

IGT UNC Modification Workstream Meeting 18-05

Tuesday 1st May 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Kate Mulvany	(KM)	Centrica	
Mark Jones	(MJ)	SSE	
Claire Towler	(CT)	SSE	
Radhika Kalra	(RK)	E.ON	
Kirsty Dudley	(KD)	E.ON	
Rob Johnson	(RJ)	ES Pipelines	
Nicky Rozier*	(NR)	BU-UK	
John Cooper	(JC)	BU-UK	
Cher Harris*	(CH)	Indigo Pipelines	
John McKluskey*	(JM)	Fulcum	
Roberta Fernie*	(RF)	Ofgem	Item 8 only
Paul Orsler	(PO)	Xoserve	
Paul Roche	(PR)	Gemserv	Item 8 only
Rachel Bird	(RB)	Gemserv	Secretariat

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream. No apologies were received ahead of this meeting.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. The Workgroup had no further business to add to the agenda.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 3rd April 2018 (18-04). The Workgroup did not have any comments on the previous minutes. The minutes were agreed and approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
657	Adding AQ reporting to the PARR Schedule reporting suite	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
656	Changes to Modification Panel arrangements	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the RG004 discussions.
655	S Requiring a Meter Reading following a change of Local Distribution Zone or Exit Zone.	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC. However, a first analysis indicated that the IGT UNC could point across at a sufficiently high level.
654	Mandating the provision of NDM sample data	E.ON have raised a draft modification proposal to be discussed in agenda item 9.
652	Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
651	Replacement of the Retrospective Data Update provisions	The Workgroup resolved to monitor this modification as the legal text has not yet been released and this may have an effect on the IGT UNC.
649	Update to UNC to formalise the Data Enquiry Service Permissions Matrix	No implications on the IGT UNC in current legal text, however, the IGT UNC does not directly reference 'Data Enquiry Service' and it has been agreed to cover this off in the RG003 review group work.
647	Opening Class 1 reads to Competition	This modification proposes to Open Class 1 reads to competition by introducing common arrangements for Class 1 and 2 by removing the DNO obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. There will be IGT UNC implications if the obligation is removed from the IGTAD and places on IGTs who do not have those commercial arrangements and Workgroup resolved to monitor this modification.
641	S Amendments to Modification 0431 - Shipper/Transporter - Meter Point Portfolio Reconciliation rules and obligations	IGT103 has been passed for implementation and will be included in the June release. The Workgroup resolved to remove this from the tracker.
632	S Shipper asset details reconciliation	The Workgroup noted that this will affect the IGT UNC. Although the IGT UNC points across to parts of Section M it does not encompass all changes made to the UNC. Modification needed to align Codes. FT Modification to be progressed sponsored by Centrica.

630 R	Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	The Workgroup noted that this may affect the IGT UNC and noted that this should continue to be monitored. WG resolved to wait for more development in this review group before forming an IGT equivalent.
623	Governance Arrangements for Alternatives to Self-Governance Modification Proposals	This modification has been passed for implementation and will be included in a release on 20 th April 2018. The IGT UNC will require an equivalent modification.
619	Application of proportionate ratchet charges to daily read sites	619A has been recommended by UNC Panel for implementation. Currently awaiting Authority decision. This modification recognises new product classes and the Workgroup has resolved to monitor this modification.

NR noted that Xoserve will be discussing UNC630R at the next IGT constituency Teleconference, specifically transportation charges and any topics which weren't suitable for the main Workgroup. NR encouraged all IGTs to participate in the teleconference if possible.

Action MWS18/05-01: CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.

6. Modification Workgroup

None.

7. Review Group

[RG003 - Review of Data Permissions](#)

The Chair noted that at the last meeting Xoserve took an action to produce a comparison paper which shows the connection of the legal text to the service provided. PO noted that the paper which has been produced also includes any licence obligations connected to the data permission and whether these are applicable to IGTs. PO added that the confidentiality mechanisms in place to control who can access the data and for what use, contracts in place, as well as who the 'User' is for each permission has also been detailed.

The Workgroup [reviewed the document](#) and discussed each data permission detailed below:

Price Comparison website (PCW) and Third-Party Intermediary (TPI) access

PO noted that there is a sufficient IGT UNC reference covering the provision of PCW and TPI access for access to IGT data. PO noted that the contractual service provisions are included in the DSC Third Party service agreement, and concluded that there were no further actions needed to cover this section.

Performance Assurance

PO noted that there is a sufficient IGT UNC reference covering the provision of Performance Assurance Committee (PAC) access to IGT data. PO noted that the contractual service provisions are

included in the DSC as a direct service provided to Shippers, and concluded that there were no further actions needed to cover this section.

Smart Meter Data

PO noted that there is a sufficient IGT UNC reference covering the provision of Smart Meter data access. PO noted that the contractual service provisions are included in the DSC as a service provided to GTs/IGTs, and concluded that there were no further actions needed to cover this section.

