

CACoP Forum meeting 17

11 August 2020, 10:00 – 13:20

Teleconference

Final Minutes

Attendee	Representing
Paul Rocke (PR) (<i>Chair</i>)	IGT UNC (Gemserv)
Holly Burton (HBu) (<i>Secretary</i>)	Gemserv
David Kemp (DK)	SEC
Eugene Asante (EA)	MRA
Jonathan Hawkins (JH) (<i>part</i>)	Gemserv
Matthew Woolliscroft (MW)	BSC
Kirsten Shilling (KS)	CUSC, Grid Code, STC
Helen Bennett (HB)	UNC
Richard Colwill (RC)	DCUSA
Fraser Mathieson (FM)	SPAA
Christopher McCann (CM)	DCode
Mark Dunk (MD) (<i>part</i>)	DCode
Jonathan Coe (JC)	Ofgem
Jasmin Killen (JK) (<i>part</i>)	Ofgem
Steven Steer (SS) (<i>part</i>)	Ofgem
Greg Johnston (GJ) (<i>part</i>)	Ofgem

1. WELCOME AND INTRODUCTIONS

The Chair welcomed attendees to the meeting.

2. MEETING 16 & 16X MINUTES

The Chair noted no comments were received on the minutes from CACoP meeting 16 which took place on 14 July 2020, and meeting 16x which took place on 30 July 2020. The Forum approved the minutes as written.

3. ACTIONS UPDATE

Ref	Action	Update and subsequent discussions	Status
11/05	Each Code Administrator to consider what steps are needed to bring the REC into the process for identifying cross-Code impact.	It was noted in meeting 12 that the integration of the REC would be expedited once Code Managers are appointed beyond June 2020. This action will remain open and on hold until decisions have been confirmed.	On hold
15x/01	Gemserv to hold an offline discussion for how to incorporate the additional pre-Modification process and work undertaken by National Grid into the proposal form template.	<p>This was discussed as part of the ad-hoc Workshop held on Thursday 30 July 2020. The draft minutes were circulated to Forum members, which have since been approved as written.</p> <p>A discussion was due to be held under Agenda Item 7 but, has been deferred to the September 2020 CACoP meeting due to time constraints.</p>	Closed
16/01	The BSC (MW) and the MRA (EA) to seek views internally on whether conversations have been had for the sales banning order process for electricity.	<p>ELEXON has confirmed a banning order process for electricity does not exist under BSC. If there was an electricity equivalent, it would expect this to sit under the MRA in the same way that Controlled Market Entry does.</p> <p>The MRA (EA) noted that MRA CP0257 'Suspension of Supplier Registration' had been raised to address this scenario, whereby Ofgem put an order on Distribution Network Operators (DNOs) to stop Suppliers under a sales banning order being provided with Meter Point Administration Numbers (MPANs). This modification was implemented in early 2020.</p>	Closed
16/02	ElectraLink (FM) to forward its CACoP website specifications document to Gemserv (PR) and to hold an offline discussion in order for Gemserv to develop a business case for a Central CACoP Website.	An update was provided under Agenda Item 6.	Closed
16/03	Code Administrators to provide an outline of the key elements and proposed content for their updates at the cross-Code engagement	An update was provided under Agenda Item 4.	Closed

Ref	Action	Update and subsequent discussions	Status
	event to the next CACoP meeting in August 2020.		
16/04	The Secretary (HB) to identify possible dates to hold the cross-Code engagement day via webinar in mid-October 2020 that does not impact any industry related meetings.	Gemserv has sought availability from members via Doodle and is in the process of collating responses. A proposed date will be brought to the September 2020 CACoP meeting.	Open
16/05	Gemserv to investigate the tools required to host the cross-Code engagement day via webinar, and bring the proposed plan to the next meeting in August 2020.	Both Gemserv's marketing and IT department have confirmed Microsoft Teams is a viable option to host the proposed webinar. Individuals outside of Gemserv are also able to host/present and Gemserv's marketing department has agreed to support where required.	Closed
16/06	Code Administrators to review proposed changes to the Horizon Scanner and provide comments to bsc.change@elexon.co.uk by Friday 31 July 2020.	An update was provided under Agenda Item 9.	Closed
16/07	The Chair to contact the Distribution Code and discuss how it can better engage with the Forum.	The Chair wrote to the Energy Networks Association (ENA) seeking future engagement with the Forum. Mark Dunk from the ENA noted that because of how DCode and its supporting documents are managed, it has been challenging to attend these meetings due to travel commitments and with CACoP meetings clashing with scheduled ENA business. Mark has attended the CACoP strategy meetings organised by Gemserv (Miriam Atkin). Moving forward, Mark and Chris McCann will continue to receive meeting documentation to facilitate ENA attendance.	Closed
16/08	KS to investigate whether there are one or two modification consultations within the National Grid Codes and provide a response at the next Forum meeting.	It has been confirmed that the STC and the SQSS have one modification consultation. The Grid Code and the CUSC undertake two modification consultations, unless this goes straight to Code Administrator Consultation (CAC), then only one consultation is required.	Closed

