

IGT UNC Modification Panel Meeting 19-03

Draft Minutes

Friday 22nd March 2019

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Kirsty Dudley (KD)*	E.ON	Pipeline User	
Kate Mulvany (KM)*	British Gas	Pipeline User	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Victoria Parker (KB)*	ESP Utilities	Pipeline Operator	
Roberta Fernie (RF)*	Ofgem	Authority	
Rachel Clarke (RC)	Gemserv	Code Administrator	Secretariat
Billy Howitt (BH)*	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. The Chair indicated that there were no observers or apologies.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Chair indicated that the Code Administrator had sent out a Shipper Panel Vacancy on 6th March and there had been no uptake and would like to discuss this in AOB. KD identified that she would be raising a new modification in relation to SPAA MDD moving to this to UNC governance to be discussed in AOB. RC also highlighted that in AOB she wanted to provide an update in relation to the CACoP Workshop held on 8th March 2019.

3. Approval of the previous minutes

BH informed the Panel that no comments had been received from the previous Panel meeting. The minutes from the previous Modification Panel Meeting (22nd February 2019) were approved as a true and accurate record of the meeting.

4. Outstanding actions

19/02-01	22 nd February 2019	Code Administrator to send out a first draft of the legal draft changes to the RG005 subgroup.	CA	Closed
19/02-02	22 nd February 2019	Code Administrator to liaise with Npower to ascertain whether the proposer intends to withdraw the modification.	CA	Closed
19/02-03	22 nd February 2019	Code Administrator to add IGT121 to the March Workstream Agenda.	CA	Closed
19/02-04	22 nd February 2019	Code Administrator to send out IGT118V to consultation with a close out date on 20 th March 2019.	CA	Closed
19/02-05	22 nd February 2019	Code Administrator to send out an email for Panel members to provide their views on the future of CACOP.	CA	Closed

BH concluded that all action points from the last meeting are now closed.

5. Short Notice business

[RG006- Review of metering arrangements in the IGT UNC](#)

The Chair asked Panel members if they were happy for RG006 to be accepted as Short Notice business of which all accepted.

KD indicated that the proposal looks to review the way in which metering arrangements were drafted in the IGT UNC. KD identified that the review group proposes to explore what should and should not be included in the IGT UNC. KD stated this review group will aim to look at the drafting from a consistency and clarity perspective, not from a commercial position. KD highlighted that by giving clarity to this process, it may make it easier for existing parties and new entrants to interpret.

The Chair reminded the Panel that the first function of the review group will be to review the Terms of Reference (TOR). VP questioned the restrictions included within the review group's TOR. KD indicated that the way in which the review group has been drafted was to make it clear that if a party wanted to operate via commercial arrangements, they can. However, the Code does not include pricing and for the purposes of this review group it should be keep separate.

The Chair asked Panel members if they were happy for this review group to proceed to a workgroup of which all agreed. KD requested that the first discussion of RG006 should be at the May Workgroup meeting.

Action 19/03-01: Code Administrator to add RG006 to May's Workgroup meeting.

[IGT122- Amendment of the Data Permission Matrix to add Meter Asset Provider as a new User Type.](#)

The Chair asked Panel members if they were happy to accept IGT122 as Short Notice business of which all agreed. The Chair indicated the tight deadline proposed within IGT122. SL indicated that this modification is a replication of UNC 684 and, therefore, has been identified for discussion at a Joint Workgroup.

The Chair indicated that the intent of this modification is add Meter Asset Providers as a new user type to the Data Permission Matrix. KD indicated that this modification is very similar to IGT118 whereby a new party needed adding to the Data Permission Matrix.

KD added that if this modification was to be approved it would still be assessed by the DSC Contract Managers Committee.

The Chair asked Panel members if they were happy for this to proceed to the April Workgroup of which all agreed.

Action 19/03-02: Code Administrator to add IGT122 to April's Workgroup meeting.

6. Panel Decisions

None.