Meter Asset Providers

PO noted that there is a sufficient IGT UNC reference covering the provision of Meter Asset Providers (MAPs) for access to IGT data. PO noted that the contractual service provisions are included in the DSC Third Party service agreement, and concluded that there were no further actions needed to cover this section.

Domestic Consumer (or person acting on behalf of Domestic Consumer)

PO noted that there is no equivalent IGT UNC reference covering the provision of Consumer data. PO noted that this obligation is included in the GT Licence Condition A31. PO noted that if Xoserve were approached by a Consumer or a person acting on behalf of a Consumer for information Xoserve would currently be obliged to give that particular data. The Chair noted that there is some legal text in the IGT UNC around Consumer supply point data when being used in a change of supplier scenario, however, this does not expand further. NR suggested that this may be covered by IGT106 or IGT095VV which permit access to third parties. RJ suggested that this may need to be discussed by each respective IGT and that this may need to be taken back for discussion.

Data Enquiry

PO noted that there is no equivalent IGT UNC reference covering the provision of access to the Data enquiry service. PO noted that this obligation is included in the Schedule 23 of SPAA and that this is mandatory for all IGTs. The Workgroup discussed whether the provision for data access would be sufficiently covered by IGTs being a signatory to SPAA, therefore, obligating them to share the data. IGT representatives suggested that this may need to be discussed by each respective IGT and that this may need to be taken back for discussion.

Historic Supply Meter Point and Read Information

PO noted that there is no equivalent IGT UNC reference covering the provision of access to the historic supply meter point and read information. PO noted that Xoserve currently produces these reports for suppliers and IGT data is included in these reports. KD added that this was the purpose of single service. The Workgroup discussed the current arrangements and resolved that this should be included in a modification as there is no current IGT UNC governance around this.

Theft of Gas (TOG) reports

PO noted that there is no equivalent IGT UNC reference covering the provision of access to TOG reports. KD noted that the obligation around TOG reporting is included in a closed schedule of SPAA. PO noted that Xoserve does not include IGT data in the report and that this is produced on an aggregate. PO added that there is no specific service to cover this reporting included in the DSC contract, however, there is a general clause which states that '(sic) the CDSP will product reports in order to fulfil the GT licence conditions'.

Gas safety reports

PO noted that there is no equivalent IGT UNC reference covering the provision of access to Gas safety reports, and there is no obligation on the IGTs to produce this, therefore, no further action is required.

Energy Theft Tip Off Service (ETTOS)

KD noted that IGTs are now mandated to share data with ETTOS following SPAA CP17/403 (February 2018) in schedule 37. KD noted that this could be a similar situation to permissions discussed earlier around the Data enquiry service. IGT representatives suggested that this may need to be discussed by each respective IGT and that this may need to be taken back for discussion.

Theft Risk Assessment Service (TRAS)

PO noted that there is no equivalent IGT UNC reference covering the provision of access to the data for TRAS. PO noted that this obligation is included in the Schedule 34 of SPAA and that this is not mandatory for IGTs. However, the report supplied to TRAS is a full portfolio cut and therefore IGT meter points may be included in these reports. IGT representatives suggested that this may need to be discussed by each respective IGT and that this may need to be taken back for discussion.

MAM Access to Data

PO noted that there is no equivalent IGT UNC reference covering the provision of MAM access to data. PO noted that the service provision is included in the DSC third party service agreement and there is some IGT UNC text, however, it does not directly reflect the text included in the UNC.

The IGTs present agreed to set up a teleconference across all IGTs to discuss the spreadsheet further and to determine whether they feel the permissions are sufficiently covered either by existing Code or via obligations to another Code. The Chair asked IGTs to feedback to the Code Administrator before the June Workstream paper day on 22nd May 2018.

Action MWS18/05-02: CA to create a draft Workgroup report for RG003 and to bring this back to the next IGT Workstream meeting in June 2018.

Action MWS18/05-03: IGTs to meet and discuss the findings of RG003 and to report back to the Code Administrator no later than 22nd May 2018.

8. RG004

[RG004 - Review of IGT Governance and administration arrangements](#)

The Chair began the discussion by outlining some concerns that had been raised at the last Panel meeting which requested that the review group readdress the core issues of the review request. MJ outlined the core issue outlined in the review group request noting that the reason behind raising this review group was because of the inefficient use of resource between the two Codes, adding that since the implementation of Project Nexus most of the modifications being processed are 'mirrored' to keep the Codes aligned, and this group was to address those inefficiencies and try to suggest solutions for this.

KD queried whether some of the suggested solutions were looking to address the wrong areas, noting that the full amalgamation of both Codes may be too extreme in addressing inefficiency in the change process. KD asked Gemserv whether any analysis had been done to determine how many post Nexus modifications had been IGT business, and how many had been created to keep the Codes aligned? PR noted that this had not been done, but would prove valuable to undertake in order to quantify the issue as identified.

PO suggested that problem statements need to be drafted and presented to the group to gain a common consensus on the root issues. The Workgroup agreed this paper would help scope the next steps in selecting the best solutions to pursue, noting that these may be different to those suggested in the initial report.

