

IGT UNC Modification Workstream Meeting 18-10

Tuesday 2nd October 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Chris Barker	(CB)	BUUK	
John Cooper	(JC)	BUUK	
Kate Mulvany*	(KM)	Centrica	
Kirsty Dudley	(KD)	E.ON	
Radhika Kalra	(RK)	E.ON	
Rob Johnson*	(RJ)	ES Pipelines	
Hilary Chapman*	(HC)	SGN	Item 9 only
Mark Jones	(CT)	SSE	
Paul Orsler*	(PO)	Xoserve	
Joe Steele	(JS)	Gemserv	Secretariat

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream. Apologies were received from John Welch (Npower), Cher Harris (SSE) and Roberta Fernie (Ofgem).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. The Workgroup had no further business to add to the agenda.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 4th September 2018 (18-09). The Chair noted that comments had been received from BUUK. The Workgroup had no additions or changes to the minutes. The Chair noted that they were approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on outstanding actions.

5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
669 R	Review of the Gas Deficit Warning (GDW) and Margins Notice (MN) Arrangements	The Workgroup noted that this is outside the scope of the IGT UNC and resolved to remove this from the tracker.
668 S	Enabling permissions for the provision of information to Alt Han Company to support smart metering roll-out	The Workgroup noted that IGT116 is an equivalent modification.
667	Inclusion and Amendment of Entry Incremental Capacity Release NPV test in UNC	The Workgroup noted that this had no impacts on the IGT UNC and resolved to remove this from the tracker.
665	Introduction of suitable classification of Ratchetable Supply Points & ensuring accurate Capacity Allocations (SOQ)	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. Has been added to the known issues register.
664	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. Goes to Panel in December; continue to monitor.
663 S	Extending the data comprised under the definition of Supply Point Premises Data (TPD V5.18.1)a	ScottishPower has raised IGT114, which is currently being developed in a Joint Workgroup with the UNC. This modification may be withdrawn by the proposer if IGT115 is implemented. Equivalent of IGT114.
661 R	Reconciliation and Imbalance Cash Out Prices	The Workgroup resolved to monitor this Review group. The Workgroup report is due to be returned to Panel in March 2019. This modification is still early in development.
660 S	Amendment to PARR permissions to allow PAC to update with UNCC approval	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. Waiting for legal text.
659 S	Improvements to the Composite Weather Variable	The Workgroup noted that this modification has been separated out of UNC644. There will be some areas of crossover with the IGT UNC. The Workgroup resolved to monitor this until the legal text has been released; however, the proposer of this modification believes that there will be no implications on the IGT UNC. Currently no legal text for UNC Mod 0659S.
657	Adding AQ reporting to the PARR Schedule reporting suite	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. Further analysis on the Code would suggest that any changes to the Performance Assurance Report Register (PARR) report are sufficiently covered in the IGT UNC. Closed.
656	Changes to Modification Panel arrangements	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may

		have an effect on the RG004 discussions. The UNC has not yet met to discuss this as the July meeting was cancelled. The Workgroup noted that the suggestion is moving to a two-year period for panel representatives.
654	Mandating the provision of NDM sample data	Equivalent IGT modification IGT110 is currently out for consultation and has now closed on 7th September 2018. Currently an IGT UNC modification in existence.
652	Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)	The Workgroup resolved to monitor this modification as legal text has not yet been released and this may have an effect on the IGT UNC. The Proposer of UNC652 confirmed that he will be raising a modification in the IGT UNC dependent on the finalisation of legal text for this modification. An IGT UNC equivalent modification (IGT117) has now been raised and will go to the October Panel.
651	Replacement of the Retrospective Data Update provisions	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. Decision split at Panel; Ofgem to decide on outcome.
649	S Update to UNC to formalise the Data Enquiry Service Permissions Matrix	IGT115 Workgroup report has been finalised and will be sent to the September Panel for consideration. Out for consultation.
647	Opening Class 1 reads to Competition	This modification proposes to Open Class 1 reads to competition by introducing common arrangements for Class 1 and 2 by removing the Distribution Network Operator (DNO) obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. There will be IGT UNC implications if the obligation is removed from the Independent Gas Transporter Arrangements Document (IGTAD) and placed on IGTs who do not have those commercial arrangements. ESPUG has drafted a modification proposal and intend to bring this to the next Workgroup meeting for discussion. Modification to be seen shortly.
630	R Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	The Workgroup noted that this may affect the iGT UNC and noted that this should continue to be monitored. Workgroup resolved to wait for more development in this review group before forming an iGT equivalent. Xoserve are still developing an impact assessment in this review group. The review group closure report is due to be completed in September 2018 . The Workgroup concluded to monitor this for a few more meetings.
623	Governance Arrangements for Alternatives to Self-Governance Modification Proposals	This modification has been passed for implementation and was included in a release on 20 th April 2018. The iGT UNC will require an equivalent modification if deemed necessary.

