcomes and Apologies

The Chair welcomed the Panel to the reconvened meeting. The Chair noted that following the ongoing quoracy issues the Panel faces, the Code Administrator had opened a meeting prior to this and held that open for one hour as per Code rules (Part L6.10). Apologies were received from Anne Jackson (Gemserv).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final Agenda. The Panel were invited to add any items for AOB. The Chair noted that they had one item of AOB regarding the '*Working arrangements for IGT UNC meetings going forward*' and the Chair added another item "*MPRN update – upcoming transfer between Fulcrum and ES Pipelines Ltd*".

There were no further items of AOB added by the Panel.

3. Approval of the previous minutes (21-10 and 21-10 Reconvened)

SF informed the Panel that no comments had been received for the 21-10 (both standard and reconvened meetings) Minutes before the meeting. The Panel had no further comments to add and the Minutes were approved as a true and accurate account of the meeting.

4. Outstanding Actions

SF informed the Panel that there were five outstanding actions:

21/08–01 RP to discuss with DNs and the Joint Office adding in additional Impact assessments for the IGT UNC into Modification Proposal Forms. RP was not present at the Meeting and it was agreed that the CA would get in contact with RP after the meeting to see if they will be in attendance

at the December Panel meeting or provide a verbal update that can be relayed to the Panel on his behalf.

21/08–02 RP to discuss with DNs and the Joint Office about the process of creating/hosting joint working groups. As above.

21/10–01 HW to email Dave Addison in regard to raising a IGT UNC equivalent Modification for UNC0784S - Transition to the Central Switching Service and the Retail Energy Code v3.0. HW informed the Panel that Modification IGT158 has been raised and that the Modification will be discussed under item 5 of the agenda. It was agreed that this action would be considered closed.

21/10–02 CR to contact the proposer (Mark Bellman) for an update on the details of the variations made to UNC 0674. CR informed the Panel that a one month extension had been granted for [UNC 0674 - Performance Assurance Techniques and Controls](#). CR noted that a revised Modification and new legal text is to be returned to the UNC Panel in January 2022 and the scheduled meeting for 29th November had been cancelled. The Chair notified the Panel that the IGT UNC Workgroup draft agenda for 9th December had been drafted and circulated, it included IGT138 (Performance Assurance Techniques and Controls), however as the variation of UNC 0674 had been delayed this would be removed from the final Workgroup agenda due to be circulated next week. It was agreed that this action would be considered closed.

21/10–03 AJ to develop the Cross Code Ways of Working strawman and to bring back to Panel for review. The Chair noted that this action was ongoing and an update will be provided at either the December 2021 or January 2022 Panel meeting.

New Modifications

5. [IGT158 – Transition to the Central Switching Service and the Retail Energy Code v3.0](#)

The Chair notified the Panel that IGT158 had been raised by Energy Assets Pipelines. The Chair added that Dave Addison (Xoserve) had assisted with the Modification proposal as Xoserve are the lead for the equivalent UNC Modification [UNC 0784 - Transition to the Central Switching Service and the Retail Energy Code v3.0](#).

HW took the Panel through the Modification, the Modification details the transitional arrangements that will be required to the IGT Uniform Network Code (UNC) in order to implement the Central Switching Service (CSS) and transition to the Retail Energy Code version 3.0 (REC v3). This Modification will assist the technical transition of mastering data items (including the Registration) from IGT UNC to REC and as it is transitional, it is being considered under the Self-Governance rules.

The Proposer noted that there would be minimal impact on the industry and consumers. This Modification is not seeking to implement the enduring change necessary to the IGT UNC for REC v3. These changes will be introduced by a separate Modification under Ofgem's Significant Code Review (SCR). The Proposer noted that there are not many differences between the UNC and IGT UNC Modification, however there are differences around the process of allocating Suppliers to new developments (New Connections process) which is not covered in the UNC. HW proposed that IGT158 be sent to the Workgroup for further developments.

JR questioned if IGT158 impacts REC v3 and the Chair clarified that it only impacts the transitional arrangements, REC v3 variations are being considered under *RG005 – IGT UNC Review of Impacts resulting from the Faster Switching Programme arrangements*.

