

IGT UNC Modification Panel Meeting 18-04

Wednesday 18th April 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Mark Jones (MJ)*	SSE Energy Supply	Pipeline Users	
Kirsty Dudley (KD)*	E.ON	Pipeline Users	
Radhika Kalra (RK)*	E.ON	Pipeline Users	Observer
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Rob Johnson (RJ)*	ESPUG	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Roberta Fernie (RF)*	Ofgem	Authority	
Scott Laczay (ScL)	Ofgem	Authority	Item 3 only
Paul Rocke (PR)*	Gemserv	Code Administrator	Secretariat
Rachel Bird (RB)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Rob Johnson (ESPUG) was nominated as the alternate for Victoria Parker.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Panel was happy with the agenda and RB noted one piece of AOB regarding the MOU for the Code Administrator survey.

3. Innovation CACoP Principal

Scott Laczay (Ofgem innovation link) presented to the Panel regarding the progress of the regulatory sandbox and the introduction of a CACoP principal to ensure a consensus across the industry. ScL noted that as yet the Gas sector is removed from current innovations they have received as these are more commonly around upstream and settlement within the Electricity sector. ScL explained that Ofgem has drafted a new CACoP principle they hope to introduce which outlines the entry point into all Codes for a direct relationship between Ofgem and the Code Administrator through the critical friend path. Ofgem hopes that the unanimous consent of this principal across the industry will help Ofgem assist innovators in their journeys and help them provide more detailed feedback in conjunction with the Code Administrators.

ScL resolved to circulate the drafted principal after the meeting and RB asked for any feedback on the principal to be provided prior to the next CACoP meeting in May.

Action 18/04-01: Code Administrator to circulate the drafted CACoP principal around the innovations sandbox, requesting any feedback by 5th May 2018.

4. Approval of the previous minutes

RB informed the Panel that only one comment had been received regarding the March Panel meeting minutes prior to the meeting. This was a correction to agenda item eight, paragraph two line two to insert 'JR explained that she had also queried this with Xoserve and believed that the reason was because the findings of shipperless sites was intended to be an exercise between the Suppliers and Xoserve and that the corrected data would be played back to the IGTs via the daily delta (IDL file)'. The minutes from the previous Modification Panel meeting (21st March 2018) were approved as a true and accurate record of the meeting.

5. Outstanding actions

18/03-01	Code Administrator to add RG004 (IGT UNC governance) review group to the April Workstream agenda.	Completed. Closed.
18/03-02	Code Administrator to send the Draft Modification Report for IGT103 out for Consultation with the closing date of 13th April 2018.	Completed. Closed.
18/03-03	Code Administrator to add an additional question to the Consultation to ask about the extent of any system changes as a result of IGT103 and a lead time of development.	Completed. Closed.
18/03-04	Code Administrator to notify all parties that IGT107F has been decided by the Panel and will be scheduled for implementation in the June release.	Completed. Closed.

RB concluded that all action points from the last meeting are now closed.

6. Short Notice business

None.

7. Panel Decision

None.

8. Update on Review groups

RG003

[RG003 - Review of Data Permissions](#)

The Chair updated the Panel on the progress of RG003 at the last Workstream meeting. The Chair noted that the Workgroup carried out a comparison of Part K of the IGT UNC and section V of the UNC to see where the potential gaps may be in data permissions. The Workgroup identified several areas which are not included in the IGT UNC and Xoserve took an action to create a spreadsheet which links the current legal text to services provided and maps them against licence obligations etc. RB noted that this will be available ahead of the next Workstream meeting. The Chair noted that the review group will likely need a further two sessions to identify the areas of concern and to produce some modification proposal drafting.

RG004

[RG004 - Review of IGT Governance and administration arrangements](#)

The Chair updated the Panel on the progress of RG004 noting that at the initial meeting the Workgroup discussed the four proposed options and additionally a 'do nothing' approach. The group discussed and agreed a set of key drivers for change and Gemserv took an action to produce a paper which would rank the suggested solutions against the key drivers with the aim of discovering if any of the options are not viable to take forward.

JR queried whether the review group discussions had gone further than the intent of the original review group request in looking at solutions to the change process. JR highlighted that one of the main areas of discussion should be to establish the purpose and reasons for the exercise. KD suggested amending the report to give clarity to the intention of the review group request and to eliminate any ambiguity for those parties who aren't engaged in the Workstream.

The Chair noted that the review group is still aligned with the proposer's request and the aim of Gemserv's paper is to give context to the next stage of bottoming out advantages and disadvantages of each suggested solution, including the cost/benefit and complexity of achieving these. The Chair resolved that the key purpose and reason for change should be reiterated at the beginning of the next discussion to ensure that everyone is in agreement.

