

IGT UNC Modification Workstream Meeting 18-04

Tuesday 3rd April 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Kate Mulvany	(KM)	Centrica	
Mark Jones	(MJ)	SSE	
Claire Towler*	(CT)	SSE	
Radhika Karla*	(RK)	E.ON	
Maitrayee Bhowmick - Jewkes*	(MBJ)	Npower	
Rob Johnson	(RJ)	ES Pipelines	
Nicky Rozier	(NR)	BU-UK	
John Cooper*	(JC)	BU-UK	Item 8 only
Angela Love	(AL)	Energetics UK	
Paul Orsler	(PO)	Xoserve	
Paul Roche	(PR)	Gemserv	Item 8 only
Rachel Bird	(RB)	Gemserv	Secretariat

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the IGT UNC Modification Workstream. Apologies were received from Stuart Monk (Murphy Gas Networks) and Matt Collinson (Energetics UK).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. RJ requested that the UNC647 and the possible IGT implications be discussed as AOB. The Chair noted that this would be covered at the end of the meeting.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 6th March 2018 (18-03). The Workgroup did not have any comments on the previous minutes. The minutes were agreed and approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the IGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the IGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
654	Mandating the provision of NDM sample data	The Workgroup noted that the UNC inclusively accommodates CSEP supply points and therefore should be included in any changes via this modification, however, this will be continued to be monitored.
653	Updating the parameters for the NTS Optional Commodity Charge – Introducing the NTS Optional Capacity Charge	No IGT UNC implications.
652	Obligation to submit reads and data for winter consumption calculation (meters in EUC bands 3 - 8)	The Workgroup resolved to monitor this modification as legal text has not yet been released and this may have an effect on the IGT UNC.
651	Replacement of the Retrospective Data Update provisions	The Workgroup resolved to monitor this modification as legal text has not yet been released and this may have an effect on the IGT UNC.
649	Update to UNC to formalise the Data Enquiry Service Permissions Matrix	No implications on the IGT UNC in current legal text, however, the IGT UNC does not directly reference 'Data Enquiry Service' and it has been agreed to cover this off in the RG003 review group work.
648	S End dating the revised DM Read estimation process introduced by Modification 0634	IGT107F has been passed for implementation and will be included in the June release. The Workgroup resolved to remove this from the tracker.
647	Opening Class 1 reads to Competition	This modification proposes to Open Class 1 reads to competition by introducing common arrangements for Class 1 and 2 by removing the DNO obligation to provide a Daily Read service to Shippers for non-telemetered Class 1 Supply Meter Points. There will be IGT UNC implications if the obligation is removed from the IGTAD and places on IGTs who do not have those commercial arrangements and Workgroup resolved to monitor this modification.
641	S Amendments to Modification 0431 - Shipper/Transporter - Meter Point Portfolio Reconciliation rules and obligations	IGT103 has been raised and is currently out for Consultation, closing on 13 th April 2018.
640	S Provision of access to Domestic Consumer data for Suppliers	IGT106 has been passed for implementation and will be included in a special release on 10 th April 2018. The Workgroup resolved to remove this from the tracker.
634	(Urgent) - Revised estimation process for DM sites with D-7 zero consumption	IGT107F has been passed for implementation and will be included in the June release. The Workgroup resolved to remove this from the tracker.
632	S Shipper asset details reconciliation	The Workgroup noted that this will affect the IGT UNC. Although the IGT UNC points across to parts of Section M it does not encompass all changes made to the UNC. Modification needed to align Codes.

		The discussion is outlined below. ACTION; KM to raise a FT modification to include the missing clause identified in the comparison work of UNC632.
630	R Review of the consequential changes required in UNC as a result of the Ofgem Switching Programme	The Workgroup noted that this may affect the IGT UNC and noted that this should continue to be monitored. WG resolved to wait for more development in this review group before forming an IGT equivalent.
623	Governance Arrangements for Alternatives to Self-Governance Modification Proposals	This modification has been passed for implementation and will be included in a release on 20 th April 2018. The IGT UNC will require an equivalent modification.
619	Application of proportionate ratchet charges to daily read sites	619A has been recommended by UNC Panel for implementation. Currently awaiting Authority decision. This modification recognises new product classes and the Workgroup has resolved to monitor this modification.
434	Project Nexus – Retrospective Adjustment	This mod was approved at the same time as the other Nexus Mods but implementation of certain parts was deferred until at least November 2018. It is recommended that the IGT UNC text be reviewed to determine whether any further changes are required to properly align with the UNC legal text for this modification.

