

## **iGT UNC Modification Workstream 15-09**

**Tuesday 6<sup>th</sup> October 2015 at 10.00am**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

<b>Attendee</b>	<b>Initials</b>	<b>Organisation</b>
Steve Ladle (Chair)	SL	Gemserv
Katy Binch	KB	ESP
Laura Cahill	LC	SSE
Kirsty Dudley	KD	E.ON
Maria Hesketh *	MH	Scottish Power
Mark Jones	MJ	SSE Supply
Andrew Margan	AM	British Gas
Kishan Nundloll	KN	ESP
Naomi Nathanael *	NN	Utility Warehouse
Paul Orsler	PO	Xoserve
Trevor Peacock *	TP	Fulcrum
Jenny Rawlinson	JR	Brookfield Utilities
Nicky Rozier	NR	Brookfield Utilities
Kirandeep Samra	KS	npower
Verity Blake	VB	Gemserv

*\*Attended via teleconference.*

### **1. Welcome and Apologies for Absence**

SL welcomed attendees to the meeting of the iGT UNC Modification Workstream.

### **2. Confirmation of Agenda**

The Chair invited any further items for discussion not on the agenda. JR requested to raise an item regarding an urgent Modification that may be raised following the outputs of the recent [Market Trials Working Group \(MTWG\)](#). LC further requested that any documents related to the Operational Issues, if available, be circulated prior to the Workgroup meeting.

### **3. Minutes and Actions Arising**

The minutes of the iGT UNC Modification Workstream meeting held on 1<sup>st</sup> September 2015 were reviewed and a number of changes were agreed.

Please refer to the table at the end of the minutes for further actions arising and updates.

**Action MWS15/09-01: Gemserv to amend Workgroup 15-08 minutes and circulate the draft to attendees for approval prior to publishing them on the iGT UNC website.**

#### 4. [iGT071 - Updating the iGT AQ Review Procedures Ancillary Document](#)

SL summarised the intention of the Modification; it creates an obligation for iGT's to populate a data table containing potential revised AQ values for the various classifications of new build properties.

It was agreed at the previous Workgroup (15-08) that Xoserve would provide a detailed sample of the specific data items that would be included in the data table, and forward this information on to iGTs, who in turn would review and confirm whether they will be able to provide the required table.

The Workgroup noted that the development of the Modification is dependent on when this data becomes available, and indicated Xoserve are closer to being able to deliver the raw data, and will present a paper at the December 2015 Workgroup. The Workgroup noted the importance of the Modification, and that it must be implemented before May 2017.

**Action MWS15/09-02: Xoserve (PO) and Brookfield Utilities (JR) to continue developing iGT071 outside of the Workgroup, to ascertain what data Xoserve can provide to iGT's, so they can determine how they can complete the revised data table.**

#### 5. [iGT078: Ancillary Document for the New Connections process](#)

A summary response was submitted in relation to iGT 078 and questions submitted from EDF, E.ON, and Workgroup comments from Brookfield Utilities and SSE were discussed. KS agreed to discuss comments from Utility Warehouse (NN) outside of the Workgroup. [Furthermore, the Proposer agreed to discuss amendments to the Modification Proposal submitted by SSE \(Anne Jackson\) and for these amendments to be reviewed alongside the Workgroup Report, in the November Modification Workgroup \(15-10\).](#)

KS acknowledged AM's request and agreed to include a field to distinguish between domestic/non domestic. The Workgroup agreed several formatting changes on the new Word Doc template, for instance, PSR1 and 2 were amended to only be 3 characters (i.e. PS1 and PS2). Moreover, it was agreed for the document to note the principle that Shippers should endeavour to respond to receipt of the PS1/ PS2 within 15 Business days.

The Workgroup collectively reviewed the additional changes, which were agreed to be incorporated and presented into the final version of the Ancillary Document. There was also significant discussion where it was identified that a number of fields within the file format should refer to UK Link data

rather than the MDD (Market Domain Data). A final version is to be circulated to the iGT UNC, with the caveat from the Proposer that no more comments are to be accepted.

The consensus of the workgroup agreed that the Modification met the requisite Self Governance criteria, however, it should be noted that that this was not unanimously agreed by the Workgroup. [The](#) group noted that [this change is](#) considerably urgent, and should be progressed accordingly.

**Action MWS15/09-03: npower (KS) to amend Modification with agreed changes and to circulate the final version to the Workgroup for information only.**

**Action MWS15/09-04: Xoserve (PO) to provide Gemserv with the link to the MDD (Market Domain Data) displayed on the Xoserve website, and Gemserv to circulate this information to iGT UNC parties.**

## 6. [iGT080: Mandating iGT use of Xoserve Portfolio Data for Shipper Transportation Billing](#)

SL approved the request for this item to be brought forward and be discussed before iGT079. SL provided an update to the group on the progress of the Modification, making reference to the Business Rules drafted by MJ. MJ clarified that these rules should not be seen as final Business Rules, and at this stage are merely points for clarification.

