

iGT UNC Modification Workstream Meeting 17-08

Tuesday 1st August 2017

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
John Welch*	(JW)	Npower	
Claire Towler*	(CT)	SSE	
Mark Jones*	(MJ)	SSE	
Kirsty Dudley*	(KD)	E.ON	
Victoria Parker*	(VP)	ES Pipelines	
Nicky Rozier*	(NR)	BU-UK	
Kunal Sharma	(KS)	Gemserv	Observer
Rachel Bird	(RB)	Gemserv	Secretariat

**Attended via teleconference*

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the iGT UNC Modification Workstream. The Chair acknowledged that the meeting was being held by teleconference due to the length of the agenda. The Chair also welcomed Kunal Sharma (Gemserv) to the meeting who will be presenting item 10 of the agenda.

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. The Chair also noted that there were two additional items of AOB to discuss regarding iGT095VV and a possible impact from a UNC modification which would be addressed at the end of the meeting.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 4th July 2017 (17-07). There were no additional comments received prior to the meeting. The minutes were agreed and approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

Action 17/07-04

The Chair noted that after the last Workstream meeting Paul Orsler further consulted both the iGT UNC and the UNC codes and determined that Xoserve have the necessary permissions with the UNC

code to include iGT meter points in their data validation in November and therefore, the modification was no longer required.

The Workgroup noted the update.

5. CSEP NExA Table Property types

NR updated the Workgroup on the discussions at GEG. The iGTs agreed that the 1_BED code needs to be replaced with the 1BP code which will mean this is in line with the three-character formula.

The iGTs also discussed larger properties and a list of currently used properties types had been created. NR noted that she was happy to circulate this with the Workgroup. The iGTs agreed that all current codes being used should be included in the CSEP NExA Table within the existing bands.

KD noted that it was important to have consistency across the industry so there is cohesion between all shippers and iGTs.

The Chair informed the Workgroup that a modification would need to be raised to change the CSEP NExA Table and asked the Workgroup if there would need to be system changes made to incorporate all currently used codes.

KD noted that it was important to see the note which will be circulated by NR to determine if system changes are needed. But added that if the current codes were retained and additional guidance added to the document to include all currently used codes, that could mean minimal impacts on systems, however, this would be down to how individual shippers interpret the table.

Action MWS17/08-01: NR to produce and circulate a draft CSEP NExA Table incorporating all currently used property types in the existing bands and to bring comments back to the next Workstream meeting.

6. Invoice Query Procedures

RB informed the Workgroup that this agenda item came from a Panel discussion around whether iGTs had had to use the consecutive estimated billing for transportation fees introduced by iGT097 as part of the project Nexus implementation.

KD added that there is no current codified point of escalation for invoice queries either from Shipper to iGT or vice versa and that currently, parties depend on known contacts, who may not be responsible for invoicing within the organisation, although acknowledged that invoice queries are not frequent.

KD suggested that this could form part of the current Escalation Contact Details which maintained by the Code Administrator and referenced on the iGT website. If the named contact is different then these need to be added to the document, or if they are the same a small section needs to be added to explain this.

NR noted that for some iGTs there are portals which handle queries, but acknowledged that this isn't the same for all iGTs.

The Chair suggested that Andrew Margan may have been questioning the data quality that was being received after Nexus go-live, but this was decided by the Workgroup to be a CDSP issue and not within this forum. The Workgroup suggested that this issue is added to the Known issues register for monitoring.

Action MWS17/08-02: Code Administrator to add data quality of transportation charges post Nexus to the known issues register for monitoring.

Action MWS17/08-03: Code Administrator to email all iGTs to gain all named contacts for invoicing queries and for this to be incorporated into the Escalation Contact Details document.

7. Cross Code Modifications

The Chair noted that since 1st June 2017 the iGT UNC now points over to a large number of areas within the UNC as part of the implementation of iGT039. This is causing potential impacts on the iGT UNC when UNC modifications are implemented changing sections of the UNC text. UNC570 is currently going through the change process and BU-UK has volunteered to sponsor an iGT UNC modification to facilitate alignment of the texts via a FastTrack modification, if required.

The Chair noted that this could potentially be a recurring issue and suggested that a process could be put in Code to facilitate these changes more effectively than via the current Fast-Track change route.

The Workgroup was supportive of this concept but, recognising that it would be a significant Code change, suggested the issue be initially monitored to understand the likely frequency of such situations. KD suggested that the existing process could be improved by wider recognition of the issue. Parties who sit in both arenas could request sight of the UNC legal text drafting earlier in the process so that any iGT UNC impacts could be assessed and appropriate action taken.

