

iGT UNC Modification Panel Meeting 16-04

Final Minutes

Wednesday 20th April 2016

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Organisation	Representing	As
Steve Ladle (SL)	Gemserv	Code Administrator	Chairman
Jenny Rawlinson (JR)*	Brookfield Utilities	Pipeline Operators	
Cher Harris (CH)*	Indigo Pipelines	Pipeline Operators	
Kishan Nundloll (KN)*	ES Pipelines	Pipeline Operators	
Kristian Pilling (KP)*	SSE Energy Supply	Pipeline Users	
Kirsty Dudley (KD)*	E.ON UK	Pipeline Users	
Sharon Easton (SE)*	npower	Pipeline Users	
Ehi Obaye (EO)*	Ofgem	Authority	
Lewis Heather (LH)*	Ofgem	Authority	Item 12 only
Paul Rocke (PR)	Gemserv	Code Administrator	Secretariat

**Attended via teleconference*

1. Welcome and apologies for absence

The Chairman welcomed attendees to the meeting of the iGT UNC Modification Panel meeting. There were no apologies for absence. SE confirmed that she was attending as a standing alternate for Kirandeep Samra (npower).

2. Approval of the previous minutes

The minutes from the previous Modification Panel meeting (16th March 2016) were approved as a true and accurate record of the meeting, subject to one minor amendment.

3. Outstanding actions

Action 16/03-01: Code Administrator to notify all parties that iGT078S is to be implemented, with the Implementation Date to be defined by the Pipeline Operators. **Closed.**

Action 16/03-02: Pipeline Operators to agree the Implementation Date for iGT078S and advise the Code Administrator accordingly. **Closed.**

Action 16/03-03: Code Administrator to notify all parties that iGT079S is to be implemented, with the Implementation Date to be defined by the Pipeline Operators. **Closed.**

Action 16/03-04: Pipeline Operators to agree the Implementation Date for iGT079S and advise the Code Administrator accordingly. **Closed.**

Action 16/03-05: Code Administrator to draft a Terms of Reference for a Review Group to consider implications on the iGT UNC of the Funding, Governance and Ownership review of Xoserve. **Closed.**

Action 16/03-06: Panel Representatives to provide feedback on the recommendations to review the methodology for carrying out system file formats review at Work Group meetings. **Closed, with agreement on the recommendations.**

4. Short notice business

None.

5. Panel decisions

None.

6. Update on Modification Workgroups

[iGT071 – Updating the iGT AQ Review Procedures Ancillary Document](#)

SL noted that no significant progress had been made on iGT071 since the previous Panel meeting; however, most iGTs had provided the required information to Xoserve with respect to additional data items required to complete the AQ Review under Single Service Provision, and the Workgroup was expected to make progress at the Modification Workstream in May 2016. KP noted his appeal that activity on iGT071 should progress efficiently from now until completion of the Workgroup.

[iGT075 – Identification of Supply Meter Point Pressure Tier](#)

SL noted that a revised Modification Proposal for iGT075 had been received by the Proposer with insufficient time to circulate prior to the meeting, and using incorrect templates and outdated information. KD noted that she would encourage the Proposer to submit a corrected Modification Proposal in sufficient time before the next Modification Workstream in May 2016.

7. Urgent Modification Proposals received

None.

8. Non-urgent Modification Proposals received

[iGT083 – Correction to PSR Process to Support SSP Arrangements](#)

On behalf of Proposer Gethyn Howard (Brookfield Utilities), JR presented new Modification Proposal iGT083, which sought to amend the iGT UNC to acknowledge the potential for the Agency System to allow a registration at a new supply point for a Shipper which does not match the Shipper on a PSR. JR noted that the solution had been considered at the Modification Workstream in April 2016, and had been agreed by consensus; therefore, the Proposer recommended that the Modification should proceed directly to consultation. KP noted his understanding that the item at the Modification Workstream did not generate considerable discussion, and that a further Workgroup meeting would be preferred to fully appreciate impacts. KN considered that the impacts would be best assessed via a

consultation, whereas a second Workgroup may still not generate sufficient debate. JR noted her understanding of why a Workgroup would be useful, and agreed on behalf of the Proposer to amend the recommendation to one Workgroup meeting.

