

iGT UNC Modification Panel Meeting 15-02

Wednesday 18th February 2015

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Paul Rocke (PR)	Gemserv	Code Administrator	
Jenny Rawlinson (JR)*	Brookfield Utilities	Pipeline Operators	
Kishan Nundloll (KN)*	ES Pipelines	Pipeline Operators	
Ashley Foster (AF)*	Indigo Pipelines	Pipeline Operators	
Kirsty Dudley (KD)*	E.ON UK	Pipeline Users	
Andrew Margan (AMa)*	British Gas	Pipeline Users	
Kirandeep Samra (KS)*	Npower	Pipeline Users	
Rory Edwards (RE)*	Ofgem	Authority	
Colette Baldwin (CB)*	E.ON UK	Observer	iGT075 Proposer

**Attended via teleconference*

1. NOTICE OF ALTERNATES AND APOLOGIES FOR ABSENCE

SL welcomed attendees to the second iGT UNC Modification Panel meeting of 2015. Ashley Foster (Indigo Pipelines) was in attendance as an Alternate to Cher Harris (Indigo Pipelines).

2. RECORD OF INVITEES AND OBSERVERS

Colette Baldwin (E.ON UK) was in attendance to provide an overview of iGT075.

3. MINUTES FROM THE PREVIOUS MEETING

The minutes from the iGT UNC Panel 15-01 were agreed as a true and accurate record of the meeting.

4. ACTIONS ARISING

There were no actions arising.

5. SHORT NOTICE BUSINESS

[iGT074 - Amendment of Password Protection Ancillary document](#)

The Panel unanimously **AGREED** to accept the Modification Proposal iGT074 as Short Notice Business and invited KD to present the Proposal. iGT074 sought to amend the Ancillary Document 'Password Protection Protocols' to reflect arrangements post-Project Nexus go

live. KD noted that the amendments included changes to the examples used within the Ancillary Document in order to simplify and remove any ambiguity with regard to when passwords should be used.

KD recommended that the Modification was sent to a Workgroup for further development. The Panel unanimously **AGREED** that iGT074 should proceed to development by Workgroup, and set the date for the first Workgroup as 7th April 2015.

Action 01/15-02: Gemserv to add iGT074 to the agenda for the Modification Workstream on 7th April 2015.

iGT075 - Identification of Supply Meter Point pressure tier

The Panel unanimously **AGREED** to accept the Modification Proposal iGT075 as Short Notice Business and invited CB to the meeting to present the Proposal. iGT075 had been developed with the assistance of the Association of Meter Operators (AMO) and sought to improve communication of the Supply Meter Point Pressure Tier by the iGT to the Shipper and MAM. CB noted that with the acceleration of the smart meter roll-out, incorrect identification of pressure at an installation would cause significantly increased costs for aborted jobs and greater pressure on turnaround times for GT1 flows. The Proposal sought to ensure that the GT1 process was replaced by a more effective process of meter pressure identification.

CB recommended that the Modification was sent to a Workgroup for further development. The Panel unanimously **AGREED** that iGT075 should proceed to development by Workgroup, and set the date for the first Workgroup as 7th April 2015.

Action 02/15-02: Gemserv to add iGT075 to the agenda for the Modification Workstream on 7th April 2015.

iGT076 - Amendment of RPC format in line with Single Service Provision

The Panel unanimously **AGREED** to accept the Modification Proposal iGT076 as Short Notice Business and invited KD to present the Proposal. iGT076 sought to amend the RPC Invoice Supporting Data in line with arrangements post-Project Nexus go live.

KD recommended that the Modification was sent to a Workgroup for further development. The Panel unanimously **AGREED** that iGT076 should proceed to development by Workgroup, and set the date for the first Workgroup as 9th March 2015.

Action 03/15-02: Gemserv to add iGT076 to the agenda for the Modification Workstream on 9th March 2015.

[iGT077 - Amendment of Portfolio Extract format in line with Single Service Provision](#)

The Panel unanimously **AGREED** to accept the Modification Proposal iGT077 as Short Notice Business and invited KD to present the Proposal. iGT077 sought to amend the Portfolio Extract within iGT UNC Section G in line with the introduction of Single Service Provision.

KD recommended that the Modification was sent to a Workgroup for further development. The Panel unanimously **AGREED** that iGT077 should proceed to development by Workgroup, and set the date for the first Workgroup as 9th March 2015.

Action 04/15-02: Gemserv to add iGT077 to the agenda for the Modification Workstream on 9th March 2015.

