

IGT UNC Modification Panel Meeting

Draft Minutes

Friday 27th November 2020

Via teleconference

Attendee	Initials	Organisation	Representing	As
Anne Jackson	AJ	Gemserv	Code Administrator	Chair
Cameron Bailey	CB	Ofgem	Authority	
Claire Roberts	CR	Scottish Power	Pipeline Users	
Cher Harris	CH	Indigo Pipelines	Pipeline Operators	
Jenny Rawlinson	JR	BUUK	Pipeline Operators	
Rebecca Cailles	RC	BUUK	Pipeline Operators	Observer
Carine Russell	CRu	Last Mile	Pipeline Operators	
Rachel Clarke	RCI	Gemserv	Code Administrator	Code Administrator
Amie Lauper-Bull	ALB	Gemserv	Code Administrator	Observer

1. Welcomes and Apologies

The Chair welcomed the Panel to the reconvened meeting. The Chair noted that following the ongoing quoracy issues the Panel faces, the Code Administrator had opened a meeting prior to this and held that open for one hour as per Code rules (Part L6.10). The Chair noted that Liam King (Ofgem) had sent his apologies prior to the meeting and noted that Cameron Bailey (Ofgem) has been nominated as his alternate. The Chair welcomed Rebecca Cailles (BUUK) and Amie Lauper-Bull (Gemserv) to the meeting who would be attending in an observational capacity.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final Agenda. The Panel were invited to add any items for AOB. There were no further items of AOB added by the Panel.

3. Approval of the previous minutes (20-10 and 20-10 Reconvened)

RCI informed Panel that no comments had been received on both sets of minutes before the meeting. The Panel had no comments to add and the minutes were approved as a true reflection of both October meetings.

4. Outstanding Actions

20-06-02 – RCI confirmed that the Workgroup discussed the current provisions of cross-code working at the November Workstream meeting. RCI noted that discussions were mainly centred around the positive areas of interactions in the change process and areas identified for improvement. RCI noted that these discussions will form a report which is being prepared for UNC676R (Review of Gas Transporter Joint Office Arrangements). RCI noted that this report would be brought to the December Panel for discussion and will seek confirmation from the Panel that this is suitable to be sent to the Proposer of UNC676R.

Workgroup Reports

5. [IGT132 - Introduction of IGT Credit Code Rules](#)

RCI presented the Workgroup Report to the Panel, noting areas of discussion from the Workgroup on Governance, Impacts, the Solution and Legal Text.

CB noted that the Consumer Impacts section of the Modification did not contain any information, and that there was insufficient information in the current Workgroup Report for Ofgem to decide on the Modification. CB noted that there needs to be considerations made to the impacts on the end consumer of this Modification's solution and whether those impacts outweigh the perceived benefits of this change. JR queried whether the absence of a consumer impact needed to be recorded. CB noted that if this is the case it should be outlined why there is no perceived Consumer impact.

AJ outlined the two choices the Panel could take to resolve this issue, noting that the Panel could send the Modification back to a Workgroup for further development or add a question to the Consultation to draw out considerations. CR queried whether the consultation window would be long enough to ensure a detailed impact assessment could be carried out.

The Panel resolved to send the Modification back for one Workgroup, with the Workgroup report coming back to the December Panel for a decision on consultation. JR requested that the Code Administrator send out communications to ensure that parties attending the meeting are prepared to focus on Consumer Benefits to ensure sufficient information is added to the report. JR also noted that an Ofgem Representative should attend the meeting to advise on whether sufficient information has been recorded.

[QPL042 – Removal of Code Credit Rules from QPL Network Code](#)

As this Modification is exclusively linked to IGT132, the decision on sending this Modification out to consultation was deferred until the December Panel meeting.

[IPL042 – Removal of Code Credit Rules from IPL Network Code](#)

As this Modification is exclusively linked to IGT132, the decision on sending this Modification out to consultation was deferred until the December Panel meeting.

Draft Modification Reports

6. [IGT147 - Updating Specific Gender References to Neutral terms](#)

RCI presented the amended Modification Report to the Panel, noting that following the decision at last month's Panel meeting to create the legal text for IGT147, this had now been added to the Proposal. RCI presented the legal text to the Panel, noting that the main areas of change were in Part K and L of the Code around Experts, Alternates, and Observers. RCI noted that the legal text commentary draws out that these parties should still be considered as singular parties and that the change to a neutral term should not make these clauses applicable to multiple parties e.g. their, them, they.

