

## **iGT Shipper Work Group Meeting 14-06**

**Monday 11<sup>th</sup> August 2014 at 10.30am**

Gemserv, 10 Fenchurch Street, London EC3M 3BE

| Attendee            | Initials | Organisation         |
|---------------------|----------|----------------------|
| Steve Ladle (Chair) | SL       | Gemserv              |
| Paul Rocke          | PR       | Gemserv              |
| Katy Binch          | KB       | ESP                  |
| Clare Cameron *     | CC       | Ofgem                |
| Alex Cebo *         | AC       | EDF                  |
| Maria Hesketh *     | MH       | Scottish Power       |
| Kay Mackey          | KM       | Brookfield Utilities |
| Kishan Nundloll     | KN       | ESP                  |
| Trevor Peacock *    | TP       | Fulcrum              |
| Jenny Rawlinson     | JR       | Brookfield Utilities |
| Kirandeep Samra     | KS       | npower               |
| Abid Sheikh *       | AS       | Ofgem                |

*\*Attended via teleconference.*

### **1. Welcome and Apologies for Absence**

SL welcomed attendees to the sixth iGT Shipper Standing Work Group of 2014.

Apologies for absence had been received from Andrew Margan (British Gas), Kristian Pilling (SSE), Adam Pearce (ESP) and Rory Edwards (Ofgem).

### **2. Minutes and Actions Arising**

The minutes of the meeting held on 30<sup>th</sup> June 2014 were accepted as a true and accurate record of the meeting.

Please refer to the table at the end of the minutes for further actions arising and updates.

### **3. Code (iGT UNC, UNC, SPAA) and Ofgem Updates**

SL provided an update from the previous iGT UNC Modification Panel meeting held on 16th July 2014. The minutes from the meeting can be found on the [iGT UNC Website](#).

JR noted that within SPAA, the cross-industry workgroup to develop the Theft Risk Assessment Service (TRAS) was continuing to progress.

#### **4. Workgroup: iGT063 – Change to the iGT UNC Gas Day to align with the Gas Day in EU Network Codes**

JR welcomed attendees to the initial meeting of the Development Group for iGT063. JR had assumed the role of chair for the purpose of the iGT063 workgroup. Attendees agreed that the Terms of Reference were appropriate for the workgroup.

The workgroup agreed that the impacts identified in the Modification Proposal were appropriate; however it was agreed that any Draft Modification Report should request that parties consider any unidentified impacts that could lead to system changes and therefore prolong implementation requirements.

TP considered whether daylight savings time should be taken into consideration; however the workgroup agreed that as there was no existing reference in code, it should not be included in the proposal. It was also suggested that omitting daylight savings would aid with the consistent application of gas day timings throughout the EU.

The workgroup concurred that Relevant Objectives b) and g) were better facilitated by the Modification, and agreed that a recommendation should be made to Panel to circulate the Proposal for consultation as a Draft Modification Report.

The Workgroup Report and associated documents can be found on the [iGT UNC Website](#).

#### **5. Workgroup: iGT066 – Aligning UNC with Licence conditions relating to European legislative change**

KN welcomed attendees to the initial meeting of the Development Group for iGT066. KN had assumed the role of chair for the purpose of the iGT066 workgroup. Attendees agreed that the Terms of Reference were appropriate for the workgroup.

AS recommended that the Rationale for Change should be amended to include compliance with Standard Licence Condition (SLC) 9 paragraph 7 (l). KN agreed to amend the Rationale for Change to reflect this suggestion.

AS suggested that it was unclear where the legal text was reflecting the clauses set out within SLC9. SL noted that he had a version of the legal text with more detailed comments on each change, which would be shared with Ofgem and industry parties for further comment on the clarity of the legal text. KN invited Ofgem and other parties to provide feedback on where the legal text could be amended to improve clarity.

Aside from the above comment, the workgroup agreed that the solution was appropriate, the impacts had been identified and that Relevant Objective c) was better facilitated. The workgroup agreed that the Workgroup Report should be submitted to Panel with a recommendation to proceed to consultation, subject to further comments around the legal text.

