

## **IGT UNC Modification Workstream Meeting 19-12**

### **Final Minutes**

**Tuesday 3<sup>rd</sup> December 2019**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

<b>Attendee</b>		<b>Organisation</b>	
Anne Jackson	(AJ)	Gemserv	Chair
Chris Barker	(CB)	BUUK	
Victoria Parker*	(VP)	ES Pipelines	
Cher Harris*	(CH)	Indigo Pipelines	
Claire Roberts*	(CR)	Scottish Power	
Kirsty Dudley*	(KD)	E.ON	
Ellie Rogers*	(ER)	Xoserve	
Billy Howitt	(BH)	Gemserv	Secretariat

\*Attendees joined meeting via teleconference

#### **1. Welcome and apologies for absence**

The Chair welcomed attendees to the meeting. The Chair indicated that apologies were received from Mark Jones (SSE), Megan Coventry (SSE) and Oorlagh Chapman (British Gas).

#### **2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the final agenda. The Workstream did not have any other business to raise.

#### **3. Approval of the Previous Minutes**

The Chair indicated that an initial version of the draft minutes had been replaced with a second draft following comments received. The updated draft version of the minutes from the Modification Workstream meeting held on 1st October 2019 (19-10) were approved as a true and accurate record of the meeting.

#### **4. Outstanding Actions**

Outstanding actions were reviewed by the workgroup. Please see Appendix 1 for a record of the discussion and a record of new actions.

## 5. Modification Workgroups

### [IGT130 – Applying password protection encryption to electronic communication containing MPRNs](#)

KD indicated that IGT130 had been redrafted with the proposer and an updated version had been provided to the Code Administrator and will be discussed at the January 2020 Workstream meeting. The Chair stated that the modification was currently being reviewed through the critical friend process and would be published shortly.

### [IGT131 – Automatic updates to Meter Read Frequency](#)

BH informed workgroup members that [UNC692S Automatic updates to Meter Read Frequency](#) (the equivalent modification for the UNC) was sent out for consultation on 21<sup>st</sup> November 2019 and closes on 11<sup>th</sup> December 2019. The IGT UNC currently points at the legal text that this UNC modification proposes changing so the intent of the UNC modification will also impact the IGT UNC in the same way. BH indicated that the intention was to make sure that UNC692S had been fully implemented before advising the proposer Louise Hellyer, to withdraw IGT131 due to the need for it no longer being necessary.

### [IGT133 – Transition of IGT Theft Reporting into the IGT UNC.](#)

CB, the proposer for IGT133 indicated that an updated modification proposal had been submitted to the Code Administrator and informed members that the proposed option for solution was option two (Ofgem request reports from the Code Administrator who then collates from Pipeline Operators for submission) from the original drafting. The Chair informed members that the updated modification proposal will be uploaded shortly.

### [IGT134 – Introducing ‘Research Body’ as a new user type to the Data Permissions Matrix and the IGT UNC](#)

ER provided an overview of IGT134 stating the importance of joint discussions in relation to [UNC702 – Introducing ‘Research Body’ as a new user type to the Data Permissions Matrix and UNC TPD Section V5](#). ER indicated that the introduction of ‘Research Body’ as a new user type seeks to support the direction outlined in the Energy Data Taskforce by promoting innovation and openness to data.

ER informed workgroup members that discussions in relation to how a ‘Research Body’ should be defined within the UNC had begun. Workgroup members highlighted the importance of all forums including the Data Service Contract Management Committee being involved in the discussions regarding how ‘Research Body’ should be defined.

The Chair informed members that following discussions at the IGT UNC Panel, she had written to the Chair of the UNC Workgroup to request that the solution for UNC702 (the equivalent modification in the UNC) be discussed including the context of the IGT UNC. The Chair also highlighted that the

Code Administrator had sent out communications to the IGT UNC distribution list to encourage participation in this Workgroup at the November 2019 UNC Distribution Workgroup.

