



IGT UNC Modification Workstream Meeting

Draft Minutes

14th January 2021 via Teleconference

Attendee	Initial	Organisation	Role
Anne Jackson	AJ	Gemserv	Chair
Cher Harris	CH	Indigo Pipelines	
Brandon Rodrigues	BR	ESPUG	
Heather Ward	HW	Energy Assets	
Claire Roberts	CR	Scottish Power	
Kirsty Dudley	KD	E.ON (<i>agenda item 8 onwards</i>)	
Ellie Rogers	ER	Xoserve	
Rebecca Cailes	RC	BUUK	
Rachel Clarke	RCI	Gemserv	Code Administrator
Amie Lauper-Bull	ALB	Gemserv	Code Administrator

1. Welcome and Apologies for Absence

The Chair welcomed attendees to the meeting and advised that no apologies had been received prior to the meeting.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the Final Agenda and asked attendees for 'Any Other Business' (AOB) items. The Workgroup had no further business to add.

3. Approval of the Previous Minutes

20-12

The Workgroup had no comments on the previous minutes, they were agreed, and the Chair closed the agenda item.

4. Outstanding Actions

RCI outlined the outstanding actions and updated the Workgroup on the following actions:

WS 20-12-01: The Workgroup were informed that this action could be marked as closed as an update would be provided during the IGT148 Update later in the meeting.

WS 20-12-02: RCI informed the Workgroup that the term had been amended to 'Performance Assurance Party' and this action could be marked as closed.

WS 20-12-03: The Workgroup were informed that UNC743S discussions were being continuously monitored and that a dialogue had been opened with Electralink to ensure IGTs were considered alongside the Modification. RCI stated that the Workgroup would be informed whether an IGT Modification would need to be raised.

WS 20-12-04: RCI stated that this action could be closed as an update would be provided later in the meeting.

Modification Workgroups

5. [IGT148 - IGT UNC Modification Proposal-Class 1 Meter Reads](#)

The Proposer noted that conversations had taken place with IGTs and the Proposer of UNC710S regarding how to proceed with this Modification, with two routes being suggested. The Workgroup were informed that there would be a meeting with the Code Administrator, after which the solution and the legal text should be ready for presentation at the February 2021 Workgroup meeting. It was noted that once the solution and legal text had been agreed, there may need to be a Modification in the UNC raised, to make amendments to the IGT Arrangements Document (IGTAD).

6. [IGT138 - Performance Assurance Techniques and Controls](#)

It was confirmed that Version 15 of UNC674 would be the final version of the Modification and this would be completed and published on the Joint Office website ahead of the February 2021 Workgroup in order for the necessary amendments to be made to IGT138. The Workgroup was informed that light changes had been made to the Performance Assurance Framework Document (PAFD) and the legal text would be confirmed within seven to 10 days for UNC674. The Chair stated that an appendix to the IGT138 had been amended to reflect how UNC674 (v15) was amended.

It was noted that the legal drafting for IGT138 had not been reviewed as the UNC legal text was not available prior to the UNC Workgroup meeting on 7th January 2021. The Chair informed the Workgroup that another UNC674 Workgroup meeting was scheduled for 27th January 2021, where the legal drafting would be raised and discussed. Following this, IGT138 would be published with the legal drafting ready for discussion at the February 2021 Modification Workgroup meeting. The Modifications would then be presented to their respective Panel meetings in February 2021 before being sent out for consultation. Once the consultation period was over, both Modifications would be sent to Ofgem.

Operational

7. [Party Engagement Discussion – Digitisation of the IGT UNC](#)

The Chair updated the Workgroup on the status of the work in this area.

The Workgroup were advised that the Code Administrator had a conversation with the Joint Office regarding digitisation. The Joint Office (JO) had indicated that the engagement with their code varied, with items of financial and commercial value having high engagement, whereas items with low value

had less engagement. It was noted that the Retail Energy Code (REC) was leading the way in terms of digitisation, however it was still unclear to the JO as to whether the 'digital requirements' would mean digitising the UNC itself or if something else was required.

It was noted that there would be a Joint Governance Arrangement Committee (JGAC) meeting at the end of January 2021, and although digitisation was on the agenda for that meeting, it would not be a priority. The Chair noted that they had indicated interest from IGT UNC regarding digitisation and acknowledged that if IGT UNC were to consider a digital solution then it would be sensible to make this decision in parallel to whatever the UNC decide upon. The Chair noted that the Joint Office had no plans to go digital or to actively discuss at this time and asked how the Workgroup would like to proceed.

