

IGT UNC Modification Workstream Meeting 19-06

Final Minutes

Tuesday 4th June 2019

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	
Steve Ladle (SL)	Gemserv	Chairman
Chris Barker (CB)	BUUK	
Jenny Rawlinson (JR)	BUUK	
Brandon Rodrigues (BR)	ES Pipelines	
Victoria Parker (VP)	ES Pipelines	
Cher Harris (CH)*	Indigo Pipelines	
Dave Bowles (DB)*	Fulcrum	
Kate Mulvany (KM)	Centrica	
Kirsty Dudley (KD)	E.ON	
Mark Worrall (MW)	E.ON	Items 1 – 7
Radhika Kalra (RK)*	E.ON	
Mark Jones (MJ)*	SSE	
Megan Coventry (MC)*	SSE	
Billy Howitt (BH)	Gemserv	Secretariat

*Attendees joined meeting via teleconference

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream. No apologies were received ahead of the meeting.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. The Workstream did not have any other business to highlight at this time.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 7th May 2019 (19-05). BH indicated that no comments had been received. The Chair indicated that the minutes from the previous Workstream Meeting (7th May 2019) were approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref		Description	Workgroup determination
694		CDSP provision of Class 1 Read service	The workgroup were informed that UNC694 is likely to impact IGTs as they currently use the service provided by Transporters (DNOs and NTS). The workgroup resolved to monitor this modification.
693		Treatment of kWh error arising from statutory volume-energy conversion	The workgroup were informed that dependent on the solution raised for this modification there might be potential impact on the IGTAD. The workgroup resolved to monitor this modification.
691		CDSP to convert Class 3 or 4 meter points to Class 1 when G1.6.15 criteria are met	The workgroup was informed that UNC691 workgroup held on 21 st May 2019 whereby limited discussion was had surrounding this modification. The Workgroup resolved to monitor this modification.
690		Reduce qualifying period for Class 1	The workgroup was informed that at UNC690 Workgroup in May limited discussion was had due to the absence of the amended modification. The Workgroup resolved to monitor this modification.
681		Improvements to the quality of the Conversion Factor values held on the Supply Point Register.	The Workgroup discussed IGT127 at the June workgroup. KD indicated that it is likely that IGT127 will be withdrawn but is waiting for the outcome of the UNC Panel. The Workgroup resolved to monitor this modification.
684		Amendment of the Data Permission Matrix to add Meter Asset Provider as a new User type Document- Phase 1	The Workgroup discussed IGT122 which is planned to be implemented in the June release. The Workgroup agreed to remove this from the tracker.
682		Market Participant MDD Migration to UNC Governance from the SPAA	The Workgroup were informed that IGT124 workgroup would be completed in June workgroup meeting and sent to June's Panel. The Workgroup resolved to continue to monitor this modification.
680	S	UNC changes as a Consequence of 'no deal' United Kingdom Exit from the EU	The Workgroup were informed that IGT120F had been deferred to until June's Panel meeting. This is also the situation for UNC680. The Workgroup resolved to continue to monitor this modification.
677	R	Shipper Supplier Theft Reporting Request	The Joint Working Group for this modification met on 3 rd June 2019. The Workgroup were informed that an additional three meetings have been requested for this

			review group. The Workgroup resolved to continue to monitor this modification.
676	R	Review of Gas Transporter Joint Office Arrangements	The next workgroup for this review group is in June thus there is no update. The Workgroup resolved to monitor the review group.
674		Performance Assurance Techniques and Controls	The Workgroup were informed that at the last workgroup meeting, members worked through the strawman and identified the necessary ancillary documents. The modification is due to be discussed at the June Governance workgroup. The Workgroup resolved to monitor the review group
672		Incentivise Product Class 4 Read Performance	BH informed the Workgroup that discussion surrounding this modification has resulted in a report based solution. The proposer is currently amending this modification. The Workgroup resolved to monitor the review group
664		Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4	The Workgroup discussed the modification. BH indicated that due to proposer is leaving his organisation they were waiting for another sponsor before this modification is likely to progress. The Workgroup resolved to monitor the review group
647		Opening Class 1 reads to Competition	The Proposer of UNC647 identified that the intention for this modification is to withdraw it and then raise a review group. The Workgroup discussed IGT119 whereby it was concluded that this modification is also going to withdrawn. The Workgroup resolved to monitor this modification just a potential just workgroup being developed.
630	R	Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	An update was provided to the Workgroup on the position of RG005. The workgroup were informed that final documentation from the Code Administrator was sent to Ofgem on 23 rd May 2019. Workgroup members decided to continue to monitor this due RG005 remaining open.