Ref	Action	Update and subsequent discussions	Status
16/09	Gemserv (DK) to produce an article which can be included in the October 2020 CACoP Newsletter that summarises the outcomes of the Forum's discussions on having multiple consultations.	A drafted article will be circulated as part of the draft Newsletter content ahead of the October 2020 CACoP meeting.	Open
16/10	Code Administrators to identify the right contact(s) at their organisation and circulate details to steven.steer@ofgem.gov.uk by 31 July 2020, in order to attend an Ofgem lead workshop regarding the use of Data in the Energy Industry.	An update was provided under Agenda Item 10.	Closed

4. CROSS CODE ENGAGEMENT DAY PROPOSAL UPDATE

PR reminded the Forum of a previous action raised for members to provide a skeleton overview of content related to their Code as part of this engagement day, which will look to educate stakeholders on how the Retail Code Consolidation (RCC) Significant Code Review (SCR) is expect to affect industry codes.

JH presented a draft presentation for the MRA changes. It was noted that there were different considerations with respect to (a) the transfer of operational requirements from the MRA and (b) the more legal aspects of closedown of the company entity including impacts on shareholdings.

The Forum was presented with a diagram of the MRA closedown, highlighting the governance arrangements, Metering Point Registration System (MPRS)/Central Meter Registration Service (CMRS) transfers and disconnections. There is a current question for consideration around whether Codes should go one step further than the engagement day to explain how this will be moved along when the Faster Switching SCR takes place. This could in turn provide completeness on aspects that are being included in the transition schedule. As part of this update, Parties will focus on the RCC environment because this is what will be consulted upon, with switching schedules expecting to be consulted upon in the beginning of 2021.

The update will look to provide an overview of changes to the MRA, including the removal of the BSC Agent as a party and, the removal of all current provisions/schedules/products. Lastly, attendees will look at the close down and wind up of MRA Service Company Ltd, which will warm people up to the need for participation in future meetings.

JH advised Ofgem has now provided its plan for its consultation with a current target release date of 7 October 2020.

With respect to the opening items of the proposed agenda for the day, it was confirmed that both Ofgem and RECCo had agreed to provide presentations. When agenda items and slots are firmed up, representatives will be sought to provide these specific updates.

Part 2 will update attendees on the amendments to the MRA and the SPAA. The SPAA has already undertaken actions to transfer things that will not be going into RECCo. For example, the gas market participant list has already been circulated to UNC governance. A small update on theft arrangements will also look to be covered within this presentation. FM noted that the presentation for amendments to the SPAA is still being reviewed internally but does follow a similar structure to that of the MRA. This will look to be presented/rehearsed at the next CACoP meeting in September 2020 to avoid any overlap.

It was agreed that Part 1 of the agenda should be given a 40 to 60 minute timeslot, with Part 2 lasting around 30 – 40 minutes. The SPAA update will require a slightly larger proportion of this time to cover theft and gas arrangements.

DK advised that as per previous discussions, impact on the SEC will be minimal. SEC changes are primarily limited to revised terminology. The only real impact is that Network Parties will not need to submit some information, as this will be submitted via the Centralised Switching Service (CSS). As such, the SEC will only require a five minute time slot on the agenda.

MW provided a set of slides which summaries what is to be expected and high-level key changes under the BSC, with references to the MRA. There are still some outstanding questions regarding performance assurance and how the BSC can filter these impacts. A further summary is provided on the switching SCR and the overall effects against the BSC. A 10 minute time slot should suffice for the BSC update.

RC noted internal representatives are in the process of collating slides as part of the DCUSA update, particularly highlighting the theft detection scheme. It was advised that there will not be a lot of impact against DCUSA, but an update on disconnections will follow that of the MRA.

HB confirmed that little progress has been made in producing slides/updates for the UNC. Internal representations will be chased in HB's absence.

It was noted there is no real impact on the CUSC or the Grid Code and little impact is expected against the DCode. MD confirmed he is not currently aware of the SCR impacts but have simply highlighted the issue to Parties.

Forum members were asked to ensure that a presentation/update using the CACoP branding is produced ahead of the September 2020 Forum meeting. Members were also requested to provide the details of nominated presenters at the meeting in September 2020, so that the relevant representatives can be invited to the engagement day and any dry runs prior to this. Lastly, it was agreed that timings on the agenda will be re-scoped, with a final version looking to be presented at the September 2020 Forum meeting.

