

## **IGT UNC 21-10 Modification Workstream Meeting**

### **Draft Minutes**

**Thursday 14<sup>th</sup> October 2021 via Teleconference**

<b>Attendee</b>	<b>Initial</b>	<b>Organisation</b>	<b>Notes</b>
Anne Jackson	AJ	Gemserv	Chair
Sandra Fawzy	SF	Gemserv	Code Administrator
Heather Ward	HW	Energy Assets	
Michelle King	MK	Energy Assets	
Jenny Rawlinson	JR	BUUK	
Ashley Foster	AF	Indigo Pipelines	
Cher Harris	CH	Indigo Pipelines	Part Meeting
Claire Roberts	CR	Scottish Power	
Jaimee LeResche	JL	Xoserve	

#### **1. Welcome and Apologies for Absence**

The Chair welcomed attendees to the meeting and accepted apologies received from Chris Barker (BUUK), Clare Manning (E.ON) and Kundai Matiringe (BUUK). All attendees confirmed permission for the meeting to be recorded.

#### **2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items, which there were none.

#### **3. Approval of the Previous Minutes 21-09**

The Workgroup heard that no comments had been received on the 21-09 Modification Workstream Meeting minutes prior to the meeting. The Workgroup had no comments to add to the previous minutes and they were approved as a true and accurate record of the meeting.

#### **4. Outstanding Actions**

The Chair informed the Workgroup that there were two outstanding actions; WS 21-09/01 and WS 21-09/02 recorded in the previous meeting and that both have been actioned and will be discussed in detail under item 5.

### **Modification Workgroups**

#### **5. [IGT132VV – Introduction of IGT Code Credit Rules](#)**

The Chair explained to the Workgroup that inline with actions WS 21-09/01 and WS 21-09/02, AJ, SF, CM and an internal credit representative for E.On met to agree on suitable questions and bandings for the proposed Request For Information (RFI) questionnaires. In addition to this AJ, SF and Chris Barker (BUUK) met to go through the RFIs and to address the matters raised in the September 2021 Workgroup meeting.

The Chair took the Workgroup through both RFIs for the Shippers and the IGTs. The Workgroup worked through all the questions and a few changes were made; these included formatting changes, orders of the questions and wordings of the questions and bandings. It was agreed and accepted by the Workgroup that the RFIs were in their final draft and that the CA would circulate them to Industry for a 4 week period and the responses submitted both to Genserv and Ofgem would be collated and presented to the December 2021 Workgroup for analysis of the responses.

**WS 21-10/01: AJ/SF to update both RFIs for Shippers and IGTs for IGT132VV, to circulate them to Industry for a 4 week period and to return to the December 2021 Workstream meeting for analysis of the responses**

### **Review Groups**

#### **6. [RG005 – IGT UNC Review of Impacts resulting from the Faster Switching Programme arrangements](#)**

The Chair explained to the Workgroup that the reason *RG005 – IGT UNC Review of Impacts resulting from the Faster Switching Programme arrangements* was on the agenda was because there has been a request by Ofgem to bring the legal drafting forward as they plan on consulting on it in December 2021. The legal drafting for the IGT UNC has already been completed but there has been updates from Xoserve which were only received last week. The Chair explained that there was not enough time to update the legal text for this Workgroup meeting however it will be on the November 2021 Workgroup agenda and that timings now are incredibly tight. It will also be on the Panel meeting agenda for 29<sup>th</sup> October 2021.

The Chair explained the matter had been raised at a previous Workgroup meeting and that there had been confusion in understanding the substance of the review, she therefore took the Workgroup through a summary of the three Strands:

- Strand 1 is about understanding the impact of the delivery of the Central Switching Service (CSS) on the IGT UNC. There is going to be a new system for switching, that system is called the Central Switching Service (CSS), it had previously been a Shipper led activity but will now be a Supplier led function. The switch is to be initiated through the CSS and it will inform Xoserve systems and (provided Suppliers and Shippers have an appropriate relationship) the switch will be effective through Xoserve systems. There will be a dedicated release for this around 13<sup>th</sup> June 2022.

- Strand 2 is in line with the Retail Code Consolidation (RCC) Significant Code Review (SCR) and is in regard to work on a new REC (Retail Energy Code) data catalogue.
- Strand 3 is in line with the REC RCC SCR, the introduction of RECV2.0 and changes required to the IGT UNC.

