

## **iGT UNC Modification Workstream Meeting 16-11**

**Tuesday 1<sup>st</sup> November 2016**

Gemserv, 8 Fenchurch Place, London EC3M 4AJ

<b>Attendee</b>		<b>Organisation</b>	
Steve Ladle	(SL)	Gemserv	Chairman
Kirsty Dudley	(KDU)	E.ON Energy	
Simon Power	(SP)	EDF	
Maria Hesketh *	(MH)	Scottish Power	
Mark Jones	(MJ)	SSE	
Amie Charalambous	(AC)	npower	
Kelly Docherty*	(KD)	British Gas	
Paul Orsler	(PO)	Xoserve	
David Addison	(DA)	Xoserve	
Trevor Peacock *	(TP)	Fulcrum Pipelines	
Nicky Rozier*	(NR)	Brookfield Utilities	
Jenny Rawlinson*	(JR)	Brookfield Utilities	Item 9 only
Katy Binch	(KB)	ES Pipelines	
Kishan Nundloll	(KN)	ES Pipelines	
Paul Rocke	(PR)	Gemserv	Secretariat
Rachel Bird	(RB)	Gemserv	Secretariat

*\*Attended via teleconference*

### **1. Welcome and apologies for absence**

The Chair welcomed attendees to the meeting of the iGT UNC Modification Workstream. Apologies for absence were received from Laura Cahill (SSE Energy Supply) and Andrew Margan (British Gas).

### **2. Confirmation of Agenda**

The Chair confirmed the items for discussion as outlined in the final agenda. KB noted that there were additional items of business that the Code Administrator had received ahead of the meeting, specifically with respect to the guidance documents currently in place for iGT MAM RGMA file formats. The Chair agreed to address the items of business at the tail of the meeting.

### **3. Approval of the Previous Minutes**

Attendees reviewed the minutes from the Modification Workstream meeting held on 6<sup>th</sup> September 2016 (16-09). There were no comments received and the minutes were approved as a true and accurate record of the meeting. Note: there was no Modification Workstream held in October 2016 (16-10) due to insufficient business for discussion.

#### **4. Outstanding Actions**

Please refer to the table in Appendix 1 at the end of the minutes for updates on actions arising.

##### **Action 16/07-15**

PR updated the attendees on a new Modification (iGT090F) which has been raised to implement changes to the legal text of iGT039 following updates made to the UNC legal text for the Project Nexus changes. The Chair noted that only one minor referencing change to the iGT 039 text was required as a direct result of the UNC changes, and as such the Modification had been raised under the Fast Track Self-Governance rules, to be considered for approval at the Modification Panel meeting in December 2016. Parties were invited to submit representations on the change before 30<sup>th</sup> November 2016.

The Chair noted that this was a useful exercise in confirming that the process of pointing across to the UNC is working.

The Chair wanted special thanks to be recorded in the minutes to the Joint Office and National Grid for their co-operation with this Modification.

##### **Action 16/09-05**

PO updated the Group that no additional cost would be incurred when using IX to transmit Project Summary Reports/Notification files. PO has spoken to his IX team who carried out a small piece of work to configure the file types. PO noted that this now means that there is nothing stopping file transfers of this type between iGT and Shipper over IX although if the IX is to be used there may need to be a review of the File formats as set out in the relevant Ancillary documents to ensure the correct information is provided on the File headers.

#### **Modification Work Groups**

The Chair noted that there were no live Modifications to be considered at the present time.

#### **5. RG001 - FGO review implications for the iGT UNC**

The Chair noted that there was no formal progress to report, and that Gethyn Howard (Brookfield Utilities) remained engaged in the UNC process. The iGT UNC Modification raised is dependent on the UNC legal text, which was presently under review.

#### **6. RG002 – Code Governance Review 3 (CGR3) Changes**

PR noted that there may be more to discuss on this subject at the December 2016 Modification Workstream meeting. PR informed the Workgroup that Ofgem have published for comment a survey to all Code Administrators. PR noted that the deadline for comment was 11<sup>th</sup> November 2016. PR noted that he will circulate the link for comments. All attendees formally agreed for their contact details to be shared with the independent survey company.

**Action MWS16/11-01: Gemserv to circulate the Code Administrators survey for comment before 11<sup>th</sup> November 2016.**

## **7. AQ review process – Impact of PNID date Change**

Xoserve had previously considered that a full AQ review would not be undertaken in 2017 as a result of the timeline for Project Nexus implementation. PO noted that if an AQ review was to take place a Modification would be required to both UNC and iGT UNC. Recently, Xoserve had received feedback that some parties were keen for the AQ review in 2017 to occur. Xoserve had agreed to provide justification on its position to the Joint Office before 4<sup>th</sup> November 2016.

