

IGT UNC Modification Panel Meeting 18-07

Wednesday 18th July 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Mark Jones (MJ)*	SSE Energy Supply	Pipeline Users	
Kirsty Dudley (KD)*	E.ON	Pipeline Users	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Rob Johnson (RJ)*	ESPUG	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Andy Miller (AM)*	Xoserve	CDSP	Item 5 only
Rachel Bird (RB)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Rob Johnson (ESPUG) was nominated as the alternate for Victoria Parker. Apologies were received from Roberta Fernie (Ofgem).

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Panel had no further items to add to the agenda.

3. Approval of the previous minutes

RB informed the Panel that no comments had been received regarding the May Panel meeting minutes prior to the meeting. RB noted that following a discussion at the July Workstream meeting around whether the Panel had deferred responsibility to the Workgroup to instruct the circulation of the RFI, the June Panel minutes were not clear on this, however, the Code Administrators notes were clear that this happened. An additional line has therefore been added to the end of agenda item seven which reads 'The Panel was happy to defer decision to the Workgroup with regards to sending the RFI to industry'. The minutes from the previous Modification Panel meeting (20th June 2018) were approved as a true and accurate record of the meeting.

4. Outstanding actions

18/06-01	Code Administrator to notify all parties that IGT109F has been decided by the Panel and will be scheduled for implementation in the November release.	Closed
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18/06-02	Code Administrator to send out a note reminding parties to change their passwords. Code Administrator to also add Password Protection Protocols as an agenda item for the July Workstream.	Carried forward
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RB concluded that all action points from the last meeting are now closed.

5. Short Notice business

[IGT114 – Extending the data available to Suppliers under K24.3\(I\)](#)

Andy Miller (Xoserve) delivered a presentation on the background of IGT114 and the reasons why this change has been raised both in the IGT UNC and UNC¹. AM noted that the modification extends the data items included in IGT106S (Provision of access to Domestic Consumer data for Suppliers) and also encompasses both Domestic data and Non-domestic data.

The modification has originated from developments in the Joint Market Intelligence Service Development Group (JMDG) of which the proposer of this modification, Colin Blair is a MIS Programme Board (MPB) member. This modification will help further develop the MIS API solutions, AM adding that all data items identified in IGT114 have been put through a process with Suppliers who use these data items to identify customers and to identify correct meters during the switching programme.

JR queried whether the data could be separated. AM noted that the AP can be built to be as specific as needed and in the event that one Code would approve and the other reject this modification, the data available to the API could be tailored accordingly. However, AM stressed that the proposer of the modification would like these modifications to be processed in line with each other.

MJ added that the current modifications required additional background information as in its current draft it is not apparent that this is linked to MIS development. AM welcomed the suggested amendments and resolved to work with the proposer to redraft the modification.

KD suggested that as this modification will work towards the same timetable as UNC663, it would be pragmatic to hold these as joint workstream meetings. AM noted that the UNC Panel were discussing UNC663 at their Panel meeting later and that it is suggested this go to the Distribution Workstream meeting on 26th July 2018.

JR suggested that additional correspondence be sent to Parties to ensure they can attend the meeting. The Chair resolved to take an action to speak with the Joint Office following the UNC Panel meeting to suggest this is held jointly.

Action 18/07-01: Code Administrator to speak with the Joint Office to ensure that IGT114 and UNC663 are progressed in a Joint Workgroup.

¹ <https://www.igt-unc.co.uk/wp-content/uploads/2018/07/Modification-114-Mod-Panel-presentation.pdf>

6. Panel Decision

CSEP NExA Table

The Chair noted that the draft CSEP NExA Table was collated by the IGTs, submitted to the Code Administrator and then circulated to industry. The table was discussed at the July Workstream meeting and the Workgroup agreed that the table values were reasonable and that this should be sent to the Panel for ratification.

The Chair asked the Panel to voice any concerns they may have on the table. The Panel were happy that the table was reasonable.

The Chair invited the Panel to vote on the 2018-19 table and the Panel unanimously voted to implement the table. The Chair noted that the current ancillary document will be updated to reflect the Panel's decision and noted that this will be included in the February 2019 Code release.

Action 18/07-02: Code Administrator to amend the CSEP NExA Table for 2018-19 and include this in the February 2019 Code release.

7. Update on Review group

RG004

[RG004 - Review of IGT Governance and administration arrangements](#)

The Chair noted that discussions at the July Workstream meeting focused on a draft Request for Information (RFI) prepared by Gemserv. Discussions were constructive in suggested amendments to the document which would keep it more concise, but would ensure no detail was lost in the analysis. The Chair added that a second draft had been created, and circulated to Workgroup members following the meeting and that the intention is to send out a finalised copy to industry on 18th July for a 20-day consultation period. The summarised responses will be discussed at the September 2019 Workstream meeting.

The Panel noted the update and suggested that the Code Administrator contact the Joint Office to ask them to circulate the RFI to ensure a wider canvas of Parties.

