

iGT UNC Modification Workstream Meeting 16-04

Tuesday 5th April 2016

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	
Steve Ladle (SL)	Gemserv	Chairman
Katy Binch (KB)	ES Pipelines	
Kirsty Dudley (KD)	E.ON UK	
Bryan Hale (BH)	EDF Energy	
Maria Hesketh (MH)*	Scottish Power	
Gethyn Howard (GH)*	Brookfield Utilities	
Mark Jones (MJ)	SSE Energy Supply	
Andrew Margan (AM)	British Gas	
Kishan Nundloll (KN)	ES Pipelines	
Paul Orsler (PO)	Xoserve	
Simon Power (SP)	EDF Energy	
Jenny Rawlinson (JR)*	Brookfield Utilities	
Nicky Rozier (NR)*	Brookfield Utilities	
Stephanie Shepherd (SS)*	RWE npower	
Paul Roche (PR)	Gemserv	

**Attended via teleconference*

1. Welcome and Apologies for Absence

SL welcomed attendees to the meeting of the iGT UNC Modification Workstream. Apologies were noted from Laura Cahill (SSE Energy Supply).

2. Confirmation of Agenda

MJ raised one further item of business with respect to the cut-off for receipt of data flows between iGTs and Shippers in the approach to the non-effective window, prior to the Project Nexus Implementation Date. MJ was looking to understand which processes would close down and at what point prior to the non-effective window.

There was a general agreement that iGTs would accept no flows from Shippers after 17:00 on the Friday before the non-effective window, and would process all flows before 17:00 on the following

day. JR advised of the obligation on iGTs to provide the relevant due SPA files throughout the non-effective period. Shippers advised that they would only be able to receive their due files as a one-off, up front. For example, as close to (but following) the 23rd September as possible, the iGTs would take a forward looking view of the non-effective period and send all due files to each shipper in one go.

MJ agreed to circulate a low level transition plan, and seek feedback from iGTs with respect to when they intended to cease receipt of flows, and identify where this differed from processes set out within the iGT UNC. Furthermore, PO agreed to speak to the Chair of the Transition Progress Group (TPG), to confirm whether iGT to Shipper flow processes could be captured on the plan developed by TPG.

Action MWS 16/04-01: MJ to circulate a request for information to iGTs in the form of a low level transition plan, seeking feedback on when iGTs would stop receiving flows for Shippers prior to the non-effective window for Project Nexus; iGTs to provide feedback via the Code Administrator ahead of the Modification Workstream meeting in May 2016.

Action MWS 16/04-02: PO to confirm with the Chair of the TPG whether iGT to Shipper flow processes could be included in the plan developed by TPG (specifically in respect to the approach to the non-effective window).

There were no further comments and the agenda was agreed.

3. Approval of the Previous Minutes

The minutes from the previous Modification Workstream meeting (1st March 2016) were approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table at the end of the minutes for further actions arising and updates.

5. [iGT075 - Identification of Supply Meter Point Pressure Tier](#)

The Chair noted that Colette Baldwin (E.ON UK), as Proposer of iGT075, had submitted a revised version of the Modification Proposal to the Code Administrator immediately prior to the meeting, without ample time to circulate the document to iGT UNC Parties. KD noted that she had not viewed the revised document and, attendees agreed that they were not in a position to further consider the Modification during the meeting. Furthermore, KD noted that the Modification had been issued in the old template format; the Code Administrator would request that the Proposer resubmit in the correct format before circulation to iGT UNC Parties.

Action MWS 16/04-03: Code Administrator to speak with Proposer of iGT075 to confirm that the Modification Proposal is resubmitted in correct format prior to circulation to Parties.

6. Review Group 001: Funding, Governance and Ownership (FGO) implications for the iGT UNC

GH provided an overview of the progress of the FGO review of Xoserve, highlighting that a review should be undertaken to understand the impacts of the programme on the iGT UNC. SL noted that the Modification Panel in March 2016 had agreed to establish a Review Group to identify the changes to be made to the iGT UNC to reflect amendments in the framework under which the Central Data Service Provider (CDSP) operates. The Code Administrator had drafted a proposed Terms of Reference (ToR) for the Review Group, and had published them for consideration and comment. AM considered whether timing of the review dictated that iGT UNC consideration should follow a UNC deliberation of the required changes. GH noted that the new contractual arrangements for the CDSP would go live from April 2017; therefore, supporting governance changes would be required in advance. The UNC was expecting to conclude its activity in Q4 2015; consequently, delaying until the UNC work had concluded was not practicable. The Review Group considered that the ToR were fit for purpose, and recommended the approval of the ToR to the Modification Panel.