Workgroup members discussed the implementation date of this modification and it was determined that unless there was an influx of 'Research Body(s)' then the need for an extraordinary release should not be required.

Workgroup members determined that the full discussions regarding IG134 and UNC702 should not be held within the IGT UNC Workstream meeting but in the UNC Distribution Workgroup meeting instead. Workgroup members indicated that the summary outcomes of the discussions from the UNC Distribution Workgroup meeting should then be discussed within the IGT UNC Workstream meetings.

#### [IGT135 – Alignment of the IGT UNC Part K and the Data Permissions Matrix](#)

ER informed members that an equivalent modification had already been raised in the UNC ([UNC697-Alignment of the UNC TPD Section V5 and the Data Permissions Matrix](#)). ER indicated that at the November 2019 UNC Distribution Workgroup three options were presented to members in regarding UNC697.

ER highlighted the following three approaches regarding how Section V5 of the UNC can be updated as part of modification UNC697:

1. Add a list of DPM user types to V5
2. Only have a list of DMP user types
3. Partly rationalise V5 and add a list of DPM user types.

ER informed workgroup members that UNC Distribution favoured the third option to partly rationalise Section V5 and add a list of DPM user types.

Workgroup members indicated that by adopting the hybrid approach (Option 3) as a solution it would need to work for both the IGT UNC and UNC. ER highlighted that it was important for IGTs to have visibility of the options outlined in the [presentation](#).

The Chair informed members that following discussions at the IGT UNC Panel, she had written to the Chair of the UNC Workgroup to request that the solution for UNC697 (the equivalent modification in the UNC) be discussed including the context of the IGT UNC. The Chair also highlighted that the Code Administrator had sent out communications to the IGT UNC distribution list to encourage participation in this Workgroup at the November 2019 UNC Distribution Workgroup.

Workgroup members discussed the implementation dates surrounding IGT135 and UNC697 needing to be aligned. Workgroup members highlighted that combined implementation dates as well as IGT UNC impacts needed to be raised in the next UNC Distribution Workgroup.

Workgroup members determined that the full discussions regarding IG135 and UNC697 should not be held within the IGT UNC Workstream meeting but in the UNC Distribution Workgroup meeting

instead. Workgroup members indicated that the summary outcomes of the discussions from the UNC Distribution Workgroup meeting should then be discussed within the IGT UNC Workstream meetings.

## 6.Review Groups

### [RG005 – IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair informed workgroup members that at the November 2019 IGT UNC Panel meeting it was flagged that another Significant Code Review (SCR) in relation to Code Consolidation was soon to be in place. The Chair indicated that Ofgem expects the consequential changes needed as a result of the transition of the SPAA into the Retail Energy Code (REC) to be identified and drafted by the March 2020 deadline.

Panel members determined that the discussions surrounding this upcoming SCR should be discussed under RG005. The Chair indicated that Ofgem plans to hold a joint working group meeting between the IGT UNC, UNC and SPAA.

The Chair introduced [UNC708 – Re-ordering of the UNC in advance of Faster Switching](#) and highlighted that reordering is required to make the maintenance of the consequential change drafting for the faster switching SCR easier for the UNC. The Chair explained that the intention for UNC708 was to ensure that the code is reordered to mirror the ordering of the UNC within the consequential changes drafting. However, this UNC change presents a risk to the IGT UNC drafting and the consequential work for the SCR's in play.

Workgroup members discussed the significant impact that reordering of the UNC through modification UNC708 would have on the IGT UNC. Workgroup members highlighted the large amount of work that UNC708 is going to create in relation to changes to the IGT UNC itself as well as cross checking and tracking. KD stated that during the UNC708 discussions at the November 2019 UNC Distribution Workgroup it was evident that it was difficult to follow the mapping documentation created by Dentons as well as the changes. KD indicated that she had requested a joint IGT UNC and UNC mapping exercise needed to be carried out and records to be kept

The Chair informed workgroup members that she had written to the UNC Chair to arrange joint discussions within the UNC708 Workgroup to consider the impacts on both the IGT UNC, UNC and their parties.