The Workgroup and association documents can be found on the [iGT UNC Website](#).

## **6. Industry Data Quality**

SL noted that Ofgem had circulated an open letter to the industry recommending an initiative to investigate data quality issues, particularly with respect to ownership and governance. SPAA had volunteered to lead the development of a gas industry report; the first workgroup meeting had been held on 29<sup>th</sup> July 2014, with iGT UNC representatives in attendance.

KS noted that iGTs and suppliers had agreed to provide evidence of data quality issues in advance of the next scheduled workgroup meeting on 29<sup>th</sup> August 2014. Many of the issues with data quality were understood to be addressed by ongoing industry changes, including changes to use the Unique Property Reference Number (UPRN).

SL expected that the industry report would be presented to Panel meetings in November 2014; SL understood that the iGT UNC Modification Panel's role would be to approve that proper processes had been applied in the development of the report.

## **7. Sale of Network Scenarios Document**

KS noted that she had convened a teleconference between shippers to develop any feedback on the draft Sale of Network Scenarios document; however only one participant had dialled in to the meeting. One shipper had since submitted further feedback; shippers agreed to send feedback to KS as soon as possible to allow KS to provide feedback to ESP.

## **8. Standards of Service**

SL noted that Paul Orsler (Xoserve) had provided an initial view on query management following the previous iGT Shipper Standing Work Group:

### *Invoicing Contacts*

Xoserve would manage contacts relating to disputes/queries of the GT charges associated to an iGT Supply Meter Point – any disputes / queries relating to the iGT charges associated to the iGT SMP would need to be channelled directly with the iGT.

### *Standards of Service*

iGT Supply Meter Point contacts looked likely to adopt the same Standards of Service used for the management of GT contacts. One or two contacts may require a slightly different performance standard to allow for the hand off and subsequent response between Xoserve and iGT for contact resolution, although this was yet to be explored in any detail.

### *Liabilities*

Xoserve would provide the relevant reporting information to support the liability regime that iGTs adhere to. Liability payments would be invoiced by the relevant iGT to the Shipper.

#### *CMS file format changes*

Xoserve had been analysing impact to CMS file formats to cater for changes as a result of UK Link Programme implementation. This impact analysis also takes into consideration the addition of iGT Supply Meter Points. Xoserve's aspiration is to minimise the changes required to file formats and limit the impact this may have on the Shipper community. This detail will be shared with the industry as soon as it becomes available.

SL noted that Paul Orsler would be attending the next iGT Shipper Standing Work Group to provide a further detailed update.

### **9. iGT UNC Release Timing**

Andrew Margan had raised an issue with consistency regarding Code release timings; however as he was not in attendance the issue was deferred until the next meeting.

Attendees considered whether releases to the iGT UNC should take effect from midnight or 06:00 on the day of release (to coincide with the start of the gas day). Attendees agreed that, at least for the purpose of the 7<sup>th</sup> November 2014 release, it was considered that the release would be live from midnight on 7<sup>th</sup> November.

**Action iGTWG14/06-01: Gemserv to contact Andrew Margan (British Gas) to draft a Proposal Paper for Release Timing ahead of the next iGT Shipper Standing Work Group meeting.**

### **10. Any Other Business**

There was some discussion with regard to the relationship between SMU and SMR files, in the context of proposed changes to the Ancillary Document for iGT047 - Inclusion of data items relevant to smart metering into existing industry systems. AC queried whether it would be possible to handle multiple rejection codes for each SMU file; JR understood that an SMU file would only allow one rejection code, although this position was not unanimous.

JR noted that iGTs had convened a teleconference with Xoserve following issues raised by one shipper regarding the implementation of iGT047. Key questions included:

- *Would the file sequencing of SMU files from the shippers need to be unique for each iGT with a unique number greater than the last or just unique? Will the iGTs accept random sequences for potential manually created files?*

It was understood that this was clarified within the Ancillary Document with the statement "all file numbering ("Generation Number" in the file name) will be sequential, but does not need to run consecutively".

