

iGT UNC Modification Workstream Meeting 17-09

Tuesday 5th September 2017

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Claire Towler	(CT)	SSE	
Mark Jones	(MJ)	SSE	
Andrew Margan	(AM)	British Gas	
Kirsty Dudley*	(KD)	E.ON	
Victoria Parker	(VP)	ES Pipelines	
Nicky Rozier	(NR)	BU-UK	
Neil Brinkley	(NB)	BU-UK	
Jenny Rawlinson*	(JR)	BU-UK	Item 6 only
Ellie Rogers	(ER)	Xoserve	
Rachel Bird	(RB)	Gemserv	Secretariat

**Attended via teleconference*

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the iGT UNC Modification Workstream. The Chair noted that Jenny Rawlinson (BU-UK) would be joining the meeting via teleconference to discuss item 6, iGT102.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. The Workgroup did not have any additional items to add to the agenda.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 1st August 2017 (17-08). There were no additional comments received prior to the meeting. The minutes were agreed and approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

5. Cross-Code Modification Implications

The Chair introduced a document prepared by the Code Administrator which is to be used to track UNC modifications which could have an impact on the iGT UNC.

The Workgroup reviewed the document and discussed the possible implications to the iGT UNC, the discussion is detailed below;

Mod Ref	Description	Workgroup determination
625	Extension of 6 months to 12 months to transfer non-mandatory sites from Class 1	No iGT UNC Implications.
624 R	Review of arrangements for Retrospective Adjustment of Meter Information, Meter Point/Supply Point and Address data	Current review group – if new sections are added to the UNC as a result of this there may be implications. Added to Known issues register.
623	Governance Arrangements for Alternatives to Self-Governance Modification Proposals	Keep on the known issues register. An alternate modification has been submitted to the Joint Office.
621	Amendments to Gas Transmission Charging Regime	No iGT UNC Implications.
619	Application of proportionate ratchet charges to daily read sites	Could be implications to iGTs, however, this is extremely complex and is only in the early stages of discussion. Added to Known issues register.

616	S	Capacity Conversion Mechanism for Interconnection Points	No iGT UNC Implications.
613	S	Revised UK Link Manual CDSP Data Services Document	No iGT UNC Implications.
607	S	Amendment to Gas Quality NTS Entry Specification at the St Fergus NSMP System Entry Point	No iGT UNC Implications.
594	R	Meter Reading Submission for Advanced & Smart Metering	A report at this stage and no formal modification has been raised. No iGT UNC Implications.
593	V	Provision of access to Domestic Consumer data for Price Comparison Websites and Third Party Intermediaries	iGT095VV currently out for Consultation until 8 th September 2017.
570		Obligation on Shippers to provide at least one valid meter reading per meter point into settlement once per annum	iGT101F FMR will be decided at Panel on 20 th September 2017.

The Workgroup discussed where the document should be held on the iGT UNC website. AM suggested that a new page should be created as the document may get lost if it is only hosted on the Workstream meeting pages.

Action MWS17/09-01 CA to add UNC624 to the known issues register as having potential impacts on the iGT UNC code.

Action MWS17/09-02: CA to add UNC619 to the known issues register as having potential impacts on the iGT UNC code.

Action MWS17/09-03: CA to create a new page on the iGT UNC website to host the new Cross-Code modification implications tracker.

6. Modification Workgroup

[iGT102 – Enduring solution for provisions that allow consecutive estimated invoicing in the event of System Failure by the CDSP](#)

NB introduced the Modification to the Workgroup, noting this modification aimed to extend the principals of iGT097 indefinitely in the iGT UNC. NB noted that changes had been made to the solution section where clear business rules had been introduced following comments from the August Workstream which asked for this section to be better defined.

The proposal is that in the event of a catastrophic and/or prolonged system failure from the CDSP iGTs would be able to invoke a contingency plan whereby invoices are estimated from the last paid invoice issued to a Shipper. JR added that if new connections were added separately, perhaps monthly or until the system error is fixed, this may help with Shippers settling consecutively estimated invoices.

