

**iGT UNC Modification Workstream Meeting 17-03****Tuesday 7<sup>th</sup> March 2017**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Maria Hesketh *	(MH)	Scottish Power	
Mark Jones*	(MJ)	SSE	
Andrew Margan	(AM)	British Gas	
Paul Orsler	(PO)	Xoserve	
John Cooper	(JC)	BU-UK	
Gethyn Howard	(GH)	BU-UK	
Kishan Nundloll	(KN)	ES Pipelines	
Nicky Rozier*	(NR)	BU-UK	Item 8 only
Rachel Bird	(RB)	Gemserv	Secretariat

*\*Attended via teleconference***1. Welcome and apologies for absence**

The Chair welcomed attendees to the meeting of the iGT UNC Modification Workstream. Apologies for absence were received from Kirsty Dudley (E.ON).

**2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the final agenda. The Chair noted that an update on iGT095 was needed due to the Authority decision on the recently submitted Final Modification Report, the Chair also asked the Workgroup whether there were any additional items of business. GH noted that he wanted to discuss appointment flows. The Chair agreed to address the items of business at the tail of the meeting.

**3. Approval of the Previous Minutes**

Attendees reviewed the minutes from the Modification Workstream meeting held on 7<sup>th</sup> February 2017 (17-02). There were no additional comments received for the draft minutes. The minutes were agreed and approved as a true and accurate record of the meeting.

**4. Outstanding Actions**

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

**Action 17/02-02**

KN noted that he had spoken to Energy Assets at the recent AiGT meeting and they have expressed full support of the RGMA File Formats document.

## 5. iGT086 – CDSP Changes

GH introduced this Modification and took the Workgroup through the history of progress on iGT086. This Modification has now progressed as the UNC legal text has now been finalised. GH took the Workgroup through the Modification proposal, Section N legal text & the new iGT UNC Code Post Nexus.

### Amended Modification

The original Modification has been transferred onto the new CACoP template and some amendments made to reflect the changes since the original modification was raised. Following the UNC565 & 604 decision, iGT086 is now being proposed as Self-Governance as there will be no material changes which will impact parties. Project Nexus Implementation Date (PNID) has been suggested for the Implementation of this Modification.

GH suggested that the relevant objectives originally set out for this Modification should be revised. The Workgroup was happy that this Modification focuses on relevant objective F. The original Modification included a positive impact on relevant objective D, however, after discussion it was determined that this would not have a significant impact on competition and therefore, was not deemed appropriate.

### Legal Text

The Workgroup reviewed the initial draft of the legal text and a small number of comments were made to be incorporated into a further revision. The revised version of this text will be sent for an external legal view being arranged by the iGTs.

During the review of this text, two areas were identified as needing further attention. GH resolved to look at both section CV & M to revise the text.

AM suggested that the processes outlined in CV needed closer attention as it was not clear what the Pipeline Operator would retain and what would be handed over to the CDSP. PO noted this and will go back to Xoserve to clarify the new process.

**Action MWS17/03-01: PO to clarify the site works process with regards to when the CDSP will step in instead of the Pipeline Operator.**

The legal text presented to the Workgroup took into account changes to directly mirror the UNC legal text, as well as some minor housekeeping issues found whilst reviewing this text. The Chair suggested that a sentence be added to the Modification proposal to address the pragmatic view the Modification has taken in including these housekeeping changes.

When discussing the timeline for this Modification the Workgroup discussed different options for either reducing the Consultation window or Appeal window. It was acknowledged that this would be dependent on when GH will receive the revised legal text back from the external lawyers. KN

proposed that if both the April & May Panel meetings were brought forward by one week there would be sufficient time for a full 15-day Consultation window & full 15-day appeal window before the PNID implementation date.

