

## **IGT UNC Modification Workstream Meeting 18-08**

**Tuesday 7<sup>th</sup> August 2018**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

<b>Attendee</b>		<b>Organisation</b>	
Steve Ladle	(SL)	Gemserv	Chairman
Chris Barker	(CB)	BU-UK	
John Cooper	(JC)	BU-UK	
Claire Towler	(CT)	SSE	
Kate Mulvany	(KM)	Centrica	
Kirsty Dudley	(KD)	E.ON	
Rachel Horton*	(RH)	E.ON	
Rob Johnson	(RJ)	ES Pipelines	
Rachel Bird	(RB)	Gemserv	Secretariat
Joe Steele	(JS)	Gemserv	Secretariat

### **1. Welcome and apologies for absence**

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream. Apologies were received from Paul Osler (Xoserve) and Mark Jones (SSE).

### **2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the final agenda. The Workgroup had no further business to add to the agenda.

### **3. Approval of the Previous Minutes**

Attendees reviewed the minutes from the Modification Workstream meeting held on 3<sup>rd</sup> July 2018 (18-07). KD noted that a correction was needed in Agenda Item 6. The Chair agreed to amend the minutes and they were approved as a true and accurate record of the meeting.

### **4. Outstanding Actions**

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

#### **18/06/01**

RJ updated the Workgroup on the Shipper contacts ESPUG would like to see added to the SOS escalation document. RJ noted that ESPUG would request a contact for finance queries, a SPA representative contact and a generic contact for all other queries. RJ added that these would be existing mailboxes that IGTs could access. KD noted that very specific requirements needed to be established before implementation of an escalation process. KD queried whether these existing

mailboxes would be for individual licences/areas of the business or less granular. KM highlighted the importance of identifying the correct mailboxes to send information to and noted that although the idea of Shipper escalation contacts is positive, parties should avoid an unnecessary layer of information.

The Chair asked the Workgroup whether there was a need to put something into the Code to mandate the provision of updated contact lists. KM responded that a 'best endeavours' approach would be the most suitable way forward. KM added that the MRA and SPAA has recently created a dedicated Workgroup which is reviewing communication procedures following the implementation of GDPR, and that lessons may be learnt from their joint approach. RJ agreed to continue to work on what contacts were needed as part of the Shipper contact list. The Workgroup resolved that the action should stay open.

**18/07/06**

It was noted by the Code Administrator that some parties had not yet submitted their responses to the RFI for RG004 which was circulated by the Code Administrator following the July Workstream meeting. The Chair agreed to extend the circulation of the RFI by an extra week (closing on 22<sup>nd</sup> August 2018). The Code Administrator noted that a reminder for responses to the RFI would be sent out.

**Action MWS18/08-01: CA to send out a reminder for parties to respond to the RG004 RFI.**

## 5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
663	Extending the data comprised under the definition of Supply Point Premises Data (TPD V5.18.1)	Scottish Power has raised IGT114 and is currently being developed in a Joint Workgroup with the UNC.
661 R	Reconciliation and Imbalance Cash Out Prices	The Workgroup resolved to monitor this Review group. The workgroup report is due to be returned to Panel in <b>March 2019</b> .
660	Amendment to PARR permissions to allow PAC to update with UNCC approval	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. <b>To be reviewed at the September WG meeting.</b>
659	Improvements to the Composite Weather Variable	The Workgroup noted that this modification has been separated out of UNC644. There could be some areas of crossover with the IGT UNC. The Workgroup resolved to monitor this until the legal text has been

