Further engagement works with the Pipeline User constituency

Engagement from the Pipeline User constituency within the IGT UNC and its meetings has been waning over recent years. This has led to a continued Panel vacancy (2019-present), limited discussions in Workgroups and has resulted in the cancellation of some IGT UNC meetings.

During the February 2020 Workgroup meeting, the group discussed some of the potential blockers for parties and the Code Administrator was tasked with collating a number of options for encouraging engagement with this community.

The Workgroup meeting noted that:
- A knowledge gap or lack of experience within the IGT sector could account for part of the absence;
- Long meeting lengths could contribute to parties not attending meetings;
- Lack of resources within companies; and
- Awareness and understanding of the impacts to their organisation.

This paper was originally presented to the May 2020 Workgroup and following consultation for parties, has been amended to streamline the original proposals. The ambition is to send any supported proposals to the June Panel for discussion.

Streamlined Code Administrator suggestions:

There are many ways of trying to encourage participation from Pipeline Users which have been summarised below:

- Virtual taster day sessions which include an introduction to the IGT UNC, covering multiple areas including the modifications process, the relationship with the UNC and other codes, the MPRN process and the main functions of the Code Administrator. This would be run across a half day and would culminate in a Q&A session. This should highlight the differences of the IGT UNC with the UNC and, therefore, how it is important to the individual to stay abreast of the workings of the Code;
    - The first steps on this would be to canvas for interest in attendance before arranging a date. We would also look to seek topic areas to cover as to make it relevant to what industry want to know.
- Online resources: Self-help portal which would include summaries on the website of meeting discussions, modification status' grouped by impact groups;
- Pre-Workgroup or Panel briefing to summarise where work strands have reached in the process and anticipated next steps and where contribution from Parties would be helpful. This would be implemented for high profile Modifications or issues such as Significant Code Reviews.

It has been highlighted that it may be difficult to quantify the success of these suggestions if, for example, attendance at meetings or Panel representation did not rise. It is therefore important to take this into consideration when discussing the above suggestions.

It is important to note that any and all of the above suggestions are required to go for Panel discussion and then for further discussions with the IGTs in order to get confirmation on a way forward.

The Workgroup is asked to;

- **DISCUSS** the amended suggestions raised in this paper; and
- **AGREE** the suggestions which will be reported to the Panel and discussed with IGTs.