Modification Workgroups

6. [IGT112 – Refinements to the RPC Template](#)

KD noted that the technical subgroup had concluded that a complete overhaul of the template was worthwhile with the intention of it becoming a generic template. KD noted that she agreed with this

idea and asked the Workgroup if they had any views on the template becoming a generic invoicing template. The Workgroup did not raise any concerns and therefore was in acceptance of the idea. KD noted that the current name for the new template was the IGT Invoice Template. The Chair proposed renaming this to the Transportation Charges Template. The Workgroup recommended to amend the title to the IGT Transportation Invoice Charges Template. KD noted that there was a hierarchy for each section of the new template, with each part having its own record name. KD noted that it was intended to change the date format to year/month/day to align with UK Link. The Workgroup agreed that this change was acceptable.

KD noted that the areas relating to rates and charges had been reviewed to make it clearer what is in pounds and what is in pence. KD noted that the values were not changing; the document would just be specifying when areas should be populated with pence or pounds, for the sake of consistency. KD noted that the Technical Workgroup had concluded that file formats would work. The Chair noted that KD would provide the latest version of the IGT RPC Invoice Template Ancillary Document to the Code Administrator (CA). The CA would then send out the template to parties and a teleconference would be arranged with the Technical Workgroup to ensure that it was in agreement that the changes (as discussed) had been made correctly. The Chair noted that the CA would add IGT112 to the agenda for the November Workstream.

Action MWS18/10-01: KD to provide the latest version of the IGT RPC Invoice Template Ancillary Document to the CA for distribution to parties. The CA to then organise a teleconference with the Technical Workgroup for comments to be addressed.

Action MWS18/10-02: CA to add IGT112 to the agenda for the November Workstream.

7. [IGT114 – Extending the data available to Suppliers under K24.3\(I\)](#)

The Chair noted that IGT114 is waiting on IGT115 which is now out for consultation. It was also noted that the Panel had requested views on delaying the IGT UNC November release date to the 9th or the 10th November to allow alignment with the expected UNC release date for UNC 0649S. The Chair noted that it needs to be confirmed when the UNC intend to implement their modification.

[IGT116 - Enabling permissions for the provision of information to Alt Han Company to support smart metering roll-out](#)

The Chair noted that UNC Modification 0668 is the equivalent. The Chair asked for any comments on IGT116. The Workgroup noted the initial discussions that had been held at the Joint UNC/IGT UNC Workgroup on 27th September 2018, where a number of parties had stated that they believed UNC0668/IGT116 to be over-engineered. The Chair noted that the two modifications were scheduled for further discussion at the next Joint Workgroup on 25th October 2018.

Review Groups

8. [RG004 – Review of IGT Governance and administration arrangements](#)

The CA presented the [RG004 Review of IGT Governance and Administration Arrangements presentation](#). RJ noted that options two and five were favoured by ES Pipelines. RJ noted that the previous Panel had expressed the desire to see the CA become more involved, especially considering that a significant proportion of mirror modifications are quite administrative. The Chair questioned whether the CA would draft modifications and another party would own the modification. RJ noted that the CA would continue to own the modification after the initial draft. RJ noted that both options two and five could be implemented with the possibility of them being implemented incrementally.

The Chair began discussions around option seven. The CA presented the [RG004 Option 7 Paper](#) submitted by BUUK. CB and JC noted that option seven isn't a direct solution to RG004, instead it facilitates options two and five. JC noted that to date the Review Group had looked at issues from predominantly a high-level, and that option seven seeks to determine the real issues. JC noted that a new workstream would be set up dedicated to discussions surrounding RG004.

The Workgroup reviewed the 'Conclusion and Next Steps' section of the option paper. HC noted that, when a change impacts both codes, changes should be raised in both codes. KD noted that when the UNC text changes as a result of a change, IGT UNC point across paragraphs can become misaligned. HC noted that it makes sense that the CA has the power to raise housekeeping changes such as the changes required for the issue raised by KD. HC noted that she will be attending the governance Workgroup and is happy to raise these issues, as well as raising how UNC legal text is made available to the IGT UNC. The Chair noted that the IGT UNC still follows a release schedule, something the UNC has departed from; hence managing aligned implementation dates presents difficulties.

The Chair noted that option 2 a) may be more beneficial if it becomes apparent that there are serious problems that need addressing. KD noted that there are three issues: the legal text; the implementation date of a modification; and the delivery of the modification and noted that such an extreme modification may not be needed. The Workgroup agreed that option 2 b) is similar to option seven and works well with option five. HC noted that she would take the potential options to the UNC meeting and ask for opinions.

The Chair summarised the options, noting that 2 a) is without a doubt a radical approach and that 2 b) aligns with BUUK's option seven. The Workgroup noted that option five would be a significantly positive change. KD noted that the CA would prepare the modification for the Panel to review. The Panel would retain the right to reject the modification. This would act as a check to stop the CA from raising changes that were deemed commercial. KD questioned how the Balancing and Settlement Code (BSC) CA is involved in the modification process. The Chair noted that the BSC has proposer-led changes, but the CA can raise changes to ancillary documents. The Critical friend approach is also carried out by the BSC CA. The Chair noted that the next steps should be to look at the initial problems and map them against options two and five. Option seven could suit as a delivery mechanism for implementing changes.