Workgroup members encouraged participation by all at the next UNC Governance workstream scheduled on 22<sup>nd</sup> January 2019. The Chair indicated that an IGT UNC modification will be needed to deal with the consequences of the UNC modification and a sponsor / proposer will need to be identified.

Workgroup members considered whether RG005 was the most appropriate place to discuss the upcoming Code Consolidation SCR and it was agreed that the Code Administrator should liaise with the proposer of RG005 to see if the Terms of Reference needed amending.

**19/12-01: Code Administrator and Proposer (CB) to liaise with the RG005 proposer in relation to the current Terms of Reference.**

The Chair stated that the timescales in relation to the Code Consolidation SCR and UNC708 were both short, with the deadline expected in March 2020. Workgroup members highlighted that additional meetings outside of the standard workstream meetings may be needed to cover the scope of anticipated work. Workgroup members asked the code administrator to make a recommendation to the December 2019 IGT UNC Panel in relation to any additional meetings that may be required as well as some proposed dates for these meetings. It was also identified that the approach in relation to REC Metadata (discussed at the [November 2019 IGT UNC Workstream meeting](#)) should also be included.

**19/12-02: Code Administrator to highlight the potential workload implications of this review to the December 2019 IGT UNC Panel meeting in relation to covering the scope of the Code Consolidation SCR and REC Metadata.**

**11. Panel Shipper Representation**

Workgroup members worked through the draft IGT UNC Pipeline User Engagement Survey and made several amendments. Workgroup members agreed that once the changes had been made this could then be sent to Panel for their approval.

Workgroup members indicated that due to the festive period, parties should be allowed a longer timescale to respond and that feedback could be provided at the February 2020 IGT UNC Workstream meeting.

**19/12-03: Code Administrator to amend the IGT UNC Pipeline User Engagement Survey and then pass it to Panel for approval.**

**12. IGT UNC Known Issues Register**

The Workgroup reviewed the current items recorded on the known issues register. The Workgroup agreed that no changes were required.

**13. Cross-Code Modification Implications**

The Chair introduced the 'Cross Code Tracker', a document by the Code Administrator which tracks UNC modifications that may have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, and a summary of the discussion is detailed in Appendix 2.

The Chair indicated that she had three ways to label cross code modifications including 'mirror', 'enabler' and 'different'. Workgroup members requested a paper to be created with these cross-code label definitions for the January 2020 Workstream meeting as it was determined that this could be beneficial in further improving cross code workings.

The Chair also asked what attendees would prefer the Code Administrator to do when a UNC modification is implemented, that would impact the IGT UNC i.e. the IGT UNC already points at the relevant section of the amended UNC legal drafting and an equivalent modification was not raised in the IGT UNC. She suggested that the Joint Office Implementation notice could be forwarded by the IGT Code Administrator to inform IGT UNC parties of the relevance of the implementation to them. The Workgroup agreed with this suggestion going forward.

**19/12-04: Code Administrator to provide a summary paper for labelling cross code modifications for the January 2020 IGT UNC Workstream meeting.**

#### **14. AOB**

##### **IGT UNC 2020 Meeting Dates**

The Chair informed workgroup members about an ex committee decision for IGT 2020 meeting dates. The Chair explained that the proposed dates are as follows:

- Workstream meetings are currently on the first Tuesday but are now proposed for the second Thursday and;
- Panel meetings are currently on the third Friday but are now proposed for the fourth Friday.

The Chair highlighted one of the benefits of changing the IGT UNC Panel dates would be to allow enough time to digest any UNC Panel decisions or forwarded communications that may require a cross code approach.

The Chair also highlighted one of the benefits of changing the IGT UNC Workstream dates would help improve the cross-code implications update within the IGT UNC Workstream meeting due to the minutes from the UNC Distribution workgroup being published prior to the meetings.

