

# CACoP Forum meeting 10

21 January 2020, 10:00-12:10

Gemserv offices, 8 Fenchurch Place, London EC3M 4AJ

## Minutes

Attendee	Representing
Paul Rocke (PR) ( <i>Chair</i> )	IGT UNC
David Kemp (DK) ( <i>Secretary</i> )	SEC
Matthew Woolliscroft (MW)	BSC
Elliott Harper (EH)	BSC
Kirsten Shilling (KS)	CUSC, Grid Code, STC
Rachel Beaufoy (RB)	CUSC, Grid Code, STC
Eugene Asante (EA) ( <i>teleconference</i> )	MRA
Fraser Mathieson (FM) ( <i>teleconference</i> )	SPAA
Neil Brinkley (NB) ( <i>teleconference</i> )	SPAA
Richard Colwill (RC) ( <i>teleconference</i> )	DCUSA
Lorraine O'Shaughnessy (LOS) ( <i>teleconference</i> )	UNC
Helen Bennett (HB) ( <i>teleconference</i> ) ( <i>part-meeting</i> )	UNC
Jonathan Coe (JC) ( <i>teleconference</i> )	Ofgem

### 1. WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting.

### 2. ACTIONS UPDATE

Ref	Action	Update
038-2019	FM to obtain quotes for website	An update was given under Item 7. FM will provide a quote at the February 2020 Forum meeting. This action will remain open

Ref	Action	Update
039-2019	Submit forward plan comments to KS	An update was given under Item 5. Feedback was received from two members and the report updated in response to these. This action can now be closed

### 3. CODE UPDATES

Each Code Administrator representative provided an update on notable activities under their Code(s).

#### BSC

MW provided the following updates:

- [P332 'Revisions to the Supplier Hub Principle'](#), which has been on hold, has now restarted and examples are being prepared for the Workgroup.
- [P392 'Amending BSC Change Process for EBGL Article 18'](#) is expected to progress in parallel with similar Grid Code modifications. The BSC changes are expected to be more complex, and ELEXON is working closely with Ofgem and National Grid.
- [P397 'Assessing the costs and benefits of adjusting Parties' Imbalances following a demand disconnection'](#) is no longer Self-Governance and is now with the Authority for decision. If approved, it will be implemented five working days later.
- [P398 'Increasing access to BSC Data'](#) has been raised to look at aligning the BSC with the conclusions of the [Energy Data Taskforce](#).
- [P399 'BSAD Identity Visibility'](#) is looking at Balancing Services Adjustment Data, particularly around increasing visibility of the counterparty to a bilateral trade.
- [CP1524 'Improving the communication methods in the fault rectification process'](#), [CP1525 'Improving the involvement of the LDSO in the fault resolution process'](#) and [CP1526 'Introduction of Service Level Agreements for rectifying Meter faults'](#) are all looking at meter fault solutions arising from [Issue 73 'Review of fault management and resolution timescales'](#).

#### CUSC, GRID CODE & STC

KS highlighted that the modifications arising from the Transmission Charging Review (TCR) were the biggest priority and that they were working to prioritise these.

## SEC

DK provided the following updates:

- SECAS has contacted the DCUSA over [SECMP0046 'Allow DNOs to control Electric Vehicle chargers connected to Smart Meter infrastructure'](#) and begun engagement over the governance changes. They are now waiting for the SECMP0046 Proposer to agree the way forward.
- The DCC's Preliminary Assessment for [MP077 'DCC Service Flagging'](#) has been returned. SECAS will be engaging with the MRA, the UNC and Xoserve over any consequential impacts. These Codes may want to send representatives to the next monthly Working Group meeting where this modification is due to be discussed.
- [DP101 'Large Gas Meter Displays'](#) has now been raised, and SECAS has contacted the SPAA to investigate any potential impacts.
- [MP079 'Provisions for withdrawing modifications'](#) and [MP088 'Power to raise modifications'](#) are both now in the final decision stages.
- [DP095 'Alignment of SEC Credit Cover'](#) had been looking at cross-Code aspects of the Defaults process, and whether there was potential to introduce efficiencies. Investigations have confirmed that there are no cross-Code efficiencies that can be made. The area of most interest had been whether Ofgem could issue one direction to multiple Codes to suspend rights in the event of a Default, but as the rights under each Code would be suspended at different times there would be no scope for common directions.