AM queried where the suggested 10-month period of allowing consecutive invoices had arisen from, as this length of time may be hard for Shippers to accept and suggested 3-6 months would be more appropriate. JR responded that as this solution would only be invoked when the CDSP had a system failure, and the fix would be out of their control BU-UK are hesitant to reduce this business rule to less than 6 months as there are currently no SLAs in place with Xoserve to fix system issues.

KD questioned why this hypothetical situation could not be handled under the current 18-month invoice query provision as it is likely that this type of failure would only be detected after the fact. JR explained that this solution covers where a catastrophic system failure affects 80% of their portfolio, therefore, the 18-month query provision would not ensure sufficient assurances around pipeline operator cash flow problems. KD noted that the modification will need more detail around this as this solution could result in Shippers overpaying estimated invoices and this would lead to iGTs having to pay potentially large refunds back to Shippers. JR resolved to include more wording around the circumstances which these principals would be invoked.

The Chair questioned whether the proposed legal text would be sufficient for the solution, noting that in the current drafting it does not withhold the right of the Shipper to query these consecutive estimated invoices. The Chair also inquired whether a CDSP system failure would prevent an iGT from producing an invoice. NB noted that it would not physically stop BU-UK from producing an invoice, however, without confidence in the data they are being provided via the daily delta files. The Chair also noted that it would be useful if BU-UK could define what an 'invoice document' is as well as more in terms of what an "estimated invoice" is. A further suggestion was whether the estimated invoice process may be better set out in an Ancillary document rather than in the main legal text

The Workgroup discussed the possibility of running the same monthly invoices and including any new connections as an adjustment in the next billing period, with MJ suggesting that if there was a CDSP system failure this would only affect the daily delta files and therefore, only new connections, and that an iGT would still know what their existing portfolio was as of the last accurate daily delta file. Shippers noted that if formal prior communication was sent

before the estimated invoice was sent including why, length and estimated end of the failure were sent by iGTs before an estimated invoice, this would also help.

NB resolved to take all comments received at the Workgroup back to make amendments to the modification ahead of the next Workstream meeting. NB asked parties with comments to send them over via email so they can be incorporated.

Action MWS17/09-04: Workgroup members to send over comments on iGT102 to Neil Brinkley directly to aid in the development of this modification.

Action MWS17/09-05: NB to amend iGT102 and submit to the CA a further draft before the final agenda is circulated ahead of the October iGT UNC Workstream meeting.

7. NGNs/ESPs Service Reconnection (Blakelaw NE5) project

AM noted that Northern Gas Networks are currently in the process of reconfiguring their pipelines and have engaged with ESPUG to switch MPRNs with their (ESPUG's) pipelines, however, this causes issues for Shippers. The Chair noted that this document had last been discussed at a Workstream in September 2014, but had been left with ESPUG to develop an industry document. The document sets out the procedures and communications which need to be undertaken when pipelines have been sold or changed hands.

VP confirmed that Katy Binch had been working on this document internally and had engaged with various Shippers, however, did not know the status of this document's development.

AM noted that British Gas had made comments on the original drafted document and noted that he would send these over to VP. The Chair asked the Workgroup to send over any comments on the presented draft to VP following the meeting and suggested VP bring this document to the next Workstream meeting.

Action MWS17/09-06: Workgroup to send through any comments they have on the current draft of the sale of network scenarios guidance document to VP.

Action MWS17/09-07: VP to bring an amended sale of network scenarios guidance document to the October Workstream meeting.

8. Draft Modification proposal discussion

Inclusion of reference within iGT UNC to UNC TPD section G paragraph 2.12 – 2.14 inclusive – Meter point portfolio reconciliation

VP introduced this draft modification proposal to the Workgroup. This modification has been developed by ESPUG and Xoserve. Xoserve is due to carry out a data reconciliation exercise of all meter point portfolios in November 2017 where suppliers are invited to submit meter point data to Xoserve. The original UNC modification (UNC0431) excluded iGT meter points in the solution, however, it was acknowledged that the explicit exclusion of iGT meter points was not included in the legal text drafting introduced at the Nexus implementation date.

Xoserve initially thought that the inclusion of iGT meter points would be an easy addition, however, this will require system changes and it is not anticipated that full iGT meter point reconciliation will take place until November 2018. VP continued that the current draft has not amended the original business rules which were included in UNC 0431, and these will be refined at a meeting between Xoserve & ESPUG next week to make these specific to iGTs.