The Workgroup discussed whether parties would have obligations for digitisation. The Chair noted that Ofgem had stated that they would like to see greater efficiencies in code administration so that the code monitoring & engagement would be less onerous on industry parties, particularly new entrants. The Chair also informed the Workgroup that there may be a new license condition arising to add digitisation in some form into the Transporter Licence and an action was taken to find out the specific details on this matter.

ACTION WS21-01-01: CA to discuss Transporter License conditions regarding digitisation with Ofgem.

The Chair enquired as to whether the Party Engagement Discussion should be reviewed quarterly, rather than remaining as a standing agenda item for Workgroup meetings as the matter had been given plenty of discussion and there were no new initiatives being developed. CR suggested keeping it as an agenda item for the February 2021 Workgroup meeting due to the discussion regarding Ofgem license conditions.

The Chair suggested investigating the matter at a Code Administrator's Code of Practice (CACoP) meeting to find out about their approach. RCI agreed to investigate and check dates of the next CACoP meeting so that feedback could be provided to the Chair of the CACoP meeting.

ACTION WS21-01-02: RCI to feedback to the CACoP Chair discussions held, to determine from CACoP their approach on digitisation.

Standing Items

8. [Cross-Code Modification Implications Tracker:](#)

KD joined the meeting.

UNC743S - Revisions to User Terminations Provisions.

The Chair highlighted that a review had been carried out of UNC743 and it had been identified that a Modification would be needed to update the IGT UNC in the context of new legislation

(Corporate Insolvency and Governance Act 2020 ('CIGA')) which came in June 2020, so a party would need to sponsor a Modification and help raise it.

The Chair noted that if a company carried out the appropriate legal procedures for insolvency, it would not be possible to terminate their contract for not paying their invoices according to the legislation and therefore not as the code allows. The Chair added that, the way that the IGT UNC was written did not marry with the new legislation and, as the code cannot supersede legislation, the termination rules within the code could not be enacted and legislation would take precedence. RC noted that the Energy Balancing Credit Committee (EBCC) would have awareness on the situation. The Chair suggested that IGTs may want to consider the implications and that a Modification may be raised for this reason in the future.

The Chair informed the Workgroup that UNC743S would be returning to Panel in February 2021, although it was not known where it had got to in terms of its development.

Discussion was held as to whether this should be added to the Risks and Issues Register as the code was not up to date. It was noted that if there was no sponsor for this Modification, then it would become an issue. An action was taken for IGTs to take this away for discussion and indicate their response to the issue and whether they wished to become a sponsor for the Modification.

ACTION WS21-01-03: IGTs to indicate their response and provide comment on whether they wish to become a sponsor for the IGT UNC mod equivalent to UNC743S.

UNC734S – Reporting Valid Confirmed Theft of Gas into Central Systems

It was noted that the Code Administrator was in discussion with Electralink regarding the impacts of IGTs and what would need to be considered.

UNC730V - COVID-19 Capacity Retention Process

The Code Administrator noted that there had been an action taken to consider this Modification in terms of the new business rule introduced by the UNC Variation request. It was noted that this had been sent to Panel, who had agreed that it was a material change and sent it for consultation ending on 12th January 2021. The Code Administrator noted that following review of the legal text for UNC730V the current provisions in code sufficiently capture the changes made to the text and therefore an IGT UNC Modification would not be needed. The Code Administrator noted that if the Modification was implemented in the UNC, a notification would be sent to IGT UNC Code parties to ensure awareness of the implications for the IGT UNC.

The Workgroup acknowledged the update and had no further comments.

9. [IGT UNC Known Issues Register](#)

RCI noted the Known Issues Register had been updated to reflect the current position of issues.

The Workgroup heard that cross-code Modification tracking was ongoing. It was noted that, as the Panel meetings only had one Shipper representative in attendance, the Code Administrator had been sending out election communications to let parties know that there are two vacancies for Shipper Panel members.

RCI stated that IGT140 was still with the Authority for decision following Panel decision in December 2020, however this Modification was expected to return to Panel in January 2021.

The Chair informed the Workgroup that there was an Ofgem consultation underway regarding metering arrangements in the REC that may have implications for the IGT UNC and the Code change requirements for the Significant Code Reviews (SCR) (including those of the IGT UNC incorporating the metering schedules).

The Workgroup were notified that, with regards to Party Engagement issue and as highlighted in agenda item 7, a discussion had been held with the Joint Office, who indicated that although digitisation was on their Agenda, it is not a priority. RCI advised that the Code Administrator had taken action to identify potential obligations being put into the Transporter license under RIIO-2 (Revenue=Incentives+Innovation+Outputs).