The legal text, drafted by SL, was displayed to the workgroup for consideration. JR requested that the Modification makes reference to 3<sup>rd</sup> party agents (i.e Xoserve) as the Shipping relationship between iGT's and Xoserve is contractual. JR and SL agreed to discuss this item further outside of the Workgroup. The Workgroup acknowledged the timescale of (4) months proposed between the implementation of Project Nexus and the date when the first invoices should be produced under the iGT080 rules. This was to allow a period should there be any errors in the data loaded to Project Nexus to be identified and resolved.

The general principles of the text were accepted and MJ confirmed he would present a cost benefit case as previously agreed, and to change the name of the Modification to avoid confusion.

**Action MWS15/04-05: SSE Supply (MJ) to receive feedback from parties regarding iGT080 and present re-drafted Modification/updated business rules in advance of the Modification Workstream in November.**

## 7. [iGT079: Adding Non-Domestic New Connections Framework Ancillary Document](#)

AM gave an overview of the key changes introduced since the last Workgroup discussion and there was further discussion in the group, with particular regard to the installation of new meters. JR requested for the Modification to specify that when new meters are installed, Shippers should not

arrange their metering until they have confirmed their PSR2 (to be changed to PS2 as per iGT078) to iGT's.

As regards to fax forms, TP noted that complete removal of the fax forms from the iGT UNC website would be disruptive for Shippers, and the fax forms should remain until they are eventually phased out. The Workgroup agreed with this approach and for the fax forms to remain for the time being.

SL queried whether Business Rules can be written and AM noted that legal text may be drafted, although there is inherent difficulty in drafting legal text before the Modification is finalised.

Discussion concluded and AM agreed to accept any further comments from parties, and to revise the Modification and draft Ancillary Document in order for it to be circulated to the iGT UNC in advance of the November Modification Workstream.

**Action MWS15/09-06: British Gas (AM) to update iGT079, and following internal sign off, submit to the iGT UNC Code Administrator for circulation.**

## 8. iGT Data Cleansing Update

PO provided an update to the group, noting that there has been a 1% improvement on the data that has been reconciled this month. PO advised that the Transitions Rules will be circulated in the near future and will be adopted before the Market Trials.

An update was provided in regards to the Transitional Workshop for Shippers. PO commented on the success of the Workshop, and noted that the Workshop would benefit from iGT and Shipper representation. It was also reported that a Transitional Workstream was to be set up.

## 9. Provision of Plot information

The group was advised that this item has not progressed, and is pending developments in regards to UK Link Phase 2.

## 10. Non-Effective Days Supporting Activities (In-Flight Events)

PO stated that a Modification is expected to be raised shortly by Gethyn Howard (Brookfield Utilities). The aim is to submit the Modification for consideration at the Modification Panel in October, which will subsequently be considered at the Modification Workstream in November.

*Post meeting note:* On the 7<sup>th</sup> October, Brookfield Utilities raised a Modification Proposal iGT082: iGT Single Service Provision, non-effective Days for cutover in 2016. The Modification Proposal will be considered by the Modification Panel on 21st October 2015.

## 11. [Project Nexus Market Trials Working Group \(MTWG\)](#)

A joint update was provided by JR and KB. JR advised of an urgent Modification that [may](#) be raised shortly. This need for an urgent Modification is felt to be required to address potential Data Protection issues was discussed at the Market Trials [Working](#) group, which sits under [the Project Nexus](#)

[Steering Group](#). PWC lawyers have been instructed to further develop this Modification, and JR advised that a decision is required on or before the 20<sup>th</sup> of October 2015 in order to allow the Level3/4 Market Trials to progress.

## 12. MPRN Ranges Table – Frequency of Updates

This agenda item was raised by AM, who noted that there have been several separate MPRN ranges requests submitted lately. AM advised that maintaining the MPRN allocation data is considerably expensive, and noted the preference that MPRN updates be coordinated so multiple updates are not required. This issue may be resolved following the go-live date of Project Nexus, however AM requested that coordination be better managed until Project Nexus is live.

**Action MWS15/09-07: Gemserv to write to iGTs to get a better idea of the likely need for any further MPRN range allocations over the next year.**

## 13. AOB

LC requested that any papers relevant to the Operational Updates be circulated to the IGT UNC's in advance of the relevant Modification Workstream.

**Action MWS15/09-08: Xoserv (PO) to supply any papers for the Operational Update to the iGT UNC Secretariat (Gemserv) for circulation prior to the relevant Modification Workstream.**

## 14. Date of Next Meeting

The next meeting of the iGT UNC Modification Workstream will be held on 3<sup>rd</sup> November 2015.

