

iGT UNC Modification Panel Meeting 14-09

Wednesday 20th August 2014

Gemserv, 10 Fenchurch Street, London EC3M 3BE

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Paul Rocke (PR)	Gemserv	Code Administrator	
Cher Harris (CH) *	SSE Pipelines	Pipeline Operators	
Kishan Nundloll (KN) *	ES Pipelines	Pipeline Operators	
Jenny Rawlinson (JR) *	Brookfield Utilities	Pipeline Operators	
Andrew Margan (AM) *	British Gas	Pipeline Users	
Kirandeep Samra (KS) *	npower	Pipeline Users	
Rory Edwards (RE) *	Ofgem	Authority	
Kristian Pilling (KP) *	SSE Supply	iGT062 Workgroup Chair	
Gethyn Howard (GH) *	Brookfield Utilities	iGT039 Workgroup Chair	
Adam Pearce (AP) *	ES Pipelines	iGT068ANC Proposer	

**Attended via teleconference*

1. NOTICE OF ALTERNATES AND APOLOGIES FOR ABSENCE

SL welcomed attendees to the iGT UNC Modification Panel meeting. Apologies had been received from Kirsty Dudley (E.ON UK). PR confirmed that Andrew Margan would be acting as Alternate Pipeline User Representative for Kirsty Dudley in her absence, in addition to his own role as Pipeline User Representative.

2. RECORD OF INVITEES AND OBSERVERS

The Panel welcomed Kristian Pilling (SSE Supply) to present the Workgroup Report from the iGT062 Development Group. The Panel welcomed Gethyn Howard (Brookfield Utilities) to provide an update from the iGT039 Development Group. The Panel welcomed Adam Pearce (ES Pipeline) to present Modification Proposal iGT068ANC.

3. MINUTES FROM THE PREVIOUS MEETING

The minutes from the iGT UNC Panel 14-08 were agreed as a true and accurate record of the meeting.

4. ACTIONS ARISING

Action 01/14-08: iGTs to prepare legal text for iGT066 ahead of the Workgroup meeting scheduled for 11th August 2014. ***Closed. Initial legal text prepared. iGT066 on the agenda for discussion.***

Action 02/14-08: Gemserv to add Ofgem's Self-Governance rules to the iGT UNC Website. ***Closed. Self-Governance Rules can now be found on the iGT UNC Website.***

5. SHORT NOTICE BUSINESS

None.

6. PANEL DECISIONS

None.

7. UPDATE ON DEVELOPMENT GROUPS

[iGT039 - Use of a Single Gas Transporter Agency](#)

GH presented an update on the Development Group activity for iGT039.

GH noted that the workgroup had last met by teleconference on 30th July 2014 for an update on the status of the legal drafting and a high level review of the draft Workgroup Report. Since the meeting, the AIGT had appointed an external law firm, who had since provided initial feedback on the complete draft of legal text. The AIGT would meet by teleconference on 20th August 2014 to agree how to direct the law firm to proceed.

The iGT039 workgroup would meet by teleconference on 21st August 2014 for a general update and to further develop the Workgroup Report. With regard to the issue of the funding methodology, GH noted that he was awaiting a formal update from Jon Dixon (Ofgem), which he hoped to be able to share at the workgroup meeting.

AM queried why the iGTs had opted to utilise an external law firm rather than Gemserv to carry out the legal drafting; AM considered that Gemserv's consistent drafting approach had resulted in a clear, easy-to-read Code, one of the iGT UNC's greatest strengths. GH considered that, whilst Gemserv had been involved in the initial drafting process, the iGTs had identified that the change represented the most substantial rewrite of the iGT UNC in its history and therefore a review by a specialist law firm would provide assurance that contractual risks were mitigated.

[iGT056 – UPRN Provision](#)

JR provided an update on the development activity for iGT056. JR noted that DECC had been asked whether the format or service provider for the UPRN had been mandated; DECC had yet to provide an update, and the Joint Office had considered that there may be no further development until September 2014.

8. URGENT MODIFICATION PROPOSALS RECEIVED

None.

9. NON-URGENT MODIFICATION PROPOSALS RECEIVED

[iGT068ANC - Minor change to iGT047 Ancillary Document – SMU file naming convention “Environment”](#)

SL noted that ES Pipelines had raised iGT068ANC on 5th August 2014, and had proposed that the Modification should be subject to the Ancillary Document change procedure set out in Part K43 of the iGT UNC.

AP noted that the purpose of the change was to change the “Environment” in the File Naming Convention (detailed in the iGT047 Ancillary Document “Data Items Relevant to Smart Metering File Flows”) from “02” to “01”. This change followed discussions with Xoserve and would ensure that SMU files would transmit successfully over IX. AP recommended that the Modification should be implemented before 1st October 2014 – the go-live date for iGT047.

The Panel unanimously **AGREED** that the Modification should be subject to the Ancillary Document change procedure; therefore the Modification would be implemented subject to a majority vote by the Modification Panel. The Panel unanimously **AGREED** that the Modification should be implemented, and unanimously **AGREED** an Implementation Date of 1st October 2014.