## MRA

EA provided the following updates:

- The Issue Resolution Expert Group (IREG) has discussed the requirements for the Secure Data Exchange Portal. Two change proposals have now been raised off the back of this: [MAP CP 0322 'Changes to existing MAPs required for the implementation of the Secure Data Exchange Portal'](#) and [MAP CP 0323 'Introduction of new MRA Agreed Procedure for the Secure Data Exchange Portal'](#).
- New MRA Issues have been raised following BSC [Issue 86 'Review of processes potentially impacted by Ofgem's Faster Switching Programme'](#) as agents cannot always identify changes to measurement classes. The MRA is waiting for the Proposer to confirm how these will be progressed under the MRA and the BSC.

## SPAA

FM provided the following updates:

- [SCP 485 'Consequential Amendments following SCP 472 'Web-based solution for sending Customer information securely''](#) is progressing consequential changes relating to the Secure Data Exchange Portal.
- [SCP 476 'Obligations to pass Transporter compensation payments received from Shippers on to consumers'](#) is looking to introduce new obligations on Suppliers to ensure that Transporter compensation aimed at consumers is passed on in a timely manner. This is following similar changes under the UNC and the IGT UNC. This change has been deferred for now.
- [SCP 478 'Removal of Non-Participating Suppliers and SOLR From Annual Reports'](#) will have an interaction with the UNC.
- [SCP 471 'Amendment of MDD PSR Needs Codes and Needs Code Descriptions'](#) is progressing similar changes as under the MRA and is looking to align to arrangements under the water industry.
- [SCP 467 'Market Participant MDD Migration to UNC Governance'](#) will interact with the UNC.

## UNC

LOS provided the following updates:

- Ofgem has issued a minded-to view on [modification 0678 'Amendments to Gas Transmission Charging Regime'](#), with the consultation on this expected to close on 24 February 2020.
- An appeal has been received for modification 0692 'Provision of Shrinkage Information: Gas Procurement & Disposals' which was submitted to the UNC Panel. The Panel elected to proceed with the modification.
- [Modification 0713 'Amendments to TPD V3.1.7 Independent Assessment table'](#) is looking to amend the Transportation Principle Document to reflect the new method for independent assessments. LOS queried whether the IGT UNC and the CUSC may want to make similar changes.
- There will be an equivalent UNC modification linked to SCP 476.

## IGT UNC

PR provided the following updates:

- [IGT129 'Obligations on Shippers to pass Transporter compensation payments on to consumers, via Suppliers'](#) is the equivalent to SCP 476. It was deemed Self-Governance and approved for implementation in the February 2020 Release.

- The IGT UNC has received a letter from Ofgem regarding preparing consequential changes for the REC. Ofgem is expecting feedback by the end of the month on how this text will be prepared. PR queried whether other Codes had received similar requests.
- The IGT UNC is currently monitoring UNC [modification 0708 'Re-ordering of the UNC in advance of Faster Switching'](#). Given the interdependencies, this change is likely to have a big impact on the IGT UNC.

## DCUSA

RC provided the following updates:

- Four Change Proposals will be coming from the TCR, and more information on these will be available for the next Forum meeting.
- The DCUSA is working on the related changes to SECMP0046. They are awaiting a potential Proposer for the DCUSA changes to come forward before the Change Proposal can be raised.
- The DCUSA is reviewing Schedule 1 'Cover' regarding the credit requirements for Parties. In particular, they were reviewing Supplier failures over the last year and whether they were on good payment history, with a view to reducing the requirements from 60 months to 24 months. Investigations were being carried out to provide justification for any change. RC noted the CUSC had been looking at something similar in the past, and the DCUSA will keep them informed of progress. They will also be looking at the wording currently in the UNC.

## OFGEM

JC provided the following updates:

- Ofgem and BEIS continue to review the responses received to the last consultation under the Energy Code reform review, with a summary expected in the next few months. A subsequent consultation is then expected to be issued in Summer 2020.
- Ofgem's current CEO is stepping down at the end of January 2020, with the new CEO, Jonathan Brearley, taking office from the start of February 2020.

