

## IGT UNC Modification Workstream Meeting 18-11

**Tuesday 6<sup>th</sup> November 2018**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	
Steve Ladle (SL)	Gemserv	Chairman
Chris Barker (CB)	BUUK	
Victoria Parker* (VP)	ES Pipelines	
Kate Mulvany (KM)	Centrica	
Kirsty Dudley (KD)	E.ON	
Radhika Kalra (RK)	E.ON	
Megan Coventry (MC)	SSE	
John Welch (JW)	Npower	
Mark Jones (CT)	SSE	
Paul Orsler (PO)	Xoserve	
Roberta Fernie* (RF)	Ofgem	Item 10 only
Rachel Clarke (RC)	Gemserv	Secretariat

### 1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream.

### 2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. PO noted that he would be delivering an update on the issue of 'Gazumping'. The Chair agreed to take this as AOB.

### 3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 4<sup>th</sup> October 2018 (18-10). RC noted that comments had been received from E.ON prior to the meeting. The Workgroup had no additions to make to the minutes. The Chair noted that they were approved as a true and accurate record of the meeting.

The Workgroup also reviewed the minutes from the IGT112 Technical Subgroup meeting held on 22<sup>th</sup> October 2018. The Workgroup had no additions to make to the minutes. The Chair noted that they were approved as a true and accurate record of the meeting.

### 4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

## 5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
673	Amendment of UNC and DSC arrangements to enable Xoserve to bid for and provide CSS Services	The Workgroup noted that this is outside the scope of the IGT UNC and <b>resolved to remove this from the tracker.</b>
672	Incentivise Product Class 4 Read Performance	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. <b>Has been added to the known issues register.</b>
671	Relief from User Commitment obligations when NTS exit capacity substitution is permitted	The Workgroup noted that this is outside the scope of the IGT UNC and <b>resolved to remove this from the tracker.</b>
670	R Review of the charging methodology to avoid the inefficient bypass of the NTS	The Workgroup noted that this is outside the scope of the IGT UNC and <b>resolved to remove this from the tracker.</b>
668	S Enabling permissions for the provision of information to Alt Han Company to support smart metering roll-out	The Workgroup noted that IGT116 is an equivalent modification. The Proposer noted that a variant will be submitted following the implementation of IGT115.
665	Introduction of suitable classification of Ratchetable Supply Points & ensuring accurate Capacity Allocations (SOQ)	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
664	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. <b>Goes to Panel in December, continue to monitor.</b>
663	S Extending the data comprised under the definition of Supply Point Premises Data (TPD V5.18.1)	Scottish Power has raised IGT114 and is currently being developed in a Joint Workgroup with the UNC. This modification may be withdrawn by the proposer if IGT115 is implemented.
661	R Reconciliation and Imbalance Cash Out Prices	The Workgroup resolved to monitor this Review group. The workgroup report is due to be returned to Panel in <b>March 2019.</b>
660	S Amendment to PARR permissions to allow PAC to update with UNCC approval	This modification is currently out for consultation. The legal text released for this modification does not affect the IGT UNC and the Code points across at a sufficiently high level. <b>The Workgroup resolved to remove this from the tracker.</b>
659	S Improvements to the Composite Weather Variable	The Workgroup noted that this modification has been separated out of UNC644. There will be some areas of

