



IGT UNC Modification Panel Meeting 19-05

Draft Minutes

Friday 17th May 2019

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Kirsty Dudley (KD)*	E.ON	Pipeline User	
Kate Mulvany (KM)*	British Gas	Pipeline User	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Victoria Parker (VP)*	ESP Utilities	Pipeline Operator	
Liam King (LK)*	Ofgem	Authority	
Rachel Clarke (RC)	Gemserv	Code Administrator	Secretariat
Billy Howitt (BH)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. No apologies were received, or alternates were appointed for this meeting.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Chair indicated that the Code Administrator would like to discuss the Ofgem Code Administrator Performance Survey as AOB.

3. Approval of the previous minutes

BH informed the Panel that two comments were received prior to the meeting in relation to the minutes from the previous Panel meeting. BH indicated that the LK had noted that the Code Administrator had captured some of the information regarding the agenda item 'Authority updates' incorrectly. BH stated that the minutes would be amended accordingly. The minutes from the previous Modification Panel Meeting (17th May 2019) were approved as a true and accurate record of the meeting.

4. Outstanding actions

19/04-01	17 th April 2019	Code Administrator to arrange a final RG005 subgroup meeting.	CA	Closed
19/04-02	17 th April 2019	Code Administrator to add IGT124 to the May Workgroup Agenda.	CA	Closed
19/04-03	17 th April 2019	Code Administrator to send IGT122 out to consultation with a close out date of 10 th May 2019.	CA	Closed
19/04-04	17 th April 2019	Code Administrator to notify all parties that IGT118V has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	Closed
19/04-05	17 th April 2019	Code Administrator to send out communications to absent Panel members to ascertain their opinion on the potential change of IGT UNC Panel meeting time.	CA	Closed

BH concluded that all action points from the last meeting are now closed.

5. Short Notice business

None.

6. Panel Decisions

None.

7. Update on Review group

[RG005 - IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair indicated to Panel members that the RG005 subgroup had a teleconference on 14th May 2019. The Chair stated that the subgroup members reviewed the proposed final text, of which they agreed. The Chair noted that there were still some outstanding items which are still to be considered by Ofgem, including Shared Supply Points which currently sit in the Central Switching Service (CSS) scope. Ofgem are re-considering where they should. The IGT UNC drafting (and UNC drafting where the supply points have LDZ connections) are currently included as CSS Supply Points. The Chair explained that if Ofgem decide that Shared Supply Points are not going to be in the scope of the CSS, additional work would need to be carried out to the IGT UNC final text to introduce the concept of Non-CSS Supply Points. Panel members indicated that they were sceptical of Shared Supply Points

existing on IGT networks. JR indicated however that it is important that if IGT networks are ever likely to have Shared Supply Points then it should be incorporated as we need to position for that.

The Chair indicated that the final changes identified at the RG005 subgroup must go to a final workgroup due to be held on the 4th June 2019. The Chair informed members that a Workgroup report will also be brought to the Panel on 21st June 2019. The Chair noted that Ofgem have requested that the final IGT UNC drafting be submitted to them by 22nd May 2019. The Chair indicated that he did not think that this would be the final IGT UNC drafting. The Chair stated that the Code Administrator would be submitting the IGT UNC drafting and supplementary documentation to Ofgem on 22nd May 2019. JR stated that the documentation sent over to Ofgem should contain a caveat whereby the IGT UNC final text is dependent on any subsequent changes to the UNC as well as the final workgroup and Panel meeting in regards to RG005.

Action 19/05-01: Code Administrator to send 10.9 REC CSS version and supplementary documentation to Ofgem.

[RG006 – Review of metering arrangements in the IGT UNC](#)

The Chair informed Panel members that RG006 was discussed during the May Workgroup meeting. The Chair stated that there was good attendance for the meeting and some significant initial discussions were had around the subject of metering. The Chair stated that after discussions surrounding metering references Jenny Rawlinson, Kirsty Dudley and Matt Collinson agreed to take an action to look through the metering arrangements within the IGT UNC for input into the next Review group in June. The Chair noted that the aim would be to circulate any documentation to industry prior to the June meeting in order for parties to digest the information. The Chair informed the Panel that communications had already been circulated to IGTs in regards to their individual Metering Charges Statements in order to help with this documentation. The Chair highlighted that the responses ascertained from both of these communications will help to steer the next workgroup due to be held on 4th June 2019. The Chair stated that workgroup members indicated that the work for RG006 should be kept to three or four meetings.