*iGT UNC Modification Workstream Action Table*

Action Ref	Meeting Date	Action	Owner	Status Update
MWS15/03-05	7 <sup>th</sup> April 2015	KD to investigate the proportion of aborted visits for iGT sites only, to assist with the cost-benefit analysis for iGT075.	KD	Carried forward
MWS15/06-02	30 <sup>th</sup> June 2015	SSE (Mark Jones) and Xoserve (Paul Orsler) to define a timeline for invoicing and invoice verification under the proposed solution for iGT080, and circulate to the Modification Workstream ahead of the meeting on 4 <sup>th</sup> August 2015, together with a first draft of the business rules required to deliver the intent of the proposal.	SSE / Xoserve	Closed
MWS15/07-01	4 <sup>th</sup> August 2015	npower (Kiran Samra) to update the iGT078 Ancillary Document and PSR	npower/ All	Closed

		Template to incorporate comments from the latest workgroup meeting, circulate to parties with final comments to be submitted to npower no later than 18th August 2015.		
MWS15/08-01	1 <sup>st</sup> September 2015	Xoserve (PO) to send Nexus Transition Workshop invitation to iGT UNC for distribution.	Xoserve	Closed
MWS15/08-02	1 <sup>st</sup> September 2015	(iGT071) Xoserve (PO) to confirm with iGTs the information they can provide to iGTs regarding the AQ Review Procedures Process and iGT's to review and respond confirming the timescales and data they can provide.	Xoserve	Carried forward
MWS15/08-03	1 <sup>st</sup> September 2015	(iGT078) npower (Kiran Samra) to follow up on internal review, sign off the updated Ancillary Document and forward on to the iGT UNC to be discussed at the next iGT UNC Modification Workstream Group in October.	npower	Closed
MWS15/08-04	1 <sup>st</sup> September 2015	(iGT078) npower (Kiran Samra) to review whether iGT078 format/data flow can include a field to distinguish between domestic/non domestic.	npower	Closed
MWS15/08-05	1 <sup>st</sup> September 2015	(iGT079) British Gas (Andrew Margan) to update iGT079, and following internal sign off, submit to the iGT UNC Code Administrator for circulation.	British Gas	Closed
MWS15/08-06	1 <sup>st</sup> September 2015	(iGT080) SSE Supply (Mark Jones) to provide Business Rules to Modification iGT080, and amend the Modification to illustrate the cost benefit case.	SSE Supply	Closed
MWS15/08-07	1 <sup>st</sup> September 2015	Xoserve (PO/SN) to refine options for Provision of Plot Summaries and parties to submit any further proposals over the next two months, in time for the November 3 <sup>rd</sup> Modification Workstream meeting.	Xoserve	Carried Forward PO advised that these are ambitious timescales and data is unlikely to be available until 2016.
MWS15/08-08	1 <sup>st</sup> September 2015	Gethyn Howard (Brookfield Utilities) and Xoserve to liaise in regards to New Effective days, with the view to raising a replacement Modification to iGTUNC072.	Gethyn Howard/ Xoserve	Carried forward. Modification is expected to be submitted in time for October's Panel.

MWS15/09-01	6 <sup>th</sup> October 2015	Gemserv to amend Workgroup 15-08 minutes and circulate the draft to attendees for approval prior to publishing them on the iGT UNC website.	Gemserv	New
MWS15/09-02	6 <sup>th</sup> October 2015	Xoserve (PO) and Brookfield Utilities (JR) to continue developing iGT071 outside of the Workgroup, to ascertain what data Xoserve can provide to iGT's, so they can determine how they can complete the revised data table.	Xoserve/ Brookfield Utilities/ iGT's	New
MWS15/09-03	6 <sup>th</sup> October 2015	npower (KS) to amend Modification iGT078 with agreed changes and to circulate the final version to the Workgroup for information only.	npower	New
MWS15/09-04	6 <sup>th</sup> October 2015	Xoserve (PO) to provide Gemserv with the link to the MDD (Market Domain Data) displayed on the Xoserve website, and Gemserv to circulate this information to iGT UNC parties.	Xoserv/ Gemserv	New
MWS15/09-05	6 <sup>th</sup> October 2015	SSE Supply (MJ) to receive feedback from parties regarding iGT080 and present re-drafted Modification/Business Rules in advance of the Modification Workstream in November.	SSE Supply	New
MWS15/09-06	6 <sup>th</sup> October 2015	British Gas (AM) to update iGT079, and following internal sign off, submit to the iGT UNC Code Administrator for circulation.	British Gas	New
MWS15/09-07	6 <sup>th</sup> October 2015	Gemserv to write to iGTs to get a better idea of the likely need for any further MPRN range allocations over the next year.	iGT's/ Gemserv	New
MWS15/09-08	6 <sup>th</sup> October 2015	Xoserv (PO) to supply any papers for the Operational Update to the iGT UNC Secretariat (Gemserv) for circulation prior to the relevant Modification Workstream.	Xoserve/ Gemserv	New