		crossover with the IGT UNC. The Workgroup resolved to monitor this until the legal text has been released, however, the proposer of this modification believes that there will be no implications on the IGT UNC. <b>Currently no legal text for UNC Mod 0659S.</b>
656	Changes to Modification Panel arrangements	This modification was recommended for implementation by the Panel and is currently with Ofgem for decision.
654	Mandating the provision of NDM sample data	IGT110V has been approved by Panel and will be implemented on 1st March 2019. <b>The Workgroup has resolved to remove this from the tracker.</b>
652	Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)	IGT117 has been raised by Npower and is currently being developed at the Workgroup.
651	Replacement of the Retrospective Data Update provisions	This modification was not recommended by the UNC Panel and is currently with Ofgem for a decision.
649	S Update to UNC to formalise the Data Enquiry Service Permissions Matrix	IGT115 has been approved by Panel and will be implemented on 9th November 2018. <b>The Workgroup has resolved to remove this from the tracker.</b>
647	Opening Class 1 reads to Competition	This modification proposes to Open Class 1 reads to competition by introducing common arrangements for Class 1 and 2 by removing the DNO obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. There will be IGT UNC implications if the obligation is removed from the IGTAD and placed on IGTs who do not have those commercial arrangements. <b>ESPUG has drafted a modification and this is due to be submitted to Panel at their November meeting.</b>
630	R Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	The Workgroup noted that this will affect the IGT UNC and noted that this should continue to be monitored. WG resolved that with the March 2019 deadline published for Codes to provide Ofgem with any consequential changes now is the time to raise an IGT UNC review group. <b>Member of industry to raise a request.</b>
623	Governance Arrangements for Alternatives to Self-Governance Modification Proposals	This modification has been passed for implementation and was included in a release on 20 <sup>th</sup> April 2018. The IGT UNC will require an equivalent modification if deemed necessary.

## Modification Workgroups

### 6. [IGT112 – Refinements to the RPC Template](#)

The Chair noted that the final Technical Subgroup had met on 22<sup>nd</sup> October to ratify the amended ancillary document. The Chair noted that two issues had arisen from the meeting, namely the explicit inclusion of the new format being sent via CSV. file. The second issue was around the IGT Billing AQ and the use of SMP over different classes. KD noted that following conversations with Xoserve it was affirmed that the procedure outlined in the document is correct, and therefore this will be taken forward in the final modification.

The Workgroup reviewed the Workgroup report and agreed with the Proposers view that this Modification should be Self-Governance. The Workgroup did not believe there would be impacts on the CDSP.

The Workgroup discussed the solution and agreed that this reflected the changes made to the Ancillary document during the Technical Subgroup discussions. Whilst the modifications solution was not specific with regards to the CSV file formats, the Workgroup recommended that this should be the standard going forward.

The Workgroup supported the positive impacts on Relevant Objective F) and supported implementation in the June 2019 release.

The Workgroup reviewed the suggested legal text that has been proposed for this modification. The Workgroup agreed that this legal text supports the intention of the solution.

The Workgroup agreed that this Modification can proceed to the Panel. The Workgroup also recommended a shortened consultation period of 10 days to ensure that the full six months implementation period could be reserved.

**Action MWS18/11-01: CA to finalise the Workgroup report for IGT112V and add this to the November Panel for a decision on Consultation.**

**7. [IGT114 – Extending the data available to Suppliers under K24.3\(I\)](#)**

The Chair noted that IGT114 has not yet been withdrawn by the proposer and therefore remains in the modification process. The Chair noted that IGT115 is due to be implemented on 9<sup>th</sup> November 2018. PO noted that IGT114 has not yet been withdrawn as the proposer is waiting to see whether IGT115 will deliver the solution of this modification. There may be a risk that withdrawing this modification could result in gaps in governance.

**8. [IGT116 - Enabling permissions for the provision of information to Alt Han Company to support smart metering roll-out](#)**

KD noted that following the implementation of IGT115 the scope of this modification has now changed. KD added that a stripped back variant will be submitted which will move the specific details around data items into the DSC Change Management Committee. This modification will now focus on granting the permissions to be allowed access to data.

**9. [IGT117 - Introduction of winter read/consumption reports and associated obligations](#)**

JW noted that the legal text for UNC652 has not yet been released and therefore is unsure how impacted the IGT UNC will be. JW noted that the legal text, beg provided by Northern Gas Networks, is late and the UNC Panel has requested the legal text, or a report explaining why it is delayed. The Chair suggested that JW go back to the legal text provider to give a further prompt to incorporate the IGTS supply points.

The Workgroup briefly discussed the implementation of IGT117 and JW confirmed that it is suggested that implementation should be the 1<sup>st</sup> March 2019 release in order for the first reports to be produced in May 2019.

