



## **IGT UNC Modification Workstream Meeting**

### **Draft Minutes**

**11<sup>th</sup> February 2021 via Teleconference**

<b>Attendee</b>	<b>Initial</b>	<b>Organisation</b>	<b>Role</b>
Anne Jackson	AJ	Gemserv	Chair
Cher Harris	CH	Indigo Pipelines	
Brandon Rodrigues	BR	ESPUG	Agenda item 6 only
Heather Ward	HW	Energy Assets	
Carine Russell	CRu	Last Mile Gas	
Claire Roberts	CR	Scottish Power	
Ellie Rogers	ER	Xoserve	
Rachel Clarke	RC	Gemserv	Code Administrator
Amie Lauper-Bull	ALB	Gemserv	Code Administrator

#### **1. Welcome and Apologies for Absence**

The Chair welcomed attendees to the meeting and advised that no apologies had been received prior to the meeting. The Chair noted that Brandon Rodrigues (ESPUG) would be joining the meeting for agenda item six to present an update on IGT148 (IGT UNC Modification Proposal-Class 1 Meter Reads).

#### **2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items. The Workgroup had no further business to add.

#### **3. Approval of the Previous Minutes**

##### **21-01**

The Workgroup had no comments on the previous minutes, they were approved as a true and accurate record of the meeting, and the Chair closed the agenda item.

#### **4. Outstanding Actions**

RC outlined the outstanding actions and updated the Workgroup on the following actions:

**WS 21-01-01:** The Workgroup heard that, after the IGT UNC Modification Panel meeting last month, Ofgem confirmed that digitisation would be written into the RIIO-2 network licences and not the main Transporter licence. RC advised the Ofgem representative at the Panel meeting confirmed that this would not affect IGTs at this time, however, this policy thinking would likely be brought across all areas of governance in time. This action was formally closed.

**WS 21-01-02:** RC informed the Workgroup that Code Administrators' Code of Practice (CACoP) had met on Tuesday 9<sup>th</sup> February 2021, and the Code Administrator had submitted a paper for this meeting regarding party engagement. The Workgroup heard that the feedback given from the CACoP meeting was that other codes were not experiencing the same engagement issues and there was limited feedback on a shared approach across CACoP. It was noted that the Supply Point Administration Agreement (SPAA) representative had stated that they had anticipated issues previously and they had intended to seek advice from Ofgem, however, these concerns did not materialise. It was also noted that the codes who had made steps towards digitisation had reported that it had helped with party engagement, making the codes easier to navigate. The Chair of the meeting closed off this action, suggesting that further thought would be needed and this issue should be discussed at a future meeting.

**WS 21-01-03:** RC informed the Workgroup that Indigo Pipelines had agreed to raise a Modification to the IGT UNC. CH confirmed this, stating that they had a conversation in an Independent Networks Association (INA) meeting. CH noted that at the meeting concerns were raised that this may not have the same impact to the Code as first thought. CH noted that further investigation would be needed as it may not be as simple as to mirror the UNC Modification. The Workgroup were informed that this action could be formally closed.

**WS 21-01-04:** The Workgroup heard that IGT150F (Removal of reference to AIGT within the IGT UNC.) had been sent out for consultation, and was due to close on 19<sup>th</sup> February 2021, therefore this action could be closed.

**WS 20-12-03:** The update for this action was covered under agenda item 7 - Cross-Code Modification Implications tracker. This item was closed.

### **Modification Workgroups**

#### **5. IGT138 - Performance Assurance Techniques and Controls**

CR advised that there was no update to provide as the UNC674S (Performance Assurance Techniques and Controls) Workgroup had been postponed from its February meeting, with no confirmed date. AJ advised that the next UNC meeting for UNC674S was expected to be held in early March 2021, which would cause some challenges for the Code Administrator with timelines regarding publishing papers for IGT138 including the legal text.