CR noted that the UNC equivalent Modification was due to go to a Workgroup in January and queried whether this would have an impact on the route for this Modification. RCI noted that the two Modifications were not linked

and that there were many more gendered references in the UNC and its Ancillary Documents, therefore, the proposer felt that a Workgroup was needed to review these.

The Panel reviewed the legal text and was satisfied that this facilitated the intention of the solution. The Panel determined that this Modification should go out to consultation. RCI noted that this Modification would be sent out for the standard 15-day consultation window and would close on 23rd December 2020.

Operational Issues

7. Consumer Benefit Analysis Guidance – CACoP Initiative

RCI presented the Panel with two papers that outlined the rationale for changing the current Modification Proposal form in order to incorporate a more thorough consumer benefit analysis as part of the standard considerations on the form. RCI noted that this initiative had been developed at the CACoP Forum in collaboration with Consumer Representatives and was of particular interest to Ofgem. RCI noted that all Code Administrators had been tasked to take this to their Panels to ensure a coordinated approach was achieved across all codes. RCI added that the change to the form is going to be incorporated into a wider review of the forms following discussions at the November Workgroup on Cross-Code working.

JR noted that there may be some typos in the document and RCI noted that this would be reviewed before incorporating into the forms. JR added that this was a good initiative and queried whether the consideration around Vulnerable Consumers should have an analysis of its own or form part of all the considerations throughout the analysis. RCI thanked JR for this suggestion and resolved to take this back to the CACoP Chair for consideration.

AJ noted that the analysis was a positive step forwards and that it may be beneficial to apply this to the IGT132 (Introduction of IGT Credit Code Rules) discussions at the December Workgroup meeting to test-drive its suitability and focus conversations there. The Panel agreed that this was a good suggestion and would provide the Panel with some working feedback for the next meeting.

RCI asked Panel members to consider the consumer benefit analysis changes and provide any comments to the Code Administrator before the December Workgroup meeting.

8. Panel Member Vacancy

The Chair confirmed that the two positions had still not been filled, however, noted that further communications had been sent out to the industry to advertise the vacancies. The Chair noted that additional steps were being considered by the Code Administrator to ensure as many parties are being notified of the vacancies as possible.

JR noted that at a previous meeting there was a suggestion that this would be discussed at a Shipper constituency meeting. CR confirmed that this had been discussed at a meeting and there had been little uptake on it, nor specific barriers identified. CR also confirmed that IGT matters are being considered in AOB as a standing item at that meeting going forward and noted that she had raised it at a DSC Change Management Committee meeting and again, there had been little discussion on the issue.

9. Workgroup Summary

RC presented the Workgroup Summary to the Panel. The Panel had no further queries about the presented Workgroup Summary.

Please find the link to the Workgroup Summary [here](#)

10. Authority updates

CB had no Authority updates to present to the Panel. The Chair queried whether there would be a Christmas moratorium as per previous years in Ofgem. CB noted that there would be a period of moratorium on publishing over the Christmas period and resolved to send the dates of these to the IGT UNC Code Administrator following the meeting.

11. AOB

Jenny Rawlinson Alternate

The Chair noted that this would be JRs final Panel meeting as RC would be attending the meeting going forward as a standing Alternate until JRs term ends in August 2021. The Chair thanked JR for all her hard work over the many years of representation on the Panel, noting that her continued presence and active contribution had been an anchor for the Panel under some testing times through engagement and quoracy issues.

JR thanked AJ for Genserv's work on the IGT UNC and noted that it had been a great forum to be involved in. JR continued that RC would be a suitable replacement, noting RC would ensure consistency is maintained in the meeting. The Panel echoed these thanks.

IGT131 - Automatic updates to Meter Read Frequency

The Chair noted that Ofgem had returned a decision on the appeal of UNC692S and that the UNC Panel's determination on implementation still stands. The Chair noted that IGT131 has remained in a state of hibernation up until this point, however, is still in the development stages of the process. The Chair noted that following internal discussions with the Joint Office, the legal text for UNC692S as drafted and passed by the UNC Panel, will place the same obligations on IGT Supply Points as the IGT UNC points in to the UNC at a high enough level to incorporate the changes. Therefore, there is no need to progress IGT131 further and the Code Administrator will be speaking with the proposer of IGT131 to withdraw the Modification.

No further items of business.

The next IGT UNC Panel is scheduled for 17th December 2020.

Appendix 1 – Actions Table

Reference	Date	Action	Owner	Status
20/06-02	26 th June 2020	Code Administrator to draft a one-page document from output developed at the November 2020 Workgroup meeting and to send to the Proposer of UNC676R governance workgroup to improve cross-code working.	CA	Closed

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