JH agreed to liaise with Ofgem and RECCo representatives to request engagement at the September 2020 Forum meeting to seek what information they are planning to present, and if comfortable to put slides together ahead of the event in October 2020.

PR noted consideration is required for how this information will be communicated to the wider industry, once a date has been confirmed. PR clarified Forum members will need to push this information to their Code Users and representatives to seek sufficient engagement.

Action 17/01: Code Administrators to provide proposed content (using CACoP branding) for their Code updates as part of the engagement day to CACoP@gemserv.com by Tuesday 1 September 2020, with the exception of UNC where it was agreed for slides to be provided by Friday 4 September 2020. These slides are expected to be walked through at the September Forum meeting.

Action 17/02: Code Administrators to provide details of nominated representatives and presenters that will attend the engagement day in October 2020.

Action 17/03: Gemserv (JH and PR) to update the engagement day agenda timings based on outputs from the meeting on 11 August 2020, before providing the finalised agenda to the September 2020 Forum meeting.

Action: 17/04: Gemserv (JH) to liaise with Ofgem and RECCo Representatives to request engagement at the September CACoP meeting to seek what information they are planning to present, and if they are comfortable to put slides together ahead of the event in October 2020.

5. CODE UPDATES

Each Code Administrator representative provided an update on notable activities under their Code(s).

IGT UNC

PR provided the following updates:

- The IGT UNC has received verbal confirmation from Ofgem that both [IGT141U 'Pipeline User submitted AQ Corrections during COVID-19'](#) seeks to authorise the CDSP to accept requests from Pipeline Users who submit AQ corrections to amend the AQ in response to the changing consumption of the end user as a result of the COVID-19 crisis, by including this as a reason to do so. [IGT144U 'Ability to Reflect the Correct Customer Network Use and System Off take Quantity \(SOQ\) During COVID-19'](#) seeks to enable consumers to have their site SOQ updated to more accurately reflect their network use during the COVID-19 pandemic and to authorise the CDSP to temporarily accept Shipper User SOQ update requests outside of the normal period. Both of these modifications are looking to be rejected, official letters are yet to be received.
- [IGT135 'Alignment of the IGT UNC Part K and the Data Permissions Matrix'](#), which seeks to rationalise IGT UNC Part K and ensure it aligns with the UNC as well as removing inconsistencies with the Data Permissions Matrix, will be discussed at the next Working Group meeting, before reporting to the IGT UNC Panel in August 2020.
- The IGT UNC has updated its cross-Code tracker which was presented at the last Working Group meeting. Alongside this, work is still underway regarding Service Change Request (SCR) drafting, with legal text being made available to the Working Group on 13 August 2020 for review.

- The IGT UNC will see the end of E.ON's term on the Panel in August 2020, therefore leaving two Shipper vacancies on the Panel and an imminent risk of quoracy issues. The IGT UNC has sent out a call for representatives prior to the current member's term ending, but as yet has not received a nomination for either vacancy. The Chair has written a letter to industry to highlight the risks to Shippers on this as the balance of votes will not be reflective and modifications could be implemented without representation from Shippers. The IGT UNC is continuing to push this as a priority and Ofgem is aware of its quoracy issues.

UNC

HB provided the following updates:

- UNC currently have 30 Live Modifications, six of which have cross-Code impacts:
 - [UNC 0692S 'Automatic updates to Meter Read Frequency'](#) seeks to place an obligation on the CDSP to automatically update the Meter Read Frequency of a Class 3 or 4 Supply Meter Point to Monthly, if: (a) the AQ increases to 293,000 kWh or above; or (b) the Supply Point Register is updated to show that either Smart or Advanced metering equipment is in place. In addition, it will undertake a one-off exercise to update the Meter Read Frequency of all current registered Supply Meter Points to Monthly, where they meet at least one of the two criteria above. The implementation of this modification has been appealed, and is currently with Ofgem awaiting a decision.
 - [UNC 0674 'Performance Assurance Techniques and Controls'](#) seeks to provide an effective framework for the governance of industry performance that gives industry participants mutual assurance in the accuracy of settlement volume allocation. This modification will be discussed at the next Working Group meeting on 24 August 2020, before reporting to the UNC Panel in September 2020.
 - [UNC 0693R Treatment of kWh error arising from statutory volume-energy conversion'](#) seeks to review the treatment of the error in kWh that arises from statutory volume-to-energy conversion factors in order to mitigate the impact on gas settlement, reconciliation and Annual Quantities (AQs). This modification will be discussed at the next Working Group meeting on 27 August 2020, before reporting to the UNC Panel in October 2020.
 - [UNC 0697S 'Alignment of the UNC TPD Section V5 and the Data Permissions Matrix'](#) is a Self-Governance modification seeks to rationalise UNC TPD Section V5 and remove inconsistency with the Data Permissions Matrix. This modification was presented at the last Working Group meeting on 23 July 2020 and will be taken to UNC Panel in August 2020.
 - [UNC 0710 'CDSP provision of Class 1 read service'](#) proposes that the Central Data Service Provider (CDSP) provides the Class 1 Supply Meter Point read service. It will remove the Transporter obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. This does not affect arrangements for directly connected telemetered Supply Meter Points on Distribution Network Operators (DNOs) or National Transmission System networks. This modification will