Action 19/05/02: Code Administrator to send out communications in regards to extracts of references in the IGT UNC to ‘metering’, ‘Metering Charges Statement’ and the ‘Supply Meter Installation’ to all IGT parties.

8. Update on Workgroups

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

The Chair updated the Panel on the current status of IGT119 indicating that there had been limited progress in relation to this modification. KM indicated that there is a lack of drive or appetite for the modification. VP indicated that from the recent workgroup meeting for UNC647, Richard Pomroy (WWU) indicated that this is likely that he will be withdrawing this modification. VP stated that RP

informed UNC Workgroup members that if this modification is withdrawn a Review Group will be set up to ensure continuity.

[IGT124 – Market Participant MDD Migration to UNC Governance from the SPAA.](#)

The Chair stated that during the May Workgroup meeting members tried to complete the workgroup report for this modification, however, due a lack of UNC legal text and some small amendments to the UNC this was unable to be completed.

The Chair indicated that the Workgroup Report will be taken to the next Workstream meeting due to be held on 4th June 2019 in order for this to be completed. KD stated that as soon as she receives the legal text in regards to UNC682 this would be communicated to the IGT UNC Code Administrator.

9. Withdrawn Modifications

None.

10. Urgent Modification Proposals

None.

11. Non-urgent Modification Proposals

[IGT127 – Improvements to the quality of the Conversion Factor values held on the Supply Point Register](#)

KD introduced the modification to the Panel. KD noted that the purpose of this Modification is to improve the quality of the Conversion Factor data item on the Supply Point Register, which will in turn improve the accuracy of measured energy and therefore AQs. KD stated that as a result of this a safety net should be implemented whereby if a Shipper doesn't make the suggested corrections, then the CDSP should have the ability to do this.

The Chair indicated that there could be a crossover between UNC681 and UNC651 whereby one would make the other redundant. KD stated that ideally, if Shippers corrected these values themselves then there should not be an overlap. The Chair asked Panel members if they were happy to accept this modification of which they all agreed.

Workgroup members discussed the possibility of this modification and the UNC equivalent as a joint Workgroup to facilitate this change. The Chair stated that the Code Administrator would contact the Joint Office in regards to a joint Workgroup for this modification.

Action 19/05/03: Code Administrator to contact the Joint Office in regards to a joint Workgroup for IGT127 and UNC651.

12. Fast-Track Modification Proposal Update

[IGT126F - Alignment between the IGT UNC and UNC for Unregistered New Supply Meter Points](#)

The Chair informed Panel members that this modification came out of the RG005 work, whereby the proposer identified obligations surrounding Unregistered New Supply Meter Points that were not effectively captured within the IGT UNC.

The Chair provided a brief overview of this modification, indicating to Panel that this modification's consultation closes out on 22nd May 2019.

13. Workgroup Reports

None.

14. Final Modification Reports

[IGT120F – Aligning the IGT UNC with licence changes following the UK leaving the EU with a 'No deal'](#)

The Chair summarised the modification and stated that one response was received for this modification with qualified support. The Chair highlighted that since the Fast Track Modification was issued for consultation the Government's position on Brexit had changed, with a new projected exit date of late October 2019. The Chair added that this introduces a level of complexity to this modification's potential implementation date if the Panel supported implementation. RC noted that the Ofgem EU Exit team's direction was for Code Panels to keep these modifications 'warm' until further developments unfolded within Government.

The Chair indicated that the IGT UNC modification rules does allow the Panel to defer a decision on a Fast-Track modification until a later date, as per Part L 18.7(c) of the Code. JR noted that this option seemed the only viable route at the present time as this modification should only be implemented in the event of a 'no-deal'.

RC indicated that this modification relies on Ofgem making their suggested licence changes. RC stated that UNC680 was taken to the April UNC Panel where they deferred the decision on their modification until a later date yet to be confirmed. LK indicated that UNC680 is being taken to each Panel and deferred accordingly.

The Chair asked Panel members if they agreed to defer IGT120F of which they unanimously agreed.

JR stated IGT120F should be left as a standing item on the IGT UNC Panel agenda until further notice.

Action 19/05-04: Code Administrator to add IGT120F to June's Panel Agenda.

[IGT121- Clarify IGT AQ Review Reporting Procedure](#)

The Chair indicated that this modification aims to clarify some areas of the AQ review Procedure Ancillary Document. The Chair summarised the responses noting that five responses were received, all of which provided full support for the implementation of this modification. The Chair asked members if this modification meets self-governance and the criteria for Objective F of which they all agreed.