		released.
657	Adding AQ reporting to the PARR Schedule reporting suite	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. <b>WG report will go to the August Panel.</b>
656	Changes to Modification Panel arrangements	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the RG004 discussions. The UNC has not yet met to discuss this as the July meeting was cancelled.
655	S Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone.	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. However, a first analysis indicated that the IGT UNC could point across at a sufficiently high level. <b>This modification was withdrawn as it is being progressed as a CDSP change under the DSC Change Management Committee. WG resolved to remove this from the register.</b>
654	Mandating the provision of NDM sample data	IGT110 Workgroup report was completed at the August Workstream meeting and will be referred to the August Panel for consideration.
652	Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
651	Replacement of the Retrospective Data Update provisions	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
649	Update to UNC to formalise the Data Enquiry Service Permissions Matrix	No implications on the iGT UNC in current legal text, however, the iGT UNC does not directly reference 'Data Enquiry Service' and it remains a watching brief to see how this modification develops. <b>Gazprom have proposed IGT115.</b>
647	Opening Class 1 reads to Competition	This modification proposes to Open Class 1 reads to competition by introducing common arrangements for Class 1 and 2 by removing the DNO obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. There will be IGT UNC implications if the obligation is removed from the IGTAD and placed on IGTs who do not have those commercial arrangements. ESPUG have drafted a modification proposal and intend to bring this to the next WG meeting for discussion. See below discussion. <b>Progressing.</b>
630	R Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	The Workgroup noted that this may affect the IGT UNC and noted that this should continue to be monitored. WG resolved to wait for more development in this review group before forming an IGT equivalent. Xoserve still developing an impact assessment in this review group. <b>The review group closure report is due to be completed in September 2018.</b>
623	Governance Arrangements for Alternatives to Self-Governance	This modification has been passed for implementation and was included in a release on 20 <sup>th</sup> April 2018. The

	Modification Proposals	IGT UNC will require an equivalent modification if deemed necessary.
619	Application of proportionate ratchet charges to daily read sites	All options submitted to Ofgem were rejected by the Authority. Ratchet charges will be discussed as a separate issue in the IGT UNC. <b>The Workgroup resolved to remove this from the tracker.</b>

## Modification Workgroups

### 6. [IGT110S – Mandating the provision of NDM sample data](#)

KD introduced the modification to the Workgroup noting that this modification seeking to introduce an obligation into the IGT UNC for the provision of regular NDM sample data to the Central Data Services Provider (CDSP). KD noted that this modification was being put forward as Self-Governance, however the UNC Panel believed that UNC654 was not, KD added that during the development of UNC654 the Workgroup agreed with the proposer and recommended to the Panel that Self-Governance be considered. The Chair noted that if the UNC decide their mod is not Self-Governance, the IGT UNC could still take a Self-Governance approach. The Workgroup noted that they believe Self-Governance is the correct choice for this modification.

. The Workgroup discussed the proposed solution and agreed that this enables the IGT UNC to align fully to the solution proposed in UNC654. The Workgroup acknowledged that this modification only grants the relevant permissions needed for the inclusion of IGT data and does not detail the CDSP system changes needed for this.

The Workgroup agreed that the modification would have a positive impact on Relevant Objective F) Promotion of efficiency in the administration of the Code. The Workgroup also recognised that by implementing this modification it would also have a positive impact on Relevant Objective D) Securing of effective competition, as this should improve cost targeting and therefore further competition between Shippers and Suppliers.

The Workgroup reviewed the proposed legal text and agreed that this supports the intended solution.

**Action MWS18/08-02: CA to finalise the Workgroup report for IGT110S and add this to the Final Agenda for the August Panel meeting.**

### 7. [IGT112 – Refinements to the RPC Template](#)

The Workgroup reviewed the Modification Proposal document and the RPC ancillary document. KD noted that the intention for this modification was to keep the scope focused to the RPC Ancillary document, noting that the outcomes of this Workgroup should be to make changes only to the document. KD presented the amended ancillary document to the Workgroup and noted various changes made including a move to a UK Link template which is more widely used following Nexus. The Chair noted that there was a need to confirm what the Technical Group needs to review with regards to IGT112. RH suggested sending out a brief to the Technical Group nominees including a

summary, the amended template and any specific questions identified for parties' input before the Technical Group meeting is held.

KD noted that the ambition for the primary meeting of the Technical Group would be to complete the analysis and recommend a solution to the main IGT112 Workgroup, but acknowledged that a secondary meeting would act as a fall back. RH noted that a reasonable level of investigation would need to be carried out before the meeting so that the correct people can be identified to attend the Technical Group meeting. KD noted that a minimum of three weeks would be needed in between the circulation of the brief and the meeting date and that a late September date for the meeting seemed realistic.