## Appendix 1

Action Reference	Date	Action	Owner	Status
MWS19/12-01	3 <sup>rd</sup> December 2019	Code Administrator and Proposer (CB) to liaise with the RG005 proposer in relation to the current Terms of Reference.	CA / CB	New
MWS19/12-02	3 <sup>rd</sup> December 2019	Code Administrator to highlight the potential workload implications of this review to the December 2019 IGT UNC Panel meeting in relation to covering the scope of the Code Consolidation SCR and REC Metadata.	CA	New
MWS19/12-03	3 <sup>rd</sup> December 2019	Code Administrator to amend the IGT UNC Pipeline User Engagement Survey and then pass it to Panel for approval.	CA	New
MWS19/12-04	3 <sup>rd</sup> December 2019	Code Administrator to provide a summary paper for labelling cross code modifications for the January 2020 IGT UNC Workstream meeting.	CA	New
MWS19/10-06	1 <sup>st</sup> October 2019	Code Administrator to review the UNC code obligations for Supply Meter Point Isolations in relation to the issue on the Known Issues Register. <b>Action discussed during the Known Issues Register discussions. The workgroup determined for this action to remain open.</b>	CA	Open
MWS19/11-01	5 <sup>th</sup> November 2019	Code Administrator to draft a workgroup report for the IGT130 for the December 2019 IGT UNC workstream meeting. <b>Revised modification to be discussed along with the completion of the workgroup report at the January 2020 IGT UNC Workstream meeting. Action to remain open.</b>	CA	Open
MWS19/11-02	5 <sup>th</sup> November 2019	IGTs to provide how they calculate energy losses due to theft in conveyance across their networks. <b>Action to remain open and be discussed with the updated modification proposal at the January 2020 IGT UNC Workstream meeting.</b>	IGTs	Open
MWS19/11-03	5 <sup>th</sup> November 2019	CB to provide an amended modification for IGT133 for the December 2019 IGT UNC Workstream meeting. <b>Action closed as an</b>	CB	Closed

		<b>updated modification proposal was received by the Code Administrator.</b>		
MWS19/11-04	5 <sup>th</sup> November 2019	CDSP to provide an update as to whether all theft reporting, where the transporter is responsible, is being properly recorded and fed into AUGÉ modelling. <b>Action to remain open and be discussed with the updated modification proposal at the January 2020 IGT UNC Workstream meeting.</b>	ER	Open
MWS19/11-05	5 <sup>th</sup> November 2019	All members to provide any questions they would like included in the Pipeline User engagement survey to understand the lack of engagement with the IGT UNC. <b>Action discussed during Panel Shipper Representation discussions.</b>	All members	Closed
MWS19/11-06	5 <sup>th</sup> November 2019	Code Administrator to collate the questions provided into a survey. <b>Action discussed during Panel Shipper Representation discussions.</b>	CA	Closed
MWS19/11-07	5 <sup>th</sup> November 2019	ER to check with the communications team at the CDSP to see if they are satisfied to send out the survey to the CDSP's distribution list.	ER	Open



