



IGT UNC Modification Panel Meeting 19-06

Draft Minutes

Friday 21st June 2019

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Kate Mulvany (KM)*	British Gas	Pipeline User	
Radhika Kalra (RK)*	E.ON	Pipeline User	Item 11 only
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Victoria Parker (VP)*	ESP Utilities	Pipeline Operator	
Billy Howitt (BH)	Gemserv	Code Administrator	Secretariat
Anne Jackson (AJ)	Gemserv	Code Administrator	Observer

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. The Chair indicated that apologies had been received from Kirsty Dudley who had appointed Kate Mulvany as her alternate. The Code Administrator confirmed that Cher Harris had been re-appointed as an IGT Operator Representative.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Chair indicated that the Code Administrator would like to discuss IGT120F as part of AOB.

3. Approval of the previous minutes

BH informed the Panel that no comments had been received in regards to the previous minutes. The Chair asked Panel members if they had any comments which they did not. The Chair confirmed that the minutes from the previous Modification Panel Meeting (21st June 2019) were approved as a true and accurate record of the meeting.

4. Outstanding actions

19/05-01	17 th May 2019	Code Administrator to send 10.9 REC CSS version and supplementary documentation to Ofgem.	CA	Closed
19/05-02	17 th May 2019	Code Administrator to send out communications in regards to the legal text metering arrangements	CA	Closed
19/05-03	17 th May 2019	Code Administrator to contact the Joint Office in regards to a joint workgroup for IGT127 and UNC651.	CA	Closed
19/05-04	17 th May 2019	Code Administrator to add IGT120F to June's Panel Agenda.	CA	Closed
19/05-05	17 th May 2019	Code Administrator to notify all parties that IGT121 has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	Closed
19/05-06	17 th May 2019	Code Administrator to notify all parties that IGT122 has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	Closed
19/05-07	17 th May 2019	Code Administrator to notify all parties that IGT123F has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	Closed
19/05-08	17 th May 2019	Code Administrator to notify all parties that IGT125F has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	Closed

BH concluded that all action points from the last meeting are now closed.

5. Short Notice business

None.

6. Panel Decisions

None.

7. Update on Review group

[RG005 - IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair indicated to Panel members that the Code Administrator has completed a workgroup report based on the comments made at the June Workstream meeting. The Chair stated that further updates were received on the UNC legal text at the beginning of June which required further amendments to be made to the IGT UNC and the supplementary documentation. JR asked the Chair if the most up to date documentation was the same documentation that sent out as part of Ofgem's Switching Programme and Retail Code Consolidation consultation. BH confirmed that the most up to date REC version of the IGT UNC had been sent out as part of the consultation. The Chair stated that the workgroup had reviewed the Terms of Reference for RG005 and agreed that the work had been completed. The Chair indicated that the workgroup did, however, want to keep RG005 as a standing agenda item for the workgroup due to any changes that might be required until the Retail Energy Code (REC) is established. JR highlighted that at the workgroup meeting, members were waiting on Authority direction on how to maintain the code up until the REC is established. JR indicated that changes to the modification proposal templates could be advantageous to capture potential implications on the REC. AJ indicated that changes to the REC are likely to impact the Significant Code Review (SCR). AJ stated that the Panel needs to identify if there is an impact on the SCR. KM stated the SCR scope was unclear as well as what Ofgem would require as part of the SCR. KM also stated that not one size fits all the Codes. AJ indicated that a sub-question in relation to the SCR should be added to the modification proposal template concerning the REC.

Action 19/06-01: Code Administrator to add an additional sub-question in regards to the REC to the various Modification templates available from the IGT UNC website.