ER noted that Xoserve hosted a Webex last week where Tahera Choudhury invited suppliers to include iGT data if possible. AM noted that this would not help in keeping this exercise consistent, and was not in the rules of the original modification. NR questioned how iGTs will be notified if a supplier has submitted iGT data to Xoserve.

The Workgroup requested as much detail as possible is included in the business rules. MJ raised the issue that the Shippers/Suppliers may not want to be involved in another reconciliation exercise in 2018 as the last one was carried out in 2013.

The Workgroup discussed the modifications governance status and felt that this modification should be deferred to the Authority for the final implementation decision due to the materiality of this modifications solution.

VP noted that the intention is to take this modification away for development and officially raise this in October for the October Panel meeting.

9. CSEP NExA Table Property types

NR noted that an action was taken from the August meeting to draft a new CSEP NExA table to show the current codes being used by iGTs. However, NR noted that this is a large data analysis as all average AQ's would need to be taken and referenced against all current codes being used by iGTs. NR was also concerned that changing the table would require system changes. The Workgroup discussed the table and property codes currently being used across

the industry, and discussed whether a change to the table was required or additional notes were needed to be included in the document. KD suggested that it was a combination of both, with 1_BED needing an amendment to make this compliant with the three-character formula.

AM stressed the importance of having a common data set and offered to work with NR and the other iGTs to develop a solution.

Action MWS17/09-08: NR & AM to meet with all iGTs and bring back a proposed solution to the CSEP NExA table property types for the next Workstream.

10. iGT UNC Known Issues register

The Workgroup were presented with an amended version of the Known issues register following Workgroup comments at the August meeting. RB noted that additional columns had been added to facilitate a better audit trail. The register now includes the person who raised the issue and next steps for the progression of the issue. The Workgroup was happy with the additions, VP suggested that the comments section should be accompanied by the date it was recorded. RB noted this suggestion.

ER updated the Workgroup on two known issues on behalf of Paul Orsler (Xoserve).

RGMA Procedures post PNID

ER noted that Xoserve is seeking to implement a change to the RGMA validation rules for new connections to improve the ability for Shippers to send a meter installation date prior to confirmation on UK Link systems - this is covered in UKLP262 change reference. This has been identified as a high priority and is expected to be assessed and presented to the DSC Change Management (ChMg) Committee, with an expected implementation date of Q2 2018. RB queried when UKLP262 will be presented to the ChMg meeting, ER took an action to find this information out and update the group.

AM commented that Industry has requested that Xoserve stick with the three scheduled release dates throughout the year (February, June & November). KD echoed this view and noted that this had been mentioned in SPAA. ER resolved to take the comments back and will update the group on this issue.

Action MWS17/09-09: ER to find out when UKLP262 will be assessed and presented to the Change management meeting to resolve the issues around Job transactions in the RGMA process. ER to report back to the next Workstream.

Action MWS17/09-10: ER to follow up on comments around Xoserve sticking to the scheduled three industry release dates per year (February, June, November). ER to report back to the next Workstream.

Market Sector Code

ER noted that Xoserve validate MSC based on allowable values which are contained within files supplied by Shippers to UK Link systems. Where either 'D' or 'I' are populated within files, this is accepted and updated accordingly. iGTs are notified of changes via their daily delta file updates. iGTs have flagged concerns that Market Sector Code changes are not further validated (i.e. for legitimacy) before these take effect in central systems. Options to mitigate concerns raised by iGTs are to be developed further, with the possibility of a change being proposed in the future.

VP noted that in addition to this issue Xoserve confirmed that the Market Sector Code will be used as a control to distinguish what data Price Comparison Websites (PCWs) can see in the DES system. However, as further validations are not being made on the MSC wrongly categorised meter points could be shown to PCWs which are in fact non Domestic sites.

The Workgroup resolved to add this as a separate issue to the Known issues register.

Action MWS17/09-11: CA to add concerns around Market Sector Code validation for PCW data access as wrongly categorised meter points can mean that PCWs will have access to Non-Dom data.

