

## **IGT UNC Modification Workstream Meeting 18-07**

**Tuesday 3<sup>rd</sup> July 2018**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Kate Mulvany	(KM)	Centrica	
Mark Jones	(MJ)	SSE	
Kirsty Dudley	(KD)	E.ON	
Lesley Bowen*	(LB)	EDF	
Rob Johnson*	(RJ)	ES Pipelines	
John Cooper*	(JC)	BU-UK	
Cher Harris*	(CH)	Indigo Pipelines	
Raymond Elliot*	(RE)	Ofgem	Item 8 only
Paul Orsler	(PO)	Xoserve	
Rachel Bird	(RB)	Gemserv	Secretariat

### **1. Welcome and apologies for absence**

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream. Apologies were received by Nicky Rozier (BU-UK) and Paul Rocke (Gemserv).

### **2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the final agenda. KD had one item of AOB for the agenda concerning the RPC template. The Workgroup had no further business to add to the agenda.

### **3. Approval of the Previous Minutes**

Attendees reviewed the minutes from the Modification Workstream meeting held on 5<sup>th</sup> June 2018 (18-06). The Workgroup had no comments on the previous minutes. The minutes were agreed and approved as a true and accurate record of the meeting.

### **4. Outstanding Actions**

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

#### **18/06-06**

RB noted that in offline discussions with Nicky Rozier (BU-UK), Nicky felt that the AIGT meeting was not the correct place to address a review of the AQ procedure ancillary document as this meeting consists of CEO and very high management. CH added that this year in particular was challenging as

previously data that had been available to IGTs was now dealt with by the CDSP and therefore no longer relevant. The Workgroup resolved to review the AQ review procedure at the next Workgroup meeting.

**Action MWS18/07-01: CA to add the review of the AQ review procedures document to the August Workstream meeting.**

## 5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
662	Revenue Recovery at Combined ASEPs	<b>This will have no impact on the IGT UNC and the WG resolved to remove this from the watch list.</b>
661	R Reconciliation and Imbalance Cash Out Prices	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
660	Amendment to PARR permissions to allow PAC to update with UNCC approval	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
659	Improvements to the Composite Weather Variable	The Workgroup noted that this modification has been separated out of UNC644. There could be some areas of crossover with the IGT UNC. The Workgroup resolved to monitor this until the legal text has been released.
658	CDSP to identify and develop improvements to LDZ settlement processes	The Workgroup resolved that as this is a modification looking at Settlement there should be no impact on the IGT UNC. <b>The WG resolved to remove his from the register.</b>
657	Adding AQ reporting to the PARR Schedule reporting suite	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
656	Changes to Modification Panel arrangements	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the RG004 discussions. The UNC has not yet met to discuss this as the July meeting was cancelled.
655	S Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone.	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. However, a first analysis indicated that the IGT UNC could point across at a sufficiently high level.
654	Mandating the provision of NDM	IGT110 is being developed by the proposer and a

		sample data	variant returned to the WG in August 2018.
652		Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
651		Replacement of the Retrospective Data Update provisions	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
649		Update to UNC to formalise the Data Enquiry Service Permissions Matrix	No implications on the iGT UNC in current legal text, however, the iGT UNC does not directly reference 'Data Enquiry Service' and it remains a watching brief to see how this modification develops.
647		Opening Class 1 reads to Competition	This modification proposes to Open Class 1 reads to competition by introducing common arrangements for Class 1 and 2 by removing the DNO obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. There will be IGT UNC implications if the obligation is removed from the IGTAD and places on IGTs who do not have those commercial arrangements. <b>ESPUG have drafted a modification proposal and intend to bring this to the next WG meeting for discussion. See below discussion.</b>
632	S	Shipper asset details reconciliation	IGT109F has now been passed for implementation and will be included in the November release. <b>The WG resolved to remove his from the register.</b>
630	R	Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	The Workgroup noted that this may affect the IGT UNC and noted that this should continue to be monitored. WG resolved to wait for more development in this review group before forming an IGT equivalent. Xoserve still developing and impact assessment in this review group.
623		Governance Arrangements for Alternatives to Self-Governance Modification Proposals	This modification has been passed for implementation and was included in a release on 20 <sup>th</sup> April 2018. The IGT UNC will require an equivalent modification if deemed necessary.
619		Application of proportionate ratchet charges to daily read sites	619A has been recommended by UNC Panel for implementation. Currently awaiting Authority decision. This modification recognises new product classes and the Workgroup has resolved to monitor this modification.