#### **6. IGT148 - IGT UNC Modification Proposal-Class 1 Meter Reads**

BR noted that there had been a revision to the solution of the Modification following discussions at the last Modification Workstream meeting. BR noted that the UNC approach would be adopted to transfer the obligation to the Central Data Services Provider (CDSP) for the read service on all Daily Read sites. BR advised that the solution has been amended to clarify this. It was noted that Section N (CDSP and UK Link) of the IGT UNC ensured the CDSP is bound under the Code, therefore, it would not be likely that an IGT Arrangements Document (IGTAD) Modification would be required in the UNC

as the obligation could be transferred to CDSP by the IGT UNC. BR advised that the legal text would be ready by the next Modification Workstream meeting, which would enable the Workgroup to be completed during that meeting.

AJ advised that a Modification was being raised by SGN Ltd to incorporate guidance for Class 1 DM readings, which would support some of the thinking around this Modification.

AJ informed the Workgroup that IGT148 would be published as an amended Modification and the Code Administrator would work on the legal text drafting in order to publish it before the next Modification Workstream meeting and it is expected to return to the Modification Panel meeting in March 2021.

### **Standing Items**

#### **7. Cross-Code Modification Implications Tracker**

RC informed the Workgroup that UNC676R (Review of Gas Transporter Joint Office Arrangements) had not met since mid-2020 and the Code Administrator was in the process of submitting a paper to the proposer of the review group to be taken into consideration in the next discussions of that group.

RC advised that a new review group, UNC749R (Increased DM SOQ Flexibility), had been created with the intention of reporting back to the UNC Panel meeting in July and it was noted that this review group may have an affect on IGT supply points.

**UNC693R – Treatment of kWh error arising from statutory volume-energy conversion - AJ** advised that this review group had been closed.

**UNC743S - Revisions to User Terminations Provisions.** – See update in agenda item four, WS21-01-03.

**UNC734S – Reporting Valid Confirmed Theft of Gas into Central Systems** - RC advised that they had had a conversation with Fraser Mathieson (Electralink) regarding developments in the Distribution Workgroup meetings for this Modification. The proposer of UNC734S had changed the Cross-Code implications section of the proposal to make it explicit that the solution would be inclusive of all Supply Points, including IGT supply points. It was noted that the Code Administrator still needed to see the legal text drafting to understand the extent of the impact on the IGT UNC. RC advised that the legal text drafting is expected to be available within the next month and the necessary checks would be completed at that point.

**UNC730V - COVID-19 Capacity Retention Process** – The Workgroup heard that UNC730V had returned to the UNC Panel in January 2021 and it was currently with Ofgem for its decision on Implementation. The Workgroup heard that the UNC Panel did not recommend implementation for this Modification by a majority vote of seven votes to six.

**UNC746 - Clarificatory change to the AQ amendment process within TPD G2.3** – The Workgroup was informed that UNC746 was still being developed and would not return to Panel until April 2021.

The Workgroup acknowledged the update and had no further comments.

#### **8. [IGT UNC Known Issues Register](#)**

RC advised that the Known Issues Register had been updated to reflect the current position of issues. It was noted that Party engagement was still an issue and the register would be updated to reflect that.

RC advised that an outstanding Housekeeping change on the log since 2019 would be drafted into a Modification and sponsored by Brookfield.

### **Operational Issues**

#### **9. [Modification Report Template - Review](#)**

AJ advised that a draft Modification Report template had been created for the Workgroup to review. RC advised that the CACoP arrangements that were introduced in December had been tested during the additional Workgroup discussions on IGT132 (Introduction of IGT Code Credit rules) and the proforma had gone to a wider review following discussions regarding Cross-Code working. RC added that the UNC had also revised their Modification template and sent it to the UNC Panel for review at their last meeting.

It was noted that a clean version and a tracked-changed version of the Modification Report template had been uploaded with the pre-meeting papers, and the changes suggested were to incorporate impacted Parties and Codes on the first page of the template. RC noted that this has been incorporated into the existing table which appears cleaner and does not add onto the existing template. Other changes had been made to the impacts section, due to consumer impacts that the CACoP initiative had introduced. In the Cross-Code impacts section, guidance text had been added to prompt proposers to consider in detail who would likely be impacted by the change and a tick-box had been created for Codes that might come up regularly to encourage active consideration of other codes.