Operational issues around Section D 7.4

NR noted that BU-UK believe all meter codes were removed by the Workgroup ahead of NEXUS and iGT100 is reinstating these. Shippers could raise a change to create a specific query code if desired but in the absence of this would expect such queries to come in via the .MFR file. Shippers will, however, need to confirm with Xoserve the date Xoserve received the .CDN from the iGT as opposed to when the Shipper received the .CDJ or .SWN. KD noted that she would take an action to ensure that the implementation of iGT100 resolves this issue.

Action MWS17/09-12: KD to review Operational issues around Section D 7.4 on the Known issues register and ensure that iGT100 resolved this issue, this issue can then subsequently be moved to the closed tab by the CA.

11. AOB

None.

The next iGT UNC Modification Workstream Meeting is on 3rd October 2017.

Appendix 1

MWS17/08-01	1 st August 2017	NR to produce and circulate a draft CSEP NExA Table incorporating all currently used property types in the existing bands and to bring comments back to the next Workstream meeting.	NR	Closed.
MWS17/08-02	1 st August 2017	Code Administrator to add data quality of transportation charges post Nexus to the known issues register for monitoring.	CA	Closed.
MWS17/08-03	1 st August 2017	Code Administrator to email all iGTs to gain all named contacts for invoicing queries and for this to be incorporated into the Escalation Contact Details document.	CA	Closed.
MWS17/08-04	1 st August 2017	The Chair to speak to Bob Fletcher (JO) to have cross-code modifications added to the Distribution workgroup agenda for discussion.	SL	Closed.
MWS17/08-05	1 st August 2017	Code Administrator to add cross code modifications to the known issues register for monitoring.	CA	Closed.
MWS17/08-06	1 st August 2017	Code Administrator to add a standing agenda item to the Workstream meeting agenda to discuss potential implications.	CA	Closed.

MWS17/08-07	1 st August 2017	Code Administrator to follow up with Paul Orsler on two issues on the Known issues register to determine if these are still relevant.	CA	Closed.
MWS17/08-08	1 st August 2017	NR to follow up with Gethyn Howard on one issue on the Known issues register to determine if this is still relevant.	NR	Closed.
MWS17/08-09	1 st August 2017	Code Administrator to update the known issues register as a result of the Workgroups review and to add additional columns as suggested at the Workstream meeting.	CA	Closed.
MWS17/08-10	1 st August 2017	The Chair to discuss the possibility of moving the DSC Contract Manager meeting back to facilitate an earlier Panel meeting, allowing Panel members to attend both meetings.	SL	Closed.
MWS17/08-11	1 st August 2017	CA to add UNC623 to the known issues register and monitor the progression of this modification through its development.	CA	Closed.
MWS17/09-01	5th September 2017	CA to add UNC624 to the known issues register as having potential impacts on the iGT UNC code.	CA	New
MWS17/09-02	5th September 2017	CA to add UNC619 to the known issues register as having potential impacts on the iGT UNC code.	CA	New
MWS17/09-03	5th September 2017	CA to create a new page on the iGT UNC website to host the new Cross-Code modification implications tracker.	CA	New

MWS17/09-04	5th September 2017	Workgroup members to send over comments on iGT102 to Neil Brinkley directly to aid in the development of this modification.	ALL	New
MWS17/09-05	5th September 2017	NB to amend iGT102 and submit to the CA a further draft before the final agenda is circulated ahead of the October iGT UNC Workstream meeting.	NB	New
MWS17/09-06	5th September 2017	Workgroup to send through any comments they have on the current draft of the sale of network scenarios guidance document to VP.	ALL	New
MWS17/09-07	5th September 2017	VP to bring an amended sale of network scenarios guidance document to the October Workstream meeting.	VP	New
MWS17/09-08	5th September 2017	NR & AM to meet with all iGTs and bring back a proposed solution to the CSEP NExA table property types for the next Workstream.	NR & AM	New
MWS17/09-09	5th September 2017	ER to find out when UKLP262 will be assessed and presented to the Change management meeting to resolve the issues around Job transactions in the RGMA process. ER to report back to the next Workstream.	ER	New
MWS17/09-10	5th September 2017	ER to follow up on comments around Xoserve sticking to the scheduled three industry release dates per year (February, June, November). ER to report back to the next Workstream.	ER	New

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