

iGT UNC Modification Workstream Meeting 17-02

Tuesday 7th February 2017

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

Attendee		Organisation	
Steve Ladle	(SL)	Gemserv	Chairman
Maria Hesketh *	(MH)	Scottish Power	
Mark Jones*	(MJ)	SSE	
Andrew Margan*	(AM)	British Gas	
Paul Orsler*	(PO)	Xoserve	
Cher Harris*	(CH)	Indigo Pipelines	
Kishan Nundloll	(KN)	ES Pipelines	
Rachel Bird	(RB)	Gemserv	Secretariat

**Attended via teleconference*

1. Welcome and apologies for absence

The Chair welcomed attendees to the meeting of the iGT UNC Modification Workstream. Apologies for absence were received from Jenny Rawlinson and Nicky Rozier (Brookfield Utilities) and Kirsty Dudley (E.ON).

2. Confirmation of Agenda

The Chair confirmed the items for discussion as outlined in the final agenda. The Chair noted that there were several additional items of business, specifically with respect to the legal text of iGT083 connected to iGT078 & iGT079 and the recent developments around these Modifications, the RGMA guidance document and finally a new Modification proposal. The Chair agreed to address the items of business at the tail of the meeting.

3. Approval of the Previous Minutes

Attendees reviewed the minutes from the Modification Workstream meeting held on 5th January 2017 (17-01). There were additional comments received prior to the meeting which the Code Administrator had incorporated into the draft minutes. This was an additional action recorded against Dave Addison with regards to the Xoserve Data Migration of iGT data. The minutes were agreed and approved as a true and accurate record of the meeting.

4. Outstanding Actions

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

Action 17/01-04

PO updated the group on discussions between himself and the Project Nexus team. PO confirmed that the Project team are confident that there will be no material impact on migration timescales as a result of additional meter readings being supplied by Shippers to iGTs, and subsequently from iGTs to Xoserve. PO noted that the equivalent GT exercise had produced in excess of 200,000 meter reads, and that if the iGT exercise were even to identify similar numbers, this would be a small percentage of the existing iGT meter read data held in the database at present which is currently in excess of 40 million meter reads.

5. Known Issues Register

None.

6. RGMA File format document

KN noted that no further comments on the document had been received since the since last Workstream meeting. AM noted that British Gas had sent comments around whether this document aligns with SPAA. KN resolved to speak with his Technical team and liaise with AM directly.

Action MWS17/02-01: KN to speak with Technical team to answer BG questions regarding SPAA alignment within the RGMA document. KN to relay this directly to AM.

KN also noted that Energy Assets are yet to commit to the document, however, anticipated that this would be straight forward & will approach them at the next AiGT meeting.

Action MWS17/02-02: KN to speak with Energy Assets to ensure their commitment to the RGMA file format document at the next AiGT meeting.

The Workgroup decided that the document should remain in its current form, with Parties sending suggested changes to ESPUG and these to be brought to future Workstream meetings if required.

7. CSEP NExA Table Values – Property types

AM explained to the Workgroup that during a recent review of the CSEP NExA table in conjunction with iGT094F it was found that the property types within the table did not conform to the three-character industry file format. AM continued that there also were not sufficient provisions for a property over 6 bedrooms and proposed that a full review should be carried out to the table.

iGTs have previously undertaken a project to ascertain which House Types are in use across the industry. AM proposed this work is resurrected, rather than repeated, KN added that this was data taken from ESPUG & BU-UK.

AM proposed that the research carried out by ESPUG should be circulated and this be added to the March Workstream agenda. KN noted that this data may need to be updated as this is over six months old, however, this should not be a lengthy task.

Action MWS17/02-03: KN to update the CSEP review data and send to the Code Administrator to be circulated prior to the March Workstream meeting.

Action MWS17/02-04: Code Administrator to add CSEP NExA Table review to the March Workstream agenda.

8. AOB

Data Migration

PO informed the Workgroup that investigations into iGT data revealed that there are over 3000 iGT supply points without a recorded reading within the last 3 years or more. It is essential when supplying the data for the new system to have at least one read within the last 3 years in order to set the starting point for the new AQ calculation processes. PO noted that there had been previous discussions with the iGTs with regards to relaxing the rules around supply point readings if it was agreed that this would be a one-off exercise and carried out in a clearly defined period.

SL noted that the proposal for the defined period is two weeks beginning on Monday 20th March. The Workgroup was happy that this timeline gave them enough time to prepare to gather the missing data.

PO noted that during the UNC data migration these files were sent separately, although iGT's did not see this as a necessity, noting that if the data validation rule is suspended for two weeks this will apply to all data.

SL suggested that the Code Administrator draft a note to be sent out to the Distribution list detailing the data migration exercise and the timelines for relaxing the validation rules. PO also added that he would be taking this to the Data Management Workgroup to raise awareness.

Action MWS17/02-05: Code Administrator to draft email to all iGT UNC Parties informing them of the data migration exercise and the timelines agreed.

New Modification Proposal

The Chair informed the Workgroup that a Modification needs to be raised to correct the legal text which had been developed for iGT083. iGT083 was raised to manage an identified issue in the Agency system that can allow the first registered Shipper on the Agency system at a supply point level to be different to that confirmed via the Bulk Confirmation/PSR process between a Shipper and iGT.