Action MWS 16/04-04: Code Administrator to reflect to the April 2016 Modification Panel the recommendation from RG001 that the proposed ToR for the Review Group should be accepted.

GH noted some of the existing considerations of the work under UNC 0565, including:

- Discussions as to whether the outcomes of the FGO Programme should be recognised, as it was considered by some parties to lack formal standing;
- Whether the contract for the CDSP should sit within the UNC/other industry code, or as standalone contract;
- How the change management would work for a contract that was formed as part of an Ancillary Document to code.

SL noted that RG001 would be included on the agenda for the next Modification Workstream; albeit discussion would be deferred if there was no progress made with impacts on the UNC/iGT UNC.

7. **PSR/Bulk Confirmation following Project Nexus Implementation**

SL noted that the development of IGT078 and iGT079 had led to parties gaining a deeper understanding of the meter point creation process that would come into force following the implementation of Project Nexus. Subsequently, it was identified that there was a sequence of events which could result in the Shipper that registers a PSR file not being the First Registered Shipper on Central Systems. GH had developed an initial proposal to circumvent the risks and ensure the integrity of information on the Central Systems, which would allow the iGT to record the contractual relationship with the Shipper which had interrupted the expected PSR process.

The group considered the proposed legal text amendments. AM considered whether the changes would be legitimising the 'gazumping' Shipper; however, JR considered that within the process, the

second Shipper would be asserting a contractual arrangement had occurred with the developer, and therefore no 'gazump' would have occurred.

One party queried whether all one-off connections would be expected to be confirmed via the PSR process; the group confirmed that iGT078 did not mandate a PSR for single supply point confirmations.

GH noted that he would be raising a Modification at the next Modification Panel meeting for consideration. The group agreed with the principle of the Modification, and concurred that it appeared to meet the criteria for self-governance.

Action MWS 16/04-05: GH to raise a new Modification ahead of the next Modification Panel, addressing perceived issues with the PSR confirmation process under Single Service Provision.

8. Transfer of MPRNs between Licences

The Code Administrator confirmed that it had received a request from one Brookfield Utilities to transfer a number of MPRNs between its licences. Shippers had generally agreed that they would still require the requisite notice before the changes were in force. AM noted that he would prefer six months' notice prior to an effective date, due to internal processes with its systems provider. It was agreed that, subject to formal notice, any transfer would be effective from 1st November 2016, to allow time following the implementation of Project Nexus. However, Shippers considered that if Brookfield Utilities were to require further MPRNs before November 2016, the date of transfer should be expedited (still subject to 30 days' notice), rather than process a request for new MPRNs.

9. iGT UNC Known Issues Register

Following the previous Modification Workstream, the Code Administrator had developed a Known Issues Register, which it was proposed would be updated following every meeting of the Modification Workstream. The group agreed that the Register was fit for purpose.

The Register had been initially populated with one issue specific to the meter point creation process (see Item 7). The group agreed the following two additions to the Register which was updated during the meeting:

- Interaction and communication with the Project Nexus Transition Progress Group (TPG), to ensure that iGT to Shipper flow processes are captured in the approach to the non-effective period (see Item 2).
- RGMA and its medium of transmission: notably understanding whether iGTs would be mandated to send RGMA flows (ONJOB/ONUPD), and by what means iGTs would be expected to send flows (i.e. IX or alternative) (see Item 10).

The group agreed that the Known Issues Register was up to date and should be carried forward for consideration at the next Modification Workstream.

10. RGMA Update

There was some discussion with respect to whether the RGMA guidance document developed by iGTs was all-encompassing, as there had been consideration within some Shippers that there was information missing relating to some RGMA flows expected to be sent by iGTs. The group considered the separation between those flows expected to be sent by iGTs in the capacity of Transporter and in the role of Meter Asset Manager (MAM). The iGTs confirmed that the guidance was developed specific to those flows to be sent by the Transporter; iGTs had yet to commit to sending flows expected of a MAM until a contract had been agreed between iGTs and Suppliers. It was considered that this discussion was more suited to SPAA.