The Chair noted that he has spoken to The Joint Office regarding this issue before, but would go back to them to highlight this issue again. MJ asked whether the Chair could request that cross-code modifications could be added to the UNC Distribution Workgroup for discussion. MJ also suggested that this should be added to the known issues register and monitored on a monthly basis by adding a standing agenda item at the beginning of Workstream meetings.

Action MWS17/08-04: The Chair to speak to Bob Fletcher (JO) to have cross-code modifications added to the Distribution workgroup agenda for discussion.

Action MWS17/08-05: Code Administrator to add cross code modifications to the known issues register for monitoring.

Action MWS17/08-06: Code Administrator to add a standing agenda item to the Workstream meeting agenda to discuss potential implications.

8. Known Issues Register

The Workgroup worked through the known issues register to identify if any of these can be closed.

Development of iGT086 - CDSP Changes UNC Modification 0565

It was agreed by the Workgroup that this issue can be closed as iGT086 was implemented on 1st June 2017.

Banding range in the CSEP NExA Table

It was agreed by the Workgroup to leave this issue open as this was currently being developed at Workstream meetings.

Raising certain queries for iGT MAM verification visits

It was agreed by the Workgroup that iGT100 has incorporated this issue, however, it was decided to leave this on the open list until iGT100 has been decided upon at Panel.

House-keeping & change group issues for Guidance document iGT MAM RGMA file formats

It was agreed by the Workgroup to leave this issue open as SPAA were currently discussing RGMA Phase 2. The Workgroup resolved to revisit this after discussions in SPAA had finished.

Potential Modification to be raised by JR regarding triggers for transportation charges

It was agreed by the majority of the Workgroup that this issue had been incorporated into iGT097, however, NR suggested that she consult with Jenny Rawlinson (JR) to confirm this. It was agreed that this would be left on the open list until direction from JR, at which time this can be closed.

RGMA procedures post PNID

The Workgroup was unsure as to the origin of this issue and the Code Administrator resolved to follow up with Paul Orsler on the status of this. The issue will remain open.

Change in procedure to MCS process

The Workgroup was unsure as to the origin of this issue and the Code Administrator resolved to follow up with Paul Orsler on the status of this. The issue will remain open.

Operational issues around Section D 7.4

The Workgroup was unsure as to the origin of this issue, however, determined that this was in connection with Meter fit reports and was a result of FGO changes to the Code. NR resolved to follow up with Gethyn Howard on the status of this. The issue will remain open.

The Workgroup commented that the known issues register requires some additional fields to identify who raised the issue, what the next steps are, and a target date for the next steps to be completed. The CA resolved to take these comments away and update the register going forward.

Action MWS17/08-07: Code Administrator to follow up with Paul Orsler on two issues on the Known issues register to determine if these are still relevant.

Action MWS17/08-08: NR to follow up with Gethyn Howard on one issue on the Known issues register to determine if this is still relevant.

Action MWS17/08-09: Code Administrator to update the known issues register as a result of the Workgroups review and to add additional columns as suggested at the Workstream meeting.

9. Panel Meeting Dates

RB introduced this item noting that a suggestion had been raised by VP with regards to a clash of the iGT UNC Panel meeting and the DSC Contract Managers meeting hosted by The Joint Office. The suggestion was to move the Panel meeting forward to two days before the UNC panel. RB noted that the 2018 meeting dates had not yet been added to the Gas events calendar, however, looking back at the 2017 dates there was a consistent clash with the Performance Assurance Committee meeting and therefore, this could not be facilitated.

VP suggested that the Panel meeting could be moved forward an hour and the Contract managers meeting moved back. The Workgroup was happy to support this suggestion noting that it was important that the Panel meeting was not compromised by time constraints. The Workgroup discussed the logistics of getting to Xoserve's offices in time for an earlier Panel meeting, and the possibility of Xoserve offering Panel members a room for the meeting.

The Chair suggested that he should talk to Bob Fletcher of The Joint Office with a suggested time of the iGT UNC Panel starting at 9.30am and the DSC Contract Managers meeting starting at 11.00am.

Action MWS17/08-10: The Chair to discuss the possibility of moving the DSC Contract Manager meeting back to facilitate an earlier Panel meeting, allowing Panel members to attend both meetings.