RJ noted that ESPUG has drafted a modification proposal and are consulting with BU-UK to refine this before submitting it to the Code Administrator. The group discussed that the obligation to read Class 1 meters will now move from the GT to the IGT if a modification is not put in place. KD noted that some of the Class 1 sites are very large and some have their own CSEP, however, added that the deadline for this change is March 2020, and so there will be a lot of time to discuss this with IGTs. PO added that he will seek to find out how many Class 1 IGT meters there are live and bring this information back to the next meeting.

**Action MWS18/07-02: PO to get quantitative data on how many Class 1 IGT meters are live and bring this back to the August meeting.**

**Action MWS18/07-03: RJ to speak with Nicky Rozier (BU-UK) with regards to UNC647 and bring draft modification back to August meeting.**

**Action MWS18/07-04: CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.**

## **6. Modification Workgroup**

### [IGT110S – Mandating the provision of NDM sample data](#)

KD noted that the variant modification is still being amended as some of the details are still being defined. KD noted that she is working with SGN lawyers (who are providing the legal text drafting for UNC654) in order to align both texts. KD noted that the variant will include a specific carve-out for IGTs within the PARR reporting and that a minimum number of meter points have been outlined in the solution, however, it will be up to the PAC to review this and amend at a later date if they feel this is not sufficient.

The updated modification will be brought to the next workgroup for discussion.

## **7. 2018 draft AQ review – CSEP NExA Table**

The Chair noted that the Code Administrator had received a consolidated report from the AIGT as required under the IGT AQ Review Procedures Ancillary document and had circulated this prior to the meeting. The table displays the 2018-19 Property type average AQ values and compares them to last year's figures in both value and percentage.

IGTs noted that they agreed with the figures and that these were in line with their own estimates. The Chair asked the Workgroup to voice any concerns they may have with the values provided. The Workgroup agreed that the Table was suitable for adoption and referred this to the July Panel to be ratified by the Panel. The Code Administrator advised the Workgroup that if passed by the Panel in July the new table would be included in the February 2019 release.

**Action MWS18/07-05: CA to add the CSEP NExA Table 2018 to the July Panel agenda.**

## **8. Review Group**

### [RG004 - Review of IGT Governance and administration arrangements](#)

The Workgroup reviewed a draft Request for Information (RFI) prepared by Gemserv following the last Workstream meeting. Parties suggested that the current draft was too long, and included an unnecessary amount of information what could deter potential respondents. KM noted that this could be avoided by either hyperlinking in the appendices or embedding these in the document for parties to view whilst completing the RFI.

There was also concern around the way the questions were structured, PO noting this some of the questions were closed and did not invite a detailed answer. The Workgroup made suggestions on

how to further structure the questions, with KD noting that the first question was the linchpin of the RFI.

KM suggested that questions two, three, four and five could be incorporated into one larger question which asked parties to respond to all suggested solutions in one question, thus shortening the RFI and encouraging greater participation.

RJ queried why suggested solution three (IGT UNC referencing the UNC at a high level) was still listed as an option after mention at the last workstream meeting that this would not be feasible and that the reasons why are detailed in IGT039. The Workgroup acknowledged the concern, however, noted that this had not yet been explored and the proposer resolved that this should remain as an option, with any concerns being voiced in the RFI responses. The Chair added that this opinion could be encapsulated in an additional bullet point in solution three. RJ was agreed that this was an appropriate action.

MJ observed that the modification analysis could be seen as subjective, noting that some of the modifications listed in appendix B could be classed as CDSP specific as these would not have been raised if not for single service provision. The Workgroup noted that the table was subjective although was widely accepted by most members of the Workgroup. KD suggested a disclaimer be added to this appendix to note that this was collated by the Code Administrator and ratified by the Workgroup and that parties should consider the table subjectively. MJ agreed for the additional sentence to be added.

The Chair thanked the group for their input and asked the Code Administrator to amend the current drafting and send out ex-workgroup for further comments. The Workgroup agreed that this was the most appropriate next steps and agreed that a final version should be sent out to industry as soon as possible, to return to the September Workstream meeting for further discussion.