Action 18/07-03: Code Administrator to speak with the Joint Office to ensure that the RFI is circulated to their distribution list for wider canvassing.

8. Withdrawn Modifications

None.

9. Urgent Modification Proposals received

None.

10. Non-urgent Modification Proposals

[IGT111 - Updating of the IGT UNC data permissions](#)

The Chair introduced the modification noting the purpose of this modification is to align the current IGT UNC data permission provisions following the recommendations of Review Group 003. The Panel noted that they understood the intention of the proposal, following the closure of RG003.

The Chair noted that the proposer recommends this modification go straight out for consultation and the Panel supported this view. The Panel agreed that this should be progressed under Self-Governance procedures.

RB noted that this would be sent out following the meeting for a 15-day consultation period and would return to the September Panel for decision.

Action 18/07-04: Code Administrator to send the Draft Modification Report out to Consultation for a 15-day period.

[IGT112 - Refinements to the RPC Template](#)

KD introduced the modification noting that this modification seeks to refine the RPC template to add clarity and ensure it remains up to date and robust. KD added that following discussions with various IGTs on the differing interpretations of the template the modification looks to add clarity to the process. KD noted that as the modification's solution will be technical it may be appropriate to create a technical subgroup who can develop the template solution in parallel to the Workgroup developing the regulations and business rules.

JR queried whether the scope of the modification had potential to grow, noting that this modification could have the potential to develop into a material change. KD noted that the scope of this modification is specific to reviewing the RPC template ancillary document and that any scope creep should be included in another modification, however, as the proposer, would strongly suggest that this stay to task.

CH queried whether the modification intends to change the way the template is transferred, including making this a CSV file. KD noted that this may already be a CSV file and resolved to look at the legal text for this modification and refer the question to a Workgroup.

The Chair suggested that the first workgroup meeting should focus on the intention and business rules of the modification, inviting technical experts to the second meeting to develop the technical solutions once there was clarity on what the technical solution was required to deliver.

The Panel voted unanimously to send this to a Workstream meeting for further development.

Action 18/07-05: Code Administrator to add IGT112 to the August Workstream meeting agenda for discussion.

[IGT113 - Amendments to the CSEP NExA Table Ancillary Document and associated templates](#)

JR introduced this modification noting that the intention of this modification is to consolidate the 1 BED property type, ensuring it complies with the file format length. Additional property types currently used by the industry are to be included in the CSEP NExA Table, this will help to ensure the PSA process is aligned with what is occurring operationally.

The Chair noted that the scope of the modification may have changed since the initial discussions, and that the Workgroup may wish to challenge this. JR acknowledged this comment and noted this could be debated at the Workstream meeting. The Chair also noted that although Ofgem were unable to attend the meeting today they had submitted a question with regards to the status of the modification. The Chair confirmed that Ofgem would like to know why the proposer deems the modification a material change. JR responded that Nicky Rozier had considered all options, and although she couldn't comment directly with regards to the final decisions of the governance it may be to do with the way IGTs use property banding in their asset portfolios.

The Chair resolved that this should also be discussed at the Workstream meeting.

The Panel voted unanimously to send this to a Workstream meeting for further development.

Action 18/07-06: Code Administrator to add IGT113 to the August Workstream meeting agenda for discussion.

11. Fast-Track Modification Proposals

None.

12. Workgroup Reports

None.

13. Final Modification Reports

None.

14. Authority Updates

None.

15. AOB

None.

The next Modification Panel meeting will be convened on 15th August 2018.

Summary of Actions

Action Reference	Date	Action	Owner	Status
18/06-01	20 th June 2018	Code Administrator to notify all parties that IGT109F has been decided by the Panel and will be scheduled for implementation in the November release.	CA	Closed.
18/06-02	20 th June 2018	Code Administrator to send out a note reminding parties to change their passwords. Code Administrator to also add Password Protection Protocols as an agenda item for the July Workstream.	CA	Carried Forward. This will be sent out in due course by the Code Administrator.
18/07-01	18 th July 2018	Code Administrator to speak with the Joint Office to ensure that IGT114 and UNC663 are progressed in a Joint Workgroup.	CA	New
18/07-02	18 th July 2018	Code Administrator to amend the CSEP NExA Table for 2018-19 and include this in the February 2019 Code release.	CA	New
18/07-03	18 th July 2018	Code Administrator to speak with the Joint Office to ensure that the RFI is circulated to their distribution list for wider canvassing.	CA	New
18/07-04	18 th July 2018	Code Administrator to send the Draft Modification Report out to Consultation for a 15-day period.	CA	New
18/07-05	18 th July 2018	Code Administrator to add IGT112 to the August Workstream meeting agenda for discussion.	CA	New
18/07-06	18 th July 2018	Code Administrator to add IGT113 to the August Workstream meeting agenda for discussion.	CA	New