

## **iGT Shipper Work Group Meeting 14-01**

**Monday 13th January 2014 at 10.30am**

Gemserv, 10 Fenchurch Street, London EC3M 3BE

Attendee		Initials	Organisation
Steve Ladle (Chair)		SL	Gemserv
David Moore		DM	Gemserv
Trevor Clark		TC	E.ON UK
Bryan Hale*		BH	EDF
Adam Pearce		AP	ESP
Kristian Pilling		KP	SSE Supply
Kirandeep Samra		KS	npower
Andrew Margan		AM	British Gas
Katy Binch		KB	ESP
Lisa Wong		LW	ESP
Ashley Foster		AF	SSE Pipelines
David Bowles*		DB	Fulcrum
Maria Hesketh*		MH	Scottish Power
Huw Comerford		HC	Utilita
Mark Jones*		MJ	SSE Supply
David Addison*	Item 5 only	DA	Xoserve

*\*Attended via teleconference.*

### **1. Apologies for Absence**

Apologies were received from Gethyn Howard (GTC).

### **2. Minutes and Actions Arising**

The Minutes of the meeting held on 2<sup>nd</sup> December 2013, were accepted as a true and accurate record of the meeting.

Please refer to the table at the end of the minutes for further actions arising and updates.

### **3. Code (iGT UNC, UNC, SPAA) and Ofgem Updates**

#### *iGT UNC*

SL outlined that there had been a number of new Modifications submitted recently including iGT058 that was looking to recognise the 2<sup>nd</sup> January as an official Bank Holiday. SL also noted that iGT052 had been implemented in December that related to the Code Governance Review and enabled parties to raise both “self governance” and “fast track” Modifications.

#### SPAA

TC outlined that a change had recently been submitted that looked to introduce a standardised meter serial number regime, and that the change was currently under consultation.

TC went on to say that the SPAA schedules were also under review with the aim of being revised to reflect who is “elective” with regards to specific schedules, (primarily schedule 22), TC considered that the revision may have implications for iGTs given that Schedule 22 contains reference to RGMA flows some of which iGTs use. TC further noted that currently no register exists of parties who had “elected” to certain schedules.

It was also commented that a UNC Mod (Mod 472 - Restricting the number of registration attempts by a supplier) had been raised by npower, however KS noted that it was not clear as to whether it should be a UNC Modification or raised as a change under SPAA.

#### **4. iGT039 (and PNUNC) Project Nexus**

SL noted that there was a meeting scheduled for the following day (14<sup>th</sup> Jan) where iGT039 would be discussed, including the timeline for implementation and the changes that iGTs would need to enact following implementation.

AM questioned whether the intention was for the Mod to mirror the UNC change, and SL confirmed that was the intention, and further noted that analysis was required in order to identify where crossover occurs between the UNC & the iGT UNC. AP considered that the most efficient approach should be agreed at the meeting scheduled for the following day.

#### **5. iGT054 Alternative Profile for Pre-Payment Smart Meters’ and iGT054A ‘Alternative Profile for Pre-Payment Smart Meters ALT’ – Workgroup**

SL outlined that it had been requested that this item be moved up the agenda given that Xoserve would be dialling into the discussion, which the group agreed to.

*David Addison (Xoserve) and Mark Jones (SSE) dialled into the meeting.*

Minutes for this iGT UNC Workgroup meeting will be published separately on the iGT UNC website

#### **6. iGT047 ‘Inclusion of data items relevant to smart metering into existing industry systems’ – Ancillary Document Update**

SL noted that the proposed changes to the ancillary document were out for consultation, and a telecon had been held recently to discuss the issue and asked AP to give an overview of the output from the meeting. In order to allow all parties’ views to be heard the consultation end date had

been extended to the 24th January following an email issued recently which detailed a number of specific areas in relation to the IX versus email issue for comment by parties.

AP noted that the Mod centred on the transmission of specific files and the method of transmission. AP further noted that IX was being looked at as a potential method of file transfer, but considered that iGTs systems would need to be amended in order for them to accommodate IX within their organisations.

AP further noted that Xoserve had currently amended certain files formats in order to accommodate two methods of file transfer, email and the IX system, however AP further considered that not all iGTs were able to “read” both file formats. AP noted that Xoserve had confirmed that the file header would need to be determined by them in order for both file types to be accommodated. AP noted that GTC would only be using emails for the foreseeable future, given that it is not clear whether all parties had confirmed whether they were able to accommodate IX, and given the relatively low amount of transactions in question.

AP further noted that the existing ancillary document included the ability to accommodate emails, although it stated that IX was the default method of file transmission.

It was commented that given that the ancillary document was not due to be signed off in May, parties would not be able to enact system changes within their respective organisations given that implementation was scheduled for June. It was considered by attendees that it may not be practical to implement a short term solution given that single service provision was due to be implemented in 2015. AP considered that it would be appropriate to amend the ancillary document to outline email transfer as the default method.

SL concluded the item by stating that this issue would be discussed at the Panel meeting on the 15th January.

**Action iGTWG14/01-01 – All iGTs to send comments to AP regarding the ancillary document outlining the benefits of email file transfer versus IX file transfer.**

#### **7. iGT053 ‘Introduction of annual updates to the AQ values within the CSEP NExA table’ – workgroup update**

KS noted that the last meeting had taken place on the 10th September but unfortunately no minutes had been taken, and further stated that the business rules would be published on 17th January, with the workgroup report to be circulated by the end of January. KS went on to say that the equivalent UNC Mod required to update the table in the CESP NExA was currently being drafted. SL suggested that post single service provision, the table should in fact be incorporated only in the IGT UNC and not the main UNC given the values applied only to iGTs. It was noted that UNC Mod 0440 was looking to draft a new section within the UNC to accommodate the table.

