

IGT UNC Modification Panel Meeting 19-02

Friday 22nd February 2019

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Mark Jones (MJ)*	SSE Energy Supply	Pipeline User	
Kirsty Dudley (KD)*	E.ON	Pipeline User	
Kate Mulvany (KM)*	British Gas	Pipeline User	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Katy Binch (KB)*	ESP Utilities	Pipeline Operator	
Nadir Hafeez (NH)*	Ofgem	Authority	
Rachel Clarke (RC)	Gemserv	Code Administrator	Secretariat
Billy Howitt (BH)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

Katy Binch is standing alternate for Victoria Parker

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Apologies were received from Victoria Parker (ESPUG). Katy Binch was nominated as the alternate for Victoria Parker (ESPUG). Apologies were also received from Roberta Fernie (Ofgem) and Nadir Hafeez attended as her alternate.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. KD indicated that she wanted to discuss a potential review group for metering arrangements in the IGT UNC. In addition, RC stated that she wanted to discuss the future of CACoP.

3. Approval of the previous minutes

BH informed the Panel that one comment had been received prior to the meeting and this was to change some of the wording surrounding the Authority Update from Roberta Fernie. The minutes from the previous Modification Panel meeting (18th January 2019) were approved as a true and accurate record of the meeting.

4. Outstanding actions

19/01-01	19 th January 2019	Code Administrator to send out a reminder for parties to read documentation before the working group meets.	CA	Closed
19/01-02	19 th January 2019	Code Administrator to create a log of changes and a summary of changes to keep parties up to date on the review group developments.	CA	Closed
19/01-03	19 th January 2019	Code Administrator to notify all parties that IGT116V has been implemented by the Panel and will be scheduled for implementation in the February 2019 release.	CA	Closed
19/01-04	19 th January 2019	Code Administrator to circulate Ofgem's 'Statutory consultation on licence modifications in the event of the UK leaves the EU without a deal' documentation.	CA	Closed

BH concluded that all action points from the last meeting are now closed.

5. Short Notice business

None.

6. Panel Decision

None.

7. Update on Review group

[RG005 - IGT UNC Review of Consequential Changes resulting from Faster Switching arrangements](#)

The Chair updated the Panel on discussions from the second RG005 subgroup held on 12th February 2019. The Chair identified that the Workgroup had progressed through the whole of the new Section G of the UNC during this meeting. The subgroup indicated areas that had changed in Section G that would need to be captured within the IGT UNC Code. The identified changes to the IGT UNC are a lot wider than originally anticipated as the UNC has also used the REC exercise to completely review the structure of Section G. The Chair stated that the first draft of these changes would be available to subgroup members in the early part of the week beginning 25th February 2019.

The Chair stated that parties are working to very tight deadlines. The Chair highlighted to the Panel that he had been informed that the final legal text of the UNC is unlikely to be issued until 25th March

2019. Consequently, this could lead to issues in the drafting of changes required by Ofgem by the 25th March.

JR recognised that the IGT UNC Code may also need to go through a legal review thus the deadline set out by Ofgem may not be achievable. RC indicated that an update should be provided to Ofgem in order to manage expectations. RC stated that significant efforts have been put in by the Code Administrator to finalise the drafting as well as facilitating the very tight deadline resulting in a significant piece of work for all.

Action 19/02-01: Code Administrator to send out a first draft of the legal draft changes to the RG005 subgroup.

8. Update on Workgroups

[IGT117 – Introduction of winter read/consumption reports and associated obligations](#)

The Chair noted that the proposer of IGT117 has indicated that it is unlikely to be needed following the UNC Panel decision to send UNC652 out to consultation. The Chair indicated that the Code Administrator was following up with the Proposer (Npower) to ascertain whether they intend to withdraw IGT117. The Chair indicated that unless something significant arises during the consultation process that impacts on the modification then an IGT UNC equivalent is not required.

Action 19/02-02: Code Administrator to liaise with Npower to ascertain whether the proposer intends to withdraw the modification.

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

The Chair updated the Panel on the current status of IGT119 noting its dependence on UNC647. The Chair highlighted that the UNC Workgroup has been facing some issues in relation to the expected costs to implement and administer the Modification. There was also a significant cost identified with the transition period proposed in the Modification. The Chair identified that the IGT UNC will have to wait and see the changes to the UNC647 before any further developments can be made to IGT119.