The Chair explained that in both the UNC and IGT UNC Modification proposals, they recognise that there will be an impact on the Significant Code Review (SCR). Part L section 13 of the IGT UNC stipulates that Modification proposals that effect the SCR process should be brought to Ofgem's attention for further direction. UNC 0784 has already been sent to the UNC Workgroup by the UNC Panel where JS (Ofgem) gave direction to the UNC Panel on Ofgem's views. JS confirmed they were present at the UNC Panel meeting and that the Ofgem stance for both IGT158 and UNC 0784 is for them both to proceed as Self-Governance procedures.

The Panel unanimously agreed IGT158 should be sent to Workgroup for two months to allow for development time and to align with the timetable of the equivalent Modification UNC 0784.

Workgroup Summary

6. The Panel had no further questions regarding the Workgroup Summary Paper.

CR enquired about the level of engagement in the RFIs that were sent out for Modification IGT132VV (Introduction of IGT Code Credit Rules). SF informed the Panel that the deadline for responses to the RFIs was Monday 22nd November 2021, there were six responses and that there was a healthy level of engagement. SF explained that they are in the process of collating the responses and possible responses sent directly to Ofgem and this should be ready in time for the Workgroup meeting on 9th December 2021. Panel members expressed that they were pleased with this result.

Authority Updates

7. Authority Updates

JS informed the Panel that there were no updates and there were no questions from the Panel to submit to Ofgem.

AOB**8. Working arrangements for IGT UNC meetings going forward**

The Chair noted that the Code Administrator was interested in garnering opinions from Panel members on whether they believed it was of interest to parties to bring back physical meetings in the new year. The Chair explained that the Panel meetings had always been conducted by teleconference, however the IGT UNC Workstream meetings were conducted through hybrid methods (in person and teleconference) pre pandemic. Panel were canvassed for their opinion of how they would like to go forward with meeting arrangements. The Panel unanimously agreed that they preferred the teleconference arrangements that currently stand, noting that participation and debate has not been hindered by the current arrangements. The Panel did acknowledge that one in-person meeting per year would be preferable. JR suggested that there is the option to have cameras switched on if needs be during remote meetings. JR also highlighted that there is a cost in time and money for in person meetings and this may be a disincentive for a Shipper to nominate themselves as a Panel representative, which is already an issue. The Chair resolved to take the Panel's comments internally to make a decision on next steps with a review in six months on whether a hybrid approach should be introduced.

MPRN update – upcoming bulk asset transfer between Fulcrum Pipelines Ltd and ES Pipelines Ltd

The Chair informed the Panel that there is due to be a bulk asset transfer between Fulcrum Pipelines Ltd and ES Pipelines Ltd on 1st December 2021. The Chair reminded the Panel that this project introduced a bulk asset transfer twice a year for the next three years (1st June and 1st December). RC highlighted that the process between Gemserv and Fulcrum Pipelines Ltd has been streamlined over the past three bulk transfers in order to give Shippers as much visibility as possible ahead of the change.

The Chair pointed to an email notification that was sent out to industry (including Panel members) with the updated and revised MPRN spreadsheet that highlighted the asset transfers that are to take place on 1st December 2021, for ease of viewing. There are no expected issues to arise and the process however the Code Administrator will notify the Panel of any issues highlighted going forward.

Must Read process

CR questioned if IGTs have received a 'Must Read' Workshop invitation from Xoserve and Panel parties responded that they had received notification of the 3rd December 2021 meeting.

The next IGT UNC Panel is scheduled for 17th December 2021.

Annex 1 – Actions Table

Reference	Date	Action	Owner	Status
21/10 – 01	29/10/2021	HW to email Dave Addison in regard to raising a IGT UNC equivalent Modification for UNC0784S - Transition to the Central Switching Service and the Retail Energy Code v3.0	HW	Closed
21/10 – 02	29/10/2021	CR to contact the proposer (Mark Bellman) for an update on the details of the variations made to UNC 0674	CR	Closed
21/08 - 01	27/08/2021	RP to discuss with DNs and the Joint Office adding in additional Impact assessments for the IGT UNC into Modification Proposal Forms	RP	Carried Forward – December 2021 update
21/08 - 02	27/08/2021	RP to discuss with DNs and the Joint Office about the process of creating/hosting joint working groups.	RP	Carried Forward – December 2021 update
21/10 – 03	29/10/2021	AJ to develop the Cross Code Ways of Working strawman and to bring back to Panel for review.	AJ	Carried Forward – December 2021 update