Action MWS18/04-01: CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.

The Chair introduced a paper prepared for the meeting which summarised the review conducted of UNC632 and the current provisions in the IGT UNC. The Chair noted that generally most areas of section M have been picked up in Code. There is one area where the IGT UNC does not reference the UNC (M 2.1.14 advanced meters). D2.10 was added by IGT47 (Inclusion of data items relevant to smart metering into existing industry systems) which was developed post the initial iGT039 text extract. The text would have been added to iGT039 at a later stage when additional mods implemented during the iGT039 development phase were being considered. At that stage, the IGT047 text was removed and replaced by a point across to the equivalent UNC text (M2.1.13). However, as the equivalent paragraph to M2.1.14 hadn't been introduced by iGT47, no point across to the UNC was introduced, as it appeared that M2.1.14 did not exist when IGT47 was developed. The Chair explained that further investigation revealed that the cross reference was not updated post IGT47 because at the time Advanced meters were not seen as relevant to IGT networks.

The Workgroup resolved that this was now relevant and a point across should be created. The Workgroup also agreed that this would constitute a Fast Track modification. KM and AL agreed to work on raising this modification.

Action MWS18/04-02: KM to raise a FT modification to include the missing clause identified in the comparison work of UNC632.

6. Modification Workgroup

None.

7. Review Group

[RG003 - Review of Data Permissions](#)

The Chair noted that at the last meeting a high-level comparison was carried out of Part K of the IGT UNC and Section 5 of the UNC. This identified a number of areas where data permissions did not match across the two Codes. Subsequently, the Code Administrator took an action to create a workgroup paper which would highlight the gaps.

The workgroup discussed each data permission detailed below and agreed that these were all areas of concern:

- Consumers;
- Contractor or Agent;
- SPAA;
- ETTOS;
- TRAS;
- Annex V5;
- Theft of Gas; and
- Gas Safety Visits.

PO noted that for the next Workgroup meeting it may be helpful to create a spreadsheet which would show the connection of the legal text to the service provided. The Workgroup agreed with this approach and noted that it should include any licence obligations connected to the data permission and whether these are applicable to IGTs. It should include any confidentiality mechanisms in place to control who can access the data and for what use, contracts in place, as well as who the 'User' is for each permission. PO also added that it would be beneficial to see how the existing data permissions have been referenced over, either at a high-level or in detail.

Action MWS18/04-03: PO to create a spreadsheet which will detail the permission, the service, any licence obligations connected and any mechanisms in place for data use for the next meeting.

8. RG004

[RG004 - Review of IGT Governance and administration arrangements](#)

The Chair introduced a presentation prepared to give structure to the review group discussions. MJ noted that the review group seeks to discuss the current governance arrangements for the IGT UNC. Since Project Nexus significant IGT UNC Modification Workstream business has involved the assessment of the impacts of UNC modifications on the IGT UNC, resulting in parties raising mirror modifications to make the corresponding changes to Code. This is resulting in most IGT UNC work being purely administrative and is resulting in industry resources not being used in the most efficient manner, and the lack of much genuine new IGT change is resulting in reduced attendance and business being discussed at the IGT UNC Workstream meetings. This may also be one of the reasons the last Shipper election process resulted in no candidates putting themselves forward. As such the IGT UNC Panel currently only has 2 Shipper representatives.

The Workgroup reviewed four options for exploration:

- To amalgamate all common areas of the IGT UNC and the UNC into the UNC and to make all those areas that are not common to both codes, such as IGT invoicing and new connections an ancillary document to the UNC. This could have the effect of making the IGT UNC redundant;
- To create a common UNC and IGT UNC modification process so that when a modification is raised under the UNC it takes into account the IGT UNC and requires any changes to the IGT UNC legal text to be produced at the same time as the changes to the UNC legal text, effectively negating the need for mirror and cross-referencing modifications to be raised under the IGT UNC;
- To amend the IGT UNC to reference the UNC at a much higher 'section type' level rather than at the clause level, so that when a UNC modification is implemented which results in the legal text changing the clause numbering within a section of the UNC, an IGT UNC modification is not required to reflect this new numbering; and
- Put the IGT UNC (and its Ancillary documents) in their entirety into the UNC as a separate section akin to the IGTAD and to change the individual Network Codes for IGTs to reference directly the UNC rather than the IGT UNC. The UNC Introduction could be modified to reference the new IGT Section and make it clear that Users shipping on IGT networks would need to read the document together with (and not instead of) the TPD when making arrangements for transportation to IGT Supply Points – i.e. the new IGT section would be the principal document setting out User and IGT responsibilities in connection with the transportation arrangements on IGT pipelines.