6. Review Groups

[RG005 – IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair indicated to the workgroup that the majority of the work had now been completed. The Chair explained that under the current arrangements the IGT UNC only incorporates CSS Supply Points. The Chair explained that if non-CSS Supply Points (currently only NTS Supply Points qualify as non-CSS Supply Points) were to be included then significant further changes will be required to incorporate the non CSS-Supply Registration processes. The Chair informed workgroup members that final documentation in regards 10.9REC version of the IGT UNC and supplementary information was sent to Ofgem on 23rd May 2019. The Chair highlighted that the Code Administrator had received some updated documentation from Xoserve on 4th June 2019. JR asked what Ofgem's position is

regards to sending the latest version of the IGT UNC to the Authority once the changes from the UNC have been incorporated into the IGT UNC. JR asked whether the most up to date IGTUNC would be sent out for consultation or that of the previous one sent on 23rd May 2019. BH highlighted that the Code Administrator would get in touch with Jon Dixon (Ofgem) to ascertain this information.

Workgroup members discussed whether or not RG005 should be closed. The Chair informed the Workgroup that UNC630 had been closed. CB reminded the Workgroup that when the Review Group Request was raised it was recommended that the Review Group should continue to review any subsequent required changes. JR stated that, in her view, RG005 should be kept open for the short-term and we need to keep track of the changes happening thus an issues log should be developed for RG005. BR highlighted that once Ofgem's consultation had been completed for the changes made as a result of consequential changes resulting from Faster Switching arrangements there are likely to be further changes required therefore agrees that RG005 should remain open. KD asked for the Code Administrator to add SPAA MDD references to the Known Issues Register so that this issue is not lost in transition. The Chair indicated that RG005 would remain open and a workgroup report would be produced for Panel.

Action MWS19/06-01: Code Administrator to add SPAA MDD references to the Known Issues Register.

Action MWS19/06-02: Code Administrator to contact Jon Dixon to find out when the IGT UNC would be sent for consultation in regards to the consequential changes of faster switching arrangements.

Action MWS19/06-03: Code Administrator to complete the workgroup report for June's Panel.

7. Review Groups

[RG006 – Review of metering arrangements in the IGT UNC](#)

The Chair provided a brief overview of the review group. The Chair noted that two documents had been sent out to IGTs, one relating to the contents of Metering Charging Statements and one in regards to a Legal Text Extract whereby 'metering', 'Metering Charges Statement' and the 'Supply Meter Installation' were extracted from the IGT UNC. The Chair suggested that the best way to continue the review group activity would be follow the questions set out in the TOR document with reference to the two documents sent out to IGTs and Shippers.

The Chair explained to workgroup that the responses from IGTs and Shippers in relation to Question 1 'In the Supply Meter Installation definition, are the 'including' attributes accurate?' were positive. JR indicated that the list appears clear. KD stated that 'included' should be removed from the current text so it is a complete list. MW agreed that the list is reasonable after the removal of 'including' and 'housings' and not as the list was originally written. The Chair stated that the workgroup concluded to remove 'including'. JR indicated a potential change to the legal text would be to clarify the meaning of "Associated Pipework". It was suggested that wording along the lines of "Associated Pipework relating solely to the Supply Meter Installation with the **'Supply Meter Installation being e. meter**

installation between the outlet connection of the ECV (which is the termination point of the Gas Transportation network) and the outlet connection of the meter;. The Workgroup agreed that 'Housings' should be removed from the attributes list.

The Chair then referred the workgroup to the responses from IGTs in relation to Question 2 'In the Meter Installation Works wording, are the attributes listed accurate?'. These were positive in that it was suitable in describing what constitutes 'Meter Installation Works'. JR indicated that 'installation' is not a defined term on its own. The Chair indicated the importance of removing ambiguity if the workgroup felt that the identified area was not clear. VP stated that 'Connections Work' is also referenced in Part CV 1.2.e of the IGT UNC thus we need to be mindful of this. JR reiterated that it is important that any changes made the workgroup need to ensure that this does not have an adverse impact on other areas of the IGT UNC. KD highlighted to the workgroup that the whole premise of the review group was to improve consistency and remove ambiguity from this area of the IGT UNC. KD indicated that findings from this workgroup have helped her to commence drafting a modification required to facilitate these changes.

The workgroup discussed the categories of the Metering Charging Statements. VP indicated that some of the interpretation of the responses may not be accurate thus sending them out to IGTs again might be beneficial using the list of categories that have been identified. KD indicated that categories such as early termination charges were not explicitly referenced within the IGT UNC. JR highlighted concerns that this discussion was out of scope as it was touching on commercial arrangements. KD indicated her concerns over the current status of this area of the code being too ambiguous and that the services as well as the consequences were not clear. JR stated that it is difficult to mandate regarding the content of the Metering Charging Statements due to the fact that IGTs are competitors and the content of the statements are commercial and bespoke to each organisation. The workgroup discussed a number of issues related to transparency versus ambiguity but no real consensus was reached. The workgroup asked KD her thoughts on the next stage whereby she indicated that the discussion had been helpful and she would draft a modification for the group to review at the next workgroup due to be held 2nd July 2019.

Action MWS19/06-04: Code Administrator to send out Metering Charging Statement documentation to IGTs with the new identified categories.