The Chair also noted that the original text was based on a version of the iGT039 legal text which was created for an October 2016 PNID. Since the legal text for iGT083 was drafted, both iGT078 and iGT079 have been approved and the base text has been substantially changed including the replacement of the Bulk Confirmation Process by the PSR process that is now formally set out in Ancillary documents for both domestic and non-domestic new connections. Additionally, iGT079 has added the new PSR process for non-domestic supply points both large and small, whereas the previous Bulk Confirmation Process only operated for small supply points.

The Chair noted that the new Modification will bring the legal text in line with a June 2017 PNID. The Workstream recognised the need for the proposed changes to the legal text and believed that the nature of the changes could allow such a Modification to be considered as Fast-Track.

iGT095F – Provision of access to Domestic Consumer data for Price Comparison Websites and Third Party Intermediaries

The Chair introduced a New Modification to the Workgroup which aims to replicate the UNC Modification which has already concluded its consultation.

PO noted that Xoserve had concerns about the proposed timetable in the Modification proposal as the UNC modification is intended to be implemented by 28th February 2017.

PO confirmed that Xoserve's obligations to the CMA order means that as soon as the UNC Modification is decided by Ofgem TPI's and PCW's can request access to GT data. Xoserve cannot give access to GT data independently of iGT data as there is no way they can distinguish which meters belong to iGTs, this would in turn cause Data Protection concerns.

KN highlighted that iGTs were not obliged to implement this order under the same timescales as GTs.

The Chair informed the Workgroup that the timetable drawn up for the Modification proposal follows the standard Code governance rules, and the Panel could decide to accelerate the process for this Modification, however, a strong case would have to be made and this would still not be implemented by the end of February 2017.

Action MSW17/02-06: PO to provide Background information to the Code Administrator prior to the February Panel meeting in order for the Panel to determine the timeline.

Update on iGT086 – RG001

The Chair reminded the Workstream that the UNC are now close to concluding on the drafting of their legal text for the UNC Modification. The Chair informed the Workgroup that it is almost certain that there will be a requirement to have extraordinary Workstream meetings outside of the standard monthly schedule to be able to accommodate the development of this Modification for a June implementation.

PO suggested that the Workstream have a back to back session over a 2-day period in order to facilitate the momentum needed to progress the Modification. AM suggested that the Code Administrator consult the Joint office calendar before proposing dates to avoid any meeting clashes.

Action MSW17/02-07: Code Administrator to look into hosting a two-day Workstream meeting to discuss iGT086 and propose dates to be taken to the Panel for decision.

The next iGT UNC Modification Workstream Meeting is on 7th March 2017.

Appendix 1

MWS16/11-08	1 st November 2016	KB to combine the iGT RGMA Baseline Document and the iGT RGMA File formats document, to send to the code administrator week prior to next Workstream meeting for them to circulate to industry	KB	Closed.
MWS17/01-02	5 th January 2017	Code Administrator to finalise the Workgroup report and circulate to all Workgroup attendees for comment by 4.00pm on 6 th January 2017.	Gemserv	Closed.
MWS17/01-02	5th January 2017	Code Administrator to add the CSEP NExA Table results to the January Panel agenda for decision.	Gemserv	Carried Forward. Added to the February Panel meeting.
MWS17/01-03	5 th January 2017	Code Administrator to add the Self-Governance Guidance document to the January Panel agenda for decision.	Gemserv	Closed.
MWS17/01-04	5 th January 2017	DA to speak with Project team to find out if additional processing of missing data would delay the loading of iGT data for Project Nexus.	DA	Closed. No expected Material impact to the data migration of Project Nexus.
MWS17/01-05	5 th January 2017	PO and NR to draft a letter to all iGTs requesting their cooperation in a data gathering exercise for supply points with an insufficient meter reading history for Project Nexus.	PO & NR	Closed. Agenda item - AOB
MSW17/01-06	5 th January 2017	PO and NR to redraft the Modification proposal and submit it to the Code Administrator for circulation.	PO & NR	Closed. No longer required.

MSW17/01-07	5 th January 2017	PO to check PSA & PSB on the file type register and notify the Code Administrator if these are available.	PO	Closed.
MSW17/01-08	5 th January 2017	Code Administrator to notify all parties on the file format name change regarding PS1 & PS2 upon confirmation of the new naming convention.	Gemserv	Closed.
MSW17/01-09	5 th January 2017	Code Administrator to resend the document to parties for comment before the next Workstream meeting.	Gemserv	Closed.
MWS17/02-01	7th February 2017	KN to speak with Technical team to answer BG questions regarding SPAA alignment within the RGMA document. KN to relay this directly to AM.	KN	New
MWS17/02-02	7th February 2017	KN to speak with Energy Assets to ensure their commitment to the RGMA fil format document at the next AiGT meeting.	KN	New
MWS17/02-03	7th February 2017	KN to update the CSEP review data and send to the Code Administrator to be circulated prior to the March Workstream meeting.	KN	New
MWS17/02-04	7th February 2017	Code Administrator to add CSEP NExA Table review to the March Workstream agenda.	Gemserv	New
MWS17/01-05	7th February 2017	Code Administrator to draft email to all iGT UNC Parties informing them of the data migration exercise and the timelines agreed.	Gemserv	New

MSW17/02-06	7 th February 2017	PO to provide Background information to the Code Administrator prior to the February Panel meeting in order for the Panel to determine the timeline.	PO	New
MSW17/02-07	7 th February 2017	Code Administrator to look into hosting a two-day Workstream meeting to discuss iGT086 and propose dates to be taken to the Panel for decision.	Gemserv	New