



## **IGT UNC Modification Panel Meeting 19-07**

### **Draft Minutes**

**Friday 16<sup>th</sup> August 2019**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

<b>Attendee</b>	<b>Organisation</b>	<b>Representing</b>	<b>As</b>
Anne Jackson (AJ)	Gemserv	Code Administrator	Chair
Kirsty Dudley (KD)*	E.ON	Pipeline User	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Victoria Parker (VP)*	ESP Utilities	Pipeline Operator	
Liam King (LK)*	Ofgem	Authority	
Billy Howitt (BH)*	Gemserv	Code Administrator	Secretariat

*\*Attended via teleconference*

### **1. Alternates, observers and apologies**

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Apologies were received from Kate Mulvany (Pipeline User). Kirsty Dudley (Pipeline User) was nominated as the alternate for Kate Mulvany.

### **2. Confirmation of Agenda**

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. KD indicated that she wanted to discuss IGT UNC Panel quoracy issues in relation to Shipper representation under AOB.

### **3. Approval of the previous minutes**

BH indicated that Kirsty Dudley had been missed off the attendee list for the July IGT UNC Panel meeting and would rectify this in the final minutes. BH informed the Panel that no further comments had been received. The Chair confirmed that the minutes from the previous Modification Panel Meeting (19<sup>th</sup> July 2019) were approved as a true and accurate record of the meeting.

#### 4. Outstanding actions

19/06-01	21 <sup>st</sup> June 2019	Code Administrator to add an additional sub question in regards to the REC to the various Modification templates available from the IGT UNC website.	CA	Closed
19/07-01	19 <sup>th</sup> July 2019	Code Administrator to send out a reminder to review group members in regards to reviewing the definition 'Protected Information' and internal practices.	CA	Closed
19/07-02	19 <sup>th</sup> July 2019	VP to continue to monitor UNC694.	VP	Closed
19/07-03	19 <sup>th</sup> July 2019	Code Administrator to send out IGT128 for consultation.	CA	Closed
19/07-04	19 <sup>th</sup> July 2019	Code Administrator to add IGT129 onto August Workstream agenda.	CA	Closed
19/07-05	19 <sup>th</sup> July 2019	Code Administrator to submit the Final Modification Report to the Authority by close of business on 19 <sup>th</sup> July 2019.	CA	Closed

#### 5. Short Notice business

##### [IGT128 – Amendment of definitions in D1.2](#)

The Panel accepted IGT128 as Short Notice business and agreed to discuss it under agenda item 9: Final Modification Reports.

##### [IGT130 – Applying password encryption to electronic communication containing MPRNs](#)

KD introduced the new modification on behalf of the proposer, Radhika Kalra, EON. She indicated the reason for raising this modification was the feedback that was received from Review Group RG007 (Secure measures of sending electronic communication and password protection). The IGTs indicated their concerns surrounding the legal text drafting and highlighted that the sooner it was

available for parties to see the better. The IGTs wanted to clarify exactly what data needs to be encrypted. KD stated that this modification aimed to provide blanket encryption to ensure end consumer data is handled appropriately.

The Chair asked how many workgroup meetings would be required for IGT130 of which KD indicated that two should suffice. The Chair asked Panel members if they were satisfied that IGT130 meet self-governance rules of which they all agreed. The Chair indicated that IGT130 would be added to the September workgroup agenda.

**Action 19/08-01: Code Administrator to add IGT130 to the September Workgroup agenda.**

## **6. Panel Decisions**

None.

## **7. Update on Review groups**

### [RG005 - IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair indicated that there were two items to cover under RG005 discussions. The IGT UNC Cross referencing errors and the IGT UNC Panel response to Ofgem's Switching Programme and Retail Code Consolidation: Proposed changes to licences and industry codes consultation.

#### **IGT UNC Cross referencing errors**

BH informed Panel members that no comments were received from parties following the circulation of the cross-referencing errors identified. Panel members ratified these corrections and agreed for the amended text to be sent to the Authority. The Chair indicated that Code Administrator would action this.