The Workgroup discussed at a high-level the benefits, complexity and costs of the four options, as well as discussing the wider Industry change which could affect the options. The Workgroup also outlines the key drivers they saw for changing the current arrangements:

- Right expertise/time dedicated to future potential change;
- Identification of cross-code impacts;
- Reduction of duplication/wastage (both administrative and attendance at multiple workgroups);
- Review of Industry Parties right to make changes to the codes and that those who need to make a change are able to;
- Effective/consistent approach to legal text procurement and composition;
- IGTs/Shippers protected in terms of voting rights & solution development; and
- Alignment of Codes.

The Workgroup agreed these drivers and noted that these should be weighed against all four options to see which are the best to develop further. PR suggested that the Code Administrator could prepare a paper for the next meeting in conjunction with SSE and an IGT which considers these drivers against the options in the review group.

Action MWS18/04-04: CA to prepare a paper for the next meeting which outlines the agreed drivers for change and a proposed initial weighting against all options for assessment by the next Workgroup.

9. IGT UNC Known Issues register

The Workgroup reviewed the current items recorded on the known issues register

The Workgroup resolved to keep all items open and carried forward the related actions.

Action MWS18/04-05: CA to update the Known issues register.

10. AOB

The Workgroup resolved that RJs AOB had been discussed during agenda item 5.

The next IGT UNC Modification Workstream Meeting is on 1st May 2018.

Appendix 1

MWS17/11-05	7 th November 2017	NR to draft a modification proposal to change the CSEP NExA Table.	NR	Carried Forward.
MWS18/02-01	6 th February 2018	CA to discuss the various approaches to contact lists across all Codes at the next CACoP meeting.	CA	Carried Forward.
MWS18/03-01	6 th March 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	Closed.
MWS18/03-02	6 th March 2018	CA to review the legal text of UNC632 to ascertain whether there is a catch-all statement which would include IGT details.	CA	Closed.
MWS18/03-03	6 th March 2018	KD to raise a FT modification to bridge the current gap in Code as a result of the UNC434 review.	KD	Closed.
MWS18/03-04	6 th March 2018	CA to finalise the Workgroup report for IGT103 and add this to the Final Agenda for the March Panel meeting.	CA	Closed.
MWS18/03-05	6 th March 2018	CA to extract the review group findings into a paper to be presented at the next meeting.	CA	Closed.
MWS18/03-06	6 th March 2018	CA to send out an email to all IGTs to ascertain whether they are willing to change their processes to incorporate planned sites as per the understood intention of the code and an expectation of when IGTs can deliver this.	CA	Carried Forward.
MWS18/03-07	6 th March 2018	RJ to follow up with Katy Binch that the IGT RGMA Guidance document is progressing with all SPAA changes and whether this needs to be sent back to the Workgroup for comment.	RJ	Carried Forward.
MWS18/03-08	6 th March 2018	CA to update the Known issues register.	CA	Closed.
MWS18/03-09	6 th March 2018	CA to send out two emails: One to all IGTs to encourage their active participation in RG004 review group and another to the wider distribution list to encourage Shipper participation.	CA	Closed.
MWS18/04-01	3 rd April 2018	CA to update the Cross-Code modification implications tracker to close all modifications which do not implicate the IGT UNC.	CA	New

MWS18/04-02	3rd April 2018	KM to raise a FT modification to include the missing clause identified in the comparison work of UNC632.	KM	New
MWS18/04-03	3rd April 2018	PO to create a spreadsheet which will detail the permission, the service, any licence obligations connected and any mechanisms in place for data use for the next meeting.	PO	New
MWS18/04-04	3rd April 2018	CA to prepare a paper for the next meeting which outlines the agreed drivers for change and a proposed initial weighting against all options for assessment by the next Workgroup.	CA	New
MWS18/04-05	3rd April 2018	CA to update the Known issues register.	CA	New