be discussed at the next Working Group meeting on 27 August 2020, before reporting to UNC Panel in September 2020.

- [UNC 0730 'COVID-19 Capacity Retention Process'](#) aims to allow sites (supply points) isolated in accordance with Modification 0723 'Use of the Isolation Flag to identify sites with abnormal load reduction during COVID-19 period' to be subject to a rebate of 50% of their LDZ Capacity Costs. The urgent status requested for this modification was rejected by Ofgem and will therefore be taken to UNC Panel in October 2020.

SPAA

FM provided the following updates:

- [SCP496 'MAM to CDSP Update of MAP ID and MTD'](#) highlights the Central Data Service Provider (CDSP) is required to provide the Meter Asset Provider Identity (MAP Id) to the Central Switching System (CSS) via the Gas Retail Data Agent (GRDA). In order to do so the Meter Asset Manager must provide updates to the Meter Technical Details or MAP Id directly to the CDSP to supplement information received from Shippers. This modification has been deferred with an expected implementation date of February 2021.
- [SCP503 'Facilitating Gaining Supplier GSoP Payment'](#) seeks to introduce a new process using the Secure Data Exchange Portal (SDEP) to request details from the Old Supplier, to facilitate the New Supplier making Guaranteed Standards of Performance (GSoP) payments to the customer where an Erroneous Transfer (ET) has occurred. This modification was raised on 25 June 2020 and has an expected implementation date of November 2020.
- [SCP473 'Release of Shipperless and Unregistered Site Data to the PPMIP'](#) seeks to allow the Prepayment Meter Infrastructure Provider (PPMIP) to compare Shipperless and Unregistered Sites data provided by the Central Data Service Provider (CDSP) against the data that they hold in relation to prepayment Supply Points. Where the PPMIP is able to identify the Supplier for the site, this change will require they return certain data back to the CDSP (including the Supplier ID), to enable the CDSP to register the site within central systems. This modification has been re-issued for legal review and has an expected implementation date of November 2020.

MRA

EA provided the following updates:

- [DTC CP 3576 'Introduction of Valid Sets for J0454 \(CT Ratio\) and J0455 \(VT Ratio\)'](#), which seeks to amend the Valid Sets for the J0454 and J0455 data items to state that the valid values are described by the BSC Agent, was issued for Impact Assessment and is due to be taken to the MRA Development Board (MDB) for vote on 27 August 2020.
- [DTC CP 3578 'Sending UMS HH data from the Meter Administrator to HHDC'](#) which seeks to improve the robustness of the process for the submission of unmetered Half Hourly data from the Meter Administrator to the Half Hourly Data Collector (HHDC) by using the D0379 Data Flow, was issued for IA on 30 July 2020. This is due to be taken to the MDB for vote on 24 September 2020.

- [MIF 326 'Differentiating between Residential and Business queries received via SDEP'](#) seeks to address the issue that it is not currently possible to differentiate between Residential or Business customer accounts with the current design of the SDEP. The Issues Resolution Expert Group (IREG) discussed possible solutions, such as including a note in the 'additional information' field or a mandatory drop-down box to access the information as these could also provide the same result. The originator will be considering these comments and progressing to a Change Proposal (CP). It was noted that there could be potential changes to SPAA schedules and the MRA Agreed Processes (MAPs) within the MRA.

