

13. Audio Recording at SEC meetings

The Panel considered SECAS' proposal to adopt an audio recordings policy, aligned to the SEC Digitalisation Strategy, which would permit SECAS to record the audio at SEC meetings for the purposes of ensuring the quality and accuracy of meeting minutes and correctly capturing actions. SECAS (AH) informed Panel members that several Modification Working Groups have been recorded and published on the SEC website with appropriate consent obtained.

The Panel raised several areas for consideration:

- Capturing confidential discussions – Large Supplier representative (AP) highlighted concerns raised by the SSC;
- Storage – Panel members noted that an assurance statement would be required which states that the recordings would be stored securely with a prescribed process for deletion.
- Accessibility – SECAS confirmed that recordings would not be shared outside of SECAS and would be used for the sole purpose of the secretariat producing accurate minutes. An Electricity Networks representative (PF) raised that meeting attendees would have the right to access a recording of themselves; and
- Clarity of audio – A Member (SC) questioned whether the clarity of the recording would result in a meaningful record.

The Panel **AGREED NOT** to adopt the policy for the SEC Panel and its Sub-Committees but **ACKNOWLEDGED** audio recording could be a useful tool for capturing technical discussions at modification Working Group meetings provided that appropriate consent was obtained