9. Urgent Modification Proposals received

None.

10. Non-urgent Modification Proposals

[IGT121 – Clarify IGT AQ Review Reporting Procedure](#)

The Chair identified that this issue had been mentioned several times before and asked CH to introduce it to Panel members for those who were not aware. CH stated that a small change to the Code was now required as the AQ Review Reporting Procedure had changed whereby Xoserve now perform part of the review, therefore, limiting the IGTs view of certain data. The change would include amending the ancillary document to exclude any AQ's that had not changed in the previous year.

. The Chair asked whether the Modification should go straight to consultation, however, the Panel advised that it should go to a single Workgroup for view and comment from workgroup members. The Panel voted unanimously for this and therefore it will be discussed at the March Workstream meeting held on the 5th March 2019.

Action 19/02-03: Code Administrator to add IGT121 to the March Workstream Agenda.

11. Fast-Track Modification Proposals

None.

12. Workgroup Reports

[IGT118V – Amendments to the IGT UNC Password Protection Protocols](#)

The Chair stated that IGT118V had been discussed across multiple Workstream meetings and had reached a point whereby changes are required. The Chair noted that there are issues surrounding confusion about password standards and how frequently passwords needed to be changed.

KD stated that Radhika might be developing a review group proposal to deal with the wider scope of secure communications but now the scope of IGT118V is to link to the codified documents only. The Chair stated that the Workgroup felt that this was a pragmatic way forward and believed it focussed on Objective F. The Panel agreed that this modification should be self-governance. The Chair stated that the Workgroup recommended that this modification is sent to consultation, thus the Panel members were asked to vote. Panel members unanimously voted for this to go out for a standard 15 day consultation period with a close out date of 20th March 2019.

Action 19/02-04: Code Administrator to send out IGT118V to consultation with a close out date on 20th March 2019.

13. Final Modification Reports

None.

14. Authority Updates

None.

15. AOB

Review of Metering Arrangements

KD highlighted to the Panel the need to review the metering arrangements in the IGT UNC. KD questioned the need for the metering arrangements be part of the IGT UNC. KD highlighted the accuracy of the drafting was important and that there was a need to stay away from commercial discussions as well as competition elements of the metering arrangements in the IGT UNC.

JR indicated the importance of clarifying the text, ensuring that it fits in with the process of metering in the IGT UNC. JR further indicated that the Term of Reference (ToR) for the review group must be

specific. KD stated that the questions within the review group would be clear and the scope would be ring fenced. JR indicated that metering in the IGT UNC is complicated thus a narrow ToR is paramount. The Chair indicated that simplifying this process may make it easier for new entrants as well as existing parties to understand the arrangements.

KD agreed to send out the draft review group documentation to Panel members on request. KD indicated that she would like to be discussed at the March Panel.

Future of CACOP

RC indicated that in early March a review on the future of Code Administrators Code of Practice (CACoP) was being held. RC asked Panel members their views on the future of CACoP as the industry moves away from Code Administration to Code Management. JR indicated that there is a requirement for CACoP to exist and felt like it was particularly important for new entrants.

KD stated that there was a mixed view of CACoP whereby there are both positive and negative elements to it. KD highlighted however that she would like more time to provide a more detailed response to this area. RC indicated that she was happy for Panel members to take this back and have internal discussions to provide more detailed responses.

Action 19/02-05: Code Administrator to send out an email for Panel members to provide their views on the future of CACOP.

The next Modification Panel meeting will be convened on 22nd March 2019.

Summary of Actions

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19/02-02	22 nd February 2019	Code Administrator to liaise with Npower to ascertain whether the proposer intends to withdraw the modification.	CA	New
19/02-03	22 nd February 2019	Code Administrator to add IGT121 to the March Workstream Agenda.	CA	New
19/02-04	22 nd February 2019	Code Administrator to send out IGT118V to consultation with a close out date on 20th March 2019.	CA	New
19/02-05	22 nd February 2019	Code Administrator to send out an email for Panel members to provide their views on the future of CACOP.	CA	New