BSC

MW provided the following updates:

- [CP1530 'Introduction of a formalised process for the validation of measurement transformer ratios by Elexon'](#) proposes to create a valid list of transformer ratios and introduce a process, documented in [Balancing and Settlement Code Procedure \(BSCP\) 515 'Licensed Distribution'](#), where LDSOs submit transformer ratios to ELEXON. On receipt, ELEXON will check that the submitted ratios meet the valid format and establish a list of valid transformer ratios, to be used by LDSOs, on the [ELEXON Portal](#). A corresponding change to the MRA, which requires all registrations of metering systems to use a ratio selected from the valid set published on the ELEXON Portal, has been raised: [DTC CP 3576 'Introduction of Valid Sets for J0454 \(CT Ratio\) and J0455 \(VT Ratio\)'](#). This CP was issued for industry consultation on 14 July 2020 and closed on 10 August 2020.
- [CP1532 'Reduce Half Hourly Change of Supplier timelines to meet the Initial Settlement Run'](#) seeks to update CoS timescales within [BSCP502](#), [BSCP504](#) and [BSCP514](#) to ensure that all activities can be completed by the Initial Settlement Run (SF). It will also align appointment and de-appointment timescales (in both the NHH and HH processes) with the expected changes introduced to facilitate the Switching programme. This CP was issued for Industry Consultation on 14 July 2020 and closed on 10 August 2020.
- [CP1533 'Mandatory Sending of DC0052 for DCC serviced SVA NHH Metering Systems'](#) proposes to update clause 3.2.6.50 in BSCP504 to remove instances of the word "new" in order to make it clear that D0052 Data Flows shall be sent in all instances. This CP was raised by ELEXON on 8 July 2020 and was issued for industry Consultation on 14 July 2020. Deadline for responses closed on 10 August 2020.
- [CP1534 'Introduce Change of Supplier \(CoS\) – No Meter Process'](#) was raised on 8 July 2020 which seeks to create a new 'Change of Supplier (CoS) No Meter' process within [BSCP502](#), [BSCP504](#) and [BSCP514](#). The new processes will instruct Suppliers, Data Collectors (DCs) and MOAs on which dataflows to send if there is no Metering Equipment on site. This CP was issued for Industry Consultation on 14 July 2020 and closed on 10 August 2020.
- [CP1535 'Interconnector Fuel Type Category update to BMRS'](#) seeks to Add the North Sea Link (NSL) Interconnector to the BMRS. CP1535 will also enable the withdrawal of the CP1516 interim solution to incorporate data from IFA2 and ElectraLink Interconnectors on the BMRS. It will implement the original CP1516 solution and give Market Participant visibility of the disaggregated Interconnector data and make it available through BMRS-hosted graphs, tables and XML / CSV downloads, APIs, Data Push and TIBCO services. This CP

was issued for industry consultation on 14 July 2020 and closed on 10 August 2020. The Assessment Report will now be presented to the BSC Panel for decision on 13 August 2020.

- [CP1536 'Use of DTC data flow D0379 for submission of unmetered Half Hourly data'](#) was raised on 27 July 2020 which seeks to amend BSCP520 to allow MAs to send unmetered HH data across the DTN using the existing DTC data flow [D0379 'Half Hourly Advances UTC'](#). This CP was issued for Consultation on 10 August 2020 and is expected to close on 7 September 2020.
- MW advised that ELEXON has started to review and assess the recently introduced COVID-19 provisions with the Performance Assurance Board (PAB), creating a plan to end derogations and suspensions. ELEXON continues to assure the continuity of the services provided under the BSC and Electricity Market Reform (EMR) settlement.

CUSC AND GRID CODE

KS provided the following updates:

- Six Final Modification Reports (FMRs) were presented to Panel in July 2020:
- [CMP334 'Transmission Demand Residual – consequential definition changes \(TCR\)'](#) highlights as per the Authority's Targeted Charging Review (TCR) SCR direction the Demand Residual is to be applied only to 'Final Demand' on a 'Site' basis. This modification seeks to define these terms in a manner which is consistent with [DCP 359 'Ofgem Targeted Charging Review Implementation: Customers – who should pay?'](#). This modification will be sent to Ofgem for decision on 13 August 2020.
- [CMP350 'Changes to the BSUoS COVID Support Scheme'](#) seeks to change the COVID Support Scheme by reducing the current £15/MWh cap, extending its application to 30 September 2020 and introducing a limit of £100m for the amount of deferred COVID Costs. This Modification Report was discussed at the Working Group on 30 July 2020 and, is expected to be implemented on 14 August 2020.
- [CMP323 'Updating the CUSC governance process to ensure we capture the EBGL change process for Article 18 T and Cs'](#) which seeks to ensure that the governance process for making future changes to the European Balancing Guidelines (EBGL) Article 18 (A18) terms and conditions that are found in the CUSC incorporates the amendment process as laid out in EBGL Article 6 (A6) and Article (A10), and [GC0132 'Updating the Grid Code governance process to ensure we capture EGBL change process for Article 18 Terms and Conditions \(T&Cs\)'](#) were implemented on 25 June 2020. National Grid ESO is currently in the process of updating associated reports to incorporate these changes.
- [GC0145 'Updating the Grid Code to include the Manually Activated Reserve Initiative \(MARI\)'](#) seeks to provide the requirements for the Grid Code so that participants of this standard European Union (EU) Balancing Product can be clear of the specifications required. Two joint Workgroup sessions with the BSC took place in July 2020 which provided an overview and consideration of the Market Entry Process; the second workshop focused on submitting and acceptance. The Workgroup plans to hold four further sessions before issuing its Consultation in October 2020. The Workgroup Report will be presented to the Panel in January 2021.

