

iGT Shipper Work Group Meeting 14-05

Monday 30th June 2014 at 10.30am

Gemserv, 10 Fenchurch Street, London EC3M 3BE

Attendee	Initials	Organisation
Steve Ladle (Chair)	SL	Gemserv
David Moore	DM	Gemserv
Trevor Clark	TC	E.ON UK
Roberta Fernie *	RF	Ofgem
Jonathan Kiddle	JK	EDF
Maria Hesketh *	MH	Scottish Power
Gethyn Howard *	GH	GTC
Kay Mackey *	KM	GTC
Paul Orsler *	PO	Xoserve
Adam Pearce	AP	ES Pipelines
Kishan Nundloll	KN	ES Pipelines
Kristian Pilling	KP	SSE
Kirandeep Samra *	KS	npower

**Attended via teleconference.*

1. Welcome and Apologies for Absence

SL welcomed attendees to the fifth iGT Shipper Standing Work Group of 2014.

Apologies for absence had been received from Cher Harris (SSE Pipelines), Andrew Margan (British Gas) and Trevor Peacock (Fulcrum).

SL noted that due to the availability of attendees who were dialling into the meeting, the meeting would not follow the order as outlined in the agenda.

2. Minutes and Actions Arising

The minutes of the meeting held on 19th May 2014 were accepted as a true and accurate record of the meeting.

Please refer to the table at the end of the minutes for further actions arising and updates.

3. Code (iGT UNC, UNC, SPAA) and Ofgem Updates

Mod Panel Update

057s – Creating CSEP NExA Ancillary Document

SL noted that following discussions at the previous iGT Shipper Standing Workgroup Maria Hesketh had provided an updated Modification Proposal to the Mod Panel meeting. The Panel agreed with the findings of the workgroup that the change did not require further consultation or

impact on the self –governance status of the mod. The Panel agreed that the Mod should be implemented in the one off iGT UNC release on 1st October 2014.

053 - Introduction of annual updates to the AQ values within the CSEP NExA table

SL noted that there had been a variety of views expressed by parties with regards to the detail of this modification, but further noted that the Panel had recommended it for implementation, confirming it was now with Ofgem for a final decision.

SPAA Update

Trevor Clark outlined that an issue had been raised with regards to Shipper Short Codes and the way they are applied currently. TC noted that Xoserve apply a different version to that the iGT's provide, and this has led to multiple files being rejected.

TC further noted that suppliers would be submitting a change proposal to SPAA that would enable an alignment of the short codes, which should prevent any future file rejection.

AP commented that not every impacted supplier had applied to have the change implemented, AP considered that as a result the change/alignment may not happen as anticipated.

UNC Update

TC further outlined that Gazprom had submitted a change proposal, **(UNC 0487s Introduction of Advanced Meter Indicator and Advanced Meter Reader (AMR) Service Provider Identifier)** which looked to introduce a file that flagged when advanced meter reading equipment had been installed.

TC further noted that the proposal was to utilise an existing field that was not currently populated, noting that this particular issue would only impact large supply points, of which only a small proportion were held by iGTs.

4. Standards of Service

Paul Orsler (Xoserve) presented a matrix that contained all the UNC Query Management Standards of Service.

Following a brief discussion, attendees considered that following the implementation of Project Nexus, several codes would not be required, i.e. supply type change. It was noted that shippers can submit queries via the Xoserve query management system.

PO confirmed that this was a complete list of query standards of service, further noting that all codes were in fact under review based on upcoming industry change (i.e. Nexus) and they would therefore determine whether in fact certain query types should be retained going forward.

It was considered that change of supplier codes may not be required post implementation of the single service provision.

AP considered that it would be beneficial for the iGTs to meet with Xoserve to agree on the defined list with upcoming industry change in mind. iGTs would also need to agree with xoserve which queries could be handled directly by xoserve and which would need to be forwarded onto the iGTs. PO questioned whether there were any codes that iGTs would want to add going forward. AP

responded, saying that he considered that not all iGTs adopted the same query management process and in some cases they would use varying formats (i.e. emails/faxes) to generate/receive queries.

KP noted that SSE had experienced some issues with the format for addresses relating to query management.

It was also noted that prior to the implementation of iGT039 the ancillary document would need to be updated to reflect changes in the list.

Action iGTWG14/05-01 – iGTs and Xoserve to meet to agree defined list of query management types (output to be provided at next iGT Shipper Workgroup meeting).

5. Sale of Network Scenarios Document

AP outlined that to date he had not received many comments from Shippers relating to the document.

TC noted that he had fed back his comments on the original iteration of the document. KP considered that the document in its current state should not be circulated any wider than this group. TC further considered that recent system changes, i.e. Meter Asset Manager updates should be incorporated in the document.

KS offered to collate the shipper responses to the document.

Action iGTWG14/05-02 - all shippers to feed back their comments to Kirandeep Samra (impacts and required controls) relating to the sale of network scenarios document.