With respect to the iGT UNC AQ review process specifically, PO noted that the process would only be able to start in May 2017, notably close to the proposed June PNID in 2017, once relevant data had been received from the Large Transporter. Similarly, under the current iGT UNC AQ review process the deadline for the iGTs to issue initial revised Aqs to Shippers is the 7<sup>th</sup> July which is after the proposed June PNID. The group noted that the first proposed CSEP NExA Table review process following PNID would conclude in an updated CSEP NExA Table in February 2019, resulting in a delay to the publication of new Table Aqs by less than one year. The workgroup generally considered this to be a pragmatic solution noting that because of the regular reviews that have been recently carried out including the potential for a further revised table to be published in June 2017 under the current process, major changes to CSEP NExA table values are unlikely. PO noted that no Pipeline User had indicated a preference to raise a Modification to the iGT UNC in this respect to date.

## **8. Review of Draft Modification on iGT UNC Non Effective Days (NEDs)**

DA presented to the meeting a slide deck shown to the UNC Distribution Workstream in October 2016. This presentation included the impacts to the NED period of the proposed change of PNID to 1<sup>st</sup> June 2017. The proposal introduced a new concept of Variant Non Business Days (VNBDs), which would apply on the two days PNID and PNID+1.

Xoserve recollected that UNC 0532 and iGT082 (both considering PNID as 1<sup>st</sup> October 2016) had requested a period of seven NEDs ahead of PNID. As PNID fell on a Saturday, two business days were available following switch over to prepare for a provisional system recovery on 3<sup>rd</sup> October 2016. However, as 1<sup>st</sup> June 2017 fell on a Thursday, PNID and PNID+1 (2<sup>nd</sup> June) would be required to bring the system back into a controlled manner. These two days are proposed as the VNBDs. Xoserve considered that seven NEDs are still required in advance of PNID.

However, Xoserve noted that the VNBDs would reduce the objection window to less than two days for registrations on seven effective days, where Shippers were operating on minimum allowed timescales, resulting in a potential consumer impact.

Xoserve had drafted a proposed Modification to the iGT UNC looking to implement the proposal. The Chair noted that the concept of the VNBD had been removed from the iGT UNC Modification, as it was only relevant following PNID, at which point to iGT UNC text would point across to the UNC. The

Chair noted that the Modification had not been drafted with the contingency PNID of 1<sup>st</sup> July 2017 in mind. Xoserve confirmed that the VNBD would not apply on the contingency date, as 1<sup>st</sup> July 2017 falls on a Saturday, and therefore the solution tabled in UNC 0532 and iGT082 would persist.

The group considered the drafted Modification Proposal, and were generally happy with the content. Xoserve noted that some areas of clarification were required before the Modification Proposal could be formally submitted to the Modification Panel, although it was hoped that the Panel would have sight of the Modification at its meeting in November 2016.

**Action MWS16/11-02: KN and Code Administrator to prepare an updated version of the Modification Proposal for the Non Effective Days period, and raise ahead of the November 2016 Modification Panel meeting.**

## **9. RGMA Validation on new connections**

PO presented a slide deck to the group regarding the process of RGMA validations on new connections post-PNID, in response to a query raised by one Pipeline User during market trials.

Providing context, PO noted that to record a new meter fit on UK Link, Shippers must submit a .JOB transaction to Xoserve; in the scenario of a new meter fit the proposing Shipper may submit the relevant asset data. PO explained that once a proposing Shipper becomes registered against a Supply Point, metering activity cannot be recorded for a period before the Shipper registration date – commonly referred to as Confirmation Effective Date. Where a Supply Point is registered to a Shipper, UK Link systems would only accept a .JOB transaction where the meter installation date occurs after Confirmation Effective Date.

PO explained that there are three status updates throughout the life of the meter: RQ Status (Requested Status), CO Status (Confirmed Status) & LI Status (Live Status). Any .JOB transaction submitted after the Confirmation Effective Date would be rejected. It was confirmed by Xoserve that a retrospective date could be provided in the .JOB Transaction to avoid a rejection as some assets are installed a long time before a connection is made.

JR informed the Workgroup that BU-UK is discussing the possibility of raising a Modification around triggers for transportation charges which will come back to the group in early 2017. KDU asked whether this would affect iGT080, as there are already elements of the Code which look at this issue. JR explained that she needed to review that Modification, but felt that there was not enough in the legal text of iGT080. KDU requested that there be a data collation on the number of days between PSR signature and the meter fit, JR agreed that this would be helpful.