CR enquired as to whether it would still be appropriate to include the SPAA in the tick boxes as it would be closing soon due to the go-live of the Retail Energy Code (REC). AJ advised that the REC was already live with some chapters in it and the SPAA and MRA are also still live. Both the SPAA and MRA would be phased-out this year by August 2021 when the REC would take over. AJ highlighted that there would be a handover for the Codes, so there would not be any period of time that was without governance, however, there was currently a code-freeze that had been put in place by Ofgem, so it was highly unlikely that any changes could progress under either the SPAA or MRA. CR stated that it would be unlikely that anything related to the SPAA would have implications on IGT UNC Modifications in future. RC agreed to remove the SPAA tick box.



RC asked for further comments on the layout of the Modification template. CR stated that having the Cross-Code impacts highlighted towards the start was beneficial and the template included sections that needed to be populated when raising a Modification.

HW stated that there was not a lot of guidance for the environmental section of the template. RC noted that this section had not been reviewed by the CACoP since the inception of these proformas and noted that updating this section would be beneficial. AJ advised that sustainability may be an item to consider for this section as biogas, hydrogen and Net Zero may be relevant to this section.

RC agreed to revise the environmental impacts section of the Modification template and return the template to the Panel meeting in February 2021, adding that if Panel were to agree the template, it would be available on the IGT UNC website at the end of February 2021.

### **AOB**

### **MPRN Table**

RC advised that an updated MPRN table had been published following a notification that had been sent out by ESPUG stating that some sites had been transferred erroneously. RC noted that the updated document would be available on the IGT UNC website.

### **UNC0754R**

The Workgroup heard that a new UNC review group had been raised, which may have implications on the IGT UNC. RC noted UNC0754R (Investigate Advanced Analytic Options to improve NDM Demand Modelling) would be added to the Cross-Code Implications Tracker from next month.

### **Invoicing**

BR noted that questions had been raised from ESPUG regarding Transportation charges invoicing. IGT UNC outlines the field domain for invoice numbers on Transportation charges from IGTs to Shippers. BR noted that ESPUG were changing their invoicing system and needed to know whether invoices could be alphanumeric as this was the intention of their new system. BR advised that the relevant section of Code states that the domain is text, BR queried whether all systems would be capable of the change from numerical to alphanumeric. AJ suggested that, as there was only one Shipper member present in the meeting, this question be taken offline by the Code Administrator and sent to all Shipper contacts on ESPUG's behalf.

**WS 21-02-01: CA to send email to all Shippers requesting that they investigate internally whether their systems are capable of receiving alphanumeric invoicing for IGT Transportation charging invoices.**

No further AOB was raised by the Workgroup. The Chair thanked attendees for their input and closed the meeting.

The next Workgroup meeting is scheduled for Thursday, 11<sup>th</sup> March 2021.

#### Appendix A – Action Log

Action reference	Action Description	Owner	Status
WS21-02-01	CA to send email to all Shippers requesting that they investigate internally whether their systems are capable of receiving alphanumeric invoicing for IGT Transportation charging invoices.	CA	NEW
WS21-01-01	CA to discuss Transporter License conditions regarding digitisation with Ofgem.	CA	Closed
WS21-01-02	RCI to feedback to the CACoP Chair discussions held, to determine from CACoP their approach on digitisation.	CA	Closed
WS21-01-03	IGTs to indicate their response and provide comment on whether they wish to become a sponsor for the IGT UNC mod equivalent to UNC743S.	IGTs	Closed
WS21-01-04	RCI to have a discussion offline with RC regarding a housekeeping change to remove reference to AIGT from the IGT UNC.	CA	Closed
WS20-12-03	CA to speak to Electralink (SPAA) on UNC743S to ensure that IGT sites are being considered in the solution.	CA	Closed