- *Will there be a one to one relationship between SMU and SMR?*

It was understood that there would be a one to one relationship; the Ancillary Document states “the SMR file is the response file a shipper or iGT will return after receiving an SMU file”.

- *The A00 record has an additional field that will be out of kilter with every other UK Link file. This will result in changes to our internal applications. What was the reasoning behind this? Why not a different A0x record to reduce complexity?*

It was understood that the additional field was the ‘Originator ID’, included to allow for the recipient to identify the sender of the file in the event that it was sent via email. It was noted that changes to this format would require systems changes. No other party indicated any issue at this stage with the format of the record.

## 11. Next Meeting Date

The next meeting of the iGT Shipper Standing Work Group would be held on 22nd September 2014.

### ***iGT Shipper Standing Workgroup Action Table***

| <b>Action Ref</b>        | <b>Meeting Date</b>           | <b>Action</b>                                                                                                                                                                                   | <b>Owner</b> | <b>Status Update</b>                                                                        |
|--------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------------|
| Action<br>iGTWG13/07-03: | 28 <sup>th</sup> October 2013 | JR to draft an iGT UNC Modification Proposal covering the changes necessitated by the change to the gas day.                                                                                    | JR           | <b>Closed.</b> iGT063 raised.                                                               |
| Action<br>iGTWG14/04-02  | 19 <sup>th</sup> May 2014     | Shippers to consider the impacts of each scenario with the Sale of Network Scenarios document and provide suggested control measures in advance of the next iGT Shipper Standing Work Group.    | Shippers     | <b>Closed.</b> Superseded by iGTWG14/05-02                                                  |
| Action<br>iGTWG14/04-03  | 19 <sup>th</sup> May 2014     | PO (Xoserve) to draft iGT UNC guidelines for making a query within Conquest – based on existing guidelines within the UNC – to include a comparison of query types between the UNC and iGT UNC. | Xoserve      | <b>Closed.</b> As discussed on agenda, Paul to attend next iGT Shipper Standing Work Group. |
| Action<br>iGTWG14/05-01  | 30 <sup>th</sup> June 2014    | iGTs and Xoserve to meet to agree defined list of query management                                                                                                                              | iGTs         | <b>Closed.</b> As above.                                                                    |

|                                       |                                  |                                                                                                                                                               |                     |                         |
|---------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------|
|                                       |                                  | types (output to be provided at next iGT Shipper Workgroup meeting).                                                                                          |                     |                         |
| <b>Action</b><br><b>iGTWG14/05-02</b> | <b>30<sup>th</sup> June 2014</b> | <b>Shippers to feed back their comments (impacts and required controls) to Kirandeep Samra relating to the sale of network scenarios document</b>             | <b>Shippers</b>     | <b>Carried forward.</b> |
| <b>Action</b><br><b>iGTWG14/05-03</b> | <b>30<sup>th</sup> June 2014</b> | <b>iGTs to identify options for the provision of the meter mechanism code</b>                                                                                 | <b>iGTs</b>         | <b>Carried forward.</b> |
| <b>Action</b><br><b>iGTWG14/05-04</b> | <b>30<sup>th</sup> June 2014</b> | <b>Gemserv to circulate updated standards of service escalation contact list</b>                                                                              | <b>Gemserv</b>      | <b>Closed.</b>          |
| <b>Action</b><br><b>iGTWG14/05-05</b> | <b>30<sup>th</sup> June 2014</b> | <b>Gemserv to add Ofgem letter on data quality to July iGT UNC Panel agenda</b>                                                                               | <b>Gemserv</b>      | <b>Closed.</b>          |
| <b>Action</b><br><b>iGTWG14/06-01</b> | <b>11<sup>th</sup> July 2014</b> | <b>Gemserv to contact Andrew Margan (British Gas) to draft a Proposal Paper for Release Timing ahead of the next iGT Shipper Standing Work Group meeting.</b> | <b>Gemserv / AM</b> |                         |