8. Modification Workgroups

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

The Chair indicated that there were limited updates in regards to UNC647. BR stated at the UNC647 workgroup Richard Pomroy had indicated that his intention is withdraw this modification and raise a review group. BR indicated that as a result IGT119 would be withdrawn. BR indicated that he had asked Richard Pomroy if there was potential for a joint review group however no conclusion was

made. The Chair indicated that the Code Administrator would contact the Joint Office to see if a joint review group could be set up as part of UNC 694R.

Action MWS19/06-05: Brandon Rodrigues to withdraw modification IGT119

Action MWS19/06-06: Code Administrator to contact the Joint Office in regards to joint review group for IGT119 and UNC647 (UNC 694R).

9. Modification Workgroups

[IGT124 – Market Participant MDD Migration to UNC Governance from the SPAA](#)

The Chair provided a brief overview of this modification to Workgroup members. KD indicated the fundamental change from the original modification is that instead of referring to the term 'CDSP MDD' it is now referred to as 'Market Participant Identities List'. KD indicated that any market participant changes will happen through the CDSP.

The workgroup reviewed the workgroup report for IGT124. The workgroup agreed that this modification qualified for Self - Governance.

The workgroup concluded that the defined term of Market Participant Identities List needed to be added to the solution and for the IGT UNC definition to point across to the UNC. The Workgroup agreed that there were no other impacts. The Workgroup agreed with the implementation date. KD indicated that the CDSP would be raising a shadow log in the coming months to ease the transition period. KD informed the workgroup that during this transition period there would be a lot of data cleansing activities with the current market participant list which will ease the move across. The workgroup was satisfied with the Legal Text.

Action MWS19/06-07: Code Administrator to complete Workgroup report for IGT124 and add this to June's Panel agenda.

10. Modification Workgroups

[IGT127 – Improvements to the quality of the Conversion Factor values held on the Supply Point Register](#)

KD provided an overview of this modification to Workgroup members. KD stated that there are numerous instances of incorrect correction factors in UK Link which are adding to the issue of Unidentified Gas. KD indicated that Shippers should be correcting these and the intention of this modification it act as a catch all. KD explained that the aim is that if Shippers do not correct these factors then it will be carried out by the CDSP on their behalf. KD indicated that on the current drafting of the UNC text it may be that an IGT modification is not required. If this is the case then she will withdraw this modification. KD highlighted that the final Legal Text had now been received for

UNC681 and a meeting was being held on 7th June 2019 to complete the workgroup report for June's UNC Panel.

11. IGT UNC Known Issues Register

The Workgroup reviewed the current items recorded on the known issues register. The Workgroup agreed the following changes and comments;

- SPAA MDD references to be added to the known issues register.

Action MWS19/06-08: Code Administrator to add SPAA MDD references to the Known Issues Register.

12. AOB

Panel IGT Member Vacancy

BH informed the workgroup that Cher Harris (Indigo Pipelines) has been an IGT UNC Panel member for the past two years as of 31st May 2019 her current term as an IGT representative ended. BH indicated that this leaves one IGT vacancy on the current Panel. BH stated that communications would be sent to IGTs to ask for nominations for a Pipeline Operator representative to sit on the Panel for two years. BH indicated that the new representative will take position from the next Modification Panel meeting on 21st June 2019.

The next IGT UNC Modification Workstream Meeting is on 4th June 2019

Appendix 1

MWS19/05-01	7 th May 2019	CA to review the RG004 outputs and speak to the UNC directly in regards to UNC676.	CA	New
MWS19/05-02	7 th May 2019	Code Administrator to send out a questionnaire to IGTs to ascertain additional information in regards to their Individual Metering Charging Statement.	CA	Closed
MWS19/05-03	7 th May 2019	CA to check through IGT UNC documentation for any references to MDD.	CA	Closed
MWS19/05-04	7 th May 2019	CA to remove Password protection protocol Ancillary Document – GDPR review to the Known Issues Register.	CA	Closed

MWS19/05-05	7 th May 2019	CA to add the incorrect spelling of 'between' into the housekeeping section of the Known Issues Register.	CA	Closed
MWS19/06-01	4 th June 2019	Code Administrator to add SPAA MDD references to the Known Issues Register.	CA	New
MWS19/06-02	4 th June 2019	Code Administrator to contact Jon Dixon to find out when the IGT UNC would be sent for consultation in regards to the consequential changes of faster switching arrangements.	CA	New
MWS19/06-03	4 th June 2019	Code Administrator to complete the workgroup report for June's Panel.	CA	New
MWS19/06-04	4 th June 2019	Code Administrator to send out Metering Charging Statement documentation to IGTs with the new identified categories.	CA	New
MWS19/06-05	4 th June 2019	Brandon Rodrigues to withdraw modification IGT119.	BR	New
MWS19/06-06	4 th June 2019	Code Administrator to contact the Joint Office in regards to joint review group for IGT119 and UNC647 (UNC649R).	CA	New
MWS19/06-07	4 th June 2019	Code Administrator to complete Workgroup report for IGT124 and add this to June's Panel agenda.	CA	New
MWS19/06-08	4 th June 2019	Code Administrator to add SPAA MDD references to the Known Issues Register.	CA	New