

## **Central CACoP Website Business Case**

### **1. Purpose**

The Code Administration Code of Practice (CACoP) Forum has been considering the development of a central CACoP website in response to industry feedback. It has developed the requirements and business case for this website and assessed the expected costs to deliver this. It now seeks the endorsement of the Code Panels for the costs to be apportioned across the CACoP Codes.

Panel are requested to endorse the approach to the central CACoP website and recommend to the INA Regulatory Subgroup that IGTs fund the share of expected costs that would be apportioned to the IGT UNC.

### **2. Background**

In 2019, the CACoP Forum received feedback from industry stakeholders seeking a central location from where they could access industry code information. Respondents to the annual CACoP survey and attendees at the CACoP Engagement Day both confirmed that industry would benefit from a central website. Feedback from the Code Panels was mixed, with some Panels seeking clarity with respect to ownership, content, controls, and costs.

The CACoP Forum has now documented the requirements and provided a business case for a central CACoP website. As part of this work, it has assessed the expected cost of developing this site.

The full background, website requirements and business case, including the estimated costs, can be found in Appendix A. The Forum is seeking endorsement from the Code Panels before proceeding further with this work.

### **3. Funding the Website**

The quoted cost to develop and implement this website is £27,000, with an expected annual maintenance cost of £4,000. The CACoP Forum is recommending this cost be socialised equally across the 11 CACoP Codes. This means the IGT UNC share of the development cost would be around £2,454, with an ongoing annual cost of around £400.

#### What this means for IGTs?

We propose to use the existing charging convention as set out in the IGT contract of a 50% equal share and 50% proportionate share of the costs. In reality the charges an individual IGT would incur would be negligible.

#### 4. Next Steps

All 11 Code Panels are being engaged over the business case and are being asked to agree to contribute to the cost. The CACoP Forum has received a large number of Code Panel responses which have all been in favour of the initiative and agreement to contribute to the costs outlined in this paper. On this basis, the developers have been engaged and the first steps of development have commenced.

#### 5. Recommendation

IGTs are invited to:

- **ENDORSE** the CACoP Forum's approach to developing a central website to provide a single source of industry information; and
- **RECOMMEND** to the INA Regulatory Subgroup that IGTs contribute to the funding of this website as per the other 11 Code Bodies.

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