[RG006 – Review of metering arrangements in the IGT UNC](#)

The Chair informed Panel members that good progress was made at the workgroup meeting in regards to RG006. The Chair indicated that workgroup members discussed the feedback received in relation to attributes of Metering Charging Statements and Legal Text Extracts that referenced metering arrangements. The Chair stated that as a result of these discussions Kirsty Dudley raised IGT128 to amend section D1.2 to reduce the ambiguity that currently exists in this part of the IGT UNC. The Chair indicated that IGT128 will be presented to the July workstream meeting and will be treated as a Draft Modification prior to Panel members at the July meeting fully considering the Modification Proposal. The Chair highlighted that further documentation was sent out to IGTs in regard to common attributes of the Metering Charging Statements. JR stated the Kirsty Dudley had mentioned sending out documentation concerning Metering Charging Statements before the next

workstream meeting. The Chair stated that the Code Administrator would find out when Kirsty Dudley plans to make this available to workgroup members. The Chair highlighted that at the next workgroup meeting the current intention is to produce a Review Group report for RG006, providing that this is agreed by workgroup participants.

Action 19/06-02: Code Administrator to contact Kirsty Dudley in regards to Metering Charging Statements drafting.

8. Update on Workgroups

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

The Chair informed that UNC647 had now been withdrawn and UNC694R had been accepted by the UNC Panel on 20th June 2019. The Chair highlighted that the Code Administrator had been in touch with Bob Fletcher and IGTs are welcome to attend the UNC694 review group which is scheduled to be held 27th June 2019. VP indicated that ESP would keep an eye on this review group and Brandon Rodrigues would be attending. VP would also consider withdrawing IGT119.

9. Withdrawn Modifications

[IGT127 – Improvements to the quality of the Conversion Factor values held on the Supply Point Register](#)

The Chair indicated that the Proposer has formally withdrawn IGT127. The Chair stated that the legal text for UNC681 had been received and it was deemed that the IGT UNC points across to the UNC at an appropriate level such that any UNC changes that are implemented should be captured automatically.

10. Urgent Modification Proposals

None.

11. Non-urgent Modification Proposals

[RG007 – Secure measures of sending electronic communication and password protection](#)

The Chair confirmed that review group RG007 has been raised following earlier workstream discussions on the Password Protection Protocols, recognising that IGT118 had already been raised to improve the application of Passwords for specific documents sent by email. RK stated that the review group was proposed to widen the scope of IGT118 and gather further information about the exchange of information between IGT parties that may currently be out of the scope of password protection protocols. The Chair asked Panel members if they were happy to accept RG007 of which they agreed unanimously. The Chair asked RK how many sessions the review group would need. The view was that three meetings should be adequate, and this was confirmed by all Panel members. Panel Members agreed that this review group should be added to the July Workstream agenda.

Action 19/06-03: Code Administrator to add RG007 to July Workstream Agenda.

12. Fast-Track Modification Proposal Update

None.

13. Workgroup Reports

[IGT124 – Market Participant MDD Migration to UNC Governance from the SPAA.](#)

The Chair indicated that UNC682 had been sent out for consultation on 20th June 2019. The Chair stated that IGT124 would make some changes to code references and some new wording required to reflect changes being made to the Market Participant MDD process. The workgroup agreed that this new wording as set out in the Legal Text section of the workgroup report needs to be added. The Chair indicated that UNC682 has a planned implementation date of February 2020 which the Workgroup believed should provide sufficient lead time to implement the changes. All Panel members unanimously agreed to send IGT124 to consultation.

Action 19/06-04: Code Administrator to send out IGT124 for consultation.

14. Final Modification Reports

[IGT126F - Alignment between the IGT UNC and UNC for Unregistered New Supply Meter Points](#)

The Chair indicated that three consultation responses had been received in regards to IGT126F of which all supported implementation. The Chair noted that all respondents believed that the legal text supported the solution. The Chair invited the Panel to vote on implementation. The Panel agreed by unanimous vote for this modification to be implemented within the November release, subject to the appeals process.

Action 19/06-05: Code Administrator to notify all parties that IGT126F has been implemented by Panel and will be scheduled for implementation in the November 2019 release.

15. Authority Updates

None.

16. AOB

[IGT120F – Aligning the IGT UNC with licence changes following the UK leaving the EU with a ‘No deal’](#)

The Chair indicated that the same uncertainty remains in this area and there was no update to provide Panel with at this time.

Summary of Actions

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The next Modification Panel meeting will be convened on 19th July 2019