## Appendix 2

Mod Ref		Description	Workgroup determination
711		Update of AUG Table to reflect new EUC bands	The Workgroup agreed to continue to monitor this modification.
710		CDSP provision of Class 1 read service	UNC0710 has superseded UNC694. UNC0710 also identifies an impact on the IGT UNC as the DNOs will no longer provide the service to IGTs. The Workgroup agreed to continue to monitor this modification.
0708		Re-ordering of the UNC in advance of Faster Switching	The proposer indicates that there will be a consequential impact on the IGT UNC. The Workgroup agreed to continue to monitor this modification.
706		Instances where Shippers can exit commercial agreements with an independent Supplier	The Review Group request indicated a potential cross code impact on the IGT UNC. The Workgroup agreed to continue to monitor this modification.
704		Review of Transporter Theft Reporting	No Minutes available from the November Distribution Workgroup. The Workgroup agreed to continue to monitor this modification.
702		Introducing 'Research Body' as a new User type to the Data Permissions Matrix	No Minutes available from the November Distribution Workgroup. IGT134 was raised and sent to workgroup by the IGT UNC Panel in the November 2019 meeting. The Workgroup discussed UNC702 during the IGT134 discussions. The Workgroup agreed to continue to monitor this modification.
701		Aligning Capacity booking under the UNC and arrangements set out in relevant Network Exit Agreements	No Minutes available from the November Distribution Workgroup. The Workgroup agreed to continue to monitor this modification.
700		Enabling large scale utilisation of Class 3	The workgroup agreed to remove UNC700 from the cross-code implications tracker.
699		Incentivise Key Areas of Performance using additional UIG Charges	No Minutes available from the November Distribution Workgroup. The Workgroup agreed to continue to monitor this modification.
697		Further Realising the Benefit of the Data Permissions Matrix and UNC Consistency Review	No Minutes available from the November Distribution Workgroup. IGT135 was raised and sent to workgroup by the IGT UNC Panel in the November 2019 meeting. The workgroup discussed UNC697 during the IGT135 discussions. The Workgroup agreed to continue to monitor this modification.
696		Addressing inequities between Capacity booking under the UNC and arrangements set out in relevant NExAs	No Minutes available from the November Distribution Workgroup. The Workgroup agreed to continue to monitor this modification.
695		Obligations on Shippers to pass Transporter compensation payments on to consumers, via Suppliers	UNC695 has been sent out for consultation with a close out date 11th December 2019. The Workgroup agreed to continue to monitor this modification.
694	R	CDSP provision of Class 1 Read service	UNC694 has been withdrawn by Wales West Utilities as this has now been superseded by Modification 0710 (CDSP provision of Class 1 read service). The Workgroup agreed to remove this modification from the cross-code implications tracker.
693	R	Treatment of kWh error arising from statutory volume-energy conversion	No Minutes available from the November Distribution Workgroup. The Workgroup agreed to continue to monitor this modification.
692		Automatic updates to Meter Read Frequency	UNC692 is out for consultation with a close out date of 11th December 2019. The workgroup discussed UNC692 during the

			IGT131 discussions. <b>The Workgroup agreed to continue to monitor this modification.</b>
691		CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	No Minutes available from the November UIG Workgroup. <b>The Workgroup agreed to continue to monitor this modification.</b>
690		Reduce qualifying period for Class 1	The workgroup report was produced in the November 2019 meeting. The report indicated that UNC690 should apply to IGT sites and the proposer stated that a separate IGT modification is not expected. <b>The Workgroup agreed to continue to monitor this modification.</b>
680	S	UNC changes as a Consequence of 'no deal' United Kingdom Exit from the EU	No Update. <b>The Workgroup agreed to continue to monitor this modification.</b>
677	R	Shipper Supplier Theft Reporting Request	UNC677 review group was closed at the November 2019 UNC Panel meeting. The proposer for IGT133 has submitted an updated modification proposal. <b>The Workgroup agreed to continue to monitor this modification.</b>
676	R	Review of Gas Transporter Joint Office Arrangements	Next workgroup meeting on 2nd December 2019. AJ has been invited to attend this meeting as a result of the submission of RG004 outputs to the Joint Office. The workgroup highlighted that the IGT UNC is dependent on the UNC and that by adding a specific question on the UNC Modification template in relation to IGT impacts should help to improve cross code workings. <b>The Workgroup agreed to continue to monitor this modification.</b>
674		Performance Assurance Techniques and Controls	Next workgroup meeting for UNC674 is scheduled on 11th December 2019. <b>The Workgroup agreed to continue to monitor this modification.</b>
672		Incentivise Product Class 4 Read Performance	No Minutes available from the UIG Workgroup. <b>The Workgroup agreed to continue to monitor this modification.</b>
664		Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4	No Minutes available from the UIG Workgroup. <b>The Workgroup agreed to continue to monitor this modification.</b>