## **Review groups**

### **10. [RG004 – Review of IGT Governance and administration arrangements](#)**

The Chair introduced the 'Way Forward' document which was developed following the October Workstream meeting. This document details the three suggested solutions which were discussed at the October meeting and detailed the Workgroups opinions on all options. The document also includes a revised data analysis which looks at the modifications raised after the initial analysis took place.

- 2015 – 13 raised – 9 IGT specific
- 2016 – 11 raised – 5 IGT specific
- 2017 – 12 raised – 6 IGT specific
- 2018 (July 2018) – 6 raised – 1 IGT specific
- 2018 updated – 13 raised – 4 IGT specific

The group discussed the possible involvement of the Code Administrators Code of Practice (CACoP), noting that it is unclear what their remit is. KD noted that the CACoP would be the most prominent route for Code Administrator discussions other than placing obligations on them, which is not advisable. KM noted that the Code Administrators may need to manage industries expectations if this is not within the CACoP remit.

The Workgroup acknowledged that there has been a culture shift since Single Service, however, noted that there is more to be done by the GTs and IGTs getting together to discuss possible impacts on Code. PO suggested the monthly IGTAD meetings would be the best place to discuss this.

The Workgroup discussed the possibility of revising the modification templates to ensure that any proposer would have to take into account consequential changes, otherwise they would have to explicitly justify why there is no impact – this is opposite to what is needed in the current template. KD added that the SPAA template is good in prompting the proposer to consider other Codes.

The Workgroup discussed wider representation by the Code Administrators in other Forums and that Agendas could be structured differently to facilitate this. KD noted that this may be something the IGTs and Gemserv would have to discuss.

The Chair noted that the paper asked parties to recommend the closure of RG004 to the Panel and suggest any ways forward.

The Workgroup confirmed the below:

- Recommend closure of RG004;
- Recommend that there are no specific requirements for a modification at the conclusion of the review group;
- Recommend that the modification templates & agenda formats are reviewed; and
- Recommend that there is more cross-code work carried out by the Code Administrators.

**Action MWS18/11-02: CA to complete the RG004 review group report to be sent to the November Panel.**

## **11. IGT113VV Implementation Date**

CB noted that following the decision by Panel to implement IGT113VV he had received some comments on potential confusion on the implementation of the modification. The Chair noted that in the Final Modification report the agreed implementation is as follows:

- Ancillary Document (IGT AQ Review Procedures Document v1.6) will be implemented with all approved changes on 1<sup>st</sup> March 2019. This will include updated links to new CSEP NExA Table templates to be used in the May 2019 review; and
- Changes to the CSEP NExA Tables Document v1.4 which introduces an updated CSEP Table including changes to the property types included in the July approved table for implementation on 1<sup>st</sup> March 2019.

KD questioned whether the new property types should be incorporated into the RPC process from March 2019. KM suggested that as most parties were already employing fixes to validate the incoming property types, they should be ready for this change.

The Chair suggested that the introduction of these types in March should imply the use of these property types in any subsequent processes it currently feeds into.

KD suggested that a specific note is added to the March 2019 pre-release to explicitly make parties aware of this.

## **12. IGT118 - Amendments to the IGT UNC Password Protection Protocols**

RK presented the amended ancillary document for IGT118. RK noted that there are still some amendments to make to the document. The Workgroup discussed some potential considerations for the modification including:

- Minimum terms for a password;
- Maximum terms for a password;
- Minimum standard characters;
- Minimum timeframes for the change of passwords;

- The point new passwords take effect; and
- Where passwords should be directed within an organisation.

KM stressed the importance that the ancillary document remains an enduring solution and allows the flex for parties to be able to change passwords outside of a prescribed cycle, this may be due to data breaches etc.

RK thanked that Workgroup for their comments and resolved to amend the modification and ancillary document ahead of the November Panel meeting.

**Action MWS18/11-03: RK to revise ancillary document and modification before the November Panel.**

### **13. Class 1 meter reads modification**

VP presented a draft modification that ESP has raised in response to UNC647. The UNC modification removes the obligation from the Shipper to install data logger to meters, and therefore, places this obligation on the DN and the IGT. PO suggested that if there was a UNC change made within the IGTAD there would be no need for an equivalent modification in the IGT UNC.

