

IGT UNC Modification Panel Meeting 18-11

Wednesday 21st November 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Mark Jones (MJ)*	SSE Energy Supply	Pipeline Users	
Kirsty Dudley (KD)*	E.ON	Pipeline Users	Items 1 – 9 & 14 only
Kate Mulvany (KM)*	British Gas	Pipeline Users	Items 1 – 9 & 14 only
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Victoria Parker (VP)*	ESPUG	Pipeline Operator	
Roberta Fernie (RF)*	Ofgem	Authority	
Jon Dixon (JD)*	Ofgem	Authority	Item 6 only
Rachel Clarke (RC)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Kirsty Dudley (E.ON) and Kate Mulvany (British Gas) noted that they could only attend for items 1-6 and 14 and Mark Jones (SSE Energy Supply) was appointed as their alternate for any Panel decisions following this.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Panel had no further business to add to the agenda. A request was made to discuss item 14 earlier in the agenda and it was agreed to take it after item 6.

3. Approval of the previous minutes

RC informed the Panel that no comments had been received regarding the October Panel meeting minutes prior to the meeting. The minutes from the previous Modification Panel meeting (17th October 2018) were approved as a true and accurate record of the meeting.

4. Outstanding actions

18/10-01	Code Administrator to add IGT117 to the November Workstream agenda	Closed.
18/10-02	Code Administrator to notify all parties that IGT113VV has been implemented by the Panel and will be scheduled for implementation in the February 2019 release.	Closed. Email sent to Industry.
18/10-03	Code Administrator to request a Resolution in writing (as per IGT UNC Part L7.7) for a decision on IGT115 as soon as practical following the UNC panel meeting and eventual decision on UNC649S.	Closed.
18/10-04	Code Administrator to prepare two scheduled 2019 meeting dates for decision at the November Panel meeting.	Closed. Meeting date to be discussed in agenda item 7.

RC concluded that all action points from the last meeting are now closed.

5. Short Notice business

None.

6. Ofgem Presentation

JD introduced a presentation on the Switching Programme and the Retail Energy Code (REC) arrangements. JD noted that the REC was being introduced to facilitate the Switching Programme including the Central Switching Service (CSS) and will bring together retail aspects of a number of existing Codes. JD explained that the REC will be implemented in three phases with version 1 being introduced in early 2019.

Version 1 will be introduced to facilitate the go-live of the CSS and any requirements which will need to be added to the DCC contract.

Version 2 will include an enduring solution for the REC, and version 3 will begin the conclusion of the SPAA and MRA, introducing the REC manager. JD added that Ofgem is ensuring that there is not a significant gap between the implementation of versions 2 and 3 and in order to do this Ofgem intend to uncouple problematic issues from the go-live of these versions to ensure a smooth implementation. The hope is that the drafting of these versions will be less contentious as there will be more exposure of the legal text drafting and any potential issues can be identified early.

JD noted that Ofgem is exploring the possibility of launching a parallel Significant Code Review (SCR) alongside the REC programme. This would be separate to the current switching SCR. JD noted that for the first time Ofgem is 'holding the pen' of this SCR and Code bodies will not be expected to draft modifications for this SCR. JD noted that Code bodies should be carrying out an internal review on their current legal text to identify areas that would be affected by the REC. This is to be reported to Ofgem by the end of March 2019.

JD reported that this legal text drafting will be a live document and will need to be maintained throughout the implementation of switching systems in the run up to the 2020 go-live date. With this in mind, JD warned that modifications raised in this time that have a direct impact on switching will be held until after the 2020 go-live date.

The Panel reviewed the proposed timetable for the implementation of REC with subsequent licence changes being implemented in 2021.

JR queried whether Ofgem would be publishing guidance on what modifications would be kept back from implementation until 2020. JD noted that Ofgem will be working with Code Administrators and that some guidance would be put together to help industry.

JR also noted that the end of March 2019 deadline was tight in terms of reviewing the IGT UNC. JR added that the IGT UNC will be required to wait to see the outcome of the UNC review for guidance on how the IGT UNC should be formed.

The Chair noted that the IGT Workstream meeting has been following the progress of the UNC review group and queried whether now was the time for an IGT UNC review group to be raised. JR noted that Brookfield would raise a review group request for raising a switching review group.

The Chair thanked JD for his time.

Action 18/11-01: Brookfield to raise a review group request for an IGT UNC Switching review group.

7. Panel Decision

RC introduced two papers to the Panel which detailed suggested 2019 meeting dates for both the Workstream and Panel meetings.

The 2019 suggested dates for the Workstream meeting have followed the tradition of the first Tuesday of the month, with the exception of those months where the Monday directly before this first Tuesday is a bank holiday. In these instances, the meetings have been moved to the Tuesday of the following week.

The Panel reviewed these dates and ratified these for the next year.

RC noted that due to an increasing amount of modifications being deferred for decision until the UNC Panel has decided on an equivalent UNC modification, an alternative schedule has been put forward

for Panel consideration. RC noted that the alternative schedule moves the Panel date to the 3rd Friday of each month, this would keep enough time for inputs and outputs of the Panel meeting to the Workstream and vice versa.

The Panel agreed to trial this change with a review taking place in April in order to assess whether attendance can be maintained, as there are concerns that many take annual leave on Fridays.

Action 18/11-02: Code Administrator to add the agreed 2019 meeting dates to the Website, and also distribute these to the Joint Office to be added to their events calendar.

8. Review group report

RG004

[RG004 - Review of IGT Governance and administration arrangements](#)

The Chair noted that a Workgroup report was produced at the November Workstream meeting where the Review group summarised the findings and made recommendations on next steps.