- [GC0147 'Last resort disconnection of Embedded Generation – enduring solution'](#) which was raised on 14 July 2020, seeks to clarify the enduring arrangements for emergency instructions that the ESO can issue to Distribution Network Operators (DNOs) to disconnect embedded generators, as a last resort in an emergency situation and after having exhausted all other commercially available options. This modification will be discussed at the Grid Code Working Group in September 2020.
- [GC0148 'Implementation of EU Emergency and Restoration Code Phase II'](#) which was raised on 14 July 2020, seeks to outline the work that needs to be completed within GB to ensure compliance with NCER and address some other related items which neatly fit within the Emergency and Restoration Code arena. This was presented to the Panel on 30 July 2020 where it was confirmed that further work is required from the Working Group.

SEC

DK provided the following updates:

- [SECMPO046 'Allow DNOs to control Electric Vehicle chargers connected to Smart Meter infrastructure'](#) proposes changes to the SEC to enable electricity Distribution Network Operators to use Smart Meter infrastructure to modify Electric Vehicle charging load within a household. This is in order to avoid the risk of overloading low voltage circuits from secondary substations to properties, and therefore avoid power outages. Work is still ongoing with the DCUSA to identify cross-Code impacts. SECAS will provide input on the previous solution discussions to the next Workgroup. Possible consequential impacts on the BSC and the Grid Code arising from the DCUSA changes have been identified, and these will be assessed as part of the discussions.
- SECAS has spoken to Xoserve regarding [MP077 'DCC Service Flagging'](#), and Xoserve has identified internal changes needed for this. It doesn't believe these will require Code changes, but this change is being assessed further during August 2020. The outcomes of this will then be fed into the subsequent Data Communications Company (DCC) Impact Assessment. SECAS continues to work to identify a suitable implementation date in light of the DTC freeze expected during the REC transition period.

DCUSA

RC provided the following updates:

- [DCP 371 'Last resort arrangements for Distributors to manage specific consumer connected devices'](#) was raised on 15 July 2020 which seeks to provide the governance arrangements regarding Distributors ability to manage consumer devices (such as EV chargers) connected to Smart Meter infrastructure to prevent network overloads in emergency scenarios as a last resort measure.
- [DCP350 'Creation of Embedded Capacity Registers'](#) which seeks to require each Distribution Network Operator (DNO) and Independent DNO (IDNO) to create a public register of all sites that use their networks and influence the operation of the GB power market, was implemented on 11 July 2020. It was noted that any Party can suggest a change, which will then feed into the governance arrangement which the DCUSA will approve.

DCODE

MD provided the following updates:

- In connection with DCP350, a Data Exchange Working Group has been set up to review DCode modifications and additional requirements for how data is transferred. This has been ongoing for several months and is being reviewed by the Distribution Code Panel.
- Annual Distribution generation guides will be issued for consultation at the end of August 2020.
- Ofgem noted DCRP/MP/19-01 – G98/G99 Minor Technical Modifications and Editorial Corrections has been open for roughly two years and so far, six revisions have taken place. Pushback has been received from Generators regarding what versions they should be working against. The number of modifications related to this will decrease in 2020. The DCode will instead collate work and information to date, with the view to start working towards a new version in 2021.
- The DCode has endeavoured to set up Joint Working Groups with the Grid Code, particularly around GC0148 which has far reaching impacts.

OFGEM

JC provided the following updates:

- There is no update in relation to the Targeted Charging Review, except Ofgem is still receiving modifications for consideration across Codes.
- Working drafts for the Retail Energy Code (REC) Schedules were previously published for transparency purposes. Since then, bidders have reached the best and final offer stage whereby, decisions for who will be running the REC will be announced in early September 2020 before contracts are awarded.

6. CENTRAL CACoP WEBSITE PROGRESSION

PR informed the Forum of a previous action raised for ElectraLink (FM) to forward its CACoP website specifications document to Genserv (PR) and to hold an offline discussion in order for Genserv to develop a business case for a Central CACoP Website.

The Forum was presented with the draft business case that was produced by PR, noting the intention was to provide Code Panels with information to support funding of the development and ongoing maintenance and management of the website. This begins to define what is specifically highlighted within the document, alongside information about the CACoP Forum, which was established as a vehicle for the Code Administrators to regularly meet, discuss potential improvements to the principles, and consider additional methods to further the objectives of the CACoP.