**Action MWS17/03-02: GH to speak with the External Lawyers who are revising iGT086 legal text and to advise the Code Administrator who can look possible revisions to Panel dates for the future stages of the Modification.**

## **Workgroup Report**

An initial draft of the workgroup report was reviewed. Pending timely completion of the external legal review, the workgroup believed that their work should be completed at the next Workstream scheduled for the 4<sup>th</sup> April 2017.

### **6. RG001 – FGO Review implications for the iGT UNC**

See Agenda item 5.

### **7. Known Issues Register**

None

### **8. CSEP NExA Table Values – Property Types**

AM explained to the Workgroup that during a recent review of the CSEP NExA table in conjunction with iGT094F it was found that the property types within the table did not conform to the three-character industry file format. AM continued that there also were not sufficient provisions for a property over 6 bedrooms and proposed that a full review should be carried out to the table.

AM noted that there may be potential impacts on iGT systems and so the direction on this issue should come from the iGTs, although noted that he would be happy to sponsor a Modification.

The Workgroup discussed the CSEP NExA Table bands and resolved that these should stay the same as changes to these would likely cause material system impacts. Although noted that 1\_BED is non-compliant and therefore as a minimum needs to be addressed.

AM offered that the iGTs should focus on addressing 5 main questions;

- A) Consider consolidation of all current property codes used for 1 bedroom properties into a 3-character file format of 1BP.
- B) Consider consolidation of Band G including all properties over 6 bedrooms.
- C) Consider creation of a Band 'H' for all properties over 6 bedrooms.
- D) Consider consolidation of additional property types within Bands C,D & E to include all different variations currently being used which are non-compliant.
- E) Consider whether a change in the current NExA Table should be applicable to all historical tables.

NR noted that these should be taken back to all iGTs and a cost/benefit analysis undertaken to make sure that this would be beneficial to iGT parties.

The Chair resolved that a note should be drafted and sent to the iGTs and that the issue should be taken to the AiGT meeting and brought back for discussion at the May Workstream meeting.

**Action MWS17/03-03: Code Administrator to draft a note to all iGTs outlining the five considerations of property type solutions for the CSEP NExA Table.**

**Action MWS17/03-04: NR to take the issues regarding property types within the CSEP NExA Table to the next AiGT meeting for discussion and to bring back comments for the May iGT UNC Workstream meeting.**

## 9. AOB

GH noted that issues had been raised with regards to Appointment flows for Meter Asset Managers. BU-UK has experienced issues with receiving Appointment flows from Shippers when either a change of supplier occurs or new assets are installed; this affects their meter billing procedure. GH offered that correct email addresses to be used when notifying new appointments and a confirmation of the procedure should be issued. KN noted that it may be pragmatic to confirm all iGT email addresses for these flows. The Chair asked GH to draft a note including all information for this to be circulated first to the iGTs and then to the wider Distribution list.

**Action MWS17/03-05: GH to draft a note on issues around Appointment Flows and to include relevant email addresses. GH to send this to the Code Administrator.**

**Action MWS17/03-06: Code Administrator to circulate Appointment Flows note to iGTs for their email details and then to the wider Distribution list.**

The Chair updated the Workgroup on the status of iGT095 after receiving the Authority decision to send back the Final Modification report for more clarification. This will be discussed at the Panel meeting on the 15<sup>th</sup> March to receive direction on how the revisions to the FMR should be addressed. The Chair noted that the Joint Office (Les Jenkins/Bob Fletcher) has been contacted and it has been proposed that the next iGT UNC Workstream meeting on 4<sup>th</sup> April 2017 could be a joint meeting to discuss a co-ordinated forward approach to this Modification. The Chair noted that the proposer of UNC593 has indicated that a meeting prior to this date should be held. However, a date is yet to be suggested for an earlier joint meeting.

The Chair clarified the procedure for returned Modifications noting that the Modification will retain the same number and will not need to be re-raised. Both Codes will be required to amend their Final Modification Report to provide the additional information requested by the Authority and then to re-submit this to the Authority for their further consideration.

