

iGT Shipper Work Group Meeting 14-03

Monday 7th April 2014 at 10.30am

Gemserv, 10 Fenchurch Street, London EC3M 3BE

Attendee	Initials	Organisation
Steve Ladle (Chair)	SL	Gemserv
Paul Rocke	PR	Gemserv
Katy Binch	KB	ES Pipelines
Trevor Clark	TC	E.ON UK
Rory Edwards *	RE	Ofgem
Bryan Hale	BH	EDF
Maria Hesketh *	MH	Scottish Power
Gethyn Howard *	GH	GTC
Kay Mackey *	KM	GTC
Andrew Margan	AM	British Gas
Trevor Peacock *	TP	Fulcrum
Adam Pearce	AP	ES Pipelines
Kristian Pilling	KP	SSE
Kirandeep Samra	KS	npower

**Attended via teleconference.*

1. Welcome and Apologies for Absence

No apologies for absence were received.

SL noted the change in format of the Workgroup, with less focus on updates from ongoing Development Groups. The group generally agreed that the focus of the iGT Shipper Workgroup should be the discussion of new issues, with discussion around existing Modifications restricted to the individual Development Group meetings. However some felt that an update on the status of existing Modifications would be useful. One possible approach could be the inclusion of a status report as a standing paper for the Workgroup. The Group agreed to monitor the new format for the meeting.

2. Minutes and Actions Arising

The minutes of the meeting held on 25th February 2014 were accepted as a true and accurate record of the meeting.

Please refer to the table at the end of the minutes for further actions arising and updates.

3. Code (iGT UNC, UNC, SPAA) and Ofgem Updates

iGT UNC

SL provided an update from the two Modification Panel meetings that had been convened since the previous Workgroup. The Panel meeting of 19th March 2014 had considered the Modification Proposal for iGT062 and its alternative iGT062A; the first Development Group for these

Modifications (and further alternative iGT062AA) would form part of this Workgroup meeting. The Panel had also agreed to send the Ancillary Document for iGT050A for a further short consultation, and a special Panel meeting was convened on 4th April 2014 to consider comments raised. The special Panel determined to defer implementation of iGT050A until 1st October 2014, and the Panel meeting to be held on 16th April 2014 will consider a final version of the Ancillary Document.

SPAA

TC noted that, following a tranche of MDD updates, the SPAA Expert Group would be reviewing the process for changing MDD codes going forward. TC considered that there may in future be one industry-wide MDD table to ensure consistency of information. The Group would also be looking at methodology for rejecting a single change within a tranche of changes, rather than having to reject the whole change.

4. Development Group: iGT062/A/AA Independent Secretariat Services for Modification Work Groups

Gemserv left the meeting for this agenda item. The minutes for the Development Group will be published outside of these minutes.

5. Standards of Service

SL noted that that Development Group for iGT039 had raised the issue of Standards of Service in the iGT UNC to be considered at the iGT Shipper Workgroup. The group agreed that this item should be deferred until the following meeting, and requested that Gethyn Howard (GTC) could provide a short explanation of what the anticipated output of any discussion could be. The group also considered that it would be beneficial to include Andy Miller (Xoserve) in the discussions.

Action iGTWG14/03-01: Gemserv to speak with Gethyn Howard (GTC) to provide a note explaining the issue of Standards of Service and any anticipated outcome.

Action iGTWG14/03-02: Gemserv to invite Andy Miller (Xoserve) to attend the next iGT Shipper Workgroup for the discussion of Standards of Service.

6. Average AQ Calculation

AP noted that he had commenced some analysis around the impact of using different methods to calculate the average AQ, but that further analysis was necessary. AP agreed to prepare detailed analysis in advance of a future meeting of the Workgroup.

7. Any Operational Issues

KP provided some feedback with regard to the speed of query resolution from a number of iGTs. It was noted that recent months had seen significant increases in the number of customer transfers which could be putting pressure on individual business resources. It was also discussed whether the increase in data cleansing activity for SSP provision and Smart metering may also impact on the number of queries raised with consequent pressures on resourcing levels and query turn round

times. AP considered that iGTs were continuing to handle queries in line with processes in order to manage the business effectively.

8. Any Other Business

AM considered whether there may be an opportunity to review the way that the Modifications page on the iGT UNC Website was presented. Furthermore, AM suggested that a calendar of key dates may be useful for inclusion on the Website. Gemserv noted that they were continuously looking to enhance the effectiveness of the Website and agreed to look at ways that the presentation of information on the Website might be improved.

Action iGTWG14/03-03: Gemserv to consider how the presentation of Modification information on the iGT UNC Website might be improved.

9. Date of Next Meeting

The next meeting of the iGT Shipper Workgroup will be held on Monday 19th May 2014.

iGT Shipper Standing Workgroup Action Table

Action Ref	Meeting Date	Action	Owner	Status Update
Action iGTWG12/07-05:	29 th October 2012	SL to consider the required wording changes and iGT Representative to circulate the 2006 version (once received). At the meeting on the 7 th April 2014, the Group agreed that this issue could be closed as no parties considered the use of the current Fax Forms to be a problem, particularly as their life span was limited.	GH	Closed.
Action iGTWG13/07-03:	28th October 2013	JR to draft an iGT UNC Modification Proposal covering the changes necessitated by the change to the gas day.	JR	Carried forward.
Action iGTWG14/02-01	24 th February 2014	iGTs and Shippers to provide feedback to Adam Pearce on Sale of Networks Scenarios document in advance of April iGT Shipper Workgroup.	All	Closed.
Action iGTWG14/03-01	7th April 2014	Gemserv to speak with Gethyn Howard (GTC) to provide a note	Gemserv	

		explaining the issue of Standards of Service and any anticipated outcome.		
Action iGTWG14/03-02	7th April 2014	Gemserv to invite Andy Miller (Xoserve) to attend the next iGT Shipper Workgroup for the discussion of Standards of Service.	Gemserv	
Action iGTWG14/03-03	7th April 2014	Gemserv to consider how the presentation of Modification information on the iGT UNC Website might be improved.	Gemserv	