The Chair queried whether a lack of engagement by the majority of parties with the Code was an issue, KD suggested that it may not just be this Forum and that parties are prioritising their resource across the industry. PR added that prior to Nexus preparations the Workstream representation remains largely similar to those previous numbers. The Chair highlighted that the Panel currently has a Shipper vacancy that could not be filled earlier this year and that another election will be carried out in August that may not receive interest. The Panel would then not meet its quoracy rules and the governance of the Code would not be able to be carried out.

The Workgroup resolved that the core issue needs to be fully realised and written into a problem statement for review at the next meeting. The Workgroup agreed that following this the drivers can be redefined and a Request for Information sent out to industry to ascertain the industries desire for change. The Chair asked whether the Joint Office and GTs should be invited to the Workgroup to discuss governance. MJ noted that he would have to raise a review group request in the UNC to make it a joint workgroup and suggested that the group form the core problems before involving the UNC at this stage. The Workgroup supported this approach.

Action MWS18/05-04: CA to prepare a paper for the next meeting which analyses the modifications raised since January 2015 to ascertain how many of these have been IGT business and how many are 'Housekeeping' changes.

Action MWS18/05-05: CA to prepare a paper for the next meeting which outlines problem statements at the root of RG004.

9. Draft Modification proposal – Mandated NDM sampling

KD introduced a draft Modification proposal to the Workgroup, noting this modification is seeking to introduce an obligation into the IGT UNC for the provision of regular NDM sample data to the Central Data Services Provider (CDSP). KD added that currently NDM Sample Data can be voluntarily provided to the CDSP using the direction in the Xoserve NDM Document “Third Party Supplied NDM Sample Data Guidance and File Format Document”– it outlines the data required and in which format. There has been a noticeable reduction in the data volumes being submitted and the number of contributing organisations is extremely low.

KD noted that there has been a similar modification submitted to the UNC (UNC654) and the solution may be slightly refined in that Workgroup following the publication of Ofgem’s request for information (RFI) findings on sampling, however, noted that any joint workgroup will be steered through the respective Panels.

KD added that the UNC modification was being processed as an Authority modification due to its links with Unidentified Gas, as determined by the UNC Panel. However, it is the proposer’s opinion that this should be progressed as Self-Governance and this will be the option put to the IGT UNC Panel.

The Chair asked the Workgroup for their comments on the draft proposal, and the Workgroup had nothing to add.

10. IGT UNC Known Issues register

The Workgroup reviewed the current items recorded on the known issues register

The Workgroup resolved to keep all items open and carried forward the related actions.

11. AOB

None.

The next IGT UNC Modification Workstream Meeting is on 5th June 2018

Appendix 1

MWS17/11-05	7th November 2017	NR to draft a modification proposal to change the CSEP NExA Table.	NR	Carried Forward. NR aware that the deadline for producing Mod is getting closer.
MWS18/02-01	6th February 2018	CA to discuss the various approaches to contact lists across all Codes at the next CACoP meeting.	CA	Carried Forward. Next CACoP meeting held on 22nd May.
MWS18/03-06	6th March 2018	CA to send out an email to all IGTs to ascertain whether they are willing to change their processes to incorporate planned sites as per the understood intention of the code and an expectation of when IGTs can deliver this.	CA	Carried Forward. Email has been sent to all IGTs, however, not all have replied. CA to follow up on this.
MWS18/03-07	6th March 2018	RJ to follow up with Katy Binch that the IGT RGMA Guidance document is progressing with all SPAA changes and whether this needs to be sent back to the Workgroup for comment.	RJ	Carried Forward. Bring document back to next meeting.
MWS18/04-01	3 rd April 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	Closed.
MWS18/04-02	3 rd April 2018	KM to raise a FT modification to include the missing clause identified in the comparison work of UNC632.	KM	Closed. Happy to sponsor the modification.
MWS18/04-03	3 rd April 2018	PO to create a spreadsheet which will detail the permission, the service, any licence obligations connected and any mechanisms in place for data use for the next meeting.	PO	Closed.
MWS18/04-04	3 rd April 2018	CA to prepare a paper for the next meeting which outlines the agreed drivers for change and a proposed initial weighting against all options for assessment by the next Workgroup.	CA	Closed.
MWS18/04-05	3 rd April 2018	CA to update the Known issues register.	CA	Closed.
MWS18/05-01	1st May 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	New

MWS18/05-02	1 st May 2018	CA to create a draft Workgroup report for RG003 and to bring this back to the next IGT Workstream meeting in June 2018.	CA	New
MWS18/05-03	1 st May 2018	IGTs to meet and discuss the findings of RG003 and to report back to the Code Administrator no later than 22nd May 2018.	IGTs	New
MWS18/05-04	1 st May 2018	CA to prepare a paper for the next meeting which analyses the modifications raised since January 2015 to ascertain how many of these have been IGT business and how many are 'Housekeeping' changes.	CA	New
MWS18/05-05	1 st May 2018	CA to prepare a paper for the next meeting which outlines problem statements at the root of RG004.	CA	New