

iGT Shipper Work Group Meeting 14-08

Monday 3rd November 2014 at 10.30am

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee	Initials	Organisation
Steve Ladle (Chair)	SL	Gemserv
Paul Rocke	PR	Gemserv
Katy Binch	KB	ESP
Alex Cebo *	AC	EDF
Kirsty Dudley	KD	E.ON UK
Ashley Foster *	AF	Indigo Pipelines
Maria Hesketh *	MH	Scottish Power
Liam Hunt	LH	SSE
Kay Mackey *	KM	Brookfield Utilities
Kishan Nundloll	KN	ESP
Paul Orsler	PO	Xoserve
Trevor Peacock *	TP	Fulcrum
Adam Pearce	AP	ESP
Kristian Pilling	KP	SSE
David Smith *	DS	npower

**Attended via teleconference.*

1. Welcome and Apologies for Absence

SL welcomed attendees to the eighth iGT Shipper Standing Work Group of 2014.

Apologies for absence had been received from Jenny Rawlinson, Gethyn Howard (both Brookfield Utilities), Kirandeep Samra (npower) and Andrew Margan (British Gas).

2. Minutes and Actions Arising

The minutes of the meeting held on 22nd September 2014 were accepted as a true and accurate record of the meeting.

Please refer to the table at the end of the minutes for further actions arising and updates.

3. Code (iGT UNC, UNC, SPAA) and Ofgem Updates

SL provided an update from the previous iGT UNC Modification Panel meeting held on 15th October 2014. SL noted that the Panel had agreed to circulate iGT066 for consultation (closes 7th November 2014). SL further noted that the Panel had provided its recommendations on the implementation of iGT062 and iGT062AA (split decision) and for iGT063 (recommended implementation).

4. Industry Data Quality

In the absence of Kiran Samra (npower), PR provided an update on the progress of the gas industry workgroup on data quality, ownership and governance. PR noted that industry parties had been asked to provide further evidence based feedback on the key data quality issues, to enable a more objective report to be produced. PR noted that only one response from shippers had been received to the initial questionnaire, whereas iGTs had responded in good numbers. PR noted that there were two further meetings scheduled before the report was due to be finalised in December 2014.

5. Provision of SOQ Value for RPC Supply Points

PR provided an overview of a potential issue raised by Kiran Samra (npower) and Jonathan Kiddle (EDF), regarding the provision of the original SOQ on the RPC invoice backing data. Kiran Samra understood that iGT044VV had mandated the provision of the original SOQ on the RPC invoice backing data, and asserted that a number of iGTs continued to derive the SOQ from the AQ value on a monthly basis, rather than calculating the original SOQ.

Gethyn Howard (Brookfield Utilities) had countered this assertion in a response via email, noting that the requirement set out within the iGT UNC is to provide the SOQ on the portfolio extract, the SOQ being defined as: "The maximum rate of gas flow (measured in kWh), for the Non Daily Metered (NDM) portion of the Supply Point, as derived by Xoserve. This is for non-domestic only." Therefore, Gethyn understood that the code did not mandate the provision of the SOQ at the time of RPC entry, and that the value could be derived from the current AQ.

There was some discussion as to whether the portfolio extract would continue to be sent by iGTs under SSP, with a general consensus that iGTs would continue to send the portfolio. It was therefore considered that this debate would fall outside of the iGT039 development. As there continued to be some confusion with regard to the intended outcome of the discussion, DS agreed to provide the group with a clear, plain English summary of the point of contention and the proposed solution.

Action iGTWG14/08-01: David Smith and Kiran Samra (npower) to provide a clear summary of the issue with regard to provision of the SOQ value for RPC supply points and the proposed solution.

6. iGT UNC Ancillary Document Review

SL noted that as the workgroup activity for iGT039 reached its conclusion, there was a need to review the suite of iGT UNC Ancillary Documents to establish which would remain relevant under SSP. SL further noted that a (or a number of) Modification(s) would need to be raised to finalise any changes to the Ancillary Documents.