10. Gemserv Feedback

KS addressed the Workgroup and asked for any specific feedback relating to Gemserv. KS noted that this was a new initiative being carried out by Gemserv to improve the customer experience. KS noted that he would contact parties individually to gain feedback and attend another meeting next quarter to show Gemserv's progress.

11. AOB

The Chair informed the Workgroup that an email had been sent out on behalf of Xoserve with regards to iGT095VV/UNC593. The email includes two attachments; a technical solution & an updated Privacy Impact Assessment. Xoserve has invited industry to comment on both these documents before 7th August 2017. These documents will then be taken to the DSC Change Committee (9th/10th August) for approval at the meeting. It is hoped these will then feed into the iGT UNC panel meeting (16th August 2017) for a decision on Consultation.

NR added that Tahera Choudhry had sent a closed invitation to all iGTs to attend a teleconference meeting to discuss iGTs concerns around the permissions modifications and the technical solution. NR noted that this meeting will take place this week.

The Chair also updated the Workgroup on a UNC modification which has impacts on the iGT UNC governance. UNC 623 is introducing new rules around self-governance modifications in the UNC Change process. Currently, when an Authority modification also has a varied modification(s), both are sent to the Authority with a recommendation from Panel on which one they would prefer to see implemented. However, there are no provisions in the self-governance process which would allow for the same decision to be made by the Panel. KD commented that it would be pragmatic to mirror this in the iGT UNC.

MJ added that UNC623 has been sent to a Workgroup for development for three months, and suggested that we should wait to see how that modification progresses before raising an iGT equivalent. The Workgroup was supportive of this approach and resolved to add this to the Known issues register for monitoring.

Action MWS17/08-11: CA to add UNC623 to the known issues register and monitor the progression of this modification through its development.

The next iGT UNC Modification Workstream Meeting is on 5th September 2017.

Appendix 1

MWS17/06-02	6 th June 2017	NR to take the issue of the CSEP NExA property types back to the AiGT and report back to the next Workstream.	NR	Covered in item 5.
MWS17/07-01	4 th July 2017	Code Administrator to finalise the Workgroup report and submit to the July Panel for decision on a Consultation.	CA	Closed
MWS17/07-02	4 th July 2017	TC to amend PIA document incorporating comments made in the Consultation process. TC to send the amended PIA to the CA for circulation alongside the Draft modification report for consultation.	TC	Closed
MWS17/07-03	4 th July 2017	Code Administrator to finalise the Workgroup report and submit to the July Panel for decision on a Consultation.	CA	Closed
MWS17/07-04	4 th July 2017	PO to review the UNC code before progressing this proposal and consider whether a modification is needed to the iGT UNC.	PO	Closed
MWS17/08-01	1st August 2017	NR to produce and circulate a draft CSEP NExA Table incorporating all currently used property types in the existing bands and to bring comments back to the next Workstream meeting.	NR	New
MWS17/08-02	1st August 2017	Code Administrator to add data quality of transportation charges post Nexus to the known issues register for monitoring.	CA	New

MWS17/08-03	1st August 2017	Code Administrator to email all iGTs to gain all named contacts for invoicing queries and for this to be incorporated into the Escalation Contact Details document.	CA	New
MWS17/08-04	1st August 2017	The Chair to speak to Bob Fletcher (JO) to have cross-code modifications added to the Distribution workgroup agenda for discussion.	SL	New
MWS17/08-05	1st August 2017	Code Administrator to add cross code modifications to the known issues register for monitoring.	CA	New
MWS17/08-06	1st August 2017	Code Administrator to add a standing agenda item to the Workstream meeting agenda to discuss potential implications.	CA	New
MWS17/08-07	1st August 2017	Code Administrator to follow up with Paul Orsler on two issues on the Known issues register to determine if these are still relevant.	CA	New
MWS17/08-08	1st August 2017	NR to follow up with Gethyn Howard on one issue on the Known issues register to determine if this is still relevant.	NR	New
MWS17/08-09	1st August 2017	Code Administrator to update the known issues register as a result of the Workgroups review and to add additional columns as suggested at the Workstream meeting.	CA	New
MWS17/08-10	1st August 2017	The Chair to discuss the possibility of moving the DSC Contract Manager meeting back to facilitate an earlier Panel	SL	New

		meeting, allowing Panel members to attend both meetings.		
MWS17/08-11	1st August 2017	CA to add UNC623 to the known issues register and monitor the progression of this modification through its development.	CA	New