

## **Operational Metering Communications Meeting- Technical Work Shop (6)**

**Date Of Meeting: 20<sup>th</sup> October 2011**

**Time of Meeting: 10.00am**

**Location: Gemserv London**

<b>Present:</b>	Jenny Rawlinson (Chair)	JR	GTC
	Tracy Goymer	TG	GTC
	Lisa Wong	LW	ESP
	Ashley Collins	AC	EDF
	Gethyn Howard	GH	IPL
	Colette Baldwin	CB	Eon
	David McCrone	DM	SCP(Teleconference)
	Billy Giannini	BG	SCP (Teleconference)
	Andy Smith	AS	NPower
	Ian Lightowler	IL	British Gas
	Andrew Rowcliffe	AR	British Gas
	Robin Baxter	RB	Eon
	Terri Hamilton	TH	SSE
	Stefano Tiani-Tanzi	ST-T	IPL
	Chris Black	CB	Fulcrum
	Trevor Peacock	TP	Fulcrum
	Michael Glendon	MP	NPower
	Julie Chambers	JC	Eon
	Jon Bates	JB	ESP

### **1. Admin and Introductions**

JR advised that there were no fire alarm tests due.

### **2. Aims of the Workgroup**

The aim of the workgroup was to provide the technical representatives with the opportunity to highlight any issues and to agree the best approach to deal with the issues.

### **3. Technical discussion**

It was decided that the Pseudo ONAGE and RNAGE flows were not needed. The Headers and Trailers would be added to the Ancillary Document. It was also agreed that all IGT's could provide the "F" for Freestanding instead of the "P" that IGT's currently use. This will be updated in the User Guide.

**ACTION: IGT's to check if Shipper ID is on the Cyclical reads header and trailer.**

**ACTION: Circulate File Naming Convention**

The Flows agreed were as follows:

**K08- K08-** The K08 would be sent from the Shipper to the IGT. The K08 contains new MAM details but does not provide the IGT with new meter details. The K08 is the notification of the MAM to the IGT but would be classed as the De-appointment.

**K09-** The IGT would respond to the Shipper with a K09. Where the file is rejected, it will be supported by an S72. It was agreed that all comma's would need to be built regardless as to whether the information was generated.

**ACTION: Example of an S72 is required**

**ACTION: Rejection codes need to be reviewed to see if we require more**

**ACTION: Where a K09 is rejected, does IGT send it back or send it back with the information held**

**.Job-** would be sent from the Shipper to the IGT either at the same time or shortly before/after the K08 is sent, which would contain the new meter details.

**.JRS-** The IGT would respond to the Shipper with a .JRS if this was a rejection file, the IGT should provide as many rejections as appropriate.

**.UPD -**The Shipper would send a .UPD to the IGT, this updates the IGT with a wide range of events, for example where there has been a meter found and the Shipper hold different details to the IGT. This will be sent after a meter has been de appointed.

**.UPR-** The IGT will respond with a .UPR

**Minimum Example Files-**

**ACTION: All IGT's to look at minimum examples to check if minimum was received, this would be sufficient for validation.**

**ACTION: All Parties to look at surplus requirements to check nothing has been missed**

**Padding-** UK Link files are not padded, they are treated as text files- eg if it were a 5 digit meter, the field would be 00012.

RGMA files are padded with spaces, therefore the 12 digit field for a 5 dial meter would be padded with 8 spaces and then contain 00012.

In the Guidance document do not mix outcome response files.

**ACTION: Include example on Validation document**  
**ACTION: IT to provide definitions of field lengths**

#### **4. Review Work Plan**

The group agreed that the provisional timescale for implementation would be as follows:

Modification Proposal submitted by Jan 2012

Three months testing would be required prior to implementation

Possible implementation by Feb 2013.

It was also agreed by the group that a further technical meeting would be beneficial.

#### **5. Next Meeting Date and Venue**

A provisional meeting has been booked at Gemserv Offices on 16<sup>th</sup> November, 11am. However this will depend on numbers as Gemserv can only accommodate a maximum of 12 on this date.

#### **Action Log**

<b>1</b>	AS	To look at Reading (M) and read date (O) on .UPD File	Carried Forward
<b>2</b>	AS	To compare .Job with ONJOB	Carried Forward
<b>3</b>	SA	continue compiling the User Guide	Ongoing
<b>4</b>	ALL	To continue to work with Internal IT Teams in preparation of next meeting	Carried Forward
<b>5</b>	IGTs	To confirm whether populating meters as F – freestanding rather than P - primary will be an issue.	Closed
<b>6</b>	TG	To draw up PEMs scenario's and circulate	Closed
	AC	To send PEMs Validation Rules to the group	Closed
<b>7</b>	IGT's	Check cyclical read header & trailer to see if contains Shipper ID	Pending
<b>8</b>	TG	Circulate File Naming Convention	Pending
<b>9</b>	Shippers	To provide example S72 File	Pending

<b>10</b>	ALL	Review User Guide and feedback responses to the questions	Carried Forward
<b>11</b>	DM	To circulate initial technical assessment to the group	Pending
<b>12</b>	AC	Ask XOSERVE if there would be any issues with including the Shipper ID in the PEMs file	Pending
<b>13</b>	IGTs	To review rejection codes and see if more are required	Pending
<b>14</b>	IGTs	Check when rejecting K09 does the IGT respond with the details held or details given by shipper	Pending
<b>15</b>	IGTs	To review minimum example files for validation purposes	Pending
<b>17</b>	ALL	To review surplus requirements to check all covered	Pending
<b>18</b>	IGTs	To look at minimum example files	Pending
<b>29</b>	TG	To include example on Validation Document	Pending
<b>20</b>	IT	To provide definition of field lengths	Pending

### **Log of potential concerns**

<b>1</b>	MAM ID on CoS flow to New Shipper to be included/mandated on the appropriate CoS Files.
<b>2</b>	Transportation charges to continue where no meter shown, where appropriate
<b>3</b>	Re-charge to Shippers for 3 <sup>rd</sup> Party Meters Emergency Provision Charge
<b>4</b>	British Gas's removal of Meters on IGT Networks. (Kay Houghtons email)
<b>5</b>	Consider the possibility of an instance where subsequent to de-appointment, the shipper may wish to re appoint the iGT without the request of a new meter installation, for example, where a meter has been previously removed and subsequently (but in the absence of a commercial contract, the shipper wishes to appoint the iGT for the metering point.
<b>6</b>	IGT's passing on information regarding New MAM's for assets that are no longer IGT's responsibility.

<b>7</b>	Validation issues regarding the timescales of receiving files
<b>8</b>	IGTs to think about file transmission and format i.e. email/DTN/IX and xml/csv.