#### **8. iGT056 'UPRN Provision'**

TC outlined that the development workgroup were due to meet on the 20th January, and that representatives from the Ordnance Survey would be in attendance to give input into the discussion given the issue related to reference no's for specific locations/properties.

#### **9. iGT057 'Creating CSEP NExA Ancillary'**

MH outlined that the Modification was looking to introduce a governance structure around the maintenance of the AQ value tables, with the aim of producing greater control and transparency.

SL noted that the modification proposal would be discussed at the Panel meeting on the 15th January, and MH commented that it was her preference that the Mod went straight to consultation. AP questioned why there was a requirement for a Mod to be raised as he considered that iGTs could send the data straight to the Representative in order for it to be collated and published on the iGT website. AP further commented that a comparable process was the current publication of the MPRN ranges which Gemserv collated and published on the iGT UNC website.

MH considered that introducing the table into the iGT UNC would mandate that the table would be updated through a robust governance process and would ensure due diligence, and bring about a greater level of control.

AP considered that if the table was introduced to the iGT UNC it would in fact create a more onerous process and would delay the maintenance of the data given the Panel would need to be consulted on the change every time amendments were required. MH considered that the Mod would lead to the tables being governed in a more robust manner.

One attendee questioned whether in fact this Mod could be submitted as "self governance; SL responded by stating that ancillary documents had been previously introduced in the absence of self governance.

#### **10. Review of reports provided by the iGTs following the 2013 AQ review**

AP outlined that iGTs have an obligation to report on AQ profiles, and confirmed that the AiGT currently collate the figures and calculates the averages and variations from previous periods. SL questioned whether in fact there was an opportunity for the iGTs to submit the AQ data earlier than is currently done, and iGTs that were present at the meeting confirmed this was possible.

AM questioned what type of average (i.e. mean, median, mode) was used to calculate the AQ profiles as dependant on the type used it may lead to spurious data being produced. It was confirmed that the mean average was the method used.

**Action iGTWG14/01-02 - Mark Jones to raise a self governance iGT UNC Mod (and corresponding UNC Mod) to update AQ's profiles based on the latest identified revisions.**

**Action iGTWG14/01-03 - AM to share BGT's findings re which type of averaging method they believe to be most appropriate.**

#### **11. Other Operational Issues / Any Other Business**

LW confirmed that she would be leaving ESP in the near future and as a result this would be her last shipper workgroup meeting, the group passed on their best wishes to Lisa.

TC outlined that iGT59 that aimed to speed up customer switching by reducing the confirmation window by 5 days had recently been submitted and asked that the Group supported the Mod, and further noted that this issue was very topical given the recent exposure in the media, and the large amount of political pressure. TC also confirmed that an equivalent UNC Mod (0477) had also been raised.

KP also confirmed that Scottish Power had recently submitted iGT058 which was looking to recognise the '2nd January' Scottish Bank Holiday as a standard business day into the Code for Supply Point related transactions. KP also confirmed that SSE was looking for it to go straight to consultation, and that the change mirrored that introduced into the UNC.

#### **12. Date of next meeting**

SL confirmed that the next meeting of the workgroup would be held on 24th February 2014.

#### ***iGT Shipper Standing Work Group Action Table***

<b>Action Ref</b>	<b>Meeting Date</b>	<b>Action</b>	<b>Owner</b>	<b>Status Update</b>
<b>Action iGTWG12/07-05:</b>	<b>29<sup>th</sup> October 2012</b>	<b>SL to consider the required wording changes and iGT Representative to circulate the 2006 version (once received).</b>	<b>GH</b>	<b>On hold – to be raised on February 2014 agenda.</b>
<b>Action iGTWG13/07-03:</b>	<b>28<sup>th</sup> October 2013</b>	<b>JR to draft an iGT UNC Modification Proposal covering the changes necessitated by the change to the gas day.</b>	<b>JR</b>	<b>Carried forward.</b>
<b>Action iGTWG13/08-01:</b>	<b>2<sup>nd</sup> December 2013</b>	<b>AP to draft a sale of network scenario document, and circulate to Shippers to assess impacts of a range of sale scenarios.</b>	<b>AP</b>	<b>Carried forward</b>
<b>Action</b>	<b>2<sup>nd</sup> December 2013</b>	<b>PR to make agreed further</b>	<b>Gemserv</b>	<b>Carried forward –</b>

iGTWG13/08-02:		amendments to the Modification Templates prior to consideration at a forthcoming Modification Panel meeting.		to be discussed at January Mod Panel meeting
Action iGTWG13/08-03	2 <sup>nd</sup> December 2013	AP to raise a Modification Proposal to the Ancillary document once required changes were agreed with regards to technical specification of file types.	AP	Carried forward
Action iGTWG13/08-04:	2 <sup>nd</sup> December 2013	TC to email iGTs with overview of issue with S10 dataflow seeking clarification response from iGTs.	TC	Carried forward – TC awaiting data from iGTs

Action iGTWG14/01-01:	13 <sup>th</sup> January 2014	All iGTs to send comments to AP regarding the ancillary document outlining the benefits of email file transfer versus IX file transfer	All iGTs	
Action iGTWG14/01-02	13 <sup>th</sup> January 2014	Mark Jones to raise a self governance iGT UNC Mod (and UNC Mod) to update AQ's profiles.	MJ	
Action iGTWG14/01-03	13 <sup>th</sup> January 2014	AM to share BGT's findings re which type of averaging method they believe to be most appropriate for the calculation of CSEP NExA AQ table values.	AM	