**Action MWS18/08-03: KD to prepare a draft briefing paper to the Code Administrator for comments.**

**Action MWS18/08-04: Code Administrator to send out IGT112 briefing paper to the distribution list.**

**8. [IGT113 – Amendments to the CSEP NExA Table Ancillary Document and associated templates](#)**

The Workgroup reviewed the Modification Proposal document and the CSEP NExA table ancillary document. KD noted that there were some inconsistencies between the Modification Proposal document and the ancillary document. CB resolved to amend these following the meeting.

The Chair noted that the modification was extending the original discussions in that it has included all operational values currently used by IGTs. KD noted that E.ON would like to see the analysis surrounding the idea of creating new bands for properties over six bedrooms. KM noted that there needs to be a clear benefit outlined. It was noted that if the modification includes a banding restructure it should not be progressed as self-governance, as end consumer AQs might be impacted by any suggested changes that move property types into new banding. The Workgroup concluded that under the modifications current drafting Self-Governance would be appropriate. KD noted that currently, seven and eight bed properties could potentially be rejected as the relevant values aren't included in the ancillary document. However, sometimes the properties are put into the highest possible band instead because of a common-sense approach.

The Workgroup discussed the suggested implementation dates for this modification. The Chair highlighted that the modification suggests a December implementation date, however, practically this does not fit into the AQ review process. RB noted that the earliest the new values could be published in the CSEP NExA table was the February 2020 release as the 2019 release has already been approved by Panel. The Chair suggested that a split implementation could be feasible noting that part implementation of the values into Code could be introduced early in order to allow IGTs to use these values in the AQ prework, with the actual implementation for Shippers in February 2020.

It was noted that improvement needed to be made to the modification, CB resolved to improve the modification in time for the next Workgroup meeting.

**Action MWS18/08-05: CB to amend the IGT113 Modification Proposal and resubmit this to the CA before the next Workstream meeting.**

**9. [IGT114 – Extending the data available to Suppliers under K24.3\(I\)](#)**

The Workgroup reviewed the Modification Proposal document. The Chair noted that there is an overlap with IGT115, and that the development of IGT115 could result in this modification being withdrawn. The Workgroup concluded that more information was needed on why the chosen data items were included as the paper was not extensive. Andy Miller (Xoserve) was given the responsibility of preparing a briefing paper on why the current set of data items had been chosen.

The Workgroup noted that they were not opposed to the modification but needed more clarity before they would fully support it. The Workgroup reviewed the legal text section of the Modification Proposal and noted that the proposed legal text needed to become clearer, potentially by listing the data items rather than having them sit in a large paragraph. The Chair proposed a point through to the UNC and noted that if this approach is taken, the term ‘transporter’ would need to be qualified to mean ‘large transporter’.

The Workgroup resolved to wait until the next joint Workgroup on 23<sup>rd</sup> August 2018 to see further developments on this modification.

## **Operational Issues**

**10. Password Protection Protocol - Review**

It was noted that KD would submit a Password Protection Protocol to the Code Administrator prior to next months meeting. The Code Administrator noted that the Password Protection Protocol would again be added to the Agenda for next month.

**Action MWS18/08-06: CA to add Password Protection Protocol to the September meeting Agenda.**

**11. Ratchet charges in the IGT UNC**

KD noted that the idea was to change the Code to fit the current process that was in place as no mechanism is currently available in Code to facilitate charges. The Chair noted that he would review the areas of the Code encompassing Ratchet charges to provide a list at the next meeting.

**Action MWS18/08-07: Chair to review the IGT UNC Code with regards to Ratchet charges and report back to the Workgroup.**

**12. AQ review procedures review**

The Chair noted that following the last Panel meeting concerns were raised that the AQ review process was now inconsistent with the information IGTs have access to prior to the review. As Indigo

Pipelines was not at the meeting the Code Administrator offered to communicate with Cher Harris on this issue and bring back any comments to the next Workgroup meeting.