The group considered each Ancillary Document in turn, and came to the following decisions:

- Inspection Notification and Response File Formats – the group agreed that this Ancillary Document would be redundant under SSP;
- Meter Reading Validation Rules – the group agreed that this Ancillary Document would be redundant under SSP;
- Unbundled Meter Reading File Formats – the group agreed that this Ancillary Document would be redundant under SSP;
- Password Protection Protocols – the group agreed that this Ancillary Document should be retained without amendment;
- iGT AQ Review Procedures – the group agreed that Section 9 Part (e) (reporting > iGT data collation) and Section 10 (annual updates to the AQ values within the CSEP NExA table) should be retained, and the remainder of the document removed;
- Fax Forms – the group agreed that this Ancillary Document would be redundant under SSP;
- RPC Invoice Template – the group agreed that this Ancillary Document would need to be aligned with SSP arrangements but would be retained in some form. Changes to this document would be proposed via a separate Modification;
- CSEP NExA Tables – the group agreed that this Ancillary Document should be retained without amendment;
- Third Party Metering and MAM ID Communication – the group agreed that this Ancillary Document would be redundant under SSP;
- Data Items Relevant to Smart Metering – the group agreed that this Ancillary Document would be redundant under SSP;
- Appendix G2 – Portfolio Extract – the group agreed that this Appendix would be retained with some amendments possible.

KD agreed to raise two Modifications; one proposing the deletion of the bulk of the Ancillary Documents noted above, the second to amend the RPC Invoice Template document. DS agreed that npower would raise the final Modification seeking to amend the iGT AQ Review Procedures document.

Action iGTWG14/08-02: Kirsty Dudley (E.ON) to raise three Modifications to (a) remove a number of Ancillary Documents, (b) amend the RPC Invoice Template document and (c) amend Appendix G2.

Action iGTWG14/08-03: npower to raise a Modification to amend the iGT AQ Review Procedures Ancillary Document.

7. iGT SSP Standards of Service

PO noted that contractual discussions were taking place between iGTs and Xoserve, and a piece of work was underway to put together an Agency Services Agreement, into which the SSP Standards of Service would be incorporated. AP considered that iGTs and Xoserve would look to create a list of the Standards of Service within the next two months, attempting to align as much as possible with the UNC, with a view to bring back to the iGT Shipper Standing Work Group ready for a Modification to be raised, to address the Standards of Service Ancillary Document.

Action iGTWG14/08-04: ESP to raise a Modification to amend the Standards of Service Ancillary Document in line with the revised Standards of Service under SSP.

8. Upstream System User Agreements

KN presented his proposed Modification which sought to remove what was identified as a potentially superfluous clause in the iGT UNC which allowed a party to become a Pipeline User without signing up to the UNC in its own right, by arranging for gas to be shipped through the Large Gas Transporters system by another User up to the CSEP supply point.

SL considered that although no party had utilised this arrangement in the past, it was in the Code and therefore removing it may have a material impact on competition (and therefore not be suitable for self-governance). KN considered that this arrangement was not possible within the UNC, and therefore the impact could be considered to be immaterial. MH was keen to understand why the clause was put into Code from the outset; AP agreed to speak with Paul Edwards (GTC) to ascertain the reason.

The group agreed that the intention of the Modification was clear; the group considered that it should be noted that the costs of implementing the change would be negligible, however the costs of not implementing the Modification would be significant and could delay the implementation of Project Nexus changes.

9. F701 – 702 File Formats

TP outlined a new MPRN Enquiry Process adopted by Fulcrum in September 2014. TP considered that the new process had been widely beneficial and had allowed Fulcrum to provide a more efficient service to Shippers. TP noted however, that one Shipper had been concerned with the method by which Fulcrum had notified parties of the change of process (i.e. a statement in the response to the enquiries received up to six months prior to the change).

The group encouraged Fulcrum to resolve its issue with the single Shipper independently of the iGT UNC. SL considered that Fulcrum's Independent Network Code may be improved to set out how changes to processes such as these should be carried out. SL also encourages all parties to

utilise the iGT UNC Code Administrator to ensure that important communications are received by all relevant parties.

10. SPAA CP282 Provision of Smart Meter roll-out profiles to Transporters

KN advised the group that the SPAA Change Proposal referenced above was expected to be implemented into SPAA in the February 2015 change pack. AP highlighted a concern that the information to be provided to Transporters would be insufficient to allow iGTs to determine the resource necessary to cope with the demand for service issues and repairs. AP considered that an alternative approach taken by iGTs may be to approach each Supplier on an individual basis, to understand their roll-out plans in greater detail and resource accordingly.

11. iGT UNC Release Timing

Following previous discussions to ascertain the need to align iGT UNC release dates with that of other industry codes (i.e. UK Link), the group confirmed that it was comfortable with the minor disconnect between the release schedules and would not be in favour of moving the release date at the current time.

12. Any Other Business

Daily Delta Files (Enhanced SCOGES)

KM noted that, with reference to the Daily Delta files, there remained one Supplier with an issue with their Supplier Short Code not being recognised in UK Link, causing iGTs issues providing data to Xoserve. PO noted that once the existing registration data was migrated to Xoserve systems under SSP, any mismatched data would be reported back to iGTs for correcting. PO confirmed that the current mismatch with the Supplier Short Code was due to an issue between Xoserve and SPAA. It was understood to affect only the one Supplier in question and would be resolved before SSP.