## 4. CENTRAL MODIFICATIONS REGISTER – REVIEW OF NEW MODIFICATIONS

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Each Code Administrator representative provided an update of any new modifications raised in the last three months. Potential cross-Code implications were discussed, and these are noted below.

PR queried if members found these updates useful or of value. FM noted it was laborious, but a key value of the meeting was to evaluate the cross-Code impact of changes to demonstrate cross-Code impacts were being assessed. PR agreed it is good to demonstrate proactive steps in monitoring this but was keen that this was not just a tick-box exercise. If members had any other ways of doing this,

he would be happy to explore them. FM confirmed that visibility is key, as is getting greater exposure of the CACoP products.

LOS highlighted that modifications were being raised between the Central Modifications Register being updated and the discussion at the CACoP Forum, meaning some new modifications are not on the list. EA confirmed the Central Modifications Register is updated in the first week of the month. The Forum has discussed more frequent updates and concluded this would not be feasible, but members could review the timescales again. PR noted there will always need to be a cut-off point, especially if items need to be circulated in advance of meetings. If any new modifications were critical, these would be raised in the updates anyway.

EH queried where customers go to receive updates – do they use the central register or the ones on individual Code websites. It would be beneficial to look at any stats.

## BSC

- [CP1523 'D0312 Process Alignment'](#) is aligning the BSC with the MRA.
- P398 had been raised following the industry-wide review by the Energy Data Taskforce, and ELEXON was happy for other Codes to get involved.

## CUSC

- [CMP332 'Transmission Demand Residual bandings and allocation \(TCR\)'](#) may have a BSC impact
- CMP334 links to CMP332 and may impact the DCUSA due to changes in definitions. KS suggested a joint Workgroup be set up.

## IGT UNC

- [IGT134 'Introducing 'Research Body' as a new user type to the Data Permissions Matrix and IGT UNC'](#), [IGT135 'Alignment of the IGT UNC Part K and the Data Permissions Matrix'](#) and [IGT136 'Introducing 'Performance Assurance Framework Administrator' as a new user type to the Data Permissions Matrix'](#) are all linked to the data provision under the UNC, with the IGT UNC looking to align changes to the UNC equivalents as much as possible.

## MRA

- [DTC CP 3572 'Changes to the D0268 \(Half Hour Meter Technical Details\)'](#) arose from a review of the D0268 'Half Hour Meter Technical Details' data flow. It is likely to affect other Codes, particularly the BSC.

## SEC

- The SPAA noted DP101 but understood there to be no Large Gas Meters installed at this time.
- LOS noted that [DP106 'CHISM update for Unknown WAN Variant'](#) may have an impact on the UNC.

## SPAA

- SCP 485 had been noted earlier but it was reiterated this will have cross-Code impacts.

## UNC

- Modification 0713 may have an impact on the CUSC.

## 5. 2019 CACOP REPORT

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The Forum reviewed the draft report that had been circulated prior to the meeting.

KS noted she had received feedback from two members. She agreed with feedback that the table of forthcoming work actions wasn't the best way to present this and was supportive of the alternative layout issued to the Forum under Item 6. It was agreed the document would be split into two parts: the report would focus on reviewing the work of 2019; and the forward-looking parts would be covered under the Forward Work Plan for 2020.

FM and EH noted that contact details for their Codes were incorrect. PR agreed that all the contact details in the CACoP should be reviewed.

**ACTION 10/01:** Each Code Administrator to review their contact details in the CACoP and inform the Secretary of any updates required

The Forum agreed the updated content was ready for publication. This will now be finalised and issued before the end of the week. The Chair thanked National Grid ESO for preparing this report.

## 6. 2020 CACOP FORWARD WORK PLAN

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The Forum reviewed the draft Forward Work Plan that had been circulated prior to the meeting.

DK highlighted this would be a live document that could be reviewed and updated throughout the year.

FM noted it was looking good, and it was beneficial that this had been prepared for this first meeting of 2020.



The Forum agreed the content was ready for publication. This will now be finalised and issued before the end of the week (24 January 2020).

## 7. CENTRAL CACoP WEBSITE

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FM provided the Forum with an update on progress with preparing requirements for a central CACoP website. The position is unchanged from the previous meeting, with feedback received from the SEC, the UNC and the DCUSA on the draft requirements document issued previously. ElectraLink is currently working to assumed requirements of a microsite with five pages, with estimated costs likely to be of the order of £5,000-£10,000.