6. Further Changes to Scottish Bank Holiday rules

SL noted that the UNC Panel had acknowledged that the changes suggested within the UNC had been over and above what was actually required and as a result they would be looking to back out some of the changes.

KP outlined that SSE would be raising an alternate Mod once the above changes had been made. SL conveyed a concern regarding the necessity of implementing the change to the iGT UNC by the end of 2014, although attendees considered that this would not be a major issue.

7. Debt Assignment Protocols (DAP)

TC outlined that he had originally considered this to be a major change to the iGT UNC, however he now considered that following other industry changes the change would not be required. It was noted that a new field would be required upon registration, indicating to the incoming supplier that a pre-payment was in situ, but that there was still an outstanding debt attached to the property.

It was confirmed that Energy UK were currently developing a solution, although it was further noted that this was intended to be a short term solution, given that Nexus was due to be implemented. It was also commented that there were similar changes going through the UNC as well as MRASCO in the electricity market. SL considered that with the advent of single service provision the change may not be required for the iGT UNC.

8. Inclusion of the Meter Mechanism Code on the Meter Fit Reports

TC outlined that with smart metering developments, it was more important to ensure that a meter mechanism code was provided. It was further noted that not all iGTs provide a meter mechanism code. It was commented that the "meter type" code could potentially be populated as an alternative to providing a new code.

AP commented that the MSU code notifies the shipper when data items have been changed on supply points. It was also confirmed that the definition of the meter mechanism code was not outlined in the ancillary document.

Action iGTWG14/05-03 - iGTs to identify options for the provision of the meter mechanism code

9. CACoP Review

SL confirmed that two surveys had recently been sent to parties that asked for responses on:

- Code Administrator Performance
- CACoP

SL asked for parties to send their responses as soon as possible further noting that the output would be collated and fed back into the industry review of CACoP scheduled for later in the year.

10. Any Other Business

TC questioned whether the latest version of the standards of service escalation contact list had been circulated recently.

DM confirmed Gemserv would circulate the current version to the code administrator's circulation list.

SL conveyed that Ofgem had recently circulated a letter to all Code administrators outlining their concern that industry data, particularly data that impacts on the customer transfer process (across both gas and electricity), was considered poor and had requested that the industry review the issue and revert back to Ofgem by the end of 2014.

Action iGTWG14/05-04 – Gemserv to circulate updated standards of service escalation contact list

Action iGTWG14/05-5 - Gemserv to add Ofgem letter on data quality to July iGT UNC Panel agenda

iGT Shipper Standing Workgroup Action Table

Action Ref	Meeting Date	Action	Owner	Status Update
Action iGTWG13/07-03:	28 th October 2013	JR to draft an iGT UNC Modification Proposal covering the changes necessitated by the change to the gas day.	JR	Carried forward. SL noted that Gethyn Howard was currently updating the modification following Ofgem feedback
Action iGTWG14/03-01	7th April 2014	Gemserv to speak with Gethyn Howard (GTC) to provide a note explaining the issue of Standards of Service and any anticipated outcome.	Gemserv	Closed.
Action iGTWG14/03-02	7th April 2014	Gemserv to invite Andy Miller (Xoserve) to attend the next iGT Shipper Workgroup for the discussion of Standards of Service.	Gemserv	Closed.
Action iGTWG14/03-03	7th April 2014	Gemserv to consider how the presentation of Modification information on the iGT UNC Website might be improved.	Gemserv	Closed. Modifications to the website have now been implemented.
Action iGTWG14/04-01	19 th May 2014	MH to amend iGT057S to include a statement that the Modification would follow standard Modification Rules, and send to the Code Administrator for circulation ahead of the June 2014 Modification Panel.	MH	Closed An amended modification was approved by the June Panel
Action iGTWG14/04-02	19 th May 2014	Shippers to consider the impacts of each scenario with the Sale of Network Scenarios document and provide suggested control	Shippers	Carried forward Item on agenda

		measures in advance of the next iGT Shipper Standing Work Group.		
Action iGTWG14/04-03	19 th May 2014	PO (Xoserve) to draft iGT UNC guidelines for making a query within Conquest – based on existing guidelines within the UNC – to include a comparison of query types between the UNC and iGT UNC.	Xoserve	
Action iGTWG14/05-01	30 th June 2014	iGTs and Xoserve to meet to agree defined list of query management types (output to be provided at next iGT Shipper Workgroup meeting).	iGTs	
Action iGTWG14/05-02	30 th June 2014	Shippers to feed back their comments (impacts and required controls) to Kirandeep Samra relating to the sale of network scenarios document	Kirandeep Samra	
Action iGTWG14/05-03	30 th June 2014	iGTs to identify options for the provision of the meter mechanism code	iGTs	
Action iGTWG14/05-04	30 th June 2014	Gemserv to circulate updated standards of service escalation contact list	Gemserv	
Action iGTWG14/05-05	30 th June 2014	Gemserv to add Ofgem letter on data quality to July iGT UNC Panel agenda	Gemserv	