9. Withdrawn Modifications

None.

10. Urgent Modification Proposals received

None.

11. Non-urgent Modification Proposals received

None.

12. Fast-track Modification Proposals update

None.

13. Workgroup reports

None.

14. Final Modification Reports update

IGT108F

[IGT108F - Updating references for UNC434](#)

The Chair noted that this modification was raised by E.ON on 14th March 2018. This modification seeks to achieve correct linking of clauses between the UNC and the IGT UNC relating to UNC approved Modification 0434, the Chair noted that this is a housekeeping change.

The Chair summarised the consultation responses received noting that one pipeline operator and one pipeline user responded. The Panel agreed with the proposer's view that this modification should proceed under fast track self-governance rules as the change is documentation only and aligns both Codes. The Panel did not voice any opposing views to this Modification and was happy with the solution presented in this Modification, and fully supported the changes to the legal text, whereby it points across to the UNC, to make this consistent and appropriate.

The vote was carried out with two Pipeline Users and three Pipeline Operators. The Panel agreed that the Modification should be implemented by a unanimous vote. The Panel agreed that, as a Self-Governance Modification, it should be implemented on the date scheduled for the June release. This will be subject to a 15-day appeal window as per the Self Governance process.

Action 18/04-02: Code Administrator to notify all parties that IGT108F has been decided by the Panel and will be scheduled for implementation in the June release.

IGT103

[IGT103 - Inclusion of reference within IGT UNC to UNC TPD Section G paragraph 2.12 – 2.14 inclusive - Meter Point Portfolio Reconciliation](#)

The Chair summarised the consultation responses received noting that one pipeline operator responded. The Panel did not voice any opposing views to this Modification and was happy with the solution presented in this Modification, and fully supported the changes to the legal text. The Panel discussed the Code Administrators observation that UNC421S has not yet been sent to Consultation, and the changes to the notice period as set out in UNC421S (20 to 60 days) has not yet been decided upon by the UNC Panel. Only if UNC 0641S is implemented will this notice period change to 60 days which is the period referenced in the IGT 103 Solution. The Panel agreed that if UNC421S is not passed for implementation the notice period will remain at 20 days, regardless of the text within this modification.

The vote was carried out with two Pipeline Users and three Pipeline Operators. The Panel agreed that the Modification should be implemented by a unanimous vote.

The Panel agreed that, as a Self-Governance Modification, it should be implemented on the date scheduled for the June release, which will give as much notice as possible to industry for the start of the process which will be announced by Xoserve in November 2018. This will be subject to a 15-day appeal window as per the Self-Governance process.

Action 18/04-03: Code Administrator to notify all parties that IGT103 has been decided by the Panel and will be scheduled for implementation in the June release.

15. Authority Update

RF noted that Ofgem had now published its Forward Working Plan, which is published on the Ofgem website. RF highlighted that on page 11 of the document Ofgem set out their aims for a Code Governance review which includes the Consultative Board. RF noted that no work will be done on this until the latter part of 2018.

16. AOB

Ofgem Code Administrator Survey

RB noted that National Grid has circulated an MOU for payment terms of the cross-code survey. An email was circulated to the Panel in early April asking for any comments on the MOU ahead of this being signed and sent back to National Grid. RB noted that again the IGT UNC will only pay a proportional amount of the actual yearly fee, reflective of its size and that this is a lower charge than the previous year. RB asked IGT Panel members to return any comments by Friday 20th April 2018.

RB noted that due to GDPR, Gemserv had decided that an 'opt in' approach was best as personal data was being given to a third party and those that had actively opted in would have received an email prompting them to fill out an online survey.

Action 18/04-04: IGT Panel members to review the MOU for the cross-code survey and return any comments by Friday 20th April 2018.

The next Modification Panel meeting will be convened on 16th May 2018.

Summary of Actions

Action Reference	Date	Action	Owner	Status
18/04-01	18 th April 2018	Code Administrator to circulate the drafted CACoP principal around the innovations sandbox, requesting any feedback by 5 th May 2018.	CA	New
18/04-02	18 th April 2018	Code Administrator to notify all parties that IGT108F has been decided by the Panel and will be scheduled for implementation in the June release.	CA	New
18/04-03	18 th April 2018	Code Administrator to notify all parties that IGT103 has been decided by the Panel and will be scheduled for implementation in the June release.	CA	New
18/04-04	18 th April 2018	IGT Panel members to review the MOU for the cross-code survey and return any comments by Friday 20 th April 2018.	IGT Panel	New