The Code Administrator noted that one Workgroup meeting held at the Modification Workstream in May 2016 would facilitate a Workgroup Report to be considered at the Modification Panel in May 2016, with consultation responses to be considered at the July Modification Panel (or June with a shortened consultation window).

The Panel unanimously agreed to send the Modification Proposal to a Workgroup for further consideration.

9. Fast-Track Modification Proposals received

None.

10. Workgroup Reports

None.

11. Final Modification Reports

None.

12. Authority updates

EO provided an overview of the Final Proposals from Ofgem's Code Governance Review (CGR) Phase Three, including a background to the CGR Programme, noting that the changes sought to make important incremental improvements while the new regime proposed by the Competition and Markets Authority (CMA) is developed and implemented. EO summarised the key areas of the Proposals: changes to the self-governance process, Significant Code Review (SCR), Code Administration and charging methodologies. EO confirmed that consultations on Licence modifications and a new surveying process had been published and would close on 28th April 2016.

LH proceeded to provide an overview of Ofgem's views of the CMA's proposals relating to code governance, noting that Ofgem had committed to implementing the CMA's remedies promptly, with the introduction of a new licensed regime, requiring new legislation, new licences for Code Administrators, significant amendments to codes, and the design of new strategic modification processes. LH noted that Code Administrators will be expected to become Code Managers under new licencing, expected to project manage strategic modifications, with the ability to raise and prioritise code modifications.

The Panel thanked EO and LH for the updates provided, and noted that they awaited Ofgem's direction on the outcomes of the CMA remedies.

13. Terms of Reference – Pre-Panel Briefing

PR noted that a key outcome of the CGR3 review of Code Administration activities was a review of the role of the Code Administrator as a Critical Friend. One of the best practice recommendations agreed by Ofgem was that Code Administrators should look to hold a briefing ahead of meetings of the Modification Panel, to improve engagement with code parties with respect to Panel activities. Consequently, PR had drafted a proposed Terms of Reference (ToR) for the briefing, and proposed that the first call would be held before the Modification Panel in May 2016. PR invited comments on the ToR.

JR supported the ToR, and noted that the intention that the briefing was not to be utilised in lieu of attendance at the Modification Workstream might be strengthened. CH was doubtful that the meeting would provide additional value to code parties; EO confirmed that the effectiveness and purpose of the sessions may be reviewed after a period of time to determine their usefulness. Panel Members considered the importance of ensuring that all Shippers and other industry parties were included on the distribution list; PR agreed to contact Xoserve for a list of all Shipper parties to compare against the existing list.

Action 16/04-01: Code Administrator to contact Xoserve for a definitive list of Shippers and source additions to the contact distribution list where required.

Following the implementation of small amendments proposed, PR agreed to circulate the ToR to Panel Members for ex-committee approval, ahead of an inaugural teleconference briefing in May 2016.

Action 16/04-02: Code Administrator to amend ToR for the pre-Panel briefing and circulate to the Panel for agreement.

14. Code Governance Review 3 – iGT UNC Impacts

PR presented a paper provided an overview of the CGR3 Final Proposal impacts on the iGT UNC, with recommendations regarding how the Panel should progress. PR noted that Ofgem had published two consultations: on changes to Licences, and on qualitative surveys, and asked the Panel to consider whether they wished the Code Administrator to draft a response on the behalf of the Panel, by sending comments for inclusion to the Code Administrator before 22nd April 2016.

Furthermore, PR considered that consideration might be given to convening a Review Group to thoroughly explore the impacts of the Final Proposals, including necessary changes to the iGT UNC and its associated documentation. The Panel agreed that a Review Group should be convened with the first meeting taking place at the Modification Workstream in June 2016. PR agreed to prepare a ToR for the Review Group and share at the next meeting of the Panel.

Action 16/04-03: Code Administrator to draft a ToR for a Review Group to consider Final Proposals from CGR3 ahead of the May Modification Panel meeting.

Action 16/04-04: Panel Representatives to send comments for inclusion in a response to CGR3 consultations to Code Administrator by 22nd April.

The next Modification Panel meeting will be convened at 11:00am on 18th May 2016.