6. PANEL DECISIONS

None.

7. UPDATE ON DEVELOPMENT GROUPS

[iGT056 – UPRN Provision](#)

CB noted that she had recently met with Andrew Wallace (Ofgem) to discuss the status of iGT056 and its UNC equivalent UNC0468, in the context of the outputs from the gas data quality working group that had concluded in December 2014. Andrew Wallace was considering some of the issues faced by the iGT056/UNC0468 workgroup, including the role of Ordnance Survey and the involvement of DECC. CB anticipated that Andrew Wallace would soon be making a recommendation as to whether the Modifications should remain on the table at this point in time.

[iGT070 - Removal of redundant Ancillary documents following the implementation of Single Service Provision](#)

KD noted that the initial meeting of the Development Workgroup for iGT070 was due to be held as part of the iGT UNC Modification Workstream on 9th March 2015.

[iGT071 - Updating the iGT AQ Review Procedures Ancillary Document](#)

KS noted that the initial meeting of the Development Workgroup for iGT071 was due to be held as part of the iGT UNC Modification Workstream on 9th March 2015.

[iGT072 - Non-effective Days for Cutover to Single Service Provision](#)

In the absence of Gethyn Howard (Brookfield Utilities), JR provided an update on the progress of the Workgroup for iGT072, which had met for the first time on 8th February 2015. JR noted that the Workgroup had updated the Terms of Reference, including legal text drafting within the scope of activity. The Workgroup had reviewed and discussed a significant

number of observations and concerns which had been raised in advance of the meeting, and following the meeting Andy Miller (Xoserve) had produced a series of supporting papers including responses to the questions raised. The Workgroup was due to next meet on 23rd February 2015 to discuss any comments raised on the published papers, prior to the commencement of legal drafting. A further meeting had been provisionally scheduled for 17th March 2015 to review the legal drafting, which would be circulated approximately one week in advance of the meeting.

The Panel **AGREED** the updated version of the Terms of Reference for iGT072.

AM noted that Shippers had existing concerns that iGT072 could result in non-compliance with licence conditions introduced with faster switching changes. AM requested that the Code Administrator could write to Ofgem requesting a written confirmation, prior to iGT072 proceeding to consultation, that Ofgem would not penalise Suppliers for breaching relevant licence conditions during the non-effective days period. The Panel agreed that the Code Administrator should draft a letter on behalf of the Shippers.

Action 05/15-02: Gemserv to draft a letter to Ofgem from the iGT UNC Shipper community, requesting Ofgem's confirmation that Suppliers would not be penalised for breaching faster switching obligations during the non-effective days period, prior to iGT072 proceeding to consultation

[iGT073 - Consequential Changes to the 'Pipeline Operator Standards of Service Query Management' Ancillary Document](#)

KN provided an update on the progress of the Workgroup for iGT073, noting that the Workgroup had met for the first time on 8th February 2015. The Workgroup had agreed the Terms of Reference and considered two distinct options for amending the Standards of Service Query Management Ancillary Document. The Workgroup had agreed that the Ancillary Document will only reference queries existing between the iGT and Shipper. KN would be looking to amend the Modification Proposal and make the agreed changes to the Ancillary Document ahead of the next meeting of the Workgroup at the Modification Workstream on 9th March 2015.

The Panel **AGREED** the Terms of Reference for iGT073.

[GPL048/IPL041/QPL041 - Changes to Individual Network Codes in line with Single Service Provision Changes](#)

JR noted that the initial meeting of the Development Workgroup for the three INC Modifications above was due to be held as part of the iGT UNC Modification Workstream on 9th March 2015.

8. URGENT MODIFICATION PROPOSALS RECEIVED

None.

9. NON-URGENT MODIFICATION PROPOSALS RECEIVED

[IND001 - Changes to the Indigo Pipelines INC as a result of SSP implementation](#)

AF presented new Modification Proposal IND001, seeking to amend the Individual Network Code for Indigo Pipelines to facilitate the implementation of Single Service Provision. AF recommended that the Modification Proposal should proceed to Workgroup for further development. The Panel unanimously **AGREED** that IND001 should proceed to development by Workgroup, and set the date for the first Workgroup as 7th April 2015.

Action 06/15-02: Gemserv to add IND001 to the agenda for the Modification Workstream on 7th April 2015.