The Chair invited that Panel to vote on implementation. The Panel agreed by unanimous vote for this modification to be implemented within the June release, subject to the appeals window.

Action 19/05-05: Code Administrator to notify all parties that IGT121 has been implemented by Panel and will be scheduled for implementation in the June 2019 release.

[IGT122 – Amendment of the Data Permission Matrix to add Meter Asset Provider as a new User Type](#)

The Chair summarised the responses noting that two responses were received both of which provided full support for the implementation of this modification.

All Panel members agreed that this Modification meets the criteria set out in Objective F and the published criteria for Self-Governance modifications.

Panel members discussed the fact that UNC684 had progressed through the UNC Panel and it was indicated that this modification had a planned implementation date of 10th June 2019. The Chair informed Panel that the Code Administrator had been in touch with the Joint Office regarding this. The communication noted that the UNC modification stated the two modifications should have an aligned implementation date, however, the 10th June fell within IGT112s appeal window. It was therefore suggested that UNC684 should be deferred until the scheduled June release as per the proposers view.

The Chair invited that Panel to vote on implementation. The Panel agreed by unanimous vote for this modification to be implemented within the June release, subject to the appeals window.

Action 19/05-06: Code Administrator to notify all parties that IGT122 has been implemented by Panel and will be scheduled for implementation in the June 2019 release.

[IGT123F – Housekeeping Changes](#)

The Chair indicated this modification would help to correct some small errors in the IGT UNC which would help keep the code aligned to the UNC more efficiently.

The Chair indicated that one response had been received from a Pipeline Operator which supported the implementation of this modification. The Chair asked Panel members if this modification satisfied Self-Governance rules and the criteria set out in Objective F of which they all agreed.

The Chair invited that Panel to vote on implementation. The Panel agreed by unanimous vote for this modification to be implemented within the June release, subject to the appeals window.

Action 19/05-07: Code Administrator to notify all parties that IGT123F has been implemented by Panel and will be scheduled for implementation in the June 2019 release.

[IGT125F – Alignment of the Re-Establishment provisions between the IGT UNC and the UNC](#)

The Chair indicated that this modification came out of the RG005 subgroup, whereby it was noted that some changes to the IGT UNC were required to ensure that it aligned with the UNC more efficiently.

The Chair summarised the responses noting that two responses were received, both provided full support for the implementation of this modification.

The Chair asked Panel members if this modification meets Self-Governance rules and the criteria set out in Objective F in which they unanimously agreed.

The Chair invited that Panel to vote on implementation. The Panel agreed by unanimous vote for this modification to be implemented within the June release, subject to the appeals window.

Action 19/05-08: Code Administrator to notify all parties that IGT125F has been implemented by Panel and will be scheduled for implementation in the June 2019 release.

15. Authority Updates

None.

16. AOB

Ofgem Code Administrator Survey:

RC informed Panel members that the Code Administrator had been contacted by Ofgem to collate a list of contacts for those interested in taking part in the Code Administrator survey being carried out by Future Thinking.

RC stated that the Code Administrator had sent out an email in relation to this and the close date for parties to opt-into being involved in the survey was 17th May 2019. JR and KD agreed to partake in the survey.

AQ Review

RC noted that IGT AQ Review submissions are due at the end of May. RC stated that this information will be taken to the July workgroup for decision.

The next Modification Panel meeting will be convened on 21st June 2019

Summary of Actions

Action Reference	Date	Action	Owner	Status
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19/04-03	17 th April 2019	Code Administrator to send IGT122 out to consultation with a close out date of 10 th May 2019.	CA	Closed
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19/05-01	17th May 2019	Code Administrator to send 10.9 REC CSS version and supplementary documentation to Ofgem.	CA	New
19/05-02	17th May 2019	Code Administrator to send out communications in regards to the legal text metering arrangements	CA	New
19/05-03	17th May 2019	Code Administrator to contact the Joint Office in regards to a joint workgroup for IGT127 and UNC651.	CA	New
19/05-04	17th May 2019	Code Administrator to add IGT120F to June's Panel Agenda.	CA	New
19/05-05	17th May 2019	Code Administrator to notify all parties that IGT121 has been implemented by Panel and will be scheduled for	CA	New

		implementation in the June 2019 release.		
19/05-06	17 th May 2019	Code Administrator to notify all parties that IGT122 has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	New
19/05-07	17 th May 2019	Code Administrator to notify all parties that IGT123F has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	New
19/05-08	17 th May 2019	Code Administrator to notify all parties that IGT125F has been implemented by Panel and will be scheduled for implementation in the June 2019 release.	CA	New