

IGT UNC Modification Panel Meeting 18-03

Wednesday 21st March 2018

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Mark Jones (MJ)*	SSE Energy Supply	Pipeline Users	
Kirsty Dudley (KD)*	E.ON	Pipeline Users	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operator	
Rob Johnson (RJ)*	ESPUG	Pipeline Operator	
Jenny Rawlinson (JR)*	BU-UK	Pipeline Operator	
Roberta Fernie (RF)*	Ofgem	Authority	
Rachel Bird (RB)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Alternates, observers and apologies

The Chair welcomed attendees to the meeting of the IGT UNC Modification Panel meeting. Rob Johnson (ESPUG) was nominated as the alternate for Victoria Parker. RB updated the Panel on the recent election process held after the February Panel meeting. RB noted that an email went out to the industry via the IGT UNC and UNC distribution lists. The deadline for nominations was extended after no names were put forward for the Shipper position, however, upon closing of the process the Code Administrator has not receive any nominations for the position. RB explained that the meetings will remain quorate (with two Pipeline Users present) and the position will remain vacant until an expression of interest is received.

2. Confirmation of Agenda

The Chair asked the Panel if they had any additional items to add to the agenda for this meeting. The Panel was happy with the agenda and no AOB was received.

3. Approval of the previous minutes

RB informed the Panel that no comments had been received regarding the February Panel meeting minutes before the meeting. The minutes from the previous Modification Panel meeting (21st February 2018) were approved as a true and accurate record of the meeting.

4. Outstanding actions

18/02-01	Code Administrator to add iGT103 to the March Workstream meeting agenda.	Completed. Closed.
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18/02-02	Code Administrator to add another topic for discussion to the RG003 (data permissions) review group of access rules for third parties.	Completed. Closed.
18/02-03	Code Administrator to add RG003 (data permissions) review group to the March Workstream agenda.	Completed. Closed.
18/03-03	Code Administrator to notify all parties that iGT104 has been decided by the Panel and will be scheduled for implementation in a special release scheduled for 22nd March 2018.	Completed. Closed.
18/04-03	Code Administrator to notify all parties that iGT105 has been decided by the Panel and will be scheduled for implementation in a special release scheduled for 22nd March 2018.	Completed. Closed.
18/05-03	Code Administrator to notify all parties that iGT106 has been decided by the Panel and will be scheduled for implementation in line with UNC640S.	Completed. Closed.

RB concluded that all action points from the last meeting are now closed.

5. Short Notice business

None.

6. Panel Decision

None.

7. Update on Review groups

RG003

[RG003 - Review of Data Permissions](#)

The Chair updated the Panel on the progress of RG003 at the last Workstream meeting. The Chair noted that the Workgroup carried out a comparison of Part K of the IGT UNC and section V of the UNC to see where the potential gaps may be in data permissions. The Code Administrator took away an action from the meeting to produce a detailed paper to highlight the areas to focus on and have produced a number of questions to ask the Workgroup when reviewing this area including; cost vs benefit, system changes etc. The Chair noted that the review group will likely need a further two

sessions to identify the areas of concern and to produce some modification proposal drafting to bring to the May Panel. The Chair asked the Panel whether they would like to see one modification which takes into account all areas of change or individual modifications focused on particular areas. JR noted that Brookfield's preference would be to see a single modification, as long as any ambiguity had been fleshed out in Workgroup discussions, other Panel members agreed with this approach. Where, however, discussions suggested there may be differences between parties on a specific permission area, it may be more pragmatic to present that permission in a separate modification.

Withdrawn Modifications

None.

8. Urgent Modification Proposals received

None.

9. Non-urgent Modification Proposals received

None.

10. Fast-track Modification Proposals update

iGT108F

[iGT108F - Updating references for UNC434](#)

The Chair noted that this modification was raised by E.ON on 14th March 2018. This modification seeks to achieve correct linking of clauses between the UNC and the IGT UNC relating to UNC approved Modification 0434, the Chair noted that this is a housekeeping change.

The modification is currently out for consultation with a closing date of 6th April 2018 and it is intended that this modification and consultation responses will be sent to the April Panel meeting for a decision on its implementation.

11. Review Group Proposals received

[RG004 - Review of IGT Governance and administration arrangements](#)

MJ introduced the review group request to the Panel, noting that this proposal seeks to undertake a review of the current IGT UNC governance and administration arrangements following the creation of single service provision. MJ noted that a majority of modifications in the UNC are resulting in corresponding changes requiring to be made in the IGT UNC. The result of this is that since Project Nexus, significant IGT UNC Modification Workstream business has involved the assessment of the impacts of UNC modifications on the IGT UNC, resulting in parties raising mirror modifications to make the corresponding changes to the IGT UNC. This is resulting in most IGT UNC work being purely administrative and is resulting in industry resources not being used in the most efficient manner, and the lack of much genuine new IGT change is resulting in reduced attendance and

business being discussed at the IGT UNC Workstream meetings. MJ noted that the proposal outlines three possible avenues to explore:

- To amalgamate all common areas of the IGT UNC and the UNC into the UNC, such as IGT invoicing and new connections an ancillary document to the UNC;
- To create a common UNC and IGT UNC modification process so that when a modification is raised under the UNC it takes into account the IGT UNC and requires any changes to the IGT UNC legal text to be produced at the same time; and
- To amend the IGT UNC to reference the UNC at a much higher 'section type' level rather than at the clause level.

