

IGT UNC Modification Panel Meeting

Draft Minutes

Friday 24th July 2020

Via teleconference

Attendee		Organisation	Representing	As
Anne Jackson	AJ	Gemserv	Code Administrator	Chair
Liam King	LK	Ofgem	Authority	
Kirsty Dudley	KD	E.ON	Pipeline Users	
Claire Roberts	CR	Scottish Power	Pipeline Users	
Jenny Rawlinson	JR	BUUK	Pipeline Operators	
Cher Harris	CH	Indigo Pipelines	Pipeline Operators	
Carine Russell	CRu	Last Mile Gas	Pipeline Operators	
Rachel Clarke	RC	Gemserv	Code Administrator	
Kemi Fontaine	KF	Gemserv	Code Administrator	Secretariat

1. Welcomes and Apologies

The Chair welcomed attendees to the Modification Panel meeting, noting that no apologies had been received prior to the meeting.

2. Approval of the Previous Minutes

KF Highlighted two comments in regard to the previous minutes noting a spelling error on the second page, as well as the third page. Subject to the changes agreed, the minutes were approved as an accurate record of the meeting.

3. Confirmation of Agenda

The Chair confirmed the items for discussions as outlined in the final agenda. The Panel were invited to add any items for AOB, the Panel confirmed there were no other business to add to the agenda.

4. Outstanding Actions

Outstanding actions were reviewed by the Panel and determined that the following actions were to be closed:

- **20/06-01:** The Code Administrator advised that this action would remain open with an ambition to discuss this in the October Workgroup meeting as it was anticipated that the upcoming months would be busy.
- **20/06-02:** The Code Administrator noted that this item would remain open and would be discussed in the October Workgroup meeting.
- **20/06-03:** The Code Administrator noted that this item could now be closed as the action was no longer required concerning UNC0619 and noted that a full briefing would be discussed in agenda item eight.
- **20/06-04:** The Code Administrator also noted that this item could now be closed as the action was no longer required concerning UNC061 as above.
- **20/06-05:** The Chair confirmed that this action could be closed and updated the Panel on what steps had been taken. The Chair confirmed the query produced from the last Panel meeting in regard to the relevance of UNC Modification(COVID-19 Capacity Retention Process) 0730 to the IGT UNC had been forwarded to the proposer and the Joint Office. It had been confirmed that an IGT UNC Modification, at

this stage, would not be necessary. The Chair stated that it should continue to be monitored. KD confirmed that this Modification was discussed in the UNC Distribution Workgroup and will continue to be reviewed there.

- **20/05-03:** LK provided an update in regard to the revised Significant Code Review (SCR) for Faster Switching and Retail Code Consolidation timeline. LK confirmed that this would be discussed at the Regulatory Design User Group (RDUG) on the 6th August 2020 and more clarity would be provided following this.
- **20/03-01:** The Chair updated the Panel on the progress of the SCR work and confirmed that it was the intention to review the drafting at the August Workgroup.

Please see Appendix 1 for a record of the discussion and new actions.

5. Switching Programme Considerations

The Panel queried whether there was a plan on how actions under the Switching Programme would be executed. The Chair confirmed that the legal drafting would be completed by the Code Administrator to be presented and reviewed at Workgroup. The Chair also confirmed this would be referred to in Ofgem's consultation which would form part of the formal consultation for the SCR modifications giving parties a further opportunity to review and express concerns.

KD queried what the expectations were for parties attending the Workgroup and Panel meetings, as there was still of a lot of aspects to consider under RG005 (IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements) such as metering and code consolidation. The Chair noted that there would be papers and a plan brought to the August Workgroup meeting to discuss.

The Chair highlighted updates with regard to metering within the Retail Energy Code (REC) and explained that elements in IGTUNC Code may be impacted due to metering being subsumed into the REC.

The Chair noted that the solution for this was to state in Code that metering fitting services carried out by IGTs would be subject to governance under the REC, however, the Chair noted that there was not a lot of visibility on what was currently drafted into the REC as this schedule had not yet been released by Ofgem. JR acknowledged that there are dependencies on the REC drafting and that not having the information to hand is not ideal. She expressed concerns around metering being taken out of the IGT UNC and put into the REC as IGTs were not only Meter Asset Managers, but meter owners as well. The Chair clarified that it was not the intention to remove metering from the IGTUNC, but that facets of metering would need to comply with the REC. The Panel agreed that more visibility was required before changes to the IGTUNC are made and that Subject Matter Experts would need to be in attendance for this session.

6. 2021 Meeting dates

The Chair presented Panel with the proposed meeting dates for 2021 and noted that the Workgroup and Panel would remain as the second Thursday and the fourth Friday of the Month respectively. RC highlighted that the December Panel meeting would be the third Friday to accommodate the Christmas break. The Panel unanimously accepted the meeting dates for 2021.

7. CSEP NExA Table 2020-21

The Chair presented the updated CESP NExA Table to the Panel and asked for any comments regarding the proposed values. The Panel did not have any comments with regards to the proposed values in the table and noted the Workgroups recommendation on implementation. The Chair requested the Panel to vote on its implementation. The Panel voted unanimously to implement the proposed table in the Code release scheduled for February 2021 as per the documented process.

