

IGT UNC Innovation Derogations Guidance

An ancillary document to the IGT UNC

Version 0.3

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Change History

Version	Change	Date
0.1	Draft for IGT154	1/4/2021
0.2	2nd Draft for IGT 154	27/4/2021
0.3	3rd Draft for IGT 154	3/6/2021

Document Overview

This ancillary document was created set out the process by which parties request a Derogation to the IGT UNC to facilitate trials for innovation projects which are related to one or more of the 'use cases (set out in Part X, paragraph y.z of the IGT UNC and further detailed in Section 2).

A Derogation is a permission given by the IGT UNC Panel to relieve a party from its obligation to comply with one or more paragraphs of the IGT UNC for a defined time period and in a specific location. This document sets out the process for IGT UNC parties to apply for a Derogation and the issues the Panel should consider when determining whether to approve a Derogation.

This guidance on Derogations defines the type of information expected to be included in a request for a Derogation, including, a quantitative and qualitative assessment of the impacts of the potential Derogation on, amongst other things, competition, consumers and impact towards net zero.

Every Derogation decision will be published on the IGT UNC website, regardless of the outcome of the decision.

1. When would a Derogation be required?

Continued compliance with Codes is not only a code obligation but also ties into Parties' licence obligations and is the responsibility of each relevant party. Failure to comply, unless permitted by a Derogation, is a contravention of the IGT UNC and therefore licence for which Ofgem may take enforcement action and consequently issue an order and/or impose a penalty.

However, there may be occasions when a Party is aware they will not be able to comply with a particular part of the IGT UNC whilst carrying out innovation trials, pilots or demonstrations. In these circumstances the party should apply for a Derogation which is limited in location and timescale to allow for the testing or trial to take place. Should the trial be successful a more permanent solution (e.g. a change to the Code) should then be sought by the IGT UNC Party via the standard IGT UNC process.

2. Approved Derogation Use Cases

This section lists the Use Cases, these are defined in the IGT UNC, with additional clarity included here around the minimum requirements for application and the associated evidence to be provided.

Where a Use Case definition is provided in this document it is for clarity only, and will be taken from the IGT UNC definition. For the avoidance of doubt, should this document and code become misaligned, code will take precedent.

1. Delivery of the UK's target of Net Zero Carbon emissions

[IGT UNC Modification required to add items to this list]

3. Application Process

A request for a Derogation should be submitted in writing to the IGT UNC Code Administrator, and should include sufficient information to enable the IGT UNC Modification Panel to make a decision, including a comprehensive, and where possible, quantitative and qualitative assessment, of the impact of the proposed Derogation. The application should use the form in Appendix A with all section completed and should include all relevant supporting information as set out in Appendix B.

Where the Application identifies a potential cross code impact, the Code Administrator will advise the relevant code body in accordance with CACoP principles.

An application should be made as soon as possible after the need for a Derogation becomes apparent and may never be retrospective.

All technical terms should be fully explained, and the request should be presented in as clear a manner as possible to avoid unnecessary delays in UNC Modification Panel's assessment of the request.

The Code Administrator will perform a critical friend role at this stage, however it should be noted that this is guidance in relation to the process only and is not an indication of the merit, or lack of, of any application.

Applications can only be made by the IGT UNC party that the Derogation will apply to.

Only one party can be named as seeking a Derogation per request, however additional parties may submit associated Derogation requests to be considered at the same time (for example joint innovation projects with trials occurring on different networks, on the same, or differing timelines). The association should be noted in the request and may utilise evidence from the lead proposer if it is also relevant. Additional evidence will only be required if the derogation request relates to paragraphs of code which differ from the lead parties request. The IGT UNC Panel have discretion to consider the associated applications as a suite. However each request will be voted on individually, and approval or rejection of the lead application does not automatically result in the same outcome for associated applications in the suite.

The Code Administrator will notify IGT UNC Parties and Ofgem of a new request for Derogation using the same distribution list as for IGT UNC Modifications.

4. Assessment by IGT UNC Panel

Each Derogation request is assessed by the IGT UNC Panel individually on its merits in terms of meeting the minimum requirements set out in this document and the likely effect on other IGT UNC Parties, wider industry, and consumers. It will also consider the intended outcome of the trial and project as a whole in relation to progress towards the relevant use case.

In its assessment the IGT UNC Modification Panel will consider amongst other things the impact on:

- Consumers – the extent to which the non-compliance impacts on consumers, for example through increased costs, or risks of failure of supply
- Competition – for example, any competitive advantage that may arise from granting the Derogation
- Other parties affected by the non-compliance, including where relevant, but not limited to
 - Central Data Systems Provider (CDSP)
 -
 - Large distribution network operators
 - Other IGTs
 - Gas Shippers
 - Any other parties (e.g. Suppliers, meter equipment managers)

Where considered appropriate by the Panel, direct contact may be made any party via the Code Administrator to seek their views on the impact of the derogation.

A representative of the Party making the Derogation request is expected to attend the relevant IGT UNC Panel meeting(s) where the Derogation is to be discussed to respond to any questions from the Panel.

The Panel will initially consider the application to determine whether it is complete and the appropriate evidence has been included and if so will vote [by majority] to issue for industry consultation. The Panel may also include additional questions within the consultation if they consider them relevant (approval of such questions will be by Panel majority). Suggested questions include:

- Do you agree with the benefits identified?
- Are there any consequences that would occur, should this derogation be implemented, on consumers, market participants or third parties that have not been mitigated or considered?