In the past the Workgroup review has completed work on all three Strands and there has been legal text that has been drafted. Strand 2 and 3 have been implemented with REC version 2 on 1<sup>st</sup> September 2021, so the focus is solely on Strand 1.

With the REC review Ofgem initially agreed to consult on the legal drafting and that would have been the opportunity for parties to give their views, however it later transpired those opportunities to give views were allowed during the Modification process.

In line with the final information provided by Xoserve last week, the work needed to be completed by this Workgroup is to ensure both legal texts marry up between the IGT UNC and the UNC. This will therefore be brought back for the Workgroup in November 2021 and the Chair prewarned the Workgroup that they may need to have an extra ordinary meeting if timelines are tight. The aim is to put the legal drafting before the Panel Meeting in November 2021 for it to be agreed upon and sent to Ofgem in time for their December 2021 consultation.

Strand 1 is largely about the system changes to Xoserve and the changes being made for the UNC will be the same as IGT UNC, so there is an expectation that the drafting will be similar, but that is not yet clear. There are approximately 8 different areas of Code that they have changed in the UNC therefore it may be a large amount of work especially if there have been a lot of significant changes since the last draft provided.

JR raised the point that considering the timeline is tight it may be worth raising these concerns with Ofgem, AJ agreed that this maybe necessary but that it would be a Panel discussion and hopefully by the time of the October Panel meeting the depth of the UNC legal drafting changes would be known.

The Chair notified the Workgroup that all the discussions on this matter are going through the Distribution Workgroup under the UNC and the design of this has been worked on over a number of months between Xoserve and Ofgem on the CSS project. For Workgroup members to understand and influence those system changes it would have to be via the UNC. The Chair notified the Workgroup that it is late in the day and it is not there as a UNC Modification but will be discussed under Distribution. On 28<sup>th</sup> October 2021 there is a UNC Distribution workgroup meeting and there is an agenda item on this matter, which all Workgroup members were advised to attend to understand the changes that are going to be happening.

The Chair also informed the Workgroup that Dave Addison will be attending an RDUG (Regulatory Design User Group) meeting under the programme to be held in early November 2021 and that the Chair will be present at the meeting to inform them that the IGT UNC Solution is compatible to what Dave Addison is proposing. The legal drafting will be going out for an Ofgem consultation in December 2021 and that will be the opportunity for IGT parties to indicate their opinion on the

approach and the legal drafting etc. The Chair strongly encouraged all Workgroup meeting members to take that opportunity as that may be the only opportunity for their input. It is expected that if there is a Modification consultation in the SCR Modification process that nothing significant will be raised at that stage, therefore the Chair strongly advised that parties review what the potential impacts might be on their organisations now, rather than wait and assume there will be another opportunity to raise concerns later on in the process.

JR asserted that a particular area of interest will be the initial registration process and metering. HR asserted that as the group are now only dealing with one of the three Strands that simplifies matters.

The Chair concluded the matter by stating that *RG005 – IGT UNC Review of Impacts resulting from the Faster Switching Programme arrangements* should clearly be on Workgroup member's radar, that the Panel will decide the way forward and that she will be recommending that the matter is returned to the November 2021 Workgroup with the view of reviewing the legal drafting for Strand 1.

#### **0784 - Transition to the Central Switching Service and the Retail Energy Code v3.0**

The Chair notified the Workgroup that a UNC Modification *0784 - Transition to the Central Switching Service and the Retail Energy Code v3.0*, which has been raised by Cadent, is in relation to the move from UK Link switching and the go-live of the CSS at the implementation date in June 2022. It is still at the early stages, it has not gone before the UNC Panel and has been raised as a self-governance Modification. There will be a discussion of how the industry moves to a dual system process, which may include non-effective business days and how inflight processes are managed and handled at the time of the switchover. The Chair strongly recommended that Workgroup members attend the meetings for this Modification as this is where the design and the effects of this on the UNC and IGT UNC will be happening. The Chair strongly stressed the point that if Workgroup members want to influence the discussions that they should attend those meetings as they will be aiming for uniformity across both Codes. The equivalent Modification with IGT UNC will also need to be raised at some point.