**Action MWS18/08-8: CA to communicate with Cher Harris on the lack of access to the information required for the AQ review and report back to the Workgroup.**

### 13. IGT UNC Known Issues register

The Workgroup reviewed the current items recorded on the known issues register. The workgroup resolved to remove the following issues for the following reasons:

- 632 S – Shipper asset details reconciliation – IGT109F has now been passed for implementation and will be included in the November release.
- 658 – CDSP to identify and develop improvements to LDZ settlement processes – This modification is looking at Settlement so there should be no impact on the IGT UNC.
- 662 – Revenue Recovery at Combined ASEPs – This will have no impact on the IGT UNC.

### 14. AOB

None.

**The next IGT UNC Modification Workstream Meeting is on 4<sup>th</sup> September 2018**

## Appendix 1

MWS17/11-05	7 <sup>th</sup> November 2017	NR to draft a modification proposal to change the CSEP NExA Table.	NR	IGT113 raised by Brookfield  Closed
MWS18/06-01	5 <sup>th</sup> June 2018	RJ to compile a list of required Shipper contacts which would be useful to include in the SOS escalation spreadsheet and return to the Workgroup.	RJ	<b>Carried Forward</b>  RJ to bring list back to the future Workgroup



MWS18/07-01	3 <sup>rd</sup> July 2018	CA to add the review of the AQ review procedures document to the August Workstream meeting.	CA	Closed
MWS18/07-02	3 <sup>rd</sup> July 2018	PO to get quantitative data on how many Class 1 IGT meters are live and bring this back to the August meeting.	PO	Closed 14 class 1 meters in the UK link system
<b>MWS18/07-03</b>	<b>3<sup>rd</sup> July 2018</b>	<b>RJ to speak with Nicky Rozier (BU-UK) with regards to UNC647 and bring draft modification back to August meeting.</b>	<b>RJ</b>	<b>Carried forward</b>
MWS18/07-04	3 <sup>rd</sup> July 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	Closed
MWS18/07-05	3 <sup>rd</sup> July 2018	CA to add the CSEP NExA Table 2018 to the July Panel agenda.	CA	Closed
MWS18/07-06	3 <sup>rd</sup> July 2018	CA to amend the draft RFI for RG004 and send ex-Workgroup for further comment.	CA	Closed
MWS18/07-07	3 <sup>rd</sup> July 2018	CA to email all parties to prompt Shippers to change their passwords and to seek and concerns around the protocol.	CA	Closed
<b>MWS18/08-01</b>	<b>7<sup>th</sup> August 2018</b>	<b>CA to send out a reminder for parties to respond to the RG004 RFI.</b>	<b>CA</b>	<b>New</b>
<b>MWS18/08-02</b>	<b>7<sup>th</sup> August 2018</b>	<b>CA to finalise the Workgroup report for IGT110S and add this to the Final Agenda for the August Panel meeting.</b>	<b>CA</b>	<b>New</b>
<b>MWS18/08-03</b>	<b>7<sup>th</sup> August 2018</b>	<b>KD to prepare a draft briefing paper to the Code Administrator for comments.</b>	<b>KD</b>	<b>New</b>
<b>MWS18/08-04</b>	<b>7<sup>th</sup> August 2018</b>	<b>Code Administrator to send out IGT112 briefing paper to the distribution list.</b>	<b>CA</b>	<b>New</b>
<b>MWS18/08-05</b>	<b>7<sup>th</sup> August 2018</b>	<b>CB to amend the IGT113 Modification Proposal and resubmit this to the CA before the next Workstream meeting.</b>	<b>CB</b>	<b>New</b>
<b>MWS18/08-06</b>	<b>7<sup>th</sup> August 2018</b>	<b>CA to add Password Protection Protocol to the September meeting Agenda.</b>	<b>CA</b>	<b>New</b>



<b>MWS18/08-07</b>	<b>7<sup>th</sup> August 2018</b>	<b>Chair to review the IGT UNC Code with regards to Ratchet charges and report back to the Workgroup.</b>	<b>Chair</b>	<b>New</b>
<b>MWS18/08-08</b>	<b>7<sup>th</sup> August 2018</b>	<b>CA to communicate with Cher Harris on the lack of access to the information required for the AQ review and report back to the Workgroup.</b>	<b>CA</b>	<b>New</b>