**Action 19/08-02: Code Administrator to send the cross-referencing corrections with the amended text to the Authority.**

#### **IGT UNC Retail Energy Code Consultation response**

The Chair indicated that comments had been received by ESPUG in regards to the IGT UNC Panel's response to Ofgem's Switching Programme and Retail Code Consolidation: Proposed changes to licences and industry codes consultation. BH indicated the response had been amended for the comments received. Panel members wanted to note in the response, that the response was not intended to replace individual party's responses so this was added. Panel members confirmed that they were satisfied with this final draft and the Code Administrator was asked to send the response to the Authority.

**Action 19/08-03: Code Administrator to send the final draft of the IGT UNC response to Panel members and the Authority.**

#### [RG006 – Review of metering arrangements in the IGT UNC](#)

The Chair indicated that comments had been received from BUUK and E.ON in regards to the RG006 review group report and that both had made changes to the same paragraphs, which had presented a problem in applying the comments so that both views were represented.

BH indicated that the correct defined term of 'Metering Charges Statement' as referenced in the IGT UNC had replaced incorrect terms throughout the whole review group report.

Panel members worked through the comments and adjusted the report accordingly. Panel members asked the code Administrator to send out a clean copy of the RG006 review group report to parties to ensure transparency. Panel members determined that if no further substantive comments are received, the report would be presented at the September Panel meeting without the need for further review. Panel members indicated however that if other more significant comments were received then these would need to be reviewed by review group members at the September workgroup meeting.

**Action 19/08-04: Code Administrator to send out finalised draft of the RG006 review group report to members to seek final comments.**

#### [RG007 – Secure measures of sending electronic communication and password protection](#)

The Proposer informed that now that IGT130 – Applying password protection encryption to electronic communication containing MPRNs had been raised, the intention would be to draft the review group report at the September workstream meeting with the aim to close the review group at the September Panel meeting.

### **8. Update on Workgroups**

#### [IGT129 – Obligations on Shippers to pass Transporter compensation payments on to consumers, via Suppliers](#)

BH indicated that Chris Barker had been in touch with Tracey Saunders, Proposer of UNC Mod 0695S - Obligations on Shippers to pass Transporter compensation payments on to consumers, via Suppliers to discuss the additional proposed options in the solution of IGT Mod129. Tracey indicated that the use of defined terms within UNC Mod 695 had been discussed but it was felt that this would not future proof the text for non-statutory compensation payments and the text currently aligns with the Supplier Licence definition.

The workgroup's initial assessment of the mod was to keep the IGT mod and the UNC equivalent aligned.

BH stated that Tracey Saunders plans to raise the issue at the next IGTAD meeting to ensure that there was no damaging misalignment for the Shippers.

## 9. Final Modification Reports

### [IGT128 – Amendment of definition in D1.2](#)

The Chair informed Panel members that IGT128 closed out for consultation on 13<sup>th</sup> August 2019. The Chair highlighted to Panel members that four responses had been received from two Pipeline Users and two Pipeline Operators. The Chair asked Panel members if they were satisfied that IGT128 met relevant Objective (F) Promotion of efficiency in the implementation and administration of the Code of which they all agreed. The Chair asked Panel members if they were satisfied with the implementation date of the November 2019 scheduled release of which they all agreed, subject to the appeals window. The Chair stated that IGT128 Final Modification Report and Notice of Implementation would be sent out to industry.

**Action 19/08-05: Code Administrator to notify all parties that IGT128 has been implemented by Panel and will be scheduled for implementation in the November 2019 release.**

## 10: Authority Updates

### [Reforming the energy industry codes](#)

LK wanted to highlight to Panel members about the joint BEIS and Ofgem consultation on reforming the energy industry codes. LK informed Panel members that codes translate the government's strategic vision and that there is a vision for greater empowerment and accountability.

Two different models have been identified.