#### **Standing Items**

##### **7. Cross-Code Modification Implications Tracker**

The Chair took the Workgroup through the Cross-Code Modification Implication Tracker Watch List, on the list there were three Modifications; *0777 Removal of Obstacles to Market Withdrawal*, *0746 Application of Clarificatory change to the AQ amendment process within TPD G2.3 from 1st April 2020* and *0734 Reporting Valid Confirmed Theft of Gas into Central Systems*. The Chair noted that UNC 0734 will need an IGT UNC equivalent Modification if the reporting of confirmed theft for IGT sites is to be treated in the same way. Gazprom Energy have not given any indication as of yet that they would bring this proposal to the IGT UNC so there may need to be a sponsor to raise the Modification.

The Chair reminded the Workgroup that REC covers theft matters and the Cross-Code Working Group is now operational, therefore IGT UNC may be subject to the timings of the REC Code on this matter.

The Chair notified the Workgroup that there have not been any appeals for the implementation of *IGT157 – Adding Local Authorities as a new User Type to the Data Permissions Matrix* and it seems likely that the effective date of Implementation will be Tuesday 19<sup>th</sup> October. IGT157 is the only Implementation that effects the November Release, however there is no legal drafting with this Modification so the IGT UNC will not be altered, therefore the Modification will only be added to the front of the IGT UNC document. There will not be a formal Release in November and an email notification of this will be sent out to industry.

JL notified the Workgroup that in terms of an implementation perspective for IGT157 it was a case of giving the Local Authorities (LA) permissions access to the DPM, however in terms of actual data items the LA will follow the usual DSC process in terms of individual cases being presented to contract management and needing approval beforehand. JL agreed to notify the Workgroup of when this matter will be on the DSC agenda.

The Chair notified the Workgroup that *IGT154 – Introducing the concept of a derogation into the IGT UNC for Net Zero innovation project* and *IGT145S - Transfer of Sites with Low Valid Meter Reading Submission Performance from Classes 2 and 3 into Class 4* are both out for consultation and are due to close on Monday 18<sup>th</sup> October 2021 and the Panel decision on them will be on 29<sup>th</sup> October 2021.

A variation is expected to be made to UNC 0674, the UNC Modification to which Modification *IGT138 – Performance Assurance Techniques* refers. IGT138 will be taken back to the Panel meeting and AJ will be recommending that it returns to Workgroup after the variation to UNC0674 has been published, which may not necessarily be the next Workgroup meeting.

The Chair highlighted to the Workgroup that a new review *UNC 0781R Review of the Unidentified Gas process* and *UNC 0778R Gas Vacant Sites Process* review may both have implications for the IGT UNC depending on the recommendations made.

## 8. [IGT UNC Known Issues Register](#)

The Chair notified the Workgroup that there were no new issues on the IGT UNC Known Issues Register. Open issue number 3, regarding Metering arrangements within the IGT UNC and connected to the REC v.2 implemented on 1<sup>st</sup> September 2021 was reviewed and the Workgroup considered it to be an ongoing risk.

IGT parties at the Workgroup meeting did not have an update regarding what LDZ Ancillary Agreements (Open Issue number 6), but JR notified the Workgroup that there will be an IGTAD meeting on Monday 18<sup>th</sup> October 2021 and the question could be posed there, which the Workgroup agreed would be a good idea.

**AOB****9. Performance Assurance Annual Review being conducted by PAFA**

The Chair informed the Workgroup that although PAC has no jurisdiction over the IGT UNC it does have access and visibility to the data in relation to the IGT for things like meter readings, meter asset information etc. There is an Annual Review being conducted by PAFA on behalf of the PAC and the Chair encouraged Workgroup members to follow the link in the meeting agenda to give their feedback.

There was no other business.

**The next Workgroup meeting is scheduled for Thursday 11<sup>th</sup> November 2021.**

## Annex A – Action Log

Action reference	Action Description	Owner	Status
WS 21-09/01	Code Administrator to consolidate agreed RFI questions and present them to the Workgroup ahead of the next meeting in October 2021.	CA	Closed
WS 21-09/02	AJ would meet with CM the internal credit representative for E.On to agree on suitable bandings for the responses of the proposed RFI questions	CA	Closed
WS 21-10/01	<b>AJ/SF to update both RFIs for Shippers and IGTs for IGT132VV, to circulate them to Industry for a 4 week period and to return to the December 2021 Workstream meeting for analysis of the responses</b>	CA	New