[IND002 - Change to Supplier File Formats](#)

AF presented new Modification Proposal IND002, seeking to amend the Individual Network Code for Indigo Pipelines to include a new requirement for Shippers to use .csv file formats to exchange Change of Supplier requests and notifications, for the period prior to implementation of Single Service Provision. AF proposed that the Modification was fully developed and recommended that the Modification should proceed directly to consultation as a Draft Modification Report. Shipper Panel Members highlighted concerns that the requirement to send files via .csv format was not optional, and noted a preference that the Modification should be further considered by Workgroup. RE suggested that the Modification may meet the requirements for Self-Governance.

By majority decision, the Panel **AGREED** that IND002 should proceed to development by Workgroup, and set the date for the first Workgroup as 9th March 2015.

Action 07/15-02: Gemserv to add IND002 to the agenda for the Modification Workstream on 9th March 2015.

10. FAST TRACK MODIFICATION PROPOSALS RECEIVED

None.

11. WORKGROUP REPORTS

[iGT069 - The removal of K1.2\(e\)\(ii\) – use of Upstream System User agreements](#)

SL presented that Workgroup Report for iGT069, noting that the Workgroup had recommended that the Modification Proposal should proceed to consultation as a Draft Modification Report. The Panel accepted the Workgroup Report and unanimously **AGREED** that the Modification should proceed to consultation without the requirement for further legal

text drafting. The Panel unanimously **AGREED** that the Modification met the requirements for Self-Governance, and determined that the Self-Governance Determination Date should be 15th April 2015.

Action 08/15-02: Gemserv to draft the Draft Modification Report for iGT069 and circulated for consultation.

Action 09/15-02: Gemserv to publish the Self-Governance Statement for iGT069, noting the Self-Governance Determination Date of 15th April 2015.

12. FINAL MODIFICATION REPORTS

[iGT039 - Use of a Single Gas Transporter Agency for the common services and systems and processes required by the iGT UNC](#)

SL presented the Final Modification Report for iGT039, noting that seven responses had been received to the consultation, supporting implementation of iGT039. The Panel accepted the Final Modification Report and had no further comments with respect to facilitation of the Relevant Objectives. The Panel unanimously **AGREED** to recommend implementation of iGT039, and agreed that the Implementation Date should be aligned with the Project Nexus Go Live date.

Action 10/15-02: Gemserv to send the Final Modification Report for iGT039 to Ofgem for Authority Decision.

13. AUTHORITY UPDATES

None.

14. PASSWORD PROTECTION PROTOCOLS

In line with the Ancillary Document process for Password Protection Protocols, the Code Administrator reminded Panel members that new passwords for Protected Information, as advised by Shippers, would come into use from 1st March 2015.

15. CACoP METRIC REPORTING

PR noted that, in line with Principle 12 of the Code Administration Code of Practice Agreement (CACoP), a paper detailing results of qualitative and quantitative measures for 2014 had been circulated to Panel members for information. Panel members accepted that the figures were accurate and appropriate to be published on the iGT UNC Website and circulate to wider industry

Action 11/15-02: Gemserv to publish CACoP Metrics for 2014 on the iGT UNC Website and circulate to wider industry.

16. IMPLEMENTATION OF iGT062

KN reminded Panel members that from 27th February 2015, the Code Administrator would be providing independent secretariat and chairing of Modification Workstreams in line with the implementation of iGT062. KN noted that the iGTs had proposed a structure for four meetings in addition to the eight existing iGT Shipper Standing Work Group meetings. The twelve meetings would be renamed Modification Workstreams and would include Operational Issues agenda items. Shipper Panel members were keen for twelve 'shadow' meetings to be diarised in addition to the twelve monthly meetings; JR noted that the Code Administrator could not be expected to commit resource and room space for meetings that may not happen. The Panel agreed that parties would work to schedule additional meetings as and when required without formally scheduling meetings; indeed iGTs noted that the Code required Parties to host meetings to hold Workgroups when determined by the Panel.

PR had circulated a proposed schedule of meeting dates for the new monthly Modification Workstreams; the Panel agreed that the dates were appropriate and should be confirmed with the wider industry.

Action 12/15-02: Gemserv to advise the wider industry of the schedule of Modification Workstream meetings.

17. ANY OTHER BUSINESS

Panel Composition

SL noted that Andrew Margan's term as a Pipeline User Representative on the Panel would expire following the meeting and thanked Andrew for his hard work during his term. Andrew thanked the Panel for their support and noted his confidence in his replacement, Kristian Pilling (SSE Supply).

The next Modification Panel meeting will be convened at 11:00am on 18th March 2015.