1. a code manager function and separate 'strategic body'; or
2. a combined code manager function and strategic body

LK stated that the deadline for comments on this consultation is 16<sup>th</sup> September 2019 and that two workshops are due to be held before this deadline: one in London (2<sup>nd</sup> September 2019) and one in Birmingham (4<sup>th</sup> September 2019).

## 10. AOB

### **IGT UNC Panel quoracy issues in regards to Shipper representation**

The Chair indicated that the close out date for IGT UNC Panel nominations is 16<sup>th</sup> August 2019 and that the Code Administrator had not received any nominations. KD wanted to ascertain the next steps if no one comes forward. The Chair stated that a rationale would be developed to appoint a Panel

member and that this would be shared with Ofgem and Panel members. This rationale could then be enshrined in code, as the code does not currently provision for the situation. The code only provisions for how decisions can be made if the Panel is not quorate.

KD indicated that contingency plans need to be put in place in case a Panel member is not appointed by the September Panel meeting. As a result, a placeholder for a reconvened meeting was arranged for 27<sup>th</sup> September 2019 by Panel members.

Panel members requested that the Code Administrator send out a reminder to Shippers as well as contacting ICCoS, Cornwall Insight and Energy UK to encourage Panel member nominations.

KD highlighted that a mechanism to appoint new Panel members may be required or the IGT UNC Panel dynamics may need to change. KD highlighted that these changes may need to come in the form of an urgent modification. Panel members expressed their concern about this operational issue and therefore asked for it to be added as an item on the September workstream meeting agenda.

**Action 19/08-06: Code Administrator to send a reminder to Shippers as well as contacting ICCoS, Cornwall Insight and Energy UK to re-emphasise the issue about quoracy and Shipper representation so that they can refer the issue to their members.**

**Action 19/08-07: Code Administrator to add Shipper Panel Representation onto the September Workstream meeting.**

## Summary of Actions

Action Reference	Date	Action	Owner	Status
19/06-01	21 <sup>st</sup> June 2019	Code Administrator to add an additional sub question in regards to the REC to the various Modification templates available from the IGT UNC website.	CA	Closed
19/07-01	19 <sup>th</sup> July 2019	Code Administrator to send out a reminder to review group members in regards to reviewing the definition 'Protected Information' and internal practices.	CA	Closed
19/07-02	19 <sup>th</sup> July 2019	VP to continue to monitor UNC694.	VP	Closed
19/07-03	19 <sup>th</sup> July 2019	Code Administrator to send out IGT128 for consultation.	CA	Closed
19/07-04	19 <sup>th</sup> July 2019	Code Administrator to add IGT129 onto August Workstream agenda.	CA	Closed
19/07-05	19 <sup>th</sup> July 2019	Code Administrator to submit the Final Modification Report to the Authority by close of business on 19 <sup>th</sup> July 2019.	CA	Closed
19/08-01	16 <sup>th</sup> August 2019	<b>Code Administrator to add IGT130 to the September Workgroup agenda.</b>	CA	<b>New</b>
19/08-02	16 <sup>th</sup> August 2019	<b>Code Administrator to send the cross-referencing corrections with the amended text to the Authority.</b>	CA	<b>New</b>
19/08-03	16 <sup>th</sup> August 2019	<b>Code Administrator to send the final draft of the IGT UNC response to Panel members and the Authority.</b>	CA	<b>New</b>

19/08-04	16 <sup>th</sup> August 2019	Code Administrator to send out finalised draft of the RG006 review group report to members to seek final comments.	CA	New
19/08-05	16 <sup>th</sup> August 2019	Code Administrator to notify all parties that IGT128 has been implemented by Panel and will be scheduled for implementation in the November 2019 release.	CA	New
19/08-06	16 <sup>th</sup> August 2019	Code Administrator to send a reminder to Shippers as well as contacting ICCoS, Cornwall Insight and Energy UK to send the issue about quoracy and Shipper representation to its members.	CA	New
19/08-07	16 <sup>th</sup> August 2019	Code Administrator to add Shipper Panel Representation onto the September Workstream meeting.	CA	New

**The next Modification Panel meeting will be convened on 20<sup>th</sup> September 2019**