MJ noted that he had spoken with the Joint Office with regards to raising a similar review group request in the UNC. The Joint Office have advised that there are several things to consider before a request should be raised in the UNC and these are potential licence changes, current funding changes, and contracts etc. KD suggested that the initial meeting will be valuable in determining whether the UNC will need to be involved as there are areas to explore that do not necessarily involve the UNC. KD also noted that there is not a 'do nothing' option, which should be considered alongside the suggested reforms.

JR highlighted that one of the main areas of discussion for the first meeting should be to establish the purpose and reasons for the exercise to be very clear on the drivers for this review. JR also suggested that the first option would potentially involve looking at a retender of the contracts, and further noted that the Workgroup may want to consider the Retail Energy Code (REC) implications on either Code which may change or shape the focus of the group.

RF noted that Ofgem would try and get someone to attend the session in her absence. RB asked IGTs to encourage participation of other IGT companies who have not been actively involved in the Code in the past as this could potentially have significant changes to them.

The Panel agreed to accept this review group request and for this to be added to the March Workstream agenda.

Action 18/03-01: Code Administrator to add RG004 (IGT UNC governance) review group to the April Workstream agenda.

12. Workgroup reports

IGT103

[iGT103 - Inclusion of reference within iGT UNC to UNC TPD Section G paragraph 2.12 – 2.14 inclusive - Meter Point Portfolio Reconciliation](#)

The Chair introduced this Modification to the Panel and noted that the Workgroup completed its report for this Modification at the 6th March Workstream meeting. Noting that this modification seeks to

ensure parity between both the IGT UNC and UNC, for the treatment of IGT Supply Meter Points, to improve the completeness of the data held within the Supply Point Register on behalf of industry parties by carrying out an MPRN portfolio reconciliation between Shipper records and CDSP systems. The Chair added that the workgroup agreed with the proposer's view that this modification should be Self-Governance and acknowledged that there is a concurrent modification being processed in the UNC to change the proposed notice period of this exercise from 20 to 60 days.

CH noted that the proposal does not allow the report generated by the CDSP to be shared with the IGT and queried why this is. JR explained that as it is up to the Shipper to correct any data alongside the CDSP the report is only available to them as all changes will be passed through to the IGT via the IDL. KD supported this noting that it would be unnecessary as the correct information will be sent through, however, noted that if IGTs felt strongly about it another modification could be raised to extend the report sharing.

The Panel discussed the timetable for this modification, taking into consideration the intention of the CDSP to undertake this exercise in November 2018. The Chair highlighted that as per the Code, system changes are required to give six months' notice for the industry prior to implementation, and the Panel recognised that the current timeline would not fit in with this. It was also noted however that for this specific modification the system changes could be made after implementation as long as they were in place prior to the production of the data when requested by the CDSP for presentation in November.

The Panel resolved that the latest implementation date for this Modification is May 2018, however, acknowledged that if necessary the intention to implement could be enough for industry.

The Chair opened up discussions to the Panel on whether there were any comments regarding the Workgroup report for iGT103, however, they had no further comments to make.

The Panel was asked to vote on iGT103, the Panel unanimously supported this Modification being sent out to Consultation.

Action 18/03-02: Code Administrator to send the Draft Modification Report for iGT103 out for Consultation with the closing date of 13th April 2018.

Action 18/03-03: Code Administrator to add an additional question to the Consultation to ask about the extent of any system changes required as a result of iGT103 and a lead time of development for these.

13. Final Modification Reports update

iGT107F

[iGT107F - Correcting the consumption adjustment reads within IGT UNC](#)

The Chair summarised the consultation responses received noting that one pipeline operators and two pipeline users responded. The Panel agreed with the proposer's view that this modification should

proceed under fast track self-governance rules as the change is documentation only and aligns both Codes. The Panel did not voice any opposing views to this Modification and was happy with the solution presented in this Modification, and fully supported the changes to the legal text, whereby it points across to the UNC, to make this consistent and appropriate.

The vote was carried out with two Pipeline Users and three Pipeline Operators. The Panel agreed that the Modification should be implemented by a unanimous vote. The Panel agreed that, as a Self-Governance Modification, it should be implemented on the date scheduled for the June release. This will be subject to a 15-day appeal window as per the Self Governance process.

Action 18/03-04: Code Administrator to notify all parties that iGT107F has been decided by the Panel and will be scheduled for implementation in the June release.

14. Authority Update

Ofgem Code Administrator Survey

RF noted that Ofgem has issued an open letter with regards to encouraging participants to partake in the cross-code survey. RB noted that due to GDPR, Gemserv has decided that an 'opt in' approach was best as personal data was being given to a third party. RB noted that Colin Down (Ofgem) attended the CACoP meeting held on Monday 19th March and we are awaiting confirmation of whether the deadline for survey participants will be extended.

The next Modification Panel meeting will be convened on 18th April 2018.

Summary of Actions

Action Reference	Date	Action	Owner	Status
18/03-01	21 st March 2018	Code Administrator to add RG004 (IGT UNC governance) review group to the April Workstream agenda.	CA	New
18/03-02	21 st March 2018	Code Administrator to send the Draft Modification Report for iGT103 out for Consultation with the closing date of 13 th April 2018.	CA	New
18/03-03	21 st March 2018	Code Administrator to add an additional question to the Consultation to ask about the extent of any system changes as a result of iGT103 and a lead time of development.	CA	New
18/03-04	21 st March 2018	Code Administrator to notify all parties that iGT107F has been decided by the Panel and will be scheduled for implementation in the June release.	CA	New