

IGT UNC Modification Panel Meeting 19-04

Draft Minutes

Tuesday 17th April 2019

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Kirsty Dudley (KD)*	E.ON	Pipeline User	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Brandon Rodrigues (BR)*	ESP Utilities	Pipeline Operator	
Liam King (LK)*	Ofgem	Authority	
Rachel Clarke (RC)	Gemserv	Code Administrator	Secretariat
Billy Howitt (BH)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Kirsty Dudley was nominated as the alternate for Kate Mulvany (British Gas). Brandon Rodrigues was nominated as the alternate for Victoria Parker (ESPUG). Brandon Rodrigues was not present between agenda item 7 and 14. Apologies were received from Cher Harris (Indigo Pipelines) and the Code Administrator was nominated as her alternate.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Chair indicated that the Code Administrator would like to discuss the timings of the Panel meeting in the future as AOB.

3. Approval of the previous minutes

BH informed the Panel that one comment was received prior to the meeting in relation to the minutes from the previous Panel meeting. BH indicated that Action 19/03-01 was captured incorrectly and should state 'Code Administrator to add RG006 to May's Workgroup meeting'. The minutes from the previous Modification Panel Meeting (22nd March 2019) were approved as a true and accurate record of the meeting.

4. Outstanding actions

19/03-01	22 nd March 2019	Code Administrator to add RG006 to May's Workgroup meeting'	CA	Closed
19/03-02	22 nd March 2019	Code Administrator to add IGT122 to April's Workgroup meeting.	CA	Closed
19/03-03	22 nd March 2019	Code Administrator to send out the Draft Modification Report for consultation responses on Monday 25 th March 2019.	CA	Closed
19/03-04	22 nd March 2019	Code Administrator to add Shipper Panel Member Vacancy to AOB for April's Workgroup	CA	Closed

BH concluded that all action points from the last meeting are now closed.

5. Short Notice business

None.

6. Panel Decisions

None.

7. Update on Review group

[RG005 - IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair highlighted to the Panel that the Code Administrator received the most up to date UNC Legal Text drafting on the 9th April 2019. The Chair indicated that the Code Administrator had arranged for a teleconference to be held for the RG005 subgroup however due to timing conflicts between different subgroup members a favourable time was unattainable.

The Chair indicated to Panel members that the Code walkthrough held at Dentons took place on the 16th April 2019. The Chair stated that there were around 25 attendees to this meeting and there was a significant focus on Section G of the UNC. The Chair summarised that during the walkthrough there were still changes to be made to the UNC. The Chair identified that there were some changes required for the IGT UNC as well, thus a final RG005 Subgroup would be required. The Chair stated once this subgroup had met a final workgroup report would be created by the Code Administrator to finalise the findings of the review group at the next Panel meeting.

JR stated that the Review group had been facilitated well despite having to keep up with UNC drafting as and when this was available. The Chair stated that the 630R Workgroup is now closed and suggested that RG005 may wish to emulate this once the final subgroup had been held and the workgroup report had been presented to Panel.

Action 19/04-01: Code Administrator to arrange a final RG005 subgroup meeting.

8. Update on Workgroups

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

The Chair updated the Panel on the current status of IGT119 indicating that there had been limited progress in relation to this modification. The Chair stated that three different approaches had been highlighted in relation to addressing the transition costs of implementing UNC647. The next update for modification would be at the UNC647 Workgroup due to be held on the 25th April 2019.

The Panel noted the update and resolved to keep this modification within this stage until further significant developments had been made to UNC647.

9. Withdrawn Modifications

None.

10. Urgent Modification Proposals received

None.

11. Non-urgent Modification Proposals

[IGT124 – Market Participant MDD Migration to UNC Governance from the SPAA](#)

KD gave a high level overview of the modification proposal, noting that this had been covered in depth at the previous Panel and Workgroup meetings.

KD highlighted that it is the intention to ensure that all the different modifications in relation to Market Participant MDD Migration to UNC Governance from the SPAA are delivered in the same way. The Chair indicated that IGT124 is currently in line with the timeline for UNC682. KD suggested to Panel members that this modification should conclude following one workgroup only.

The Panel agreed to send this modification to a Workgroup.

KD indicated that there was a discussion around the Authority decision for this modification would need to be conducted in relation to IGT124 at the Workgroup.

Action 19/04-02: Code Administrator to add IGT124 to the May Workgroup Agenda.