KB raised a query regarding RGMA validation during Market Trials. ESPUG found that they were receiving invalid meter detail combinations which triggered internal validation exceptions against MDD Meter Product Table data. DA confirmed that Xoserve are validating against the UK Link Meter Model table are working with the Data Management Group to cleanse out the invalid records.

## **10. iGT MPRN ranges**

PO updated the Workgroup with regards to the release of new MPRN ranges. Xoserve have released 500,000 new MPRNs to Gemserv to be allocated to iGTs. The range will now start at 74000 and end with 78499.

**Action MWS16/11-03: Code Administrator to add the new 500,000 MPRN ranges to the central spreadsheet and upload to the website.**

#### **11. Automating the procedure for iGT078 and iGT079**

KDU thanked parties for their responses to questions circulated via email, noting that she was currently reviewing responses internally. This relates to the potential use of IX for the new PSR communications.

#### **12. Update of the iGT078 project summary report**

MJ was invited to discuss final questions he may have on the Project Summary Report. He explained that the only question left with regards to this is concerns about the use of standard templates within this procedure and in particular cited an example of file types used. KDU explained that the report is explicit in their expectation of how the data should look. KDU went onto explain that if the data is not in line with this report, Shippers are well within their rights to reject.

#### **13. AQ review issues for PNID – implementation of iGT071**

The Chair presented a proposal for the most appropriate implementation date for iGT071 – AQ review procedures – noting that when the Panel agreed to implement iGT071 there was still uncertainty as to the implementation date for the modification which itself related to uncertainty over the Project Nexus implementation date (see item 7 above). The Chair's proposal has suggested that the most appropriate date for implementation would be PNID, as to not interrupt the process for the AQ reviews in 2016, or pre-empt a review in 2017. All parties generally agreed with the proposed approach. The Code Administrator agreed to draft a note to the Modification Panel prompting a decision on the implementation date at its next meeting.

**Action MWS16/11-04: Code Administrator to summarise discussions around the implementation date for iGT071 to the Modification Panel, putting forward the Workstream's recommendation to allow for a decision at the Panel meeting in November 2016.**

#### **14. iGT UNC Known issues register**

PO proposed that the suggested that RGMA validation for new connections should be added onto the known issues register. The Chair also agreed to add governance for the iGT RGMA guidance document to the register.

**Action MWS16/11-05: Code Administrator to update the known issues register on the iGT UNC website.**

**15. 2017 meeting dates**

Attendees agreed the proposed meeting dates for 2017, subject to rearranging the January 2017 meeting to avoid an industry meeting clash.

**Action MWS16/11-06: Code Administrator to look into the possibility of hosting the first Workstream meeting of 2017 in the week commencing 2<sup>nd</sup> January 2017.**

**16. AOB**

KB noted the implementation date for iGT080 is currently stated as February 2017, which was contrary to the solution of the Modification, to be implemented approximately four months following PNID. The Code Administrator agreed to advise the Panel that the implementation date for iGT080 should be reviewed to take into account the change of PNID.

**Action MWS16/11-07: Code Administrator to raise a review of the implementation date of iGT080 with the Modification Panel.**

KB noted that a housekeeping issue had been identified within the iGT RGMA guidance document. The issue was straightforward to address, but KB noted that the document remained outside of any formal governance or change control. KB asked how parties would prefer change to the document to be managed.

There was some discussion and divided opinion within the group, with one Shipper keen for the document to become a SPAA product due to its RGMA subject matter. On the other hand, one iGT was particularly keen for the document to remain outside of governance, and updated on an informal consultation basis due to its nature as a guidance document.

KB agreed that in this instance the document would be updated following consultation with relevant industry stakeholders; however, it was agreed to add to the known issues register to revisit at a later date.

**Action MWS16/11-08: KB to combine the iGT RGMA Baseline Document and the iGT RGMA File formats document, to send to the code administrator week prior to next Workstream meeting for them to circulate to industry**