KD noted that there are still areas of development within the UNC modification and noted that there may be an opportunity there to influence the inclusion of IGTS supply points.

MJ noted that although the UNC modification will be sent to the UNC Panel within the next few months, the solution will not be implemented until existing contracts have expired, this is due to be mid-2020. MJ added that this gives parties time to get the IGT solution right.

VP thanked the Workgroup for their comments and noted that the modification will be revised and sent to the Code Administrator in time for inclusion in the November Panel agenda.

**Action MWS18/11-04: VP to redraft the UNC647 equivalent modification and submit to the Code Administrator for entering the modification process and inclusion on the November Panel agenda.**

### **14. 2019 Meeting dates**

RC presented the proposed meeting date for the 2019 Workstream meetings. RC noted that these dates will be sent to the November Panel for ratification.

### **15. IGT UNC Known Issues Register**

The Workgroup reviewed the current items recorded on the known issues register. The workgroup agreed the following changes and comments.

- Banding range in the CSEP NExA Table – Following implementation of IGT113VV this action has been closed.

- Addition of UNC623 – Self-Governance Alternates.

## 16. AOB

PO gave an update to the Workgroup on the ‘confirming Shipper vs Elected Shipper’ reporting, this is also known as ‘Gazumping’. PO noted the below statistics:

REPORTING MONTH	NO. OF OCCURRENCES	FINDINGS
June 2018	3	2 Same Shipper 1 Different Shipper
July 2018	1	Same Shipper
August 2018	1	Different Shipper
September 2018	1	Different Shipper
October 2018	* Awaiting report generation	

KD noted that the information was useful to know, however, questioned how we would use the information. PO noted that the ‘Gazumping’ levels are extremely low in comparison to the overall monthly confirmations processed. KD suggested that this is added to the Known issue register and reviewed quarterly. PO resolved that he would report back until the end of the year and suggested that the Workgroup re-evaluate if this is an issue. The Workgroup noted the update.

**Action MWS18/11-05: CA to add Confirming Shipper vs Elected Shipper reporting to the known issues register.**

**The next IGT UNC Modification Workstream Meeting is on 4<sup>th</sup> December 2018**



## Appendix 1

MWS18/07-03	3 <sup>rd</sup> July 2018	RJ to speak with Nicky Rozier (BUUK) with regards to UNC647 and bring draft modification back to August meeting.	RJ	Closed.
MWS18/09-06	4 <sup>th</sup> September 2018	<b>CA to review the MPRN range allocation process and make necessary amendments to ensure that industry participants are not allocated ranges before an MDD short code is allocated.</b>	CA	<b>Carried Forward</b>
MWS18/10-01	2 <sup>nd</sup> October 2018	KD to provide the latest version of the IGT RPC Invoice Template Ancillary Document to the CA for distribution to parties. The CA to then organise a teleconference with the Technical Workgroup for comments to be addressed.	KD	Closed.
MWS18/10-02	2 <sup>nd</sup> October 2018	CA to add IGT112 to the agenda for the November Workstream.	CA	Closed.
MWS18/10-03	2 <sup>nd</sup> October 2018	Chair to map the initial problems against options two and five with the view that option seven could suit as a delivery mechanism for implementing changes. CA to then present the Chair's views in a document for viewing at the 18-11 Modification Workstream.	Chair	Closed.
MWS18/11-01		<b>CA to finalise the Workgroup report for IGT112V and add this to the November Panel for a decision on Consultation.</b>	CA	<b>New.</b>
MWS18/11-02		<b>CA to complete the RG004 review group report to be sent to the November Panel.</b>	CA	<b>New.</b>
MWS18/11-03		<b>RK to revise ancillary document and modification before the November Panel.</b>	RK	<b>New.</b>
MWS18/11-04		<b>VP to redraft the UNC647 equivalent modification and submit to the Code Administrator for entering the modification</b>	VP	<b>New.</b>

		<b>process and inclusion on the November Panel agenda</b>		
<b>MWS18/11-05</b>		<b>CA to add Confirming Shipper vs Elected Shipper reporting to the known issues register.</b>	<b>CA</b>	<b>New.</b>