AM enquired whether a joint meeting would benefit the solution proposed in this Modification as all issues referred to the Technical solution and not the operational solution. AM doubted that the

Workstream meetings could offer the right amount of technical expertise and suggested that the Xoserve Change Management group may be a more appropriate forum for discussion.

The Chair resolved that this Modification will be discussed at the iGT UNC Panel meeting on 15<sup>th</sup> March 2017.

**Action MWS17/03-07: Code Administrator to add iGT095 to the Final Agenda for the iGT UNC March Panel meeting.**

**The next iGT UNC Modification Workstream Meeting is on 4<sup>th</sup> April 2017.**

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## Appendix 1

MWS17/01-02	5 <sup>th</sup> January 2017	Code Administrator to add the CSEP NExA Table results to the January Panel agenda for decision.	Gemserv	Closed
MWS17/02-01	7 <sup>th</sup> February 2017	KN to speak with Technical team to answer BG questions regarding SPAA alignment within the RGMA document. KN to relay this directly to AM.	KN	Closed.
MWS17/02-02	7 <sup>th</sup> February 2017	KN to speak with Energy Assets to ensure their commitment to the RGMA fil format document at the next AiGT meeting.	KN	Closed. See Agenda item 4
MWS17/02-03	7 <sup>th</sup> February 2017	KN to update the CSEP review data and send to the Code Administrator to be circulated prior to the March Workstream meeting.	KN	Closed. See Agenda item 8
MWS17/02-04	7 <sup>th</sup> February 2017	Code Administrator to add CSEP NExA Table review to the March Workstream agenda.	Gemserv	Closed.
MWS17/01-05	7 <sup>th</sup> February 2017	Code Administrator to draft email to all iGT UNC Parties informing them of the data migration exercise and the timelines agreed.	Gemserv	Closed. PO & NR sent email on CA behalf.
MSW17/02-06	7 <sup>th</sup> February 2017	PO to provide Background information to the Code Administrator prior to the February Panel meeting in order for the Panel to determine the timeline.	PO	Closed. Post meeting status of this Modification was changed to Urgent.

MSW17/02-07	7 <sup>th</sup> February 2017	Code Administrator to look into hosting a two-day Workstream meeting to discuss iGT086 and propose dates to be taken to the Panel for decision.	Gemserv	Closed. No longer needed.
MWS17/03-01	7 <sup>th</sup> March 2017	<b>PO to clarify the site works process with regards to when the CDSP will step in instead of the Pipeline Operator.</b>	PO	New
MWS17/03-02	7 <sup>th</sup> March 2017	<b>GH to speak with the External Lawyers who are revising iGT086 legal text and to advise the Code Administrator who can look into possible revisions to Panel dates for the future stages of the Modification.</b> .	GH	New
MWS17/03-03	7 <sup>th</sup> March 2017	<b>Code Administrator to draft a note to all iGTs outlining the five considerations of property type solutions for the CSEP NExA Table.</b>	Gemserv	New
MWS17/03-04	7 <sup>th</sup> March 2017	<b>NR to take the issues regarding property types within the CSEP NExA Table to the next AiGT meeting for discussion and to bring back comments for the May iGT UNC Workstream meeting.</b>	NR	New
MWS17/03-05	7 <sup>th</sup> March 2017	<b>GH to draft a note on issues around Appointment Flows and to include relevant email addresses. GH to send this to the Code Administrator.</b>	GH	New

<b>MWS17/03-06</b>	<b>7<sup>th</sup> March 2017</b>	<b>Code Administrator to circulate Appointment Flows note to iGTs for their email details and then the wider Distribution list.</b>	<b>Gemserv</b>	<b>New</b>
<b>MWS17/03-07</b>	<b>7<sup>th</sup> March 2017</b>	<b>Code Administrator to add iGT095 to the Final Agenda for the iGT UNC March Panel meeting.</b>	<b>Gemserv</b>	<b>New</b>

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