RCI informed the Workgroup that a similar change to UNC747 Amendment of reference from AIGT to INA within the UNC is required in the IGT UNC and a Modification would be needed to amend this. A decision had been taken to not address this now, as the inflight Modification IGT140 would do what is required if implemented. However, it would be discussed further in February 2021 once IGTs had indicated whether they would be willing to sponsor a separate housekeeping Modification. The Workgroup were reminded that there was a 'housekeeping corrections tab' on the Known Issues Register that they could utilise this should they want to raise a fast-track Modification.

RC enquired as to whether a housekeeping Modification should be raised to remove reference to the Association of Independent Gas Transporters (AIGT). RCI suggested taking the discussion offline to investigate further.

ACTION WS21-01-04: RCI to have a discussion offline with RC regarding a housekeeping change to remove reference to AIGT from the IGT UNC.

AOB

10. Code Freeze Letter from Ofgem

The Chair informed the Workgroup that a letter had been received from Ofgem regarding a Code Freeze and this had been published with the Final Agenda on the IGT UNC website. The Workgroup heard that from February 2021 onwards, Ofgem were planning on freezing the codes for changes that would have implications for the SCR. The Chair noted that as the letter was addressed to the IGT UNC Panel, it would be put on the January 2021 Panel meeting Agenda and indicated that any Workgroup members who had comments or feedback should forward these to their Panel representative so that they could be fed into the Panel meeting discussion.

ER enquired as to whether the Code Administrator would be making decisions regarding the code freeze. The Chair stated that Ofgem were not executing their powers, merely requesting that it be done, as anything with SCR implications would be reviewed by Ofgem anyway. The Chair confirmed that Panel would decide how to respond to Ofgem following any feedback from the Workgroup.

BR enquired about the Retail Energy Code (REC) 2.0 Consultation and the Cross-Code Steering Group terms of reference, voicing concerns that the REC would identify a lead code for any cross-code changes and it was unclear as to how resources/costs would be apportioned. The Chair stated that the Code Administrator had not been approached by Ofgem or the Retail Energy Code Company (RECCo) regarding Impact Assessments or costs but suggested that there would be a new cross-code group formed similar to the CACoP meetings. KD added that discussions had been held relating to this matter in the Document Repository and the Code Steering Group discussions. The Chair agreed that it was an evolving situation but stated that nothing had been confirmed yet.

11. Asset Transfer – Further Update

RCI stated that ESP Utilities Group had notified the Code Administrator of a couple of issues with the last Fulcrum/ESP asset transfer which took place in December 2020, as there had been a need for a site to be transferred back to Fulcrum. RCI advised that communications would be sent out to Shippers and the Code Administrator would produce an update on the Meter Point Reference Number (MPRN) table. KD stated that the impacted Shippers had received a notification before Christmas 2020 stating that there were issues with some transfers, adding that the individuals who had been leading on this were not present in the Workgroup meeting.

No further AOB was raised by the Workgroup.

The Chair thanked attendees for their input and closed the meeting.

The next Workgroup meeting is scheduled for Thursday, 11th February 2021.

Appendix A – Action Log

Action reference	Action Description	Owner	Status
WS21-01-01	CA to discuss Transporter License conditions regarding digitisation with Ofgem.	CA	NEW
WS21-01-02	RCI to feedback to the CACoP Chair discussions held, to determine from CACoP their approach on digitisation.	CA	NEW
WS21-01-03	IGTs to indicate their response and provide comment on whether they wish to become a sponsor for the IGT UNC mod equivalent to UNC743S.	IGTs	NEW
WS21-01-04	RCI to have a discussion offline with RC regarding a housekeeping change to remove reference to AIGT from the IGT UNC.	CA	NEW
WS20-12-01	BR to meet with IGTs and the Code Administrator before the next meeting to refine the solution following the discussion at the 20-12 Workstream meeting.	BR	Closed
WS20-12-02	CA to review clause 8.2 in the amended legal text to assess whether the use of 'Party' of 'Performance Assurance Party' is correct.	CA	Closed
WS20-12-03	CA to speak to Electralink (SPAA) on UNC743S to ensure that IGT sites are being considered in the solution.	CA	Open
WS20-12-04	CA to reassess UNC730 (COVID-19 Capacity Retention Process) for its potential impacts on the IGT UNC following a change to the Modifications business rules and legal text. CA to come back with findings to the January 2021 Workstream meeting.	CA	Closed