**Action MWS18/07-06: CA to amend the draft RFI for RG004 and send ex-Workgroup for further comment.**

## **9. Password Protection Protocol**

The Chair noted that the Password Protection Protocol was created in 2010 and updated in 2017 as part of SSP to provide rules around the creation of passwords used to send sensitive data over email between Pipeline Operators and Pipeline Users. The Chair noted that in the document there is an obligation on the Code Administrator to send out a reminder to all parties in line with Code releases to change passwords frequently. This has not been actioned for some months, and the Chair queried whether Shippers were changing their passwords frequently and providing these to IGTs? CH noted that this varies across Shippers and that smaller Shippers do not frequently change passwords and some may even still be on a default password issued to the at the commencement of their contracts with IGTs.

KD noted that there may be cause to look at how data is transferred between Shippers and IGTs post GDPR and that a gateway may be more suitable.

The Chair noted that the Code Administrator will send out an email prompting Shippers to change their passwords and ask all parties if they have any concerns regarding the protocol.

**Action MWS18/07-07: CA to email all parties to prompt Shippers to change their passwords and to seek and concerns around the protocol.**

## **10. IGT UNC Known Issues register**

The Workgroup reviewed the current items recorded on the known issues register

The Workgroup resolved to remove the issue regarding the IGT RGMA Guidance document as this has now been amended and provided to the Code Administrator for publication.

## **11. AOB**

KD noted that following an internal review it was considered that the RPC template is being interpreted differently by IGTs, and some of the areas of the template are being filled out incorrectly. Therefore E.ON are looking to draft a modification to negate any ambiguous wording in the Ancillary document and align all fields to the same character length. KD encouraged the Workgroup to send any suggestions parties may have on the ancillary document as these can be added to the drafting.

**The next IGT UNC Modification Workstream Meeting is on 7<sup>th</sup> August 2018**

## Appendix 1

<b>MWS17/11-05</b>	<b>7<sup>th</sup> November 2017</b>	<b>NR to draft a modification proposal to change the CSEP NExA Table.</b>	<b>NR</b>	<b>Carried Forward. Draft modification report will be brought to the July Panel meeting.</b>
MWS18/03-06	6 <sup>th</sup> March 2018	CA to send out an email to all IGTs to ascertain whether they are willing to change their processes to incorporate planned sites as per the understood intention of the code and an expectation of when IGTs can deliver this.	CA	Closed.
<b>MWS18/06-01</b>	<b>5<sup>th</sup> June 2018</b>	<b>RJ to compile a list of required Shipper contacts which would be useful to include in the SOS escalation spreadsheet and return to the Workgroup.</b>	<b>RJ</b>	<b>Carried Forward. RJ to bring list back to the August Workgroup.</b>
MWS18/06-02	5 <sup>th</sup> June 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	Closed.
MWS18/06-03	5 <sup>th</sup> June 2018	CA to add the RG003 Workgroup report to the June Panel agenda.	CA	Closed.
MWS18/06-04	5 <sup>th</sup> June 2018	CA to amend the problem statement paper to include more detailed explanation of the dual-modification process.	CA	Closed.
MWS18/06-05	5 <sup>th</sup> June 2018	CA to prepare a draft RFI for RG004 and bring these questions back to the July Workgroup.	CA	Closed.
MWS18/06-06	5 <sup>th</sup> June 2018	NR to consult the AIGT with regards to providing more clarification on the AQ NExA review process for newer entrant IGTs.	NR	Closed.
<b>MWS18/07-01</b>	<b>3<sup>rd</sup> July 2018</b>	<b>CA to add the review of the AQ review procedures document to the August Workstream meeting.</b>	<b>CA</b>	<b>New</b>
<b>MWS18/07-02</b>	<b>3<sup>rd</sup> July 2018</b>	<b>PO to get quantitative data on how many Class 1 IGT meters are live and bring this back to the August meeting.</b>	<b>PO</b>	<b>New</b>
<b>MWS18/07-03</b>	<b>3<sup>rd</sup> July 2018</b>	<b>RJ to speak with Nicky Rozier (BU-UK) with regards to UNC647 and bring draft</b>	<b>RJ</b>	<b>New</b>

		modification back to August meeting.		
MWS18/07-04	3 <sup>rd</sup> July 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	New
MWS18/07-05	3 <sup>rd</sup> July 2018	CA to add the CSEP NExA Table 2018 to the July Panel agenda.	CA	New
MWS18/07-06	3 <sup>rd</sup> July 2018	CA to amend the draft RFI for RG004 and send ex-Workgroup for further comment.	CA	New
MWS18/07-07	3 <sup>rd</sup> July 2018	CA to email all parties to prompt Shippers to change their passwords and to seek and concerns around the protocol.	CA	New