SMU/SMR Files

KM considered that no back population of the SMU/SMR files had been carried out by Shippers. AC noted that this was a SPAA schedule and that she had asked for this issue to be added as an agenda item at the next SPAA meeting.

Third Party Metering Activity and MAM ID Communication

KM was concerned that meter notifications under the above Ancillary Document had only been received from one large Shipper since iGT050A had been implemented in October 2014. KD and MH requested that KM should send through any examples of the flows not being sent correctly. KM considered whether the iGT UNC could improve its process to ensure that information about the implementation of changes was disseminated throughout businesses; the group was confident that current processes ensured that the correct information was sent to the correct people, however some parties were less engaged than others in the change process.

Non-Effective Days to Support the Cut-Over to SSP

PO provided a presentation detailing the proposal and impacts of a period of six “non-effective days” before the switch to Single Service Provision arrangements, during which time Supply Point Register (SPR) and Supply Point Administrator (SPA) communications would not be able to be sent from a Shipper to an iGT. The detailed presentation can be found on the [iGT UNC Website](#). PO requested that Shippers should provide feedback on the proposals ahead of the next iGT Shipper Standing Work Group meeting. KD queried whether there may be any unidentified impacts on the losing Shipper; PO agreed to consider this in advance of the next meeting. PO intended that an iGT party might be willing to raise a Modification to introduce this period in due course.

Action iGTWG14/08-05: Shippers to provide feedback on “Non-Effective Days” proposal for SSP ahead of the next iGT Shipper Standing Work Group meeting.

Action iGTWG14/08-06: PO to consider if there are any identified impacts on losing Shipper parties due to the “non-effective window” for the cut-over to SSP.

13. Next Meeting Date

The next meeting of the iGT Shipper Standing Work Group would be held on 15th December 2014.

iGT Shipper Standing Workgroup Action Table

Action Ref	Meeting Date	Action	Owner	Status Update
Action iGTWG14/05-03	30 th June 2014	iGTs to identify options for the provision of the meter mechanism code	iGTs	Carried forward. Kirsty Dudley to speak with Trevor Clark (E.ON) to ascertain whether the action remained relevant.
Action iGTWG14/07-01	22 nd Sept 2014	KS to speak with Jonathan Kiddle (EDF) to provide a paper summarising the issue with the provision of the SOQ value at RPC supply points.	KS	Closed. On agenda for discussion.
Action iGTWG14/07-02	22 nd Sept 2014	KN to provide an overview of iGT discussions with Xoserve with regard to iGT Standards of Service for Single Service Provision.	KN	Closed. On agenda for discussion.
Action iGTWG14/07-03	22 nd Sept 2014	All parties to provide feedback on the potential impacts of moving the release date of scheduled iGT UNC releases from a Friday to a Saturday.	All	Closed. On agenda for discussion.
Action iGTWG14/07-04	22 nd Sept 2014	Gemserv to speak with Xoserve to consider any potential impacts of moving the release date of scheduled iGT UNC releases from a Friday to a Saturday.	Gemserv	Closed. On agenda for discussion.
Action iGTWG14/07-05	22 nd Sept 2014	KN to raise for discussion at SPAA the potential impacts of moving the release date of scheduled iGT UNC releases from a Friday to a Saturday.	KN	Closed. On agenda for discussion.
Action iGTWG14/08-01	3 rd November 2014	David Smith and Kiran Samra (npower) to provide a clear summary of the issue with regard to	DS/KN	

		provision of the SOQ value for RPC supply points and the proposed solution.		
Action iGTWG14/08-02	3 rd November 2014	Kirsty Dudley (E.ON) to raise two Modifications to (a) remove a number of Ancillary Documents and (b) amend the RPC Invoice Template document.	KD	
Action iGTWG14/08-03	3 rd November 2014	npower to raise a Modification to amend the iGT AQ Review Procedures Ancillary Document.	npower	
Action iGTWG14/08-04	3 rd November 2014	ESP to raise a Modification to amend the Standards of Service Ancillary Document in line with the revised Standards of Service under SSP.	ESP	
Action iGTWG14/08-05	3 rd November 2014	Shippers to provide feedback on “Non-Effective Days” proposal for SSP ahead of the next iGT Shipper Standing Work Group meeting.	Shippers	
Action iGTWG14/08-06	3 rd November 2014	PO to consider if there are any identified impacts on losing Shipper parties due to the “non-effective window” for the cut-over to SSP.	PO	