The Chair noted that a suggestion had been made in the Workgroup to bring the implementation of this table forward to be in line with the start of the Gas year (October). CH noted that in April and October each year there are system changes carried out to incorporate other charging updates and that it would be beneficial to

incorporate this at the same time as this as to avoid the algorithm being opened twice. The Chair clarified that the implementation of the NExA Table was outlined within code and a Modification would need to be raised to amend the timeline. The Chair confirmed that this could be raised in anticipation of the next gas year, however, a proposer would need to raise this soon to accommodate an earlier start date for the AQ process in recognition of an earlier implementation.

8. Cross- Code discussion

The Chair outlined the cross-code discussion that took place at the last UNC Panel meeting in regard to the collaboration between the UNC and IGTUNC. It was agreed that the practises did need to be improved as the current provisions did not better facilitate the cross-code working. The Chair noted that there were comments from Parties in attendance that believed that the two codes should be amalgamated, and others discussed a review of the process.

LK noted that it had also been indicated by parties that the Ofgem/BEIS review would resolve these issues. LK noted that this review's remit was to look at the wider landscape of Codes and how these sit in the current structure of the industry. This review would not resolve the niche issues between the UNC and the IGT UNC as this was not its purpose, therefore, these issues would need to be resolved within the Codes. LK noted that it is in the gift of the industry to implement change now to avoid further disruption to parties.

The Chair highlighted that Steve Mulinganie proposes raising a Modification in the UNC which would require the independent UNC Panel Chair to write an annual report on the work of the UNC Panel which would naturally incorporate cross-code working. The Chair advised Panel to review the UNC Panel meeting minutes for July for further details of the discussion.

The Chair noted that the timeline of the annual report did not necessarily provide an immediate solution to current problems. JR agreed and suggested that in the meantime it would be useful for the Code Administrator to log positive and negative examples of cross-code working between the IGT UNC and UNC as a point of reference. The Panel discussed the benefits and how this could be considered moving forward.

The Panel confirmed and agreed the next steps going forward noting that an agenda item would be added to the September Panel meeting.

20/07-01: Code Administrator to add the item of 'Feedback on Cross-code working' to the agenda for the September Panel meeting.

20/07-02- Code Administrator to draft a log of the negative and positive examples of cross-code working between the IGT UNC and UNC to present at the September Workgroup Meeting.

9. Workgroup Summary

RC presented the Workgroup Summary to the Panel. The Panel had no further queries in regard to the presented Workgroup summary.

[Please find the link to the Workgroup Summary here](#)

10. Authority updates

LK Confirmed that the following Urgent Modifications will be rejected by Ofgem: IGT141(Pipeline User submitted AQ Corrections during COVID-19) and IGT144(Ability to Reflect the Correct Customer Network Use and System Off take Quantity (SOQ) During COVID-19) and confirmed that the official notice of non-implementation would be sent to the Code Administrator before the next Panel meeting.

20/07-03 Authority to send the official non-implementation notices for the Urgent Modifications IGT141 and IGT144 to the Code Administrator before the August Panel meeting.

11. AOB

The Chair noted that it was anticipated that the upcoming Workstream meetings would be busy, with many Modifications culminating in the next two months. The Chair queried how the Panel might like these discussions to be managed. It was indicated that long meetings do not help with productivity. JRR agreed and suggested that certain agenda items could be prioritised to ensure more urgent work is completed. KD suggested that there could be time bounds applied within the meetings to provide focus in the meetings and avoid constantly carrying standing items over to the next meeting.

The Panel agreed and confirmed that this could be applied to the Workgroup meetings going forward.

The Chair thanked attendees and declared that there was no further business to discuss and the Panel meeting was closed.

Appendix 1 – Actions Table

Reference	Date	Action	Owner	Status
20/07-01	24 th July 2020	Code Administrator to add the item of 'Feedback on Cross-code working' to the agenda for the September Panel meeting.	CA	New
20/07-02	24 th July 2020	Code Administrator to draft a log of the negative and positive examples of cross-code working between the IGT UNC and UNC to present at the September Workgroup Meeting.	CA	New
20/07- 03	24 th July 2020	Authority to send the official non-implementation notices for the rejected Urgent Modifications IGT141 an IGT144 to the Code Administrator before the August Panel meeting.	LK	New
20/06-02	26 th June 2020	Code Administrator to add IGT137 post implementation discussion onto a future Workgroup agenda (Q4 2020/2021)		
20/06-02	26 th June 2020	Code Administrator to draft a one-page document from output developed at Workgroup to be sent to the Proposer of UNC676R governance workgroup to improve cross-code working.	CA	Open
20/06-03	26 th June 2020	Code Administrator to draft communication to the UNC Panel concerning cross code working and UNC0691.	CA	Closed
20/06-04	26 th June 2020	Code Administrator to draft a consultation response to UNC0691 on behalf of the IGT UNC Modification Panel if the legal drafting issue is still outstanding at the time.	CA	Closed
20/06-05	26 th June 2020	Code Administrator to send the Chair's question on large transporter charging for IGT sites to Steve Mulinganie in writing.	CA	Closed
20/05-03	29 th May 2020	The Authority to provide the updated timeline for the SCR consultation	LK	Closed
20/03-01	27 th March 2020	Code Administrator to provide a revised timeline for the progression of the work on switching programme and circulate this to Panel members for consideration and approval	CA	Open

The next Modification Panel meeting will take place on 28th August 2020.