10. FAST TRACK MODIFICATION PROPOSALS RECEIVED

None.

11. WORKGROUP REPORTS

[iGT062/AA - Independent Secretariat Services for Modification Work Groups](#)

The Panel welcomed Kristian Pilling (SSE Supply) and Gethyn Howard (Brookfield Utilities) to the meeting to present the Workgroup Report for iGT062 and its Alternative Modification iGT062AA. The Panel noted that a further Alternative Modification – iGT062A – had been withdrawn by its Proposer earlier in the Modification Process.

KP noted that the solution in the two Modifications was essentially the same with the exception of the funding methodology. KP further noted that the workgroup had fully reviewed the legal text for both Modifications. The workgroup had recommended that both Modifications should proceed to consultation as a Draft Modification Report. SL noted that both Modification Proposals had been updated late in the process to include cost impacts; however neither KP nor GH believed that this should prevent the Modifications from proceeding to consultation.

The Panel accepted the Workgroup Report and unanimously **AGREED** that both Modifications should proceed to consultation as a Draft Modification Report, without further legal text drafting.

[iGT063 - Change to the iGT UNC Gas Day to align with the Gas Day in EU Network Codes](#)

SL noted that Brookfield Utilities had raised iGT063 on 2nd July 2014. JR noted that the purpose of the Modification was to facilitate compliance with European legislative changes by amending the definition of the Gas Day within the iGT UNC. JR confirmed that the Workgroup had met once and had agreed the solution and proposed legal text. The workgroup suggested that, subject to Panel decision, parties should be asked to consider any unidentified system impacts within their consultation response. The workgroup recommended that the Modification was circulated for consultation as a Draft Modification Report.

The Panel unanimously **AGREED** that the Modification should be circulated for consultation as a Draft Modification Report, without further legal text drafting.

[iGT066 - Aligning UNC with Licence conditions relating to European legislative change](#)

SL noted that ES Pipelines had raised iGT066 on 8th July 2014. KN noted that the purpose of the Modification was to ensure that the Code was aligned with provisions set out within Standard Licence Condition 9 paragraph 7. KN noted that, whilst the Workgroup Report had recommended that the Modification could proceed to consultation, Ofgem had subsequently submitted further comments on the legal text drafting, and KN considered that a further workgroup meeting was necessitated to agree further amendments to the legal text.

The Panel agreed that it would be prudent to convene a further workgroup by teleconference once an amended legal text had been amended, to ensure that the legal text would be agreed by the workgroup before being send for consultation, with an amended Workgroup Report to be prepared for a subsequent Panel meeting. RE agreed that this approach would be a sensible solution.

12. FINAL MODIFICATION REPORTS

[iGT064 - Removal of Ancillary Document Self-Governance](#)

SL noted that the Draft Modification Report consultation of iGT064 had closed on 11th July 2014, with the Final Modification Report circulated on 25th July 2014. SL further noted that four responses had been received to the consultation, with all four supporting implementation of the change.

SL noted that one respondent had suggested a further clause be added to clarify that the intent of the Modification was not to incorporate Ancillary Documents into the Code itself. It was the view of the Code Administrator that iGT064 did not affect the concept or standing of Ancillary Documents, and that all Ancillary Documents did form part of the Code unless explicitly stated within the Ancillary Document. Panel members concurred with this approach, and the further clause was not to be included; however RE noted that the issue had suggested a degree of ambiguity with regard to the Ancillary Documents that the Panel may wish to address going forward.

The Panel unanimously **AGREED** to recommend implementation of iGT064, and unanimously **AGREED** to recommend a two month lead time following Authority Decision.

13. CACoP REVIEW

PR provided an overview of the feedback received from the CACoP Review Survey carried out by the Code Administrator in July 2014. Three responses had been received during the course of the survey; AM suggested that the low number of responses may be due in part to a general acceptance of the CACoP Principles. PR noted that no party had suggested amended, removing or adding to the existing Principles, although one party had considered that the change process introduced added complexity and may be a barrier to smaller parties raising changes. PR agreed to send the survey to KS and KP to provide further responses.

Action 01/14-09: PR to send CACoP feedback survey to Kiran Samra and Kristian Pilling.

PR noted that the feedback would be shared with the wider industry CACoP Review meeting scheduled for later in the year.

14. AUTHORITY UPDATES

There was no update.

15. ANY OTHER BUSINESS

Industry Data Quality

SL noted that Ofgem had circulated an open letter to the industry recommending an initiative to investigate data quality issues, particularly with respect to ownership and governance. SPAA had volunteered to lead the development of a gas industry report; the first workgroup meeting had been held on 29th July 2014, with iGT UNC representatives in attendance.

KS noted that iGTs and suppliers had agreed to provide evidence of data quality issues in advance of the next scheduled workgroup meeting on 29th August 2014. Many of the issues with data quality were understood to be addressed by ongoing industry changes, including changes to use the Unique Property Reference Number (UPRN).

SL expected that the industry report would be presented to Panel meetings in November 2014; SL understood that the iGT UNC Modification Panel's role would be to approve that proper processes had been applied in the development of the report.

The next Modification Panel meeting will be convened at:

11:00am on 17th September 2014