The Workgroup identified two key areas of improvement;

- Review and amending of the Modification template to make proposers give more attention to cross-code impacts, and to justify why they consider there would not be an impact (if appropriate); and
- Greater cross-code working by Code Administrators when it comes to the modification process.

The Review group has not recommended any formal modifications should be raised as a result of the Review group findings.

The Panel noted the update and agreed that the Workgroup report accurately summarised the findings of the review group discussions.

The Panel agreed that the Review group should be closed by unanimous vote.

Action 18/11-03: Code Administrator to close RG004.

9. Update on Workgroups

[IGT114 – Extending the data available to Suppliers under K24.3\(I\)](#)

The Chair noted that as IGT115 has now been implemented there was an expectation that this modification would be withdrawn.

The Chair noted that the Code Administrator would approach Scottish Power, who is the proposer of IGT114 to establish what their intention is for the modification.

The Panel noted the update.

Action 18/11-04: Code Administrator to contact Scottish Power to establish if IGT114 will be withdrawn from the modification process following the implementation of IGT115.

[IGT116V – Enabling permissions for the provision of information to Alt Han Company to support smart metering roll-out](#)

KD noted that a variant modification was submitted following the implementation of IGT115 which introduced the Data Permissions Matrix. The variant modification now only seeks to add the AltHanCo to the list of approved parties who will have access to data as permitted by the DSC Contract committee. KD added that the modification will be discussed at the November Distribution Workgroup alongside UNC668S (Thursday 22nd November 2019).

The Chair noted that there had been some discussion around the legal text for this modification, with a suggestion that the modification itself would act as an instruction to give access to the AltHanCo without adding any legal text to the Code. The Chair noted that this will be discussed at the Distribution Workgroup.

The Panel noted the update.

[IGT117 – Introduction of winter read/consumption reports and associated obligations](#)

The Chair noted that an initial discussion took place on this modification at the November Workstream meeting, however, the proposer had not yet received the legal text for the equivalent UNC modification and therefore the full assessment of the IGT modification had to be deferred until this was available.

The Chair added that the Code Administrator has now seen a draft version of the legal text and upon review is satisfied that the current IGT UNC text would sufficiently cover any additions made by UNC652, and therefore an IGT modification may not be needed. The Chair stressed that until this has been officially submitted to the Joint Office IGT117 cannot be withdrawn.

The Panel noted the update.

10. Withdrawn Modifications

None.

11. Urgent Modification Proposals received

None.

12. Non-urgent Modification Proposals

[IGT 118 – Amendments to the IGT UNC Password Protection Protocols](#)

The Chair noted that the proposer of IGT118 has requested that discussions on this modification are deferred to the December Panel as a variant modification is to be submitted imminently.

The Panel agreed to defer discussions on this modification.

[IGT119 – Opening Class 1 read services on IGT Meter Supply Points to Competition](#)

VP presented the modification to the Panel noting that this seeks to bring into effect similar changes proposed under UNC 0647 to open up Class 1 reads to competition by introducing common arrangements for Class 1 and 2 and by removing the obligation on IGTs to provide Daily Read services to Shippers for [non-telemetered] Class 1 Supply Meter Points located on IGT Networks.

VP noted that there will be a need for this modification to be included in a joint workgroup with the UNC modification as that will seek to make changes to the IGTAD, and this will have consequential changes to the IGT UNC. VP noted that although there is a need for these modifications to be aligned there are also IGT specific issues within the solution.

The Chair noted that the proposed text looks to amend the existing IGT text and does not replace this with a point across clause. VP added that this is an area that can be explored.

The Panel agreed that this modification should proceed to an IGT workgroup by a majority vote.

Action 18/11-05: Code Administrator to add IGT119 to the December Workstream agenda.

13. Fast-Track Modification Proposals

None.

14. Workgroup Reports

[IGT112 – Refinements to the RPC Template](#)

The Chair introduced the Workgroup report to the Panel noting that this had been to multiple Workstream meetings and the technical solution had been developed by an expert Technical Subgroup.

The modification seeks to refine the RPC template to add clarity and ensure it remains up to date and robust.

The Chair opened up discussions to the Panel on whether there were any comments regarding the Workgroup report for IGT112V. The Panel agreed that the modification has been thoroughly reviewed at a number of Workgroups and has been sufficiently developed.

The Chair noted that the Workgroup did recommend a shortened consultation window to 10-days to the Panel. This is so the Final Modification report can come to the December Panel for decision, therefore preserving the six-months systems change lead time to allow implementation in the June 2019 release. The Panel considered this and agreed that there has been sufficient exposure of the modification at two Technical Subgroups and three workgroups.

The Panel was asked to vote on IGT112V, the Panel unanimously supported this Modification being sent out to Consultation.

Action 18/11-06: Code Administrator to send IGT112V out for consultation with a closing date of 6th December 2018.

15. Final Modification Reports

None.

16. Authority Updates

RF informed the Panel that the Ofgem will begin the Christmas publishing moratorium which covers the period 21st December 2018 – 2nd January 2019. RF noted that there will be no general publications during this period unless deemed urgent by Ofgem.

17. AOB

None.

The next Modification Panel meeting will be convened on 19th December 2018.

Summary of Actions

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18/11-01		Brookfield to raise a review group request for an IGT UNC Switching review group.	Brookfield	New
18/11-02		Code Administrator to add the agreed 2019 meeting dates to the Website, and also distribute these to the Joint Office to be added to their events calendar.	CA	New
18/11-03		Code Administrator to close RG004.	CA	New
18/11-04		Code Administrator to contact Scottish Power to establish if IGT114 will be withdrawn from the modification process following the implementation of IGT115	CA	New
18/11-05		Code Administrator to add IGT119 to the December Workstream agenda.	CA	New
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