BH sought further clarity with respect to how Shippers would expect to receive ONJOB and ONUPD flows from iGTs, and through what means they would be expected to transmit return flows. There was not clarity within the group with respect to the means of transmission; this was added to the Known Issues Register (Item 9) for subsequent consideration.

The next Modification Workstream meeting will be convened at 10:00am on 3rd April 2016.

MWS15/03-05	7 th April 2015	KD to investigate the proportion of aborted visits for iGT sites only, to assist with the cost-benefit analysis for iGT075.	E.ON	Carried Forward. Analysis has been completed for Large Transporter Networks however, this may still need to be carried out for iGTs.
MWS16/03-01:	1 st March 2016	Paul Orsler (Xoserve) to send Code Administrator AQ data item documents for distribution to iGTs with the request that any comments or questions in relation to these files be sent directly to him.	Xoserve	Closed.
MWS16/03-02:	1 st March 2016	Code Administrator to include RGMA Update on the Modification Workstream Agenda for April, with an update to be provided by KN.	Gemserv	Closed.
MWS16/03-03:	1 st March 2016	Gethyn Howard (Brookfield Utilities) to raise an iGT UNC Modification in respect the Funding Governance Overview (FGO) of Xoserve, using UNC 0565- Central Data Service	Brookfield Utilities	Closed. Modification subject to outcome of Review Group 001.

		Provider: General framework and obligations Modification as a template.		
MWS16/03-04:	1 st March 2016	Collette Baldwin (E.ON) to send revised Modification, iGT075 - Identification of Pressure Tiers, to the Code Administrator and for the Code Administrator to include this item in the next Modification Workstream in April.	E.ON	Closed. Received immediately prior to meeting. Superseded by MWS 16/04-03.
MWS16/03-05:	1 st March 2016	Code Administrator to send a note to all parties, reminding that the consultation close out period for iGT078: Ancillary Document for the New Connections process and iGT079 Non-domestic New Connections Framework Ancillary Document, is Tuesday 8 th March.	Gemserv	Closed.
MWS16/03-06:	1st March 2016	Paul Orsler (Xoserve) to continue investigating the issue regarding iGT Meter Point Creation Process and industry flows, and whether reporting around the issue could be introduced.	Xoserve	Carried forward. Action amended.
MWS16/03-07:	1 st March 2016	Code Administrator to create a known issues register on the iGT UNC website that is to be regularly updated and to include issues such as the iGT Meter Point Creation Process.	Gemserv	Closed.
MWS16/03-08:	1 st March 2016	Code Administrator to send a note to all iGT UNC Shipper parties to confirm whether they would be undertaking a full AQ review and to provide this information to iGTs.	Gemserv	Closed. All respondents confirmed that an AQ Review would occur.
MWS16/03-09:	1 st March 2016	Nicky Rozier (Brookfield Utilities) to confirm with the Code Administrator which MPRN numbers are being requested to be transferred and, whether this is required pre or post nexus. The Code Administrator to use this information and ask iGTs whether they are happy to approve	Brookfield Utilities	Closed. Discussed on agenda at MWS 16/04.

		this transfer and, where necessary, update their systems.		
MWS 16/04-01	5th April 2016	MJ to circulate a request for information to iGTs in the form of a low level transition plan, seeking feedback on when iGTs would stop receiving flows for Shippers prior to the non-effective window for Project Nexus; iGTs to provide feedback via the Code Administrator ahead of the Modification Workstream meeting in May 2016.	SSE	New
MWS 16/04-02	5th April 2016	PO to confirm with the Chair of the TPG whether iGT to Shipper flow processes could be included in the plan developed by TPG (specifically in respect to the approach to the non-effective window).	Xoserve	New
MWS 16/04-03	5th April 2016	Code Administrator to speak with Proposer of iGT075 to confirm that the Modification Proposal is resubmitted in correct format prior to circulation to Parties.	Gemserv	New
MWS 16/04-04	5th April 2016	Code Administrator to reflect to the April 2016 Modification Panel the recommendation from RG001 that the proposed ToR for the Review Group should be accepted.	Gemserv	New
MWS 16/04-05	5th April 2016	GH to raise a new Modification ahead of the next Modification Panel, addressing perceived issues with the PSR confirmation process under Single Service Provision.	Brookfield Utilities	New