Action MWS18/10-03: Code Administrator to map the initial problems against options two and five with the view that option seven could suit as a delivery mechanism for implementing changes. CA to then present the document for viewing at the 18-11 Modification Workstream.

9. AQ Review

The Chair noted that issues have been raised regarding the Annual AQ Review procedure. The Chair noted CH's questions:

1. What is Xoserve's 'Read Cut Off Date'?
2. How would we know if Xoserve had reads or not to use in the calculation?

KD noted that this seemed to be an IGT issue and would need to be addressed by IGTs. The Workgroup noted that it would be beneficial to send Cher's findings to all IGTs so that IGTs could check their processes with regards to the issue. The Chair noted that if the current process needs to be changed then a modification will need to be raised to amend the document.

10. Confirming Shipper vs Elected Shipper reporting

PO noted that due to resourcing issues clarification was still being sought on the back log. PO noted that full analysis is yet to be completed but the issue is in the region of 12 sites since Nexus was implemented. PO noted that at the next Modification Workstream (18-11) this full detail will be available. PO noted it would also be confirmed how many issues are within the same shipper group and how many are not.

11. IGT UNC Known Issues Register

The Workgroup reviewed the current items recorded on the Known Issues register. The workgroup agreed the following changes and comments:

- Banding range in the CSEP NExA Table – Leave on register pending a decision on IGT113.
- Cross code modifications – RG004 relates to this, leave on register.
- Inconsistent approach to including PL (planned sites) in the Portfolio Extracts by IGTs – Closed.
- Password protection protocol Ancillary Document - GDPR review – Leave on register.
- AQ review procedures ancillary document - review following embedding of Project Nexus – Leave on register.
- Gap in the MPRN allocation process where IGTs can be allocated an MPRN range prior to having an MDD short code – Waiting for CA to action this.

12. AOB

1. It was noted by the Workgroup that IGT117 (Introduction of winter read/consumption reports and associated obligations) has been raised and will be going to Panel on Wednesday 17th October 2018. The Workgroup noted that this modification will probably be held under a joint Workgroup and relates to UNC 0652.

2. CB noted that The Supply Point Administration Agreement (SPAA) [Change Proposal 443](#) mentions shippers numerously, but the 'impacted parties' only lists Large Transporters. KD noted that SPAA has a constituency of small and large transporters and noted that it may be worth discussing this at the IGT UNC Modification Workstream.

3. RK noted that the amendments to the IGT UNC Password Protection Protocols modification were currently being drafted. RK noted that the Secure Communications Work Group (SCWG) could potentially be steered by changes made in the IGT UNC. RK noted that she hoped this modification could be implemented during the February 2019 release. KD noted that the IGT UNC has encryption and other forms of security, however they are out-of-date and changes are needed. RK advised she would discuss the role of the IGT UNC at the SCWG. The Workgroup noted this was a sensible approach. KD asked whether attendees believed the proposed changes would require a system change. The Workgroup noted that checks would have to be carried out to confirm whether system changes would be required. The Chair questioned whether the intention was for this modification to be fast-tracked. RK confirmed that the intention was not for it to be fast-tracked.

The next IGT UNC Modification Workstream Meeting is on 6th November 2018

Appendix 1

MWS18/07-03	3 rd July 2018	RJ to speak with Nicky Rozier (BUUK) with regards to UNC647 (Opening Class 1 reads to competition) and bring draft modification back to August meeting.	RJ	Carried forward
MWS18/09-01	4 th September 2018	CA to finalise the Workgroup report for IGT115 and add this to the Final Agenda for the September Panel meeting.	CA	Closed
MWS18/09-02	4 th September 2018	CB to amend the modification proposal for IGT113V and resubmit this to the CA for publication.	CB	Closed
MWS18/09-03	4 th September 2018	CA to finalise the Workgroup report for IGT113V and add this to the Final Agenda for the September Panel meeting.	CA	Closed
MWS18/09-04	4 th September 2018	CA to write a summary document for the IGT UNC Panel to note the Workgroups recommendations on RG004.	CA	Closed
MWS18/09-05	4 th September 2018	CA to add AQ review ancillary document to the October Workstream Agenda.	CA	Closed
MWS18/09-06	4 th September 2018	CA to review the MPRN range allocation process and make necessary amendments to ensure that industry participants are not allocated ranges before an MDD short code is allocated.	CA	Carried Forward

MWS18/10-01	2nd October 2018	KD to provide the latest version of the IGT RPC Invoice Template Ancillary Document to the CA for distribution to parties. The CA to then organise a teleconference with the Technical Workgroup for comments to be addressed.	KD	New
MWS18/10-02	2nd October 2018	CA to add IGT112 to the agenda for the November Workstream.	CA	New
MWS18/10-03	2nd October 2018	Code Administrator to map the initial problems against options two and five with the view that option seven could suit as a delivery mechanism for implementing changes. CA to then present the document for viewing at the 18-11 Modification Workstream.	CA	New

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