The first section of this document noted the need for establishing a CACoP website whilst noting the current practices between Codes. Feedback has been noted from the annual survey of Code

Administrator performance alongside engagement sessions to gauge effectiveness of current working methodologies. The expected website beneficiaries will include code administrators, code panels, code users, regulators, consumer representatives and end consumers.

The second section sets out the proposed website content and functionality, noting that this website should be the natural home of the CACoP document with the Ofgem approved version of the document available to view in the browser. The existing CACoP products were also highlighted, such as the Central Modification Register, the Horizon Scanner, the Standard Modification template, the quarterly Newsletter and meeting documentation. New listed guidance such as Market Entry/Exit Guidance and Frequently Asked Questions (FAQs) would also be included. Contact management would mean that having a website could allow the Forum to build a database of Users who actively seek updates from cross-Code matters. This will facilitate a distribution list as opposed to relying on Code Administrators sharing information individually, which may be contrary to the spirit of the General Data Protection Regulation (GDPR).

The third section of this document highlights the management of controls and administration. PR proposed that a single code administrator company will have ownership and bear the costs of updating the content on the CACoP website, becoming the 'CACoP Website manager'. Restricting access to the management of content on the website will ensure that controls on backend user access, auditing, and contractual requirements with third-party developer are simpler and less exposed. Future website enhancements highlight the shared responsibility for future costs of website development. Agreed methodologies will be established with respect to the mechanism for approving future change. PR looked to revisit the CACoP Forum terms of reference to ensure that Codes have appropriate powers, but noted he had not had sight of these.

The final sections would highlight anticipated costs such as development estimates and ongoing maintenance which requires further investigation and development, before moving onto the cost benefit analysis. This information had not been established yet.

KS noted the aim of the document was clear. She requested to include a risks and mitigations section which could help the business case when being presented to Panel. PR agreed this would be sensible.

FM thanked PR for drafting the business case as a first step. He noted that the benefits of the proposed website are not monetary benefits, but are more qualitative. In order to align the website, ElectraLink is proposing the website contains the following:

- A homepage detailing the purpose of the site and CACoP itself
- A Central Modifications Register page
- An archive page for the above page
- A meetings/calendar page
- A search function (for meetings and the Central Modifications Register)
- A where to find help page

To minimise administration and maintenance costs, it should not have log in functionality for users (e.g. to access confidential papers). This largely aligns to the drafted business case, but the meetings and events calendar should be included in the business case. ElectraLink proposed that each Code

administrator should have log in details for the site and would hold responsibility for keeping the site updated with meeting and modification information for their Codes. Any site updates (addition of new pages), would be undertaken by the party that created the original site and this party will hold responsibility for ongoing maintenance and server costs.

DK stressed the need for one Code Administrator to review and update the website where required to maintain consistency. There will be a greater number of failure points if several administrators have access to update the website. FM noted that the existing products will be uploaded to the website and the meetings calendar would contain restrictions for who can update. A specific Code can only update meeting information based on its Code (e.g. the SPAA could only update information relating to SPAA related activities). In addition, there will be an opportunity for enhancements for existing products.

HB stated that the UNC currently hold a multitude of meetings, meaning this would pose an administrative burden to the UNC. It was then advised that controls need to be clearly defined and that this proposal is simply at definition stage.

It is proposed that the initial set up costs for the site and annual service charge will be funded by an equal share basis by CACoP member codes, with Code Panels invited to approve this funding model. The costs for updating the site with meeting and change proposal information will be a matter for discussion between individual code administrators and their respective Code Panels.

For awareness, it was advised that the total cost for implementing and maintaining the upkeep of the website was previously estimated to be between £30k-£45k in total, with an annual service charge between £500-£2,000 per Code. PR advised these costs should be built into the business case to help aid Code Panel decisions in approving associated costs for building a centralised website. It was suggested costs be split in a similar way to the annual survey costs. The Forum also noted some Codes are classed as 'small Codes' under this model and pay a smaller share; it was asked if the same would apply here. Transparency over third party costs would also be essential. Several Forum members felt the need to consider these costs further offline.

PR concluded Forum members should wait until the business case has been fully developed before discussing it with Code Panels, so all information is available in a single package. He intended for the Forum to approve the updated business case at the next Forum meeting in September 2020, after which Code Administrators could present it to their Panels for input.

Action 17/05: The Chair (PR) to forward the Word version of the central CACoP website business case to ElectraLink (FM), in order for FM to include proposed costs associated with the set up.

Action 17/06: ElectraLink to include a risks and mitigations matrix within the business case by the September 2020 Forum meeting, which will help aid decisions on the business case.