PR noted the views of the MRA Executive Committee and the IGT UNC Panel that, while not against the idea of a website, Parties were not intending to fund these; however, they would have no objection to Gemserv contributing of its own funds to the website. FM asked if Gemserv would be willing to do so.

**ACTION 10/02:** Gemserv to confirm to ElectraLink if it would be willing to contribute to the cost of the central CACoP website

The Chair asked the Forum if it was supportive of continuing. KS noted that while she can see the benefits, clarity is required on how the site will be managed – for example how will duplicated information be managed and who will own the website. The logistics need to be explored and documented before National Grid ESO can commit.

FM highlighted that three approaches had been proposed in the draft requirements, which he would be happy to have recirculated to the group. The requirements are quite basic, but the intent is to get a quote and see how viable the website is.

**ACTION 10/03:** The Secretary to recirculate the draft central website requirements

EH noted that ELEXON's concerns were around the benefits case. He asked the Forum how it was defining the benefits the website would realise and how this would be measured. He queried what the role of the website would be and what it would be there to achieve. PR wondered if the key benefit was providing a central access point. EH queried what this meant in practice and whether this would duplicate information currently on the individual Code websites.

LOS queried if Codes would have the time or the manpower to manage this website, asking what would be involved.

FM noted the comments raised by the group that the benefits case needed to be drawn out. He clarified the central website would not replace the individual websites. However, a barrier in the past has been the lack of visibility of the CACoP products.

JC noted that Ofgem was generally supportive of the CACoP Forum discussing the development of a central CACoP website and considering the benefits this could bring. He highlighted that the CACoP Forum is an industry-led forum and Ofgem would not expect to host such a website.

The Forum agreed that ElectraLink would work to provide an initial quote for the website in time for the next meeting.



## 8. JANUARY 2020 CACoP NEWSLETTER

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The Forum reviewed the draft Newsletter content that had been circulated prior to the meeting.

LOS queried if the latest version of the Horizon Scanner was available, as the version on the BSC website looked to be an older version. EH noted the latest version would be published before the end of the week.

The Forum agreed the content of the January 2020 CACoP Newsletter. This will now be finalised and issued before the end of the week.

## 9. BEST PRACTICE WORKSHOP

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DK proposed that the afternoon session at the next Forum meeting on 11 February 2020 could be used for this workshop.

The Forum agreed with this proposal.

## 10. ANY OTHER BUSINESS

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EH updated the Forum on the responses received to ELEXON's recent policy document on the Code change processes. He noted that ELEXON had received some positive feedback to many of the insights within the document; however, ELEXON recognised that several parties had written to it to challenge incorrect statements made about the services offered by other Code Administrators. ELEXON is working with its third-party partners who supported the research into the document to provide a corrected version, and in the meantime has removed the document from its website.

RB asked the Forum to confirm if it was happy to sign off the minutes from the last meeting. The Forum agreed these could be approved.

DK asked the Forum if members would be happy for meetings to be recorded for minuting purposes going forward, to help the Secretary with writing up the discussions. Any recording would be deleted following completion of the minutes. Members raised no objection to this.

DK asked if each Code Administrator could review who needed to be on the mailing list and email any changes through to [cacop@gemserv.com](mailto:cacop@gemserv.com).

**ACTION 10/04:** Each Code Administrator to review who should be on the mailing list and provide any updates to the Secretary

LOS noted the action she took to produce a guidance note on the market entry processes. She asked each Code Administrator if they could provide any background or links to information on each Code's market entry process. The Forum agreed it would use time at the March meeting to discuss the guidance notes further.

**ACTION 10/05:** Each Code Administrator to provide information on its market entry process to LOS

FM noted that the SPAA Executive Committee had prepared a letter listing its desires from the CACoP Forum during 2020. This will be emailed over to the Chair.

EA reminded members to ensure they were providing updates to the Central Modifications Register each month, and highlighted that the Register now contained a calendar of Code meetings which should also be populated by Code Administrators.

## 11. NEXT STEPS AND MEETING CLOSE

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The Chair confirmed the next meeting would be on 11 February 2020 at the Gemserv offices.

The Chair thanked everyone for attending and closed the meeting