**The next iGT UNC Modification Workstream Meeting is on 21<sup>st</sup> December 2016.**

## Appendix 1

MWS 16/07-14	5 <sup>th</sup> July 2016	Paul Orsler (Xoserve) to update the next Work Group on the Gas Transporter approach in relation to the non-effective days in the lead up to Project Nexus's implementation, which will form the basis of the respective iGT UNC Modification.	Xoserve	Closed – Agenda Item 16/11-7
MWS 16/07-15	5 <sup>th</sup> July 2016	<b>Gemserv to determine where there are any discrepancies between the UNC and iGT UNC codes following the deferral of Project Nexus's Implementation Date and consequential changes to the iGT039 Modification and legal text.</b>	<b>Gemserv</b>	<b>Fast Track Modification raised (iGT090F) Report to be taken to the next panel meeting (December) and the Decision to be made at that meeting. Deadline for Comments is 30<sup>th</sup> November 2016.</b>
MWS 16/07-16	5 <sup>th</sup> July 2016	SSE Energy Supply to circulate questions relating to the project summary report for <a href="#">iGT078 - Ancillary Document for the New Connections Process</a> and for Work Group members to provide their feedback at the August 2016 Work Group meeting.	SSE Energy Supply	Closed – Agenda Item 16/11-12
MWS 16/09-01	6 <sup>th</sup> September 2016	Code Administrator to investigate solutions and recommend to the Modification Panel a proposal for adopting screen sharing functionality at future meetings of the Modification Workstream.	Gemserv	Closed - Trialled at November Workstream meeting
MWS 16/09-02	6 <sup>th</sup> September 2016	Code Administrator to publish a Workgroup Report for iGT087 and present to the next Modification Panel meeting.	Gemserv	Closed – Decision to be made at December Panel
MWS 16/09-03	6 <sup>th</sup> September 2016	Code Administrator to publish a Workgroup Report for iGT088 and present to the next Modification Panel meeting.	Gemserv	Closed – Decision to be made at December Panel

MWS 16/09-04	6 <sup>th</sup> September 2016	Code Administrator to publish a Workgroup Report for iGT089 and present to the next Modification Panel meeting.	Gemserv	Closed – Decision to be made at December Panel
MWS 16/09-05	6 <sup>th</sup> September 2016	PO to confirm ahead of the next meeting whether there would be additional cost for using IX to transmit Project Summary Report/Notification files.	Xoserve	Closed – Updated in WG – no additional cost.
MWS 16/09-06	6 <sup>th</sup> September 2016	KD to circulate questions seeking feedback with respect to automating the process for sending and receiving Project Summary Reports, with parties to provide feedback before 22 <sup>nd</sup> September 2016.	E.ON UK	Closed – Agenda Item 16/11-11
MWS 16/09-07	6 <sup>th</sup> September 2016	PO to raise at the next UNC Distribution Workgroup that the iGT AQ Review process should form part of the PNID change impact assessment.	Xoserve	Closed – Agenda Item 16/11-7
MWS 16/09-08	6 <sup>th</sup> September 2016	Code Administrator to update the known issues register on the iGT UNC website.	Gemserv	Closed.
<b>MWS 16/11-01</b>	<b>1<sup>st</sup> November 2016</b>	<b>Action Gemserv to circulate the Code Administrators survey for comment before 11<sup>th</sup> November 2016.</b>	<b>Gemserv</b>	<b>New</b>
<b>MWS16/11-02</b>	<b>1<sup>st</sup> November 2016</b>	<b>KN and Code Administrator to prepare an updated version of the Modification Proposal for the Non Effective Days period, and raise ahead of the November 2016 Modification Panel meeting.</b>	<b>Gemserv</b>	<b>New</b>



<b>MWS16/11-03</b>	<b>1<sup>st</sup> November 2016</b>	<b>Code Administrator to add the new 500,000 MPRN ranges to the central spreadsheet and upload to the website.</b>	<b>PO</b>	<b>New</b>
<b>MWS16/11-04</b>	<b>1<sup>st</sup> November 2016</b>	<b>Code Administrator to summarise discussions around the implementation date for iGT071 to the Modification Panel, putting forward the Workstream's recommendation to allow for a decision at the Panel meeting in November 2016.</b>	<b>KN</b>	<b>New</b>
<b>MWS16/11-05</b>	<b>1<sup>st</sup> November 2016</b>	<b>Code Administrator to update the known issues register on the iGT UNC website.</b>	<b>Gemserv</b>	<b>New</b>
<b>MWS16/11-06</b>	<b>1<sup>st</sup> November 2016</b>	<b>Code Administrator to look into the possibility of hosting the first Workstream meeting of 2017 in the week commencing 2<sup>nd</sup> January 2017.</b>	<b>Gemserv</b>	<b>New</b>
<b>MWS16/11-07</b>	<b>1<sup>st</sup> November 2016</b>	<b>Code Administrator to raise a review of the implementation date of iGT080 with the Modification Panel.</b>	<b>Gemserv</b>	<b>New</b>
<b>MWS16/11-08</b>	<b>1<sup>st</sup> November 2016</b>	<b>KB to combine the iGT RGMA Baseline Document and the iGT RGMA File formats document, to send to the code administrator week prior to next Workstream meeting for them to circulate to industry</b>	<b>KB</b>	<b>New</b>