7. OUTPUTS FROM MODIFICATION PROPOSAL WORKSHOP

Due to time constraints, this item was deferred to the September 2020 Forum meeting.

8. MARKET WIDE HALF HOURLY SETTLEMENT

JK presented an update on their Market Wide Half Hourly Settlement (MHHS) draft impact assessment and consultation, which has since been published.

The preferred option is to implement MHHS for all MPANs over a four year period, starting from the Full Business Case decision in Spring 2021. The expected range of net benefits to Great Britain consumers is between £1.6bn - £4.5bn up to 2045. Ofgem has asked stakeholders for their views on the impact of COVID-19 on timing, both the transition and how long it will take. The deadline for responses against the consultation and draft IA is 14 September 2020.

The Forum was informed that central oversight is required for an orderly and timely transition with the following roles likely to be necessary:

- Programme Management Office (PMO)
- System Integrator
- Programme Party Co-Ordinator
- Assurance Function

Ofgem is the overall project sponsor, but does not necessarily need to cover all aspects of delivery. It is considering three possible options:

- 1) Delivery led by an industry party/body
- 2) Ofgem procures a third party to take on these roles on behalf of Ofgem (with direct control of delivery and ultimate responsibility)
- 3) A hybrid, with an industry party/body responsible for some functions (such as PMO and SI) and Ofgem responsible for the assurance function.

Ofgem confirmed it is leading the end-to-end SCR process and currently supports an industry Working Group (the Code Change Development Group (CCDG)) working on the more detailed design of the Target Operating Model, as well as identifying the impacted Codes. This group is currently working with representatives of the BSC, MRA, DCUSA, CUSC, SEC and DCC (as a central body) to identify areas of the impacted Codes and subsidiary documents. The next stage will begin the redlining of the Codes starting early 2021.

It was confirmed that updates against industry Working Groups are included within Ofgem's monthly newsletter, with meeting agendas and highlight reports being uploaded to the ELEXON website [here](#).

The Forum was advised to contact half-hourlysettlement@ofgem.gov.uk should they have any questions or queries.

9. HORIZON SCANNER

MW noted updated submissions have now been received from Code Administrators excluding the DCode.

It was highlighted that the priority service register for SPAA was due to be updated. It was agreed that FM would provide an update offline. PR noted that subject to this being submitted by 14 August 2020, the Horizon Scanner will be published to the BSC website where Code Administrators will then be asked to circulate this to wider Industry.

Action 17/07: ElectraLink (FM) to provide an update against the Priority Service Register for SPAA by 14 August 2020.

Action 17/08: ELEXON (MW) to update the Horizon Scanner before uploading to the BSC website and issuing this to the Forum for wider circulation.

10. USE OF DATA IN THE ENERGY INDUSTRY

Ofgem (SS) highlighted that no further work has been progressed due to high priority activities being completed throughout July 2020. Ofgem still plans to convene a workshop to discuss solutions with Code Bodies to ensure a net zero energy system. As such, Forum members should expect to see a Doodle poll seeking potential dates for this workshop in September 2020.

HB requested further information about what type of data in the energy industry is being referenced, as the UNC does not own any data. SS advised some direct organisations will handle the data and may play different roles in the energy industry. In addition, there may be organisations that uphold a governance role for deciding when data should and should not be shared. Although some organisations do not directly handle data, it would be beneficial to consider what ways does the organisation deal with data. PR highlighted one of the facing challenges in terms of the openness of data is the culture of closed data. As Code Administrators there is an opportunity to encourage data openness philosophy.

The Forum noted the update.

11. ANY OTHER BUSINESS

HB raised one item of business seeking Code Administrators' views on the provisions of data to support the Ofgem Annual Survey. The Forum was questioned whether there were any concerns from a GDPR point of view on how the data on potential respondents is provided to Ofgem (i.e. distribution lists), and should there be a need for a data sharing agreement.

PR noted the organisation who collects the data asks for this information to be submitted via a secure portal. There is not an issue with regards to the software being used, but he could not confirm if a contractual agreement is required. He noted the Gemserv-managed Codes insist on seeking positive confirmation from all Code Users that they are happy for their data to be shared for use in the survey, although other Codes seek a positive confirmation users would not like their data passed on instead.

PR asked if there was any update on the 2020 survey. JC responded there was no further update, and that Ofgem was still considering next steps based on the recent feedback from the Forum and Code Panels.

MW raised a further item of business highlighting that over the coming weeks, Code Administrators may need to revisit their plans in the case of a no-deal Brexit and check whether existing arrangements have been progressed or need amending.

No further items of business were raised.

12. SUMMARY AND MEETING CLOSE

The next CACoP Forum meeting will be held on 8 September 2020.

The Chair thanked everyone for attending and closed the meeting.