12. Fast-Track Modification Proposals

[IGT120F – Aligning the IGT UNC with licence changes following the UK leaving the EU with a ‘No deal’](#)

The Chair indicated that IGT120F closed out the 16th April 2019. The Chair questioned when the implementation date of this modification would be. RC stated that she would be in contact with the EU Exit Team before the next Panel meeting to find out their position on this modification so that an informed decision can be made.

LK stated that he had liaised with the EU Exit Team at Ofgem in which he was informed that any modifications relating to licence changes as a result of a ‘no deal’ should be kept under review until further notice. The Chair indicated the final modification report for IGT120F would be discussed at the next Panel meeting.

[IGT123F – Housekeeping Changes](#)

The Chair indicated that this modification is to implement a small number of housekeeping changes to the Code to ensure that is up to date and relevant. The Chair stated that this modification was under Fast-Track Self-Governance rules.

KD questioned if the Data Protection Act 2018 within this modification was correct. Panel members determined that this was correct and that as the General Data Protection Regulation 2018 fell under the Data Protection Act 2018 legislation the reference should remain as is. The Chair stated this modification had a close out date for consultation on the 23rd April 2019.

[IGT125F – Alignment of the Re-Establishment provisions between the IGT UNC and the UNC](#)

The Chair highlighted that during the RG005 review group it was identified that the IGT UNC did not point across effectively in regards to the Re-establishment process. The Chair indicated that this should have been captured during the development of IGT039 however this was missed. The Chair stated this modification had a close out date for consultation on the 25th April 2019.

13. Workgroup Reports

[IGT122 – Amendment of the Data Permission Matrix to add Meter Asset Provider as a new User type](#)

The Chair indicated that the modification had been raised to introduce Meter Asset Providers (MAPs) as a User type in the Data Permission Matrix (DPM).

The Chair noted that there had been some discussion on the need to legal text as the UNC modification was not currently incorporating any Codified changes. The Chair added that the Workgroup supported legal text being included in the IGT UNC to clarify MAP permissions.

The Panel members agreed to send the modification out for a 15-day consultation period. The Chair stated the Draft Modification would be sent out today (17th April 2019) so that it is in line with the timetable for UNC 684S. The Chair stated that the consultation close out date for this modification is 10th May 2019.

Action 19/04-03: Code Administrator to send IGT122 out to consultation with a close out date of 10th May 2019.

14. Final Modification Reports

[IGT118V – Amendments to the IGT UNC Password Protection Protocols](#)

The Chair indicated that this modification was raised to provide clarity to the existing Password Protection Protocol Ancillary document and improve password protection between Pipeline Operators and Pipeline Users.

The Panel agreed with the Proposers suggestion that this modification satisfied Relevant Objective F and meets the Self Governance Criteria.

The Panel were asked to vote on the modification and unanimously agreed to pass this modification for implementation. The Panel agreed that this should be included in the scheduled June release.

Action 19/04-04: Code Administrator to notify all parties that IGT118V has been implemented by Panel and will be scheduled for implementation in the June 2019 release.

15. Authority Updates

[Shipper Licence Consultation](#)

LK indicated to Panel members that the Authority had published its consultation on its Supplier Licence Review. LK encouraged Panel members to review the Consultation and submit responses if applicable.

16. AOB

IGT UNC Panel Meeting Time

The Chair noted that following the recent move in 2019 of the Panel meetings it was established at the time that this should be reviewed at an appropriate junction. The Chair noted that on Friday's at Gemserv the weekly fire alarm test is held at 10.00am and therefore the meeting has had to be paused to allow this to happen. The Chair suggested that because there were now no time constraints on the Panel meeting being held at 9.30am as there were no conflicting meetings, the starting time should be changed back to 10.30am to avoid this disruption.

It was concluded by Panel members that the Code Administrator should email this potential time change to absent Panel members, with a final decision being made at the next Panel meeting.

Action 19/04-05: Code Administrator to send out communications to absent Panel members to ascertain their opinion on the potential change of IGT UNC Panel meeting time.

Code Administrator Survey

RC informed Panel members that Ofgem have informed Code Administrators that the annual Survey would soon commence for 2019. RC noted that Ofgem have not yet indicated a date for this, however, internal discussions have commenced on the Code Administrators approach to how contact information should be shared with Ofgem and Future Thinking. RC noted that the panel will be updated accordingly.

The next Modification Panel meeting will be convened on 17th May 2019

Summary of Actions

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