

Operational Metering Communications Meeting (4)

Date Of Meeting: 4th August 2011

Time of Meeting: 10.30am

Location: Eon's Office Pall Mall

Present:	Jenny Rawlinson (Chair)	JR	GTC
	Tracy Goymer	TG	GTC
	Sham Afonja	SA	NPower
	Lisa Wong	LW	ESP
	Ashley Collins	AC	EDF
	Gethyn Howard	GH	IPL
	Colette Baldwin	CB	Eon
	David McCrone	DM	SCP(Teleconference)

1. Admin and Introductions

JR advised that there were no firm alarm tests due.

2. Minutes of Previous Meeting

Agreed by all.

3. Actions

Actions were discussed and Action Log table has been updated, please see below.

4. Review of 8 files

What level of validation will be performed?

- i.e. if address info is different in de-appointment or job update.
- Hierarchy of validation required? MPR most important, msn.

ACTION: SA to start putting together a User Guide, to include the above points.

ACTION: CB to speak to National Grid to determine their validation routine.

ACTION: TG to amend Visio chart and re circulate

ONAGE:

Contract ref is required for appointment (unlikely to be relevant) but conditional in de appointment. The issue is that we have no refs in place between IGTs and Shippers.

Use a generic ref i.e. LEP001 but this will need to be agreed between parties.

Padding:

Need agreement on whether we will or will not pad fields.

ACTION: All parties to check their current procedure for padding and how it works and how they wish this to work.

Sub-deduct arrangements

IGTs do not have this so would need to hardcode the field as "F" for freestanding rather than primary. This would not, however, be a true reflection of what iGTs use.

ACTION: iGTs to confirm whether this would be an issue.

- New MAM id needs to be mandatory on the ONAGE flow. *A SPAA CP will also be required to do this (best practice).* Note that K08 provides GT with MAM details but ONAGE will be sent in pseudo MAM form.
- Information requests from incoming MAM (ONDET)

Issue is that GT would essentially be providing information service for assets that are beyond the responsibility of the GT.

- Refer to SCOGES?
- Chargeable activity?

Needs to go back to group and add as issues log as could be covered under MAM Manual i.e communication between MAMs. Could this not simply be provided by Supplier via the Shipper portfolio extract?

ACTION: Ash suspects it is used in an IGT flow so will dig out email sent to Jenny to check where this is thought to be used.

RNAGE

- TROUT is a baseline not Rainbow code

Multiple levels of rejection required at a line by line level. All rejection Codes need to be built in (refers to 1.2.2 in 15.8.3 in baseline).

ACTION: IGTs to check how current validation is carried out i.e rejects with detail as soon as first issue is found.

ONUPD

- To be used for updates and not jobs.
- GT/MAM would require de appointment prior to ONUPD being sent which would need to be sent via ONJOB. ONJOB is suppressed so retrospective updates will be difficult – add to issues log.
 - AQ read issues
 - Issue of joint activity of IGT and MAM for retrospective change outs and separate de appointment and meter update files.

Installation date is not a field in the ONUPD.

Potential complications where de appointed but meter is not removed.

ACTION: Parties to decide whether they would allow this or as in the case of NG only allow removal of meter where de appointed.

ONJOB

Many of the asset data jobs are optional in UK Link but conditional in RGMA. Would advise are conditional.

Meter reads and Inspection date items are duplicated across .JOB file and existing Code file formats. Could create validation issues.

- Also an issue for retrospective updates where meter has already been exchanged.
- ***Add to risk register***

K08/09.

- Note that these files use the Xoserve Shipper ID rather than SPAA MDD code.
- K08/09 headers and trailers are different to RGMA format as are UK Link files

5. Consideration of appropriate files for PEMs scenarios and Communications

This has been carried forward to the next meeting.

6. Review of Work Plan

7. AOB

No AOB

Action Log

1	TG	To amend Visio flows and circulate to all	Pending
2	AS	To look at Reading (M) and read date (O) on .UPD File	Pending
3	AS	To compare .Job with ONJOB	Pending
4	SA	To start compile User Guide	Pending
5	CB	To speak to NG to determine validation routine	Pending
6	ALL	Check current procedures for padding and how it works	Pending
7	AC	To find email and send to JR regarding MAM ID	Pending
8	ALL	To check how validation is carried out	Pending
9	ALL	Work with Internal IT Teams	Pending
10	IGT's	To provide MAM ID's for next meeting	Pending
11	IGT's	To look through RGMA Rules and Guidelines	Pending
12	IGTs	To confirm whether populating meters as F – freestanding rather than P – primary will be an issue.	Pending

Log of potential concerns

1	MAM ID on CoS flow to New Shipper to be included/mandated on the appropriate CoS Files.
2	Transportation charges to continue where no meter shown, where appropriate
3	Re-charge to Shippers for 3 rd Party Meters Emergency Provision Charge
4	British Gas's removal of Meters on IGT Networks. (Kay Houghtons email)
5	Consider the possibility of an instance where subsequent to de-appointment, the shipper may wish to re appoint the iGT without the request of a new meter installation, for example, where a meter has been previously removed and subsequently (but in the absence of a commercial contract, the shipper wishes to appoint the iGT for the metering point.
6	IGT's passing on information regarding New MAM's for assets that are

	no longer IGT's responsibility.
7	Validation issues regarding the timescales of receiving files