The IGT UNC Modification Panel will then, at a scheduled meeting, no less than eight business days following the closing date of the derogation consultation, make a determination on the approval or rejection of the derogation request. (The IGT UNC Panel will have discretion to consider a derogation for approval at short notice).

The Code Administrator will compile a Final Derogation Report (FDR) in which will include any key points raised in consultation responses. This FDR will also include relevant points from the discussion at Panel and their overall decision in relation to approval or rejection.

The Panel will consider the derogation request and consultation responses received. If matters are raised during the consultation that were not fully considered in the initial request, they may ask the applicant to amend their proposal to include actions to mitigate the issue(s) identified. If these matters are material, then the Panel may decide (by majority vote) to send the request out for further consultation.

A Derogation will only be granted where there is a [unanimous] vote of support from IGT UNC Panel members recorded as present. Should any vote not be [unanimous] the vote will be deemed to have resulted in non-support for the request, and the Derogation will not be granted.

5. Implementation

A derogation may not be implemented until the end of the appeals window (15 days). Where a derogation to the IGT UNC is dependent on the approval of other derogations, the applicant must notify the IGT UNC Panel once they have received all required approvals and to confirm the start date. The IGT UNC Code administrator will notify market participants and publish this information on the IGT UNC website

6. Appeal

Any Party impacted by the Derogation who wishes to appeal a Panel decision with regard to a Derogation should do so in writing to Ofgem (with a copy to the IGT UNC Panel) to be received no later than the 15th day following the IGT UNC Panel decision. Ofgem may then choose to support the Panel decision or overturn it.

In the event of an appeal, the Derogation will not be implemented until Ofgem have advised of their decision.

7. Amendments and Extensions to approved Derogation requests

Requests for amendment or extension of an existing approved Derogation request may only be made by the Party holding the original Derogation by submitting a new request for a derogation. Amendment requests must include details of why the amendment is

required, a statement as to the impact if the amendment is not approved and a description of any changes to the impact of the Derogation.

Should IGT UNC Panel not approve an amendment, then the existing Derogation will remain valid.

Should a party who has successfully had a Derogation granted cease to be a valid IGT UNC Party, the Derogation will cease and have no further effect. If another IGT UNC Party takes over the innovation project, trial or demonstration then they will be required to reapply for the derogation.

8. Operation of Derogation

Whilst the derogation is in effect, the party holding the derogation should send a report to the IGT UNC Panel every [six] months reporting progress and highlighting any issues. [This should be accompanied by a report from the CDSP highlighting any issues affecting settlement or data more widely]

9. Closure of Derogation

To be added.

Appendix A – Application Form

IGT UNIFORM NETWORK CODE
Application for a Derogation for Innovation Purposes
This document should be completed in accordance with the Innovation Derogation Guidance Document (which can be found at)
Completed forms, along with any accompanying evidence should be sent to: iGTUNC@gemserv.com
<i>(for completion by Code Administrator)</i>
Date of application:
Derogation reference no.

Applicant details:

Company UK Link short code:

Company Name:

Company Address:

Company Registered Number:

Authorised signature:

Name:

Position within company:

Contact details for project lead:

Name:

Tel:

E-mail:

Is this derogation part of a suite? (delete as applicable): Stand alone / Lead / Associated

[Lead IGT UNC Party if Associated Derogation and Reference \(if known\):](#)

Derogation Use Case [to which this request relates:](#)

1. Summary of Derogation – *details of the specific obligation(s) to which you are seeking a Derogation, quoting relevant IGT UNC paragraphs*

2. Reason for Application – details of the justification for seeking this Derogation (*include any alternative actions that have been considered, and reason that these are not being pursued*):

3. Project Benefits – for both the individual party/parties and the wider industry.

4. Conditions – description of the conditions of this Derogation (i.e. location or other restrictions):

5. Timescale – period of time for which the Derogation is sought (please include start and end dates):

6. Related Derogations or similar – details of any previous or current Derogations or permissions (for example licence, HSE, other codes) which are related to this one. *These can be pending decision, however any approval of Derogation for the IGT UNC will be subject to relevant Derogations or permissions also being granted*

7. Corrective Action – Where relevant, details of the action you will take to become compliant with the obligation to which you are seeking a Derogation including dates of any key milestones associated with these actions (*including, where relevant, consumer compensation*):

8. Effect on other Parties – details of the requested Derogation’s anticipated impact on the costs and operations of other parties and the proposed mitigations for those impacts:

- a) CDSP
- b) Consumers
- c) Other market participants (shippers, suppliers, other networks, meter providers)
- d) Third parties

9. Supporting documentation – description of any attached supporting documents:
(Please clearly reference and list all attachments)

(for completion by Code Administrator)

Considered at IGT UNC Panel on [\(1st time\)](#):

Sent for Consultation on:

No. Of Responses

Considered at IGT UNC Panel on [\(2nd time\)](#):

Outcome:

Additional notes:

Appendix B – Supporting Information

- Copy of 'Innovation Pack' that has been created to support a funding application or other related applications. [Commercially sensitive information may be redacted; provided it has no bearing on the actual nature and impact of the Derogation being requested.]
- Statement from the CDSP that they are able to facilitate data and systems impacts.
- Evidence that other, required Derogation applications have been made (e.g. Safety Case (HSE), Licence (Ofgem) and have not been rejected.
- Evidence of any consultation with IGT UNC parties and/or affected consumers including responses to such consultation