7. Update on Review group

[RG005 - IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair highlighted to the Panel that the subgroup of RG005 had met twice since the last Panel meeting. The Chair stated that the RG005 subgroup had made good progress in making the changes to the IGT UNC required. The Chair indicated that Xoserve had provided a lot of input into the RG005 workings. The Chair signified to Panel members that the subgroup was still waiting for final drafting from the UNC before final changes to the IGT UNC can be made.

JR indicated that the RDUG Agenda for 25th March 2019 did not include a code walkthrough for the IGT UNC. Both JR and KD stated that once the IGTUNC changes had been made it would be good to provide Shippers with a code walkthrough.

8. Update on Workgroups

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

The Chair updated the Panel on the current status of IGT119 noting its dependence on UNC647. The Chair highlighted that the UNC Workgroup has been facing some issues in relation to the expected costs to implement and administer the Modification. The Chair stated that this modification is on the UNC Workgroup agenda on 28th March 2019. VP indicated that there had been limited updates on UCN647 due to the commercial issues with Xoserve. SL indicated that this modification would be required to continue to track the implications on the IGT UNC if this modification is implemented as it would impact on the relationships between the GTs and the IGTs with regard to the provision of Class 1 meters and the subsequent meter reading service.

9. Withdrawn Modifications

[IGT117 – Introduction of winter read/consumption reports and associated obligations](#)

The chair highlighted that the proposer Npower for IGT117 has now withdrawn this modification. The Chair stated this was due to UNC652 being sent out for consultation. The Chair indicated to Panel members that if this modification is implemented then any changes would be picked up through the areas of the UNC that the IGT UNC already points to.

10. Urgent Modification Proposals received

None.

11. Non-urgent Modification Proposals

None.

12. Fast-Track Modification Proposals

None.

13. Workgroup Reports

[IGT121 – Clarify IGT AQ Review Reporting Procedure](#)

The Chair indicated that this modification had been raised by CH to Clarify IGT AQ Review Reporting Procedures. The Chair stated that IGT121 had progressed through the March Workgroup with the recommendation for it to be sent out to consultation. The Chair highlighted that those Workgroup members agreed that the Modification met the self-governance criteria and Objective F. Panel members were asked to vote for IGT121 to go out for consultation of which they unanimously agreed. The Chair stated that the close out date for consultation responses would be 15th April 2019.

Action 19/03-03: Code Administrator to send out the Draft Modification Report for consultation responses on Monday 25th March 2019.

14. Final Modification Reports

None.

15. Authority Updates

None.

16. AOB

Shipper Panel Member Vacancy

The Chair highlighted to Panel members that an email had been sent out to industry informing them of Shipper Panel Member vacancy however there was no uptake. The Chair asked Panel members if they have any ideas on anyone who would be interested and if not, could they take it back to have internal discussions about this. RF stated that it might worth sending communication out to industry explaining what the role entails to encourage participation. JR and KD both stated that the best approach might be to try and bring it up as an AOB in April's Workgroup which the Panel supported.

Action 19/03-04: Code Administrator to add Shipper Panel Member Vacancy to AOB for April's Workgroup

Moving MDD from SPAA to UNC

KD raised to Panel Members about the movement of MDD from SPAA to UNC. KD indicated that Modification 0682 had progressed to Workgroup following the UNC Panel on 21st March 2019. KD highlighted that the SPAA change for this movement of MDD had already gone out for consultation. KD stated that it is likely that the change will come from an Authority decision instead of self-governance. KD indicated that MDD was only referenced a few times in the IGT UNC and associated ancillary documentation. However, an IGT UNC equivalent modification will be required and she will be raising this shortly.

Future of CACoP

RC thanked Panel members for their responses in relation to the future of CACoP. RC indicated that Paul Rocke attended the CACoP Workshop representing MRASCO and IGT UNC. RC stated that CACoP is undergoing some changes embedding more strategy into their approach to cross code engagement starting from April 2019. RC highlighted that CACoP would however continue to be a Critical Friend and support the change process. RC stated that there would be a CACoP engagement day in 2019 and RC would provide further updates to Panel members as she receives